

2023 Holiday Arts and Crafts Show Application

I wish to take part in the City of Kettering Parks, Recreation and Cultural Arts Department's Holiday Arts and Crafts Show on Saturday, November 11, 2023, from 9:00 a.m. – 4:00 p.m. at the Kettering Recreation Complex and the Lathrem Senior Center, 2900 Glengarry Drive. Exhibitors who participated in the 2022 Show must have their applications in by August 4, 2023 to be guaranteed a space. Proof of residency will be required.

Name _____

Street _____

City _____ State _____ Zip Code _____

Phone _____ E-mail _____

Type of Arts and Crafts (please, no "direct sales", non-craft items) _____

Were you in the 2022 Show? Yes ___ No ___ Do you prefer the same space? Yes ___ No ___

We will try to accommodate any special booth requests (ie: against a wall, electrical needs, etc.)

How many booth spaces are needed? _____

1 Booth: approx. 8 feet by 8 feet each

2 Booth's: approx. 18 feet by 8 feet each **(2 extra feet included in price).**

All participants are encouraged to bring their own tables since a limited number are available at the Kettering Recreation Complex. **A maximum of (2) Six-foot tables, per space are available to rent by November 3rd at \$5 on a first-come, first-serve basis. Tables are 6 feet in length but vary in width. Please include rental fee in your total payment.**

Indicate here if you need a table: _____

Fee:

1 Booth \$50/Kettering Resident; \$60/Non-Resident; \$5 per table

2 Booth's: \$105/Kettering Resident; \$125/Non-Resident; \$5 per table

Make checks payable to the City of Kettering. Applications should be mailed to:

Charles I. Lathrem Senior Center

Attention: Brittany Kilburn

2900 Glengarry Drive

Kettering, OH 45420

Credit Card Information:

Type (Visa, MasterCard, or Discover): _____ **Expiration Date** _____

Number: _____ **Security Code (3 digits)** _____

Payment Amount: _____

(Waiver on Back)



CITY OF KETTERING

PARKS, RECREATION AND CULTURAL ARTS DEPARTMENT

If you are not able to participate, your booth space money will be refunded, minus a 30% processing fee, if canceled before November 3, 2023. If you need to cancel after that date, your application fee will not be refunded.

The City of Kettering Parks, Recreation and Cultural Arts Department will not be responsible for any injury, theft, loss by fire, acts of nature or legal action that may occur to exhibitors, their merchandise or their property while said premises are being occupied. Under this agreement, I, the undersigned, understand and agree to the above and realize this is a legally binding contract.

Signature

Date