

2021 Holiday Arts and Crafts Show Application

I wish to take part in the City of Kettering Parks, Recreation and Cultural Arts Department's Holiday Arts and Crafts Show on Saturday, November 13, 2021, from 9:00 a.m. – 4:00 p.m. at the Kettering Recreation Complex and the Lathrem Senior Center, 2900 Glengarry Drive. Exhibitors who participated in the 2019 Show must have their applications in by August 6, 2021 to be guaranteed a space. Proof of residency will be required.

Name _____

Street _____

City _____ State _____ Zip Code _____

Phone _____ E-mail _____

Type of Arts and Crafts (please, no "direct sales", non-craft items) _____

Were you in the 2019 Show? Yes ___ No ___ Do you prefer the same space? Yes ___ No ___

Please list any special booth requests here (against a wall, electrical outlet near, etc). No guarantees are made, but we will try to accommodate if possible.

How many booth spaces are needed? _____ Single Booth: approx. 8 feet by 8 feet each
Double Booth: approx. 18 feet by 8 feet each (2 extra feet included in price).

Vendors should provide their own display tables to ensure appropriate display area. A limited number of 6' long tables (widths may vary) are available to rent for \$5 per table on a first come, first served basis. Include table rental fee in the total payment. Should additional tables be needed, please reach out to us by Wednesday, November 10, but no guarantees of availability can be made. No extra tables will be available on the day of the event. Tables will be placed in your booth space prior to your arrival.

Indicate here if you need a table: _____

Fee:
Single Booth: \$45/Kettering Resident; \$55/Non-Resident; \$5 per table
Double Booth: \$95/Kettering Resident; \$115/Non-Resident; \$5 per table

Make checks payable to the City of Kettering. Applications should be mailed to:
Charles I. Lathrem Senior Center. Attention: Brittany Kilburn. 2900 Glengarry Drive Kettering, OH 45420

Credit Card Information:
Type (Visa, MasterCard, or Discover): _____ **Expiration Date** _____

Number: _____ **Security Code (3 digits)** _____

Payment Amount: _____

If you are not able to participate, your booth space money will be refunded, minus a 30% processing fee, if canceled before November 5, 2021. If you need to cancel after that date, your application fee will not be refunded.
The City of Kettering Parks, Recreation and Cultural Arts Department will not be responsible for any injury, theft, loss by fire, acts of nature or legal action that may occur to exhibitors, their merchandise or their property while said premises are being occupied. Under this agreement, I, the undersigned, understand and agree to the above and realize this is a legally binding contract.

Signature

Date