



# TOWN OF LOOMIS

AGENDA SPECIAL MEETING OF  
LOOMIS TOWN COUNCIL  
LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650  
916-652-1840

[www.loomis.ca.gov](http://www.loomis.ca.gov)

Friday

June 21, 2024

6:00 PM

The Town Council meeting will be held at the Loomis Depot Building and is open to public attendance. The meeting is also available through the Town of Loomis **Zoom** platform by clicking the following link:

<https://us02web.zoom.us/j/87041117410>

*Public comment will be opened for each agenda item through the Zoom platform. Use the "Raise Hand" feature. Instructions for using the "Raise Hand" feature when using a computer or mobile device can be found at:*

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-a-webinar>

**ZOOM Participation by telephone (Audio Only Option)**

1. Dial (669) 900-9128
2. When asked for the meeting ID, enter **870 4111 7410 #**
3. You will be muted by default. To inform the Clerk that you would like to make a public comment during each agenda item, dial \*9 to "Raise your hand". The Clerk will unmute you when it is your turn to speak and will identify you by the last three digits of your phone number. Please note that you should only raise your hand during public comment on the agenda item you are concerned about.

You may also view the meeting through the **Town's YouTube Channel** at:

[https://www.youtube.com/channel/UCy8o0\\_g9piGfhFmfkM1ZLQ](https://www.youtube.com/channel/UCy8o0_g9piGfhFmfkM1ZLQ)

Please note that YouTube livestream comments are disabled during livestream viewing.

## CALL TO ORDER

## PLEDGE OF ALLEGIANCE

## ROLL CALL

Mayor Stephanie Youngblood  
Mayor pro tempore David Ring  
Councilmember Danny Cartwright  
Councilmember Jenny Knisley  
Councilmember Amanda Cortez

**ADOPTION OF AGENDA:** Council will typically adopt the agenda in the order listed or modify the order in a way that can best accommodate the people in attendance who wish to speak on agenda items. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three-minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:** This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. The Council may refer your concerns raised during public comment to staff or placed on future agenda. **Please note that the audience will be allotted time to make public comments on any item on the agenda at the time it is heard.**

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR:** All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

**PUBLIC COMMENT**

**CONSENT AGENDA**

**RECOMMENDED ACTION**

- |    |  |                           |
|----|--|---------------------------|
| 1. | A Resolution of the Town Council of the Town of Loomis authorizing the Town Manager to execute a Professional Services contract with Unico Engineering in the amount of \$250,000. | <i>APPROVE RESOLUTION</i> |
| 2. | A Resolution of the Town Council of the Town of Loomis authorizing the Town Manager to execute a Professional Services contract with Coastland/DCCM in the amount of \$250,000.    | <i>APPROVE RESOLUTION</i> |
| 3. | June 2024 Engineers Report 20240621  | <i>RECEIVE AND FILE</i>   |

**BUSINESS**

4. **LOOMIS WELCOME SIGN ARTWORK**

The Loomis Welcome Sign project was completed in March 2024, and there was follow up discussion at a prior Council Meeting about possibly doing something with the blank white space on the back side of the sign.

**RECOMMENDED ACTION**

Staff recommends that the Town Council receive a presentation on options for the back side of the Loomis Welcome Sign, consider public comment, and then provide input and direction to staff.

**PUBLIC COMMENT**

5. **OPERATING BUDGET FOR THE 2024-2025 FISCAL YEAR**

The proposed Annual Operating Budget for Fiscal Year 2024-25, is presented as “balanced” in that revenues exceed expenditures. As presented, the General Fund budget shows revenues exceeding expenditures by \$31,685.

**RECOMMENDED ACTION**

Discuss the proposed Annual Operating Budget for Fiscal Year 2024-25, amend it if necessary, and adopt the 2024-25 Budget, the 2024-25 Authorized Positions and the 2024-25 Gann Appropriations Limit by resolution.

**PUBLIC COMMENT**

**ADJOURNMENT \_\_\_\_\_**

**ACCOMMODATING THOSE INDIVIDUALS WITH SPECIAL NEEDS**

In compliance with the Americans with Disabilities Act, the Town of Loomis encourages those with disabilities to participate fully in the public hearing process. If you have special needs or requirements in order for you to attend or participate in the Town’s public hearing process or programs, please contact Carol Parker at Town Hall, 652-1840, prior to the public hearing or program you wish to attend, so that we can accommodate you.

Materials relating to an item on this agenda that are submitted to the Council after distribution of the agenda packet will be available, upon request, at the Town Clerks office, 3665 Taylor Road, Loomis, CA 95650 or [www.loomis.ca.gov](http://www.loomis.ca.gov) .

**ADMINISTRATIVE REMEDIES MUST BE EXHAUSTED PRIOR TO ACTION BEING INITIATED IN A COURT OF LAW.** If you challenge the proposed project in court, you may be limited to raising only those issues you raised at the public hearing described in the notice, or in written correspondence delivered to the Town at, or prior to the public hearing.

**PUBLIC HEARING PROCEDURE:**

1. Town staff makes its presentation on the Project and outlines all recommended actions
2. Commission/Council asks questions of staff
3. Chair/Mayor opens the public hearing
4. Applicant makes its presentation – 15 minutes (At the discretion of the mayor or chair, time may be extended depending on the size/scope of the proposed project. The applicant must make the request for a time extension prior to the beginning of the meeting.)
5. Commission/Council asks questions of the applicant (and staff)
6. Public comment – maximum 3 minutes per speaker, one opportunity to speak each
7. Applicant opportunity to respond to public comments – 5 minutes (At the discretion of the mayor or chair, time may be extended depending on the number of comments made during public comment.)
8. Chair/Mayor closes the public hearing is closed
9. Staff responds to all public comments; Commission/Council asks any additional questions of staff
10. Council deliberates and acts on requested entitlements

***Mission Statement.*** *The Town of Loomis is committed to preserving: a quality of life in which families can grow and enjoy the small town atmosphere; a town in which there are concerns for all segments of society, including businesses and residents; a town that encourages the participation of all of its citizens in civic and community activities; a council and town staff that responds courteously and respectfully to the concerns and needs of the town’s residents; and a plan that calls for slow, quality growth while preserving the financial integrity of the town.*

**Certification of Posting of Agenda**

*I, CAROL PARKER, Deputy Town Clerk, for the Town of Loomis, declare that the foregoing agenda for the Tuesday, June 21, 2024 Special Meeting of the Town of Loomis Town Council was posted June 19, 2024 at Town Hall of the Town of Loomis, 3665 Taylor Road, Loomis, California, 95650. The agenda is also available on the Town website at [www.loomis.ca.gov](http://www.loomis.ca.gov).*

*Signed, June 19, 2024, at Loomis, California*

*Carol Parker*  
Deputy Town Clerk