



TOWN OF LOOMIS

DRAFT ACTION MINUTES
 LOOMIS TOWN COUNCIL
 LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650 916-652-1840

www.loomis.ca.gov

TUESDAY

June 11, 2024

6:30 PM

CALL TO ORDER: 6:30 pm by Mayor Youngblood

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Stephanie Youngblood	PRESENT
Mayor pro tempore David Ring	PRESENT
Councilmember Danny Cartwright	PRESENT
Councilmember Jenny Knisley	PRESENT
Councilmember Amanda Cortez	PRESENT

ADOPTION OF AGENDA:

Motion to adopt agenda Councilmember Ring 2nd; Councilmember Cortez

Ayes: Ring, Cortez, Cartwright, Knisley, Youngblood

Noes: None

Absent: None

Abstain: None

RECOGNITIONS/PROCLAMATIONS: Hillary Wallis

MATTERS OF INTEREST TO COUNCILMEMBERS

Councilmember Cortez asked if the budget lists funding for a consultant to evaluate staff positions and job descriptions. She also highlighted the Memorial for Roger Carroll, the soft opening of the Ice Cream counter at Ace Hardware, and the progress of the HSB interchange project and funding.

Councilmember Cartwright gave high praises to Roger Carroll and the work he did for the Town and highlighted the importance of responsible financing.

Councilmember Ring spoke about the Ice Counter at Ace Hardware. He also spoke on the need to have both sides of the proposed tax Measure on the State of CA ballot present their views to the Town.

Councilmember Knisley thanked Town Engineer Merrill Buck for the work he has done for the Town during his tenure as Town Engineer. She also highlighted the success of the League of CA Cities Luncheon held in Loomis this year and organized by Councilmember Cortez and added that the visibility of the event led to a request by a representative the National League of Cities to tour our downtown area and view the Mural Walk.

Mayor Youngblood highlighted the Roger Carroll dedication and Memorial Bike Ride, she thanked Town Engineer Merrill Buck for a job well done and he spoke on the Paul Yokote Day and the Paul’s Place fundraising efforts

TOWN MANAGER REPORT

Town Manager Wes Heathcock highlighted the following items from his Town Manager report

- HSB Interchange Project
- The Capital Improvement Projects report

- WW Moulding Property update
- Costco
- The Accounting Department and the dedication of our Finance Director Ami Chilton to finalize the Balanced 2024/2025 Budget.

LOOMIS LIBRARY AND COMMUNITY LEARNING CENTER LIBRARIAN’S REPORT

Library Director Sarah Comstock spoke on the many summer programs happening at the Loomis Library and Community Learning Center, and the great success of the Summer Reading Program Kick off. To view the calendar of events for the Library, click on the following link: <https://loomislibrary.org/>

LOOMIS CHAMBER OF COMMERCE UPDATE

Loomis Chamber of Commerce Director K.D. Molnar gave a report on the following items:

- Loomis Leadership
 - Eggplant Festival name change
 - June Chamber Mixer
 - Family Fest and Summer Concert Series
- to view upcoming Chamber of Commerce event – visit their website:
<https://www.loomischamber.com/>

ALLIED AGENCY ACTIVITIES UPDATE

Placer County Sheriff’s Office presented a report on their May statistics
 South Placer Fire Department gave an update on May statistics and talked about the upcoming summer weather and spoke on the need to prepare your properties to prevent the spread of Wild Fires/

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Pam Blake: Spoke on the Fireworks Ban in the Town of Loomis – she asked that the timer be shown during public comment.

Dave Wheeler: Spoke on the graffiti at Taylor and King Road that happens after graduation each year and how it has gotten out of hand. He requested that Town Staff clean it ASAP and asked how we can prevent this from happening.

Miguel Ucovich-Craig Ct: Spoke on the CIP and the use of Quimby funds

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR:

Councilmember Ring recused himself from voting on item 11 stating conflict of interest.

PUBLIC COMMENT

Pam Blake: Asked that item 9 and 11 be pulled for discussion

CONSENT AGENDA

1. Council Action Minutes – 5/14/2024
2. Disbursement Report - 20240501
3. Planning Status Report – 20240531
4. Second reading of Ordinance No. 298 asking the voters whether the existing one-quarter percent (i.e., 0.25%) transaction and use (sales) tax to fund community services should be extended; and approve a Resolution of the Town Council of the Town of Loomis

RECOMMENDED ACTION

- APPROVE*
- RECEIVE AND FILE*
- RECEIVE AND FILE*
- ADOPT ORDINANCE and APPROVE RESOLUTION 24-28*

Calling a special municipal election to be held on November 5, 2024, for the purposes of approving an ordinance extending a one-quarter percent transaction and use tax for library and other general community services.

5. A Resolution of the Town Council of the Town of Loomis Declaring an election be held in its jurisdiction, requesting The board of supervisors to consolidate this election With any other election conducted on said date; and Requesting election services by the County Clerk. *APPROVE RESOLUTION 24-29*
6. A Resolution of the Town Council of the Town of Loomis Approving funding for a commemorative plaque at Paul's Place in the amount not to exceed \$750.00. *APPROVE RESOLUTION 24-30*
7. A Resolution of the Town Council of the Town of Loomis designating July 18 of each year as Paul Yokote day. *APPROVE RESOLUTION 24-31*
8. A resolution of the town council of the town of Loomis Requesting collection of charges on tax roll for the tax year 2023/2024 for the following districts: Heather Heights Community Facilities district no. 3; Loomis Maintenance District unit 1 (Olive gardens) Loomis maintenance district no. 2 (Village Gardens); Community facilities district no. 1 (Hunters Crossing); Sunrise-Loomis community facilities district no. 2; Community facilities district no. 4 (live oak); Loomis Acres unit no. 4 maintenance district; King Road Maintenance District; Rachel Estates Maintenance District; Hunters Crossing II Maintenance district; Saunders Ave maintenance district; Sherwood Estates maintenance district; Heritage Park Estates phase 1 maintenance District; Hunter Oaks maintenance district; Sierra de Montserrat Subdivision maintenance district; Taylor Road mixed use maintenance district no. 16 . *APPROVE RESOLUTION 24-32*
9. A resolution of the Town Council of the Town of Loomis approving the job description and salary range for the Permit Technician position. *APPROVE RESOLUTION 24-33*
10. A resolution of the Town Council of the Town of Loomis Approving a letter of public convenience and necessity for a type 42 (on-sale beer and wine for public premises) alcohol license for Le Bon Vin located at 6099 Horseshoe Bar Road, Ste A assessor parcel number 043-100-037 project #24-07. *APPROVE RESOLUTION 24-34*
11. A resolution of the Town Council of the Town of Loomis Adopting a list of projects for Fiscal year 224-25 funded by SB 1: Road Repair and Accountability Act of 2017. *APPROVE RESOLUTION 24-35*
12. A Resolution of the Town Council of the Town of Loomis Accepting Taylor Road Mixed Use subdivision improvements as complete and authorizing the recording of the notice of completion. *APPROVE RESOLUTION 24-36*
13. A Resolution of the Town Council of the Town of Loomis Accepting the Grove subdivision improvements as complete and authorizing the recording of the notice of completion. *APPROVE RESOLUTION 24-37*

Motion to approve consent items 1 – 8 10, 12-13 : Councilmember Cortez 2nd: Councilmember Knisley

Ayes: Cortez, Knisley, Cartwright, Ring, Youngblood
Noes: Noes
Absent: None
Abstain: None

Item 9 – Pam Blake noted a typo in the report:

Motion to Approve Item 9; Councilmember Ring 2nd: Councilmember Cortez

Ayes: Cortez, Knisley, Cartwright, Ring, Youngblood
Noes: Noes
Absent: None
Abstain: None

Item 11:

Pam Blake: Asked about meeting time posting requirements

Alina Miller: Contested the decision that Bankhead is a public road

Motion to approve item 11: Councilmember Cortez 2nd: Councilmember Cartwright

Ayes: Cortez, Cartwright, Knisley, Youngblood
Noes: None
Absent: None
Abstain: Ring

PUBLIC HEARING

14. RECOLOGY RATE INCREASE (24-38)

The Town of Loomis has had a long-standing contractual relationship with Recology Auburn Placer (Recology). The franchise agreement with Recology includes the ability to make annual requests for rate adjustments to reflect the cost of doing business. Recology has requested such a rate adjustment (Attachment B) to cover both a cost-of-living adjustment of 3.48% and a landfill adjustment of 2.65% to cover the increased tipping fee charged by the Western Placer Waste Management Authority for the disposal of municipal waste. Recology Loomis accounts, 229 Commercial and 2320 Residential.

RECOMMENDED ACTION

Hold a public hearing on a proposed garbage collection service rate increase requested by Recology Auburn Placer. Consider all protests, including any written protests submitted prior to the close of the public hearing, tabulate ballots, and if no majority protest exists, approve resolution # 24-38 establishing new Town of Loomis customer rates for garbage collection service, effective July 1, 2024.

PUBLIC COMMENT

The following members of the public spoke on this item:

Jean Wilson- Barton Road
Alina Miller- Bankhead Road
Pam Blake
Miguel Ucovich- Craig Court
Debora Crosby

Councilmember Ring asked about the high cost of services in Napa

Councilmember Knisley asked about the public comment items and Town Manager Heathcock explained that the item before the Council is the rate hike request and that the items within the contract itself will be discussed when the contract extension and negotiation is brought before the Council.

Deputy Town Clerk noted the 2 formal protests – Stated the total residential accounts at 2320 and total commercial accounts to be 229 – Stated there is no majority protest against the rate hike.

Motion to approve recommended action: Councilmember Cartwright – 2nd: Cortez

Ayes: Cartwright, Cortez, Ring, Knisley, Youngblood
Noes: None
Absent: None
Abstain: None

BUSINESS

15. REGULAR MEETING START AND CLOSE TIME (24-39)

At the January 9, 2024 council meeting, Town Council modified the regular meeting commencement time for future meetings to 6:30 p.m. and modified the closing time of the regular meeting to 9:30 pm. At the May 14, 2024 Town Council meeting, Councilmember Cartwright requested to place a discussion on the June 11, 2024 Town Council agenda to consider modifying the regular council meeting start time to 6:00 pm. If the council supports modifying the regular council starting time to 6:00 pm, staff also recommends modification to the regular council meeting close time to 9:00 pm to maintain meeting duration consistency.

RECOMMENDED ACTION

Discuss regular meeting start time and closure, then consider adopting resolution 24- 39 changing the regular meeting start to 6:00 pm and Council Standard Operating Procedures close time to 9:00 p.m. unless extended.

PUBLIC COMMENT

The following members of the public spoke on this item:

Jean Wilson- Barton Road:

Alina Miller:

Pam Blake:

Cheryl Benson:

Sonja Cupler:

Councilmember Knisley stated that 6:00pm is standard policy in the County. She is stated that with 4000 voters in Loomis she has received zero comments against the time change

Councilmember Cortez concurred with Councilmember Knisley’s statement

Councilmember Ring said that 6:30 is a good compromise to the former 7:00 pm start time and does not think the time change is necessary.

Councilmember Cartwright stated that if that the argument that the meeting time change will restrict one’s ability to attend does not hold water, and if the meeting is important, people will show up.

Motion to approve recommended action: Councilmember Cartwright – 2nd: Councilmember Cortez

Ayes: Cartwright, Cortez, Knisley
Noes: Ring, Youngblood
Absent: None
Abstain: None

16. INCREASE IN TOWN MANAGER COMPENSATION (24-40)

Wes Heathcock was hired as Town Manager in June 2023. The Town Council has directed that an item be placed on the June agenda to consider an increase in compensation. The change was determined based on the increase in the cost of living identified in the Western States Small and Medium Size Cities Consumer Price Index for the month of April, Year over Year

RECOMMENDED ACTION

Adopt Resolution 24-40 approving an increase in compensation for Town Manager Wes Heathcock to \$186,660 effective June 9, 2024.

PUBLIC COMMENT

The following members of the public spoke on the item:

- Jan Clark-Crets
- Cheryl Benson
- Pam Blake
- Dave Wheeler
- Sonja Cupler

Councilmember Cortez spoke on inflation and the priority to compensate accordingly, citing the need to stabilize staffing

Councilmember Cartwright spoke on inflation and compensate all staff
Council

Motion to approve recommended action: Councilmember Cartwright – 2nd: Councilmember Cortez

- Ayes: Cartwright, Cortez, Ring, Knisley, Youngblood
- Noes: None
- Absent: None
- Abstain: None

Motion to extend the meeting adjournment time to 10 pm and take a 5 minute break: Councilmember Ring – 2nd: Councilmember Knisley

- Ayes: Ring, Knisley, Cortez, Cartwright, Youngblood
- Noes: None
- Absent: None
- Abstain: None

17. CAPITAL IMPROVEMENT PROGRAM CONSIDERATION (24-41)

Consideration and Proposed Resolution # 24-41 Adopting the Five-Year Capital Improvements Program and Appropriating Funds for FY 2024-25 and FY 2025-26

RECOMMENDED ACTION

Staff recommends that the Town Council receive a presentation on the proposed five-year Capital Improvements Program, receive input from the public, provide feedback, and consider adoption of the CIP and appropriation of funding for the first two fiscal years, FY 2024-25 and FY 2025-26.

Councilmember discussion and questions on the following items:

- Improvement and condition status of bridges
- Sierra College and Bankhead future coordination of impacts from potential school

- ADA and Impact Fee study
- Security camera update
- Intersection at Brace and Sierra College
- Intersection concerns at Sierra College and Bankhead
- Traffic concerns on Webb Street and also Saunders
- Striping on Laird Road and Brace Road
- Repairs at the Depot Building
- Future electronic Sign Board
- Park Development

Motion to extend meeting adjournment time to 10:00 pm: Councilmember Knisley; 2nd- Councilmember Ring

Ayes: Knisley, Ring, Cortez, Cartwright, Youngblood

Noes: None

Absent: None

Abstain: None

PUBLIC COMMENT

The following members of the public spoke on this item

Jan Clark-Crets

Cheryl Benson

Motion to conditionally adopt the Capital Improvement Program pending Planning Commission confirmation of General Plan Consistency authorizing the recommended budget adjustments to the existing projects and appropriating funding to Fiscal Year 2024-2025 / 2025-2026.

Motion: Knisley; 2nd: Cortez

Ayes: Knisley, Cortez, Cartwright, Ring, Youngblood

Noes: None

Absent: None

Abstain: None

COUNCIL COMMITTEE REPORTS

Councilmember Ring: Spoke on the upcoming Pioneer meeting

Mayor Youngblood: SPMUD board meeting update

Councilmember Cortez: Schools liaison – commented on the future vision of the District

To view the video recording of this meeting, click on the following link:

<https://www.youtube.com/watch?v=rzxHhN7-mKY&t=9463s>

ADJOURNMENT 10:14 PM By Mayor Youngblood

Signed, July 9, 2024 at Loomis, California

Deputy Town Clerk

Mayor