



## Staff Report

### April 9, 2024

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**TO:** Honorable Mayor and Members of the Town Council  
**FROM:** Merrill Buck, Town Engineer  
**RE:** Accept the 2023 Asphalt Rubber Cape Seal Project #23-01 and Authorize Fund Transfers from the Loomis Maintenance 1, Loomis Maintenance 2, Heather Heights, Sunrise Loomis, and Hunters Crossing II Maintenance Districts

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#### **Recommendation**

Staff recommends that the Town Council adopt a resolution accepting the improvements completed by Pavement Coatings Co. for the 2023 Asphalt Rubber Cape Seal Project #23-01 and authorizing the Finance Department to make fund transfers from the Loomis Maintenance 1, Loomis Maintenance 2, Heather Heights, Sunrise Loomis, and Hunters Crossing II Maintenance Districts, for work completed within those districts.

#### **Issue Statement and Discussion**

On August 8, 2023, the Town Council approved the plans and specifications for the 2023 Asphalt Rubber Cape Seal Project, authorized the solicitation of bids, authorized the award of a contract to the lowest responsive and responsible bidder, and approved a construction budget in the amount of \$1,670,000.

Following the bid opening on August 17, 2023, the low bidder was determined to be Pavement Coatings Company, of Jurupa Valley, California, with a base bid in the amount of \$1,380,750. Work under the contract included asphalt rubber cape seal street resurfacing of approximately 6.5 miles of residential streets under the base bid schedule and 1.2 miles of street resurfacing along Sierra College Boulevard under the additive bid schedule.

Some of the residential streets were within maintenance districts, established during the subdivision approval process with special property tax assessments that are collected to maintain the improvements within that district. This maintenance includes street resurfacing, so a fund transfer for the cost of the work performed within each maintenance district is included as a recommendation in this report.

The project has been completed in accordance with the plans and specifications and to the satisfaction of the Town Engineer. During the project, the Town initiated project change orders amounting to \$31,653.53 with work consisting of asphalt leveling courses to address low spots

ahead of the rubber cape seal resurfacing and crack sealing of the cul-de-sac bulbs ahead of the slurry seal.

In accordance with Public Contract Code Section 7107, a Notice of Completion was filed with the Placer County Recorder's Office on March 12, 2024, at the time the streets were accepted for beneficial use.

**CEQA Requirements**

The proposed project scope, which consists of resurfacing existing streets, is categorically exempt from the provisions of the California Environmental Quality Act pursuant to CEQA Guidelines Section 15301(c), Existing Facilities - Highways and Streets.

**Financial and/or Policy Implications**

The project improvements were completed for \$1,523,270.63 which was within the construction budget of \$1,670,000. Work included \$1,258,377.10 in base bid work to resurface residential streets, \$233,240.00 in additive work to resurface Sierra College Boulevard, and \$31,653.53 in change order work to perform asphalt leveling and crack sealing.

The construction budget was established through an appropriation from the Town's General Fund Capital Reserves (Fund 110), along with an appropriation of anticipated revenue from a successful CalRecycle Rubberized Pavement Grant that would contribute \$1.00 per square yard of rubber chip seal placed. With the project now completed and the quantities known, the reimbursement from CalRecycle will be in the amount of \$148,000.

There are additional project reimbursements that are due to the General Fund Capital Reserves Fund due to work that was completed within some of the Town's Maintenance Districts. These Districts have special property tax assessments that are collected to pay for the maintenance of improvements, including streets within those Districts. Fund transfers, from the District and Fund shown below, in an amount which corresponds to the cost of the work completed within each District, should be made to Town's General Fund Capital Reserves.

Loomis Maintenance 1 (Fund 429)	\$ 43,642
Loomis Maintenance 2 (Fund 430)	\$ 76,850
Heather Heights (Fund 431)	\$ 48,608
Sunrise Loomis (Fund 432)	\$ 52,652
Hunters Crossing II (Fund 452)	\$ 17,343

**Attachment**

- A. Resolution
- B. Notice of Completion

# TOWN OF LOOMIS

## RESOLUTION 24 - \_\_\_\_\_

### A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOOMIS ACCEPTING THE 2023 ASPHALT RUBBER CAPE SEAL PROJECT AS COMPLETE AND AUTHORIZING A FUND TRANSFER FROM THE LOOMIS MAINTENANCE 1, LOOMIS MAINTENANCE 2, HEATHER HEIGHTS, SUNRISE LOOMIS, AND HUNTERS CROSSING II MAINTENANCE DISTRICTS

**WHEREAS**, on August 8, 2023, the Town Council approved the plans and specifications for the 2023 Asphalt Rubber Cape Seal Project #23-01, authorized the solicitation of bids, authorized the award of contract to the lowest responsive and responsible bidder, and approved a construction budget in the amount of \$1,670,000; and

**WHEREAS**, work on the project consisted of asphalt rubber cape seal street resurfacing of approximately 6.5 miles of residential streets and 1.2 miles along Sierra College Boulevard; and

**WHEREAS**, following the bid opening, the project was awarded to Pavement Coatings Company of Jurupa Valley, California, for their low base bid of \$1,380,750; and

**WHEREAS**, Pavement Coatings has successfully completed the project in accordance with the plans and specifications and to the satisfaction of the Town Engineer; and

**WHEREAS**, the total project cost of \$1,523,270.63 included \$1,258,377.10 in base bid work to resurface residential streets, \$233,240.00 in additive work to resurface Sierra College Boulevard, and \$31,653.53 in change order work to perform asphalt leveling and crack sealing; and

**WHEREAS**, some of the completed resurfacing work was within Maintenance Districts that have their own Fund to pay for street maintenance, and as such, a fund transfer corresponding to the cost of work completed within each Maintenance District should be made to the Town's General Fund Capital Reserves (Fund 110); and

**WHEREAS**, in accordance with Public Contract Code Section 7101, a Notice of Completion was filed with the Placer County Recorder's Office on March 12, 2024, at the time the streets were accepted for beneficial use.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council of the Town of Loomis does hereby accept the 2023 Asphalt Rubber Cape Seal Project #23-01 as complete; and be it

**FURTHER RESOLVED** that the Finance Department is hereby authorized to make fund transfers from the Town Maintenance Districts listed below, in the amounts shown, to the General Fund Capital Reserves.

Loomis Maintenance 1 (Fund 429)	\$ 43,642
Loomis Maintenance 2 (Fund 430)	\$ 76,850
Heather Heights (Fund 431)	\$ 48,608
Sunrise Loomis (Fund 432)	\$ 52,652
Hunters Crossing II (Fund 452)	\$ 17,343

**PASSED AND ADOPTED** this 9<sup>th</sup> day of April 2024 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

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Mayor

ATTEST:

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Deputy Town Clerk

RECORDING REQUESTED BY AND  
WHEN RECORDED MAIL TO:

Town Clerk  
Town of Loomis  
3665 Taylor Road  
P.O. Box 1330  
Loomis, CA 95650

03/12/2024, 2024-0013058

APN(s): N/A – Roadway Right of Way

(THIS SPACE ABOVE FOR RECORDER'S USE ONLY)  
[Exempt from recording fee per Gov. Code § 27383]

**NOTICE OF COMPLETION**

(Cal Civ. Code §§ 8180-8190, 8100-8118, 9200-9208)

- A. The Town of Loomis, a California municipal corporation, entered into a written contract with Pavement Coatings Company, dated September 8, 2023, to complete the 2023 Asphalt Rubber Cape Seal Project. The surety on said contract is held by The Ohio Casualty Insurance Company in the State of New Hampshire.
- B. NOTICE IS HEREBY GIVEN THAT:
- (1) The name and address of the owner or reputed owner is:  
Town of Loomis, 3665 Taylor Road, P.O. Box 1330, Loomis, CA 95650
  - (2) The name and address of the direct contractor are:  
Pavement Coatings Company, 10240 San Sevaine Way, Jurupa Valley, CA 91752
  - (3) The name and address of the construction lender, if any are: Not applicable
  - (4) A description of the site sufficient for identification, including the street address, if any:  
Various streets in the public right of way, in the Town of Loomis, County of Placer, State of California, as described in the project's Contract Book dated July 2023 and entitled "2023 Asphalt Rubber Cape Seal Project".
  - (5) The name, address and relationship to the parties of the person giving notice:  
Town of Loomis, a California Municipal Corporation, which has jurisdiction over the public right of way and has contracted directly with the contractor to have the work performed.
  - (6) The person giving this notice is not a claimant.
  - (7) This notice is given for (check one):  
 Completion of the work of improvements as a whole.  
 Completion of a contract for a particular portion of the work or improvements. If the notice is given only for completion of a contract for a particular portion of the work of improvements as provided in California Civil Code Section 8186, provide the following information:
    - (a) The name and address of the direct contractor under that contract.
    - (b) A general statement of the work provided pursuant to the contract.
  - (8) If signed by the owner's successor in interest, the name and address of the successor's transferor: Not applicable
  - (9) The nature of the interest or estate of the owner (property or easement): Easement (street right of way)
  - (10) The date of completion: February 12, 2024

I, Merrill Buck, am the Town Engineer for the Town of Loomis, which has jurisdiction over the interest or estate in the property described above, and as such, make this verification on behalf of the Town of Loomis, that I have read the above Notice of Completion and know the contents thereof and that the facts stated therein are true of my own knowledge. I declare under penalty of perjury, under the laws of the State of California, that the foregoing is true and correct.

Executed on March 11, 2024, at  
Loomis, California

Attest:



Merrill Buck, Town Engineer  
(Signature)



Carol Parker, Deputy Town Clerk in and for  
the Town of Loomis, California (Signature)