



# FINANCIAL ASSISTANCE GUIDELINES FOR PRCA PROGRAMS

*It* is the mission of the Kettering Parks Foundation to help improve the quality of life in Kettering. This is done in many ways including providing financial assistance to Kettering residents so that they may participate in the City's recreation programs. Through the generous support of the Kettering Parks Foundation, financial assistance is available. Families can qualify for up to \$400 to help remove financial barriers of participating in programs.

To receive financial assistance, the recipient must:

- Be a resident of the City of Kettering
- Meet eligibility requirements below
- Have not submitted a request during the calendar year
- Applicant must decide what programs and/or passes they are interested in and indicate on the application form

Awards will be granted on the basis of demonstrated financial need. Need is determined through the number of persons in the household and the total household income.

## INCOME ELIGIBILITY GUIDELINES

Kettering Data Median Family Income - \$53,774		
Household Size	Annual Income Earned	Funding Available
1	\$ 25,142	\$200
2	\$33,874	\$250
3	\$42,606	\$300
4	\$51,338	\$350
5+	\$60,070	\$400

***If you have any questions, please call the  
Kettering Parks, Recreation & Cultural Arts Department  
at 937-296-2454.***

## Steps for Applying for and Receiving Assistance

1. Applicants are required to complete a Financial Assistance Application (on back) and submit to the PRCA Administrative Offices along with their most recent federal tax return or other documentation of income. Applicant must decide what programs and/or passes they are interested in and indicate on the application form. Applicants may make one request per calendar year.
2. PRCA Staff will review the application and determine eligibility and maximum award.
3. Applicants will be notified by mail or phone. Please note that refunds will not be given for classes or passes paid by financial assistance funds.

## Important Information

- Awards are granted on first come, first served basis for those meeting eligibility requirements based on funds available.



# FINANCIAL ASSISTANCE GUIDELINES FOR PRCA PROGRAMS

Through the support of the Kettering Parks Foundation, financial assistance is available for citizens to participate in programs offered by the Kettering Parks, Recreation & Cultural Arts Department. The Kettering Parks, Recreation & Cultural Arts Department will award financial assistance based on the following information:

- Completion of application form before the start of the program.
- Written explanation of financial need must be included with estimated annual income.
- **A copy of your most recent federal tax return or other documentation of income is necessary.** Acceptable forms of documentation include W2 forms, pay stubs, Social Security statements or public assistance verification.
- Applicant must be a resident of the City of Kettering.
- The number of scholarships and amount of money awarded will be contingent upon the availability of funds.
- Applicant will be notified of a decision within two weeks of submitting the application.

For further information including income requirements, please see reverse side.

\*\*\* Documentation of Income Needed \*\*\*

## FINANCIAL ASSISTANCE APPLICATION

Number of people in your household \_\_\_\_\_

### REGISTRATION FORM

PLEASE PRINT & FILL OUT COMPLETELY

PLEASE CHECK IF ADDRESS BELOW IS NEW

PREVIOUS STREET \_\_\_\_\_

PRIMARY GUARDIAN	FIRST _____	LAST _____	MI _____	OFFICE USE ONLY
	ADDRESS _____			
Household #	CITY _____	STATE _____	ZIP CODE _____	INITIALS
	PRIMARY PHONE ( ) - _____	SECONDARY PHONE ( ) - _____		
EMERGENCY PHONE ( ) - _____	EMERGENCY CONTACT _____			
PLEASE LIST CLASSES IN ORDER OF PREFERENCE				EMAIL ADDRESS _____

REG. #	PARTICIPANT NAME		BIRTHDATE			SEX	ACTIVITY NAME	FEES
	LAST	FIRST	MO	DAY	YEAR			

Do you work in Kettering?  Yes  No    If yes, where? \_\_\_\_\_

Is this your first time participating in our program(s)?  Yes  No

Participant needs a modification because of a disability.  Yes  No

**WAIVER FOR PARTICIPANT AND/BY PARENT**  
I, for myself and my child(ren), agree to assume all risks, including, but not limited to, risk of physical injuries, death, loss of services or consortium, loss or damage to property, or any other loss or damage I or my child(ren) may sustain as a result of participating in any and all activities connected with or associated with this program(s). In consideration of the City of Kettering allowing my child or my children to participate in this program, and with the intent to be legally bound, I hereby, for myself, for my child, all heirs, executors, administrators, and assigns, do hereby forever: release, waive, and relinquish all claims I or my child have or may have as a result of participating in this program; promise not to sue the City of Kettering or its officers, employees and agents; and agree to indemnify and hold harmless and defend the City of Kettering and its officers, employees and agents, from any and all liabilities, claims, demands, actions or causes of action resulting from, whether directly or indirectly, my or my child's participation in this program; and grant and give the City of Kettering the right to use my or my child's photograph or image, with or without my or my child's name, both individually and in conjunction with other persons or objects for any and all purposes including, but not limited to, private or public presentations, advertising, publicity and promotion. By signing below, I certify that I have read and agree to be bound by these conditions and that all information contained herein is true and that I am giving up legal rights.

Make check or money order payable to the **City of Kettering** and mail to CLASSREGISTRATION, Kettering Parks, Recreation and Cultural Arts Department, 2900 Glengarry Drive, Kettering, Ohio 45420.

FORM OF PAYMENT	TOTAL FEES:	\$ _____
<input type="checkbox"/> 1 CASH <input type="checkbox"/> 2 CHECK <input type="checkbox"/> 3 MONEY ORDER <input type="checkbox"/> 4 CREDIT CARD	TOTAL AMOUNT \$ ENCLOSED:	\$ _____

TO PAY BY CREDIT CARD, PLEASE CALL OR VISIT ANY INFORMATION DESK OR VISIT [WWW.PLAYKETTERING.ORG](http://WWW.PLAYKETTERING.ORG)

\_\_\_\_\_  
PATRON SIGNATURE

Updated 3.2023

Return form to: City of Kettering  
Parks, Recreation and Cultural Arts Department  
ATTN: Financial Assistance Program  
3600 Shroyer Road  
Kettering, OH 45429

