



Job Description: Fitness Specialist
Department: PRCA

Employment Status: Temporary Part-Time
Reports To: Supervisor/Designee

FLSA Status: Exempt
Approved: 12/13/2021

GENERAL STATEMENT OF DUTIES:

The Fitness Specialist uses specialized experience and training to ensure quality in all areas of the fitness center.

EXAMPLES OF WORK: (Illustrative Only)

- Responsible for facility cleanliness and rule enforcement with little supervision;
- Provides exceptional customer service, including accurately and safely answering member questions related to health, fitness and wellbeing;
- Solves any customer experience related issues and communicates resolutions to supervisors;
- Fulfills key role in facility emergency action plan;
- Conducts orientations to members of the facility, showing them how to properly and safely use the fitness equipment;
- Assists with additional tasks as assigned;
- Regular and predictable attendance required.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Must be CPR and First Aid Certified. Must have strong interpersonal skills, and customer service orientated. Must project a positive and professional image to the public. Must possess the ability to work well in a team, take direction and accomplish additional responsibilities as assigned.

ACCEPTABLE EXPERIENCE AND TRAINING:

Must be at least 18 years of age with a High School Diploma, or GED equivalent; and any equivalent combination of experience and training which provides the required knowledge, skills and abilities.

Job Description Approved by: MB O'NEIL

Date: 12/13/21