



2017 FINANCIAL ASSISTANCE GUIDELINES FOR PRCA PROGRAMS

It is the mission of the Kettering Parks Foundation to help improve the quality of life in our city. This is done in many ways including providing financial assistance to Kettering residents so that they may participate in the City's recreation programs. Through the generous support of the Kettering Parks Foundation, financial assistance is available. Families can qualify for up to \$200 to help remove financial barriers of participating in programs.

To receive financial assistance, the recipient must:

- Be a resident of the City of Kettering
- Meet eligibility requirements below
- Have not submitted a request during the calendar year
- Applicant must decide what programs and/or passes they are interested in and indicate on the application form

2017 Funding Schedule		
Spring	Applications Accepted	1/1 – 4/16
	Assistance Awarded	5/1
Fall	Applications Accepted	6/1 – 9/17
	Assistance Awarded	10/1

Awards will be granted on the basis of demonstrated financial need. Need is determined through the number of persons in the household and the total household income.

Kettering Data				
Median Family Income — 50,797				
Funding Levels Per Year				
# in HH	100%	75%	50%	
1	1 - 21,257	21,258 - 23,808	23,809 - 26,400	
2	1 - 28,694	28,695 - 31,008	31,009 - 34,500	
3	1 - 36,131	36,132 - 40,208	40,209 - 44,600	
4	1 - 43,568	43,569 - 48,408	48,409 - 53,700	
5+	1 - 51,005	51,006 - 56,608	56,609 - 61,800	
Annual Income Earned				
Minimum requirements to receive assistance.				

*If you have any questions, please call the
Kettering Parks, Recreation & Cultural Arts Department
at 296-2454.*

Steps for Applying for and Receiving Assistance

1. Applicants are required to complete a Financial Assistance Application (on back) and submit to the PRCA Administrative Offices along with their most recent federal tax return or other documentation of income. Applicant must decide what programs and/or passes they are interested in and indicate on the application form. Applicants may make one request per calendar year.
2. PRCA Staff will review the application and determine eligibility and maximum award.
3. Applicants will be notified by mail or phone. Please note that refunds will not be given for classes or passes paid by financial assistance funds.

Important Information

- Awards are granted on first come, first served basis for those meeting eligibility requirements.



2017 FINANCIAL ASSISTANCE APPLICATION FOR PRCA PROGRAMS

Through the support of the Kettering Parks Foundation, financial assistance is available for citizens to participate in programs offered by the Kettering Parks, Recreation & Cultural Arts Department. The Kettering Parks, Recreation & Cultural Arts Department will award financial assistance based on the following information:

- Completion of application form before the start of the program.
- Written explanation of financial need must be included with estimated annual income. **A copy of your most recent federal tax return or other documentation of income is necessary.** Acceptable forms of documentation include W2 forms, pay stubs, Social Security statements or public assistance verification.
- Applicant must be resident of the City of Kettering.
- The number of scholarships and amount of money awarded will be contingent upon the availability of funds.
- Applicant will be notified of a decision within one week of submitting the application.

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For further information including income requirements, please see reverse side.

*** Documentation of Income Needed ***

FINANCIAL ASSISTANCE APPLICATION

REGISTRATION FORM

PLEASE PRINT & FILL OUT COMPLETELY

PLEASE CHECK IF
ADDRESS BELOW IS NEW

PREVIOUS
STREET _____

PRIMARY GUARDIAN	FIRST		LAST		MI	OFFICE USE ONLY DATE
	ADDRESS					
Household #	CITY			STATE	ZIP CODE	INITIALS
	HOME PHONE ()	-	WORK PHONE ()	-		
EMERGENCY PHONE ()	-	EMERGENCY CONTACT				RECEIPT #
NUMBER OF PEOPLE IN HOUSEHOLD	EST. ANNUAL INCOME	EMAIL ADDRESS				
PLEASE LIST CLASSES IN ORDER OF PREFERENCE						

PREF. #	REG. #	PARTICIPANT NAME			BIRTH DATE			SEX	ACTIVITY NAME	ACTIVITY FEES
		LAST	FIRST	MI	MO	DAY	YEAR			

Do you work in Kettering? Yes No If yes, where? _____

Is this your first time participating in our program(s)? Yes No

Does the participant need any special assistance? Yes No

Make check or money order payable to the City of Kettering and mail to
CLASS REGISTRATION, Kettering Parks, Recreation and Cultural Arts
Department, 2900 Glengarry Drive, Kettering, Ohio 45420.

FORM OF PAYMENT (Debit cards are not accepted.)	TOTAL FEES: \$
<input type="checkbox"/> 1 CASH	
<input type="checkbox"/> 2 CHECK	
<input type="checkbox"/> 3 MONEY ORDER	
<input type="checkbox"/> 4 CREDIT CARD	
<input type="checkbox"/> 5 ACCOUNT CREDIT	
SCHOLARSHIP DONATION:	
TOTAL AMOUNT \$	
ENCLOSED:	

CREDIT CARD INFORMATION	
TYPE	EXP. DATE
NUMBER	

Return form to:

City of Kettering
Parks, Recreation and Cultural Arts Department
ATTN: Financial Assistance Program
3600 Shroyer Road
Kettering, OH 45429

PATRON SIGNATURE

