



**TOWN OF LOOMIS**  
**AGENDA REGULAR MEETING OF**  
**LOOMIS TOWN COUNCIL**  
**LOOMIS DEPOT**

**5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650 916-652-1840**

[www.loomis.ca.gov](http://www.loomis.ca.gov)

TUESDAY

June 11, 2024

6:30 PM

The Town Council meeting will be held at the Loomis Depot Building and is open to public attendance. The meeting is also available through the Town of Loomis **Zoom** platform by clicking the following link:

<https://us02web.zoom.us/j/87041117410>

*Public comment will be opened for each agenda item through the Zoom platform. Use the "Raise Hand" feature. Instructions for using the "Raise Hand" feature when using a computer or mobile device can be found at:*

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-a-webinar>

**ZOOM Participation by telephone (Audio Only Option)**

1. Dial (669) 900-9128
2. When asked for the meeting ID, enter **870 4111 7410 #**
3. You will be muted by default. To inform the Clerk that you would like to make a public comment during each agenda item, dial \*9 to "Raise your hand". The Clerk will unmute you when it is your turn to speak and will identify you by the last three digits of your phone number. Please note that you should only raise your hand during public comment on the agenda item you are concerned about.

You may also view the meeting through the **Town's YouTube Channel** at:

[https://www.youtube.com/channel/UCy8o0\\_g9piGfhFmfkM1ZLQ](https://www.youtube.com/channel/UCy8o0_g9piGfhFmfkM1ZLQ)

Please note that YouTube livestream comments are disabled during livestream viewing.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor Stephanie Youngblood  
Mayor pro tempore David Ring  
Councilmember Danny Cartwright  
Councilmember Jenny Knisley  
Councilmember Amanda Cortez

**ADOPTION OF AGENDA:** Council will typically adopt the agenda in the order listed or modify the order in a way that can best accommodate the people in attendance who wish to speak on agenda items. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three-minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.

**RECOGNITIONS/PROCLAMATIONS:** Hillary Wallis

**MATTERS OF INTEREST TO COUNCILMEMBERS**

**TOWN MANAGER REPORT**

**LOOMIS LIBRARY AND COMMUNITY LEARNING CENTER LIBRARIAN’S REPORT**

**LOOMIS CHAMBER OF COMMERCE UPDATE**

**ALLIED AGENCY ACTIVITIES UPDATE**

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:** This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. The Council may refer your concerns raised during public comment to staff or placed on future agenda. **Please note that the audience will be allotted time to make public comments on any item on the agenda at the time it is heard.**

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR:** All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

**PUBLIC COMMENT**

**CONSENT AGENDA**

**RECOMMENDED ACTION**

- |    |  |   |
|----|--|---|
| 1. | Council Action Minutes – 5/14/2024   | <i>APPROVE</i>                                |
| 2. | Disbursement Report - 20240501   | <i>RECEIVE AND FILE</i>                       |
| 3. | Planning Status Report – 20240531  | <i>RECEIVE AND FILE</i>                       |
| 4. | Second reading of Ordinance No. 298 asking the voters whether the existing one-quarter percent (i.e., 0.25%) transaction and use (sales) tax to fund community services should be extended; and approve a Resolution of the Town Council of the Town of Loomis Calling a special municipal election to be held on November 5, 2024, for the purposes of approving an ordinance extending a one-quarter percent transaction and use tax for library and other general community services. | <i>ADOPT ORDINANCE and APPROVE RESOLUTION</i> |
| 5. | A Resolution of the Town Council of the Town of Loomis Declaring an election be held in its jurisdiction; requesting The board of supervisors to consolidate this election With any other election conducted on said date; and Requesting election services by the County Clerk.   | <i>APPROVE RESOLUTION</i>                     |
| 6. | A Resolution of the Town Council of the Town of Loomis Approving funding for a commemorative plaque at Paul's Place in the amount not to exceed \$750.00.  | <i>APPROVE RESOLUTION</i>                     |
| 7. | A Resolution of the Town Council of the Town of Loomis designating July 18 of each year as Paul Yokote day.  | <i>APPROVE RESOLUTION</i>                     |
| 8. | A resolution of the town council of the town of Loomis Requesting collection of charges on tax roll for the tax year 2023/2024 for the following districts: Heather Heights Community Facilities district no. 3; Loomis Maintenance District unit 1 (Olive gardens) Loomis maintenance district no. 2 (Village Gardens); Community facilities  | <i>APPROVE RESOLUTION</i>                     |

district no. 1 (Hunters Crossing); Sunrise-Loomis community facilities district no. 2; Community facilities district no. 4 (live oak); Loomis Acres unit no. 4 maintenance district; King Road Maintenance District; Rachel Estates Maintenance District; Hunters Crossing II Maintenance district; Saunders Ave maintenance district; Sherwood Estates maintenance district; Heritage Park Estates phase 1 maintenance District; Hunter Oaks maintenance district; Sierra de Montserrat Subdivision maintenance district; Taylor Road mixed use maintenance district no. 16 .

9. A resolution of the Town Council of the Town of Loomis approving the job description and salary range for the Permit Technician position. *APPROVE RESOLUTION*
10. A resolution of the Town Council of the Town of Loomis Approving a letter of public convenience and necessity for a type 42 (on-sale beer and wine for public premises) alcohol license for Le Bon Vin located at 6099 Horseshoe Bar Road, Ste A assessor parcel number 043-100-037 project #24-07. *APPROVE RESOLUTION*
11. A resolution of the Town Council of the Town of Loomis Adopting a list of projects for Fiscal year 224-25 funded by SB 1: Road Repair and Accountability Act of 2017. *APPROVE RESOLUTION*
12. A Resolution of the Town Council of the Town of Loomis Accepting Taylor Road Mixed Use subdivision improvements as complete and authorizing the recording of the notice of completion. *APPROVE RESOLUTION*
13. A Resolution of the Town Council of the Town of Loomis Accepting the Grove subdivision improvements as complete and authorizing the recording of the notice of completion. *APPROVE RESOLUTION*

#### **PUBLIC HEARING**

**14. RECOLOGY RATE INCREASE**

The Town of Loomis has had a long-standing contractual relationship with Recology Auburn Placer (Recology). The franchise agreement with Recology includes the ability to make annual requests for rate adjustments to reflect the cost of doing business. Recology has requested such a rate adjustment (Attachment B) to cover both a cost-of-living adjustment of 3.48% and a landfill adjustment of 2.65% to cover the increased tipping fee charged by the Western Placer Waste Management Authority for the disposal of municipal waste. Recology Loomis accounts, 229 Commercial and 2320 Residential.

**RECOMMENDED ACTION**

Hold a public hearing on a proposed garbage collection service rate increase requested by Recology Auburn Placer. Consider all protests, including any written protests submitted prior to the close of the public hearing, tabulate ballots, and if no majority protest exists, approve a resolution establishing new Town of Loomis customer rates for garbage collection service, effective July 1, 2024.

**PUBLIC COMMENT**

#### **BUSINESS**

**15. REGULAR MEETING START AND CLOSE TIME**

At the January 9, 2024 council meeting, Town Council modified the regular meeting commencement time for future meetings to 6:30 p.m. and modified the closing time of the

regular meeting to 9:30 pm. At the May 14, 2024 Town Council meeting, Councilmember Cartwright requested to place a discussion on the June 11, 2024 Town Council agenda to consider modifying the regular council meeting start time to 6:00 pm. If the council supports modifying the regular council starting time to 6:00 pm, staff also recommends modification to the regular council meeting close time to 9:00 pm to maintain meeting duration consistency.

**RECOMMENDED ACTION**

Discuss regular meeting start time and closure, then consider adopting a resolution changing the regular meeting start to 6:00 pm and Council Standard Operating Procedures close time to 9:00 p.m. unless extended.

**PUBLIC COMMENT**

**16. INCREASE IN TOWN MANAGER COMPENSATION**

Wes Heathcock was hired as Town Manager in June 2023. The Town Council has directed that an item be placed on the June agenda to consider an increase in compensation. The change was determined based on the increase in the cost of living identified in the Western States Small and Medium Size Cities Consumer Price Index for the month of April, Year over Year

**RECOMMENDED ACTION**

Adopt Resolution 24-\_\_ approving an increase in compensation for Town Manager Wes Heathcock to \$186,660 effective June 9, 2024.

**PUBLIC COMMENT**

**17. CAPITAL IMPROVEMENT PROGRAM CONSIDERATION**

Consideration and Proposed Resolution Adopting the Five-Year Capital Improvements Program and Appropriating Funds for FY 2024-25 and FY 2025-26

**RECOMMENDED ACTION**

Staff recommends that the Town Council receive a presentation on the proposed five-year Capital Improvements Program, receive input from the public, provide feedback, and consider adoption of the CIP and appropriation of funding for the first two fiscal years, FY 2024-25 and FY 2025-26.

**PUBLIC COMMENT**

**COUNCIL COMMITTEE REPORTS**

**Council Committee Members:**

- Placer County Economic Development Board – Cortez/Youngblood as alternate
- Placer County Mosquito Abatement – Russ Kelley as citizen rep (2026)
- Placer County Flood Control/Water Conservation District – Ring/ Cartwright alternate
- Placer County Transportation Planning Agency - Cortez/Knisley as alternate
- PCTPA Funding Strategy Update Steering Committee - Cortez/Knisley as alternate
- Placer County Air Pollution Control District – Ring/Cortez as alternate
- Sacramento Area Council of Governments- Knisley/ Ring as alternate
- Local Agency Formation Commission (LAFCO) – Knisley.
- Borders Committee – Youngblood/Knisley as alternate
- Business Committee - Youngblood/Knisley as alternate
- Schools Liaison – Cortez / Ring as alternate
- SPMUD Ad Hoc Committee Youngblood / Knisley as alternate
- Library Representative – Ring / Knisley as alternate
- Pioneer Board – Ring/Cartwright as alternate
- Law Enforcement Liaison- Youngblood
- Greater Sacramento Economic Council – Cartwright

- Public Safety Committee – Youngblood / Cortez

## ADJOURNMENT \_\_\_\_\_

### ACCOMMODATING THOSE INDIVIDUALS WITH SPECIAL NEEDS

In compliance with the Americans with Disabilities Act, the Town of Loomis encourages those with disabilities to participate fully in the public hearing process. If you have special needs or requirements in order for you to attend or participate in the Town's public hearing process or programs, please contact Carol Parker at Town Hall, 652-1840, prior to the public hearing or program you wish to attend, so that we can accommodate you.

Materials relating to an item on this agenda that are submitted to the Council after distribution of the agenda packet will be available, upon request, at the Town Clerks office, 3665 Taylor Road, Loomis, CA 95650 or [www.loomis.ca.gov](http://www.loomis.ca.gov) .

**ADMINISTRATIVE REMEDIES MUST BE EXHAUSTED PRIOR TO ACTION BEING INITIATED IN A COURT OF LAW.** If you challenge the proposed project in court, you may be limited to raising only those issues you raised at the public hearing described in the notice, or in written correspondence delivered to the Town at, or prior to the public hearing.

### PUBLIC HEARING PROCEDURE:

1. Town staff makes its presentation on the Project and outlines all recommended actions
2. Commission/Council asks questions of staff
3. Chair/Mayor opens the public hearing
4. Applicant makes its presentation – 15 minutes (At the discretion of the mayor or chair, time may be extended depending on the size/scope of the proposed project. The applicant must make the request for a time extension prior to the beginning of the meeting.)
5. Commission/Council asks questions of the applicant (and staff)
6. Public comment – maximum 3 minutes per speaker, one opportunity to speak each
7. Applicant opportunity to respond to public comments – 5 minutes (At the discretion of the mayor or chair, time may be extended depending on the number of comments made during public comment.)
8. Chair/Mayor closes the public hearing is closed
9. Staff responds to all public comments; Commission/Council asks any additional questions of staff
10. Council deliberates and acts on requested entitlements

***Mission Statement.*** *The Town of Loomis is committed to preserving: a quality of life in which families can grow and enjoy the small town atmosphere; a town in which there are concerns for all segments of society, including businesses and residents; a town that encourages the participation of all of its citizens in civic and community activities; a council and town staff that responds courteously and respectfully to the concerns and needs of the town's residents; and a plan that calls for slow, quality growth while preserving the financial integrity of the town.*

### Certification of Posting of Agenda

I, CAROL PARKER, Deputy Town Clerk, for the Town of Loomis, declare that the foregoing agenda for the Tuesday June 11, 2024 Regular Meeting of the Town of Loomis Town Council was posted June 7, 2024 at Town Hall of the Town of Loomis, 3665 Taylor Road, Loomis, California, 95650. The agenda is also available on the Town website at [www.loomis.ca.gov](http://www.loomis.ca.gov) .

Signed, June 7, 2024 at Loomis, California

Carol Parker

Deputy Town Clerk