



# TOWN OF LOOMIS

## AGENDA REGULAR MEETING OF LOOMIS TOWN COUNCIL LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650 916-652-1840

[www.loomis.ca.gov](http://www.loomis.ca.gov)

**TUESDAY**

**May 14, 2024**

**6:30 PM**

The Town Council meeting will be held at the Loomis Depot Building and is open to public attendance. The meeting is also available through the Town of Loomis **Zoom** platform by clicking the following link:

<https://us02web.zoom.us/j/87041117410>

*Public comment will be opened for each agenda item through the Zoom platform. Use the "Raise Hand" feature. Instructions for using the "Raise Hand" feature when using a computer or mobile device can be found at:*

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-a-webinar>

### **ZOOM Participation by telephone (Audio Only Option)**

1. Dial (669) 900-9128
2. When asked for the meeting ID, enter **870 4111 7410 #**
3. You will be muted by default. To inform the Clerk that you would like to make a public comment during each agenda item, dial \*9 to "Raise your hand". The Clerk will unmute you when it is your turn to speak and will identify you by the last three digits of your phone number. Please note that you should only raise your hand during public comment on the agenda item you are concerned about.

You may also view the meeting through the **Town's YouTube Channel** at:

[https://www.youtube.com/channel/UCy8o0\\_g9piGfhFmfkM1IZLQ](https://www.youtube.com/channel/UCy8o0_g9piGfhFmfkM1IZLQ)

Please note that YouTube livestream comments are disabled during livestream viewing.

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

Mayor Stephanie Youngblood  
Mayor pro tempore David Ring  
Councilmember Danny Cartwright  
Councilmember Jenny Knisley  
Councilmember Amanda Cortez

**ADOPTION OF AGENDA:** Council will typically adopt the agenda in the order listed or modify the order in a way that can best accommodate the people in attendance who wish to speak on agenda items. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three-minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.

### **RECOGNITIONS/PROCLAMATIONS:**

### **MATTERS OF INTEREST TO COUNCILMEMBERS**

**TOWN MANAGER REPORT**

**LOOMIS LIBRARY AND COMMUNITY LEARNING CENTER LIBRARIAN’S REPORT**

**LOOMIS CHAMBER OF COMMERCE UPDATE**

**ALLIED AGENCY ACTIVITIES UPDATE**

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:** This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. The Council may refer your concerns raised during public comment to staff or placed on future agenda. **Please note that the audience will be allotted time to make public comments on any item on the agenda at the time it is heard.**

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR:** All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

**PUBLIC COMMENT**

**CONSENT AGENDA**

**RECOMMENDED ACTION**

- |     |  |                           |
|-----|--|---------------------------|
| 1.  | A. Council Action Minutes - 4/9/2024   | <i>APPROVE</i>            |
|     | B. Special Meeting – 4/23/2024   | <i>APPROVE</i>            |
| 2.  | Disbursement Report - 20240501   | <i>RECEIVE AND FILE</i>   |
| 3.  | Investment Report  | <i>RECEIVE AND FILE</i>   |
| 4.  | Finance Department Update Report 20240501  | <i>RECEIVE AND FILE</i>   |
| 5.  | Planning Status Report – 520240501   | <i>RECEIVE AND FILE</i>   |
| 6.  | Engineering Status Update - 20240514   | <i>RECEIVE AND FILE</i>   |
| 7.  | A Resolution of the Town Council of the Town of Loomis Approving a Memorandum of Understanding between the Town of Loomis and the International Union of Operating Engineers Local 39.   | <i>APPROVE RESOLUTION</i> |
| 8.  | A Resolution of the Town Council of the Town of Loomis Authorizing the town manager to execute a landscape maintenance agreement with Costco for the routine maintenance of landscaping within the Costco properties.  | <i>APPROVE RESOLUTION</i> |
| 9.  | A Resolution of the Town Council of the Town of Loomis Awarding and Environmental Services agreement to Helix environmental planning, inc., and authorizing the town manager to execute an agreement acceptable to the town for the preparation of an initial study/mitigated negative declaration for the evaluation of the Creekstone senior living and care facility project (application #23-19) not to exceed \$68,220. | <i>APPROVE RESOLUTION</i> |
| 10. | A Resolution of the Town Council of the Town of Loomis Repealing Resolution No. 22-49 and declaring that the real property located at 3800 Taylor Road, Loomis CA (APN 044-133-005) is Necessary for the Town’s use, finding that such a declaration is exempt from  | <i>APPROVE RESOLUTION</i> |

environmental review under the California Environmental Quality act, and approving certain related actions.

11. A Resolution of the Town Council of the Town of Loomis Authorizing the Town Manager to Execute an Economic Development Agreement with the Greater Sacramento Area Economic Council and The Town of Loomis for a Term of One Year For a Total Not-To-Exceed Amount of \$2,643. *APPROVE RESOLUTION*
12. A Resolution of the Town Council of the Town of Loomis Accepting storm drainage easement deeds across 4104 Sierra College Blvd (APN: 045-042-064 and 045-042-037) *APPROVE RESOLUTION*
13. A resolution of the town council of the town of Loomis approving an agreement for animal control services with the county of placer, department of health and human services. *APPROVE RESOLUTION*

#### **PUBLIC HEARING**

**14. CONSIDERATION OF AN ORDINANCE EXTENDING AN EXISTING ONE-QUARTER CENT TRANSACTION AND USE (SALES) TAX TO FUND LOCAL COMMUNITY SERVICES**

In July 2016, Placer County closed the Loomis Branch Library. In response, the Town Council of Loomis voted 5-0 to establish a municipal (town) library, and put a sales tax (Measure F) and advisory measure (Measure G) on the November 2016 ballot.

Loomis voters approved Measures F and G. The 0.25 percent sales tax imposed by Measure F is set to expire in 2026. The proposed ordinance submitted for the Council's consideration would extend the Town's authority to levy the one-quarter percent sales tax until such authority is repealed by Loomis voters

**RECOMMENDED ACTION**

The Town Council should introduce, read the title of, and waive further reading of the attached resolution and ordinance asking voters whether the existing one-quarter percent (i.e., 0.25%) transaction and use (sales) tax to fund community services should be extended. The Council should also direct staff on future actions

**PUBLIC COMMENT**

#### **BUSINESS**

**15. PARKS AND OPEN SPACE FEASIBILITY ADVISORY COMMITTEE**

At the April 9, 2024 Town Council meeting, Councilmember Cortez requested a discussion item for the May Town Council meeting regarding the creation of a Parks and Open Space Feasibility Advisory Committee. The purpose of the committee or advisory board would be to identify areas that could be designated or developed for future park and/or open space area and to provide a forum for the public to make recommendations to the committee/advisory board.

**RECOMMENDED ACTION**

1. Discuss and provide input regarding the scope and feasibility of the creation of a Parks and Open Space Feasibility Advisory Committee, and;
2. Provide staff with direction that will be returned to the Town Council for further review.

**PUBLIC COMMENT**

**16. PLANNING COMMISSION APPLICATION PROCESS**

New Planning Commissioners were last selected on January 10, 2023. During that meeting, Councilmembers were asked to announce their selected Planning Commissioner, the item was then opened for public comment, and then the Council voted to accept the nominees.

Councilmember Ring suggested that it would be beneficial to include at least the names and a brief statement regarding the qualifications of each nominee in the staff report for future appointments to allow the Town Council to publicly review information regarding each applicant to make an informed decision. Prior to preparing a draft Municipal Code amendment for Town Council consideration, staff requests direction as to whether the Town Council wishes to pursue modification of the Municipal Code to include application requirements and inclusion of those applications in the staff report prior to Town Council action.

### **RECOMMENDED ACTION**

1. Discuss and provide input regarding the Planning Commissioner application process, and;
2. Provide staff with recommendation on drafting a Planning Commission Application Process that will be returned to the Town Council for further review.

### **PUBLIC COMMENT**

## **COUNCIL COMMITTEE REPORTS**

### **Council Committee Members:**

- Placer County Economic Development Board – Cortez/Youngblood as alternate
- Placer County Mosquito Abatement – Russ Kelley as citizen rep (2026)
- Placer County Flood Control/Water Conservation District – Ring/ Cartwright alternate
- Placer County Transportation Planning Agency - Cortez/Knisley as alternate
- PCTPA Funding Strategy Update Steering Committee - Cortez/Knisley as alternate
- Placer County Air Pollution Control District – Ring/Cortez as alternate
- Sacramento Area Council of Governments- Knisley/ Ring as alternate
- Local Agency Formation Commission (LAFCO) – Knisley.
- Borders Committee – Youngblood/Knisley as alternate
- Business Committee - Youngblood/Knisley as alternate
- Schools Liaison – Cortez / Ring as alternate
- SPMUD Ad Hoc Committee Youngblood / Knisley as alternate
- Library Representative – Ring / Knisley as alternate
- Pioneer Board – Ring/Cartwright as alternate
- Law Enforcement Liaison- Youngblood
- Greater Sacramento Economic Council – Cartwright
- Public Safety Committee – Youngblood / Cortez

## **ADJOURNMENT \_\_\_\_\_**

### **ACCOMMODATING THOSE INDIVIDUALS WITH SPECIAL NEEDS**

In compliance with the Americans with Disabilities Act, the Town of Loomis encourages those with disabilities to participate fully in the public hearing process. If you have special needs or requirements in order for you to attend or participate in the Town's public hearing process or programs, please contact Carol Parker at Town Hall, 652-1840, prior to the public hearing or program you wish to attend, so that we can accommodate you.

Materials relating to an item on this agenda that are submitted to the Council after distribution of the agenda packet will be available, upon request, at the Town Clerks office, 3665 Taylor Road, Loomis, CA 95650 or [www.loomis.ca.gov](http://www.loomis.ca.gov) .

**ADMINISTRATIVE REMEDIES MUST BE EXHAUSTED PRIOR TO ACTION BEING INITIATED IN A COURT OF LAW.** If you challenge the proposed project in court, you may be limited to raising only those issues you raised at the public hearing described in the notice, or in written correspondence delivered to the Town at, or prior to the public hearing.

### **PUBLIC HEARING PROCEDURE:**

1. Town staff makes its presentation on the Project and outlines all recommended actions
2. Commission/Council asks questions of staff
3. Chair/Mayor opens the public hearing
4. Applicant makes its presentation – 15 minutes (At the discretion of the mayor or chair, time may be extended depending on the size/scope of the proposed project. The applicant must make the

- request for a time extension prior to the beginning of the meeting.)
5. Commission/Council asks questions of the applicant (and staff)
  6. Public comment – maximum 3 minutes per speaker, one opportunity to speak each
  7. Applicant opportunity to respond to public comments – 5 minutes (At the discretion of the mayor or chair, time may be extended depending on the number of comments made during public comment.)
  8. Chair/Mayor closes the public hearing is closed
  9. Staff responds to all public comments; Commission/Council asks any additional questions of staff
  10. Council deliberates and acts on requested entitlements

***Mission Statement. The Town of Loomis is committed to preserving: a quality of life in which families can grow and enjoy the small town atmosphere; a town in which there are concerns for all segments of society, including businesses and residents; a town that encourages the participation of all of its citizens in civic and community activities; a council and town staff that responds courteously and respectfully to the concerns and needs of the town's residents; and a plan that calls for slow, quality growth while preserving the financial integrity of the town.***

**Certification of Posting of Agenda**

I, CAROL PARKER, Deputy Town Clerk, for the Town of Loomis, declare that the foregoing agenda for the Tuesday May 14, 2024 Regular Meeting of the Town of Loomis Town Council was posted May 8, 2024 at Town Hall of the Town of Loomis, 3665 Taylor Road, Loomis, California, 95650. The agenda is also available on the Town website at [www.loomis.ca.gov](http://www.loomis.ca.gov).

Signed, May 8 2024 at Loomis, California

Carol Parker  
Deputy Town Clerk