

CITY OF KETTERING
CITY COUNCIL
WORKSHOP MINUTES
February 23, 2021

The Council of the City of Kettering, Ohio, met in a workshop session on Tuesday, February 23, 2021, via video conference. Public portions of the Workshop were live streamed at www.youtube.com. Mayor Patterson called the meeting to order at 6:01 p.m.

Council Members Present included Mayor Patterson, Vice Mayor Klepacz, Mr. Lautar, Mr. Duke, Mrs. Fisher and Mr. Wanamaker.

Staff Members Present: City Manager Mark Schwieterman, Assistant City Manager Steve Bergstresser, Law Director Ted Hamer, Police Chief Chip Protsman, Human Resource Director Sara Mills Klein, Economic Development Manager Gregg Gorsuch and Community Information Manager Mary Azbill.

Agenda Review – Mr. Schwieterman reviewed the agenda with members of City Council.

Waving Willow Petition – A petition for a change of street name was received from the property owners of 1160 Waving Willow Drive to rename a portion of Waving Willow Drive to Marquesa Way. A public hearing regarding this request will be held at a City Council meeting in late April. Similar addresses on 1160 Waving Willow and 1160 Lytle result in mail delivery issues. A notice will be mailed to impacted residents by April 2. The City could change the address without a street name change. Resident requested address and street name changes.

Vice Mayor Klepacz stated he has never seen a change of street name requested and inquired about the process. Mr. Bergstresser explained that there is an ordinance that governs street name changes. It can be done by petition by the property owner. A public hearing process takes place and Council makes the decision. Council can elect to rename a street. The process can either be property owner or Council directed. The requester lives on Waving Willow.

Council Meeting Update – Mr. Schwieterman stated that City Council meetings and Workshop sessions will resume in person beginning March 9. Workshop meetings will be open for public attendance in the lower level Deeds Room of the Government Center. Council meetings will resume in chambers at 7:30 p.m. The State of the City will be presented March 9, along with a Citizen Lifesaving Award. Members who prefer to join by phone via Zoom will need to call the Council office. Council Workshop and City Council meeting will resume respecting social distancing.

State and Local Fiscal Recovery Funds – The compilation of the American Rescue Plan and what the federal aid will look like for first tier suburbs will be presented at the First Tier Suburbs meeting February 24. Kettering could receive \$13M if the bill passes. The method of calculation is based upon the fact that Kettering is an entitlement city for CDBG funding.

Greater Dayton Mayors and Managers Association Income Tax Survey Results – There were 24 cities responding to a request comparing income tax revenue from 2019 to 2020. Kettering finished at .60% above 2019. The mean of the 23 responding cities is (1.87%). A more detailed summary is completed by the City's Tax Division in late March as accrual numbers from other cities is received.

Vice Mayor Klepacz asked when 2020 will officially be closed. Mr. Schwieterman stated that auditors are on site this week for roughly a month and tentative numbers were given to them for the compiled statements for 2020. The City hopes to have a draft comment from the auditors by the end of March regarding where Kettering finished. The City is close to having a draft number.

COVID-19 Update – The City had 0 positive cases, 1 quarantine and 8 symptomatic employees, half of whom will likely return to work with alternate diagnoses. Policy decisions were made as far as the work-from-home model. That policy expires February 28, and City offices will return to normal March 1. Policies set to expire at the end of March will be extended through December 19 to reflect the continuance of COVID. These dates are at the discretion of the City Manager.

Mr. Duke asked about travel and training policies. Mr. Schwieterman stated that there have been no changes to the in-state travel requirement.

Mayor Patterson asked if the City Manager is able to approve travel on an individual basis. Mr. Schwieterman confirmed this to be true.

Bid Openings – Mr. Bergstresser presented a summary of bid openings for 2021, and expressed that the City is doing well thus far. The City has bids on four projects—three of them on maintenance programs and Donation Circle which is the cul de sac off College Drive that is part of Life Connections of Ohio development. The City is running at \$469,000 to the good under budget for those 4 projects. There are three major projects scheduled to open for bids: Marshall Road Project between David and south corporate line; 2021 Concrete Repair Program; and County Line Road Widening Project. A pre-construction meeting with ODOT was held for Far Hills Resurfacing Project from E. David to Oakwood starting in late April or early May. Completion is anticipated after July 4. The Ridgeway Bridge Project is progressing nicely, and work is being done to form the retaining walls on the north side of the bridge. Plans are to pour the walls on the north side February 26.

Mayor Patterson asked if Beavercreek is reimbursing the City for some of the County Line Widening Project. Mr. Bergstresser stated that the total cost is budgeted, not just Kettering's portion.

Mr. Lautar asked if there a standard amount of time between a project going out for bid and bid opening. Mr. Bergstresser stated City projects are advertised for two weeks. Complicated projects are advertised for three weeks. Federal projects are advertised for three weeks required by law.

Vice Mayor Klepacz asked whether or not the City can add to a project if a bid comes in lower than the budgeted amount. Mr. Bergstresser confirmed upon approval from City Manager and Council.

Mayor Patterson asked if the City is receiving good bids for concrete repair as things may change by next year. He expressed concerns about County Line Road with increased gas prices. Mr. Bergstresser stated the numbers will be broken down further in March to show consideration for this.

Mr. Duke asked when the section near Dayair will be completed. Mr. Bergstresser stated that the section between David and Stroop will be completed next year and Stroop to Wilmington will be completed in 2023.

Flood Mapping Project – Mr. Bergstresser stated the City was notified that Montgomery County would work with FEMA to update all the flood maps countywide. Maps were last updated in 2005. FEMA is ramping up to put new maps in effect. The City will present the information to the public and invite property owners to a virtual open house March 16 at 5:30 p.m. The National Flood Insurance Program is a three-prong approach to mitigate and manage floods including mapping, management and flood insurance components for properties located near the flood plain. Program goals are to reduce loss of life and property, disaster relief costs and maintenance of the natural functionality of the flood plain. This is a partnership between federal, state and local government. ODNR provides resources for the City to use to update ordinances. The program is voluntary. The City participates in the National Flood Insurance Program, as well as the Community Rating System which means Kettering maintains and manages its floodways at a higher level. Residents, in turn, receive a small discount on flood insurance. The City uses a five-year review cycle to ensure standards are being met. Flood insurance is a requirement. Flood maps are used to make decisions, identify and assess flood risk, establish rates for flood insurance, guide local land use decisions and inform engineers and developers. FEMA is doing this as part of a regular update. Small revisions have been made to Kettering flood plains. This update would capture all of the revisions made since 2005. Kettering is divided into two watersheds. Everything west of Shroyer and Ackerman drains to the Great Miami River. Everything east of that location drains into the Little Miami River. The City will mail postcards to 1100 affected property owners in Kettering announcing the open house. Property owners will have an opportunity to appeal inclusion or submit comments. The ordinance will need to be updated in the future. Homeowner's insurance does not cover flooding. The vast majority of Kettering properties are considered Pre-FIRM. These Pre-FIRM properties receive flood insurance at a subsidized rate. Post-FIRM owners will find out about flood insurance when they sell or refinance a property.

Mayor Patterson asked if the City will help residents through this. Mr. Bergstresser emphatically confirmed that the City will make phone calls and walk people through the process.

Mr. Lautar stated the postcard needs to explain this carefully to residents as this is new to them. Mr. Bergstresser explained that the postcard will direct people to open house. A copy will be provided to Council members.

Dispatch Services Contract – Chief Protsman presented the plan for taking over dispatch for Miami Township in 2022. Currently, Kettering has 13 full-time dispatchers and 1 part-time dispatcher. Three additional full-time dispatchers are required to provide services for Miami Township. Chief Protsman requested authorization to overfill the positions to get staffing levels to 16 full-time dispatchers to hire in the spring and train by January 2022. Recruitment would begin February 24. The ordinance authorizes 14 full-time positions and needs to increase to 16. KPD will request one or two civilian supervisors. This would provide more consistent supervision and move a sworn position back to Operations.

At 7:04 p.m., Vice Mayor Klepacz made a motion to enter into executive session under Section 121.06 (k) of the Codified Ordinances for purposes of Labor Negotiations; the motion was seconded by Mr. Lautar. The motion passed by a unanimous voice vote.

At 7:08 p.m., Council exited the executive session and went back on the public record.

Mrs. Fisher asked if Kettering has warming centers available during bad weather. Mr. Schwieterman stated that plans for things like this are directed by the Red Cross. The Red Cross has centers for these types of events. The City has made facilities available to the Red Cross, and they have not chosen sites in Kettering. The City partners with the media and local facilities to get the word out depending on the situation. Availability of generators is a key factor.

The City Council Workshop Meeting was adjourned at 7:17 p.m.

ATTEST:

DONALD E. PATTERSON
MAYOR

LASHAUNAH D. KACYNSKI
Clerk of Council