



PERFORMANCE EVALUATION—VOLUNTEERS

Volunteer Name: _____ Rater: _____
Department: _____ Title: _____

Rating Period: From: _____ Date of Rating: _____
To: _____

Purpose of Report: _____ **Overall Rating:** _____

Annual Review: _____ Outstanding: _____
Above Standard: _____
Standard: _____
Below Standard: _____
Unsatisfactory: _____



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POSITION PERFORMANCE FACTORS

	Outstanding	Above Standards	Meets Standards	Below Standards	Unsatisfactory
1. Attitude/Promoting Positive Experiences					
2. Excellence in Customer Service					
3. Professional Conduct (appearance, punctual, follows guidelines)					
4. Team Work					
5. Job Knowledge/Application					
6. Overall Rating					

Rater's Comments: (Comments are required here for any "Outstanding," "Unsatisfactory," or "Below Standards" ratings above, including specific examples).

Volunteer Comments:

Volunteer's Signature

Rater's Signature

Signature indicates that the employee has seen and discussed this evaluation with a supervisor and has been given an opportunity to add comments. Agreement with its content is not necessarily implied.

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