

Ceramics Studio Guidelines



**ROSEWOOD
ARTS CENTER**



CITY OF KETTERING
PARKS, RECREATION AND CULTURAL ARTS DEPARTMENT

Welcome to Rosewood Arts Ceramics!

The following guidelines are in place to provide you with the best experience possible.

Rosewood Arts Center is dedicated to enriching the quality of life for residents of Kettering and the greater Dayton area by providing creative experiences through the arts. Rosewood is proud to be one of the only facilities in the area to allow public access to our 18 cubic foot reduction kiln and state-of-the-art facilities including slab rollers, extruders, spray booth and cone 6 oxidation kilns. Our ceramics studio consists of 4 separate classrooms, all equipped to accommodate several patrons at once.



Ceramics Studio Guidelines

Sign in is required at the front desk each time you visit the studio, even if you are only picking up work or personal belongings.

Sign out is required at the front desk when you leave.

Only registered participants, instructors, and staff are permitted in the ceramics studios while a class is in-session. Students may only be enrolled in one wheel pottery or handbuilding class at a time. Students may enroll in one wheel pottery class and one handbuilding class simultaneously.

Private lessons are prohibited.

No guests allowed.

Studio Etiquette

Please adhere to all posted guidelines:

- Treat the people, studio and equipment with respect and kindness.
- Never touch another person's work without their direct permission.
- Please clean up after yourself and leave the studio cleaner than you found it.
- Budget at least 15 minutes for clean-up time.
- Put all materials and equipment back where you found them.
- All studio users must be cleaned up and out of the studio before the facility closes.
- Footwear is required at all times when working in the studio.
- With the exception of service animals, no pets are allowed in the studio.
- Keep work moving and don't allow it to pile-up on the storage shelves.
- Production pottery is not permitted and will not be fired. Please see back page for more details.
- If an injury or emergency occurs, please contact a Rosewood staff member immediately.
- Do not store works-in-progress on Rosewood bats. Please use ware boards.
- Only store belongings in an assigned cubby or locker. Items stored elsewhere will be discarded.
- Do not hesitate to contact Rosewood's staff with any questions or concerns. We are here to help!

Tools and Storage

Patrons should bring their own hand building and throwing tools. Small tools are not provided by Rosewood. For a list of provided tools and equipment see *Equipment and Studio Amenities* section of this booklet.

Clay, tools and works-in-progress may be stored in an assigned cubby only. Only one cubby may be assigned per person (unless enrolled in multiple qualifying ceramics classes). Drop-in studio users must reserve a cubby with Rosewood office staff and a valid cubby tag must be displayed at all times. Registered students may not have a drop-in studio cubby in addition to a class cubby. It is the patron's responsibility to manage their cubby storage. **Any items found stored in unassigned cubbies or on top of cubbies will be discarded.** Students must clear out their cubbies immediately after their class ends, unless they are enrolled in an upcoming class.

Lockers are rented for a small fee on a 6 or 12 month basis. All open studio cubbies and lockers are available on a first-come, first-served basis. Anything left beyond 30 days will be considered abandoned and is subject to disposal or considered a donation. The ceramics studios are purged multiple times per year. Any items belonging to those who are not registered for an upcoming class are subject to removal from the studio and potential disposal. Rosewood Arts Center is not a storage facility.

Breakage, Loss and Theft

Rosewood Arts Center is not responsible for the loss or damage of work or personal property. Thefts are rare, but to minimize the risk of theft, do not leave personal items out and unattended in the studios. Lock them up or take them with you. Breakage can be minimized by not touching or handling the work of others. If such handling is unavoidable, please handle the work of others with the utmost care. If accidental breakage happens, please notify Rosewood staff and leave a note with the broken item. Please handle these situations graciously as accidents do happen.

Glazes

Never thin or adjust studio glazes. Bottled commercial glazes can be used. Home-mixed glazes are not permitted. If you need to thin a glaze for use in the studio spray booth, use a separate small container and discard any excess during clean-up. Do not dump it back into the glaze bucket. If you have concerns about a glaze or any other studio materials or equipment, please contact the Ceramic Facilities Coordinator. Please observe the correct shelves to place work for bisque and glaze firings. Work that is not on the correct shelves runs the risk of being overlooked. Please allow 1/8 inch of bare clay between the foot and glaze.

Kilns and Firing

Due to the size of the kilns, no work should exceed 15 inches in any direction. This leaves room for kiln posts and other people's work. Work that is too large will not be fired. Anything deemed production pottery will not be fired. Unsigned pieces will not be fired. Obvious or suspected paraphernalia will not be fired.

Firing updates will be noted on the whiteboard by the kiln room and in our Facebook group Rosewood Clay. Please regularly check the return shelves and keep work moving out of the studio as it is finished. Work left for more than 30 days will be discarded or considered a donation to Rosewood Arts Center. Please note: this applies to both work in progress and finished work. Abandoned personal belongings are subject to disposal as well. Average turn-around time for bisque and glaze firings is three weeks.

Drop-In Ceramics Studio Visits

The ceramics studio is available to anyone who has completed an 8-week ceramics class at Rosewood within the last three years.

A ceramics studio orientation and survey is required for everyone prior to drop-in use. Pottery wheels, slab rollers and other equipment are both delicate and potentially hazardous. Exercise caution to avoid breakage, accidents and injury. All studio users should be able to safely work in the studios independently. Drop-in studio users must be able to take their pieces through the entire process (all the way from wet clay to finished glazed pieces). A separate orientation is required for use of the reduction kiln. Please consult the office staff or the Ceramic Facilities Coordinator to schedule an orientation.

An adult must accompany participants under 16 years of age unless permission is granted by the Division Manager of Cultural Arts or Cultural Arts Program Supervisor. Children under 5 years of age are not permitted.





Equipment and Studio Amenities

- Slab rollers, rolling pins
 - Wareboards and bats
 - Glazes, tongs, wax, spray booth and clean up sponges
 - Extruders
 - Electric kilns (cone 6)
 - Reduction kiln (cone 10)
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Ceramics Open Studio Fees

Single drop-in visit: \$8/Kettering resident; \$16/non-resident

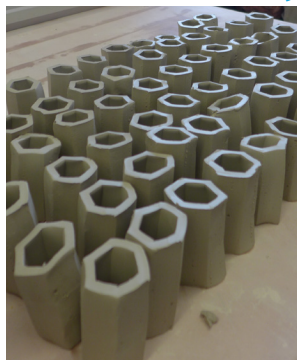
Ten-visit discount card: \$60/Kettering resident; \$120/non-resident

Locker Fees

6 month rental: \$35/Kettering resident; \$45/nonresident

12 month rental: \$60/Kettering resident; \$75/nonresident

Available Clay Bodies for Purchase



25 lb bag; price includes the cost of firings)

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| • 182 white stoneware (cone 6-10) | \$25/bag |
| • 306 Brown Stoneware (cone 6-10) | \$25/bag |
| • 308 Brooklyn Red (CONE 6 ONLY) | \$25/bag |
| • 112 Speckled Brown (CONE 4- 6) | \$25/bag |
| • B mix (cone 10) | \$25/bag |
| • Porcelain (cone 10) | \$35/bag |
| • Recycled Clay (cone 6 only) | \$15/bag |

Pottery tool kits are also available for \$25 each. A small quantity of 12 inch bats are available for \$15 each.

Production Pottery

Production pottery is prohibited at Rosewood. Production pottery is defined as a large and consistent volume of ceramic pieces produced often with the intent to be sold routinely in a festival, retail or gallery setting, or created on commission. Suspected cases of production pottery will be addressed discretely and individually by the Ceramics Studio Coordinator. **Anything deemed production pottery will not be fired.** Rosewood is a community arts facility with a focus on educational programs and low-volume recreational drop-in use. Rosewood is not equipped to support large-scale private enterprise. If you have questions about production pottery, please contact the Ceramics Studio Coordinator.

While an exact quantification varies based on size, number and weight, below are some helpful images and approximate measurements to help gauge whether or not a studio user's output is appropriate:

Cumulative size: equal to or less than 1 cubic foot per 2 weeks

Cumulative weight: equal to or less than 15 pounds per 2 weeks



Rosewood Arts Center Hours

Monday – Thursday
10 a.m. – 9 p.m.

Friday
10 a.m. – 5 p.m.

Saturday
10 a.m. – 3 p.m.

Please check with the Rosewood office for summer season and holiday hours.

Facility hours, product and service pricing and policies are subject to change at the discretion of the Ceramics Studio Coordinator, Cultural Arts Program Supervisor and/or the Division Manager of Cultural Arts.

All participants of the Rosewood Ceramics Studio program are required to abide by the rules of the City of Kettering and Parks, Recreation and Cultural Arts. The Code of Conduct can be found at www.playkettering.org/departments/department-information.



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