



TOWN OF LOOMIS

DRAFT ACTION MINUTES SPECIAL MEETING OF
LOOMIS TOWN COUNCIL

LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650
916-652-1840

www.loomis.ca.gov

| | | |
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| Friday | June 21, 2024 | 6:00 PM |
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CALL TO ORDER: 6:05 by Mayor Youngblood

PLEDGE OF ALLEGIANCE

ROLL CALL

| | |
|--------------------------------|---------|
| Mayor Stephanie Youngblood | PRESENT |
| Mayor pro tempore David Ring | PRESENT |
| Councilmember Danny Cartwright | PRESENT |
| Councilmember Jenny Knisley | PRESENT |
| Councilmember Amanda Cortez | PRESENT |

ADOPTION OF AGENDA:

Motion to adopt agenda: Councilmember Ring; 2nd: Councilmember Cortez

Ayes: Ring, Cortez, Cartwright, Knisley, Youngblood

Noes: None

Absent: None

Abstain: None

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Pam Blake: Voiced displeasure about scheduling a Friday evening meeting. Said that she was having a difficult time hearing the meeting. Commented on the poor sound quality of the streaming.

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR:

PUBLIC COMMENT: None

CONSENT AGENDA

1. A Resolution of the Town Council of the Town of Loomis authorizing the Town Manager to execute a Professional Services contract with Unico Engineering in the amount of \$250,000.
2. A Resolution of the Town Council of the Town of Loomis authorizing the Town Manager to execute a Professional Services contract with Coastland/DCCM in the amount of \$250,000.
3. June 2024 Engineers Report 20240621

RECOMMENDED ACTION

APPROVE RESOLUTION

APPROVE RESOLUTION

RECEIVE AND FILE

Motion to approve consent agenda: Councilmember Cortez; 2nd: Councilmember Ring

Ayes: Cortez, Ring, Cartwright, Knisley, Youngblood

Noes: None

Absent: None

Abstain: None

BUSINESS

4. **LOOMIS WELCOME SIGN ARTWORK**

The Loomis Welcome Sign project was completed in March 2024, and there was follow up discussion at a prior Council Meeting about possibly doing something with the blank white space on the back side of the sign.

RECOMMENDED ACTION

Staff recommends that the Town Council receive a presentation on options for the back side of the Loomis Welcome Sign, consider public comment, and then provide input and direction to staff.

Councilmember Discussion items:

Cost

Future Landscape plans for the project

Use of volunteers for installing artwork

PUBLIC COMMENT:

Miguel Ucovich: Commented on the poor sound quality.

Jan Clark -Crets: Unusual to have a meeting on a Friday night- we need to encourage public to attend

Direction to staff to look further into this and bring back to Council at a later date.

5. **OPERATING BUDGET FOR THE 2024-2025 FISCAL YEAR**

The proposed Annual Operating Budget for Fiscal Year 2024-25, is presented as “balanced” in that revenues exceed expenditures. As presented, the General Fund budget shows revenues exceeding expenditures by \$31,685.

RECOMMENDED ACTION

Discuss the proposed Annual Operating Budget for Fiscal Year 2024-25, amend it if necessary, and adopt the 2024-25 Budget, the 2024-25 Authorized Positions and the 2024-25 Gann Appropriations Limit by resolution.

COUNCILMEMBER QUESTIONS AND DISCUSSION:

Finance and other Recommended Software

Reserve Account

Franchise Fees and future negotiations

Traffic study Funding

Economic Development Funding

Code Enforcement

Park study Funding

One time expenses this fiscal year and the effect on 2024-2025 budget

PUBLIC COMMENT

Jan Clark Crets: Noted that the budget was tight and suggested conservative action

Miguel Ucovich-Craig Ct: Would like to see higher quality bands at our Summer Concert Series, suggested we increase the budget by \$10,000.

Motion to approve recommended action: Councilmember Cortez, 2nd: Councilmember Cartwright'

Ayes: Cortez, Cartwright, Ring, Knisley, Youngblood

Noes: None

Absent: None

Abstain: None

ADJOURNMENT 7:46 PM by Mayor Youngblood

ACCOMMODATING THOSE INDIVIDUALS WITH SPECIAL NEEDS

In compliance with the Americans with Disabilities Act, the Town of Loomis encourages those with disabilities to participate fully in the public hearing process. If you have special needs or requirements in order for you to attend or participate in the Town's public hearing process or programs, please contact Carol Parker at Town Hall, 652-1840, prior to the public hearing or program you wish to attend, so that we can accommodate you.

Materials relating to an item on this agenda that are submitted to the Council after distribution of the agenda packet will be available, upon request, at the Town Clerks office, 3665 Taylor Road, Loomis, CA 95650 or www.loomis.ca.gov.

ADMINISTRATIVE REMEDIES MUST BE EXHAUSTED PRIOR TO ACTION BEING INITIATED IN A COURT OF LAW. If you challenge the proposed project in court, you may be limited to raising only those issues you raised at the public hearing described in the notice, or in written correspondence delivered to the Town at, or prior to the public hearing.

PUBLIC HEARING PROCEDURE:

1. Town staff makes its presentation on the Project and outlines all recommended actions
2. Commission/Council asks questions of staff
3. Chair/Mayor opens the public hearing
4. Applicant makes its presentation – 15 minutes (At the discretion of the mayor or chair, time may be extended depending on the size/scope of the proposed project. The applicant must make the request for a time extension prior to the beginning of the meeting.)
5. Commission/Council asks questions of the applicant (and staff)
6. Public comment – maximum 3 minutes per speaker, one opportunity to speak each
7. Applicant opportunity to respond to public comments – 5 minutes (At the discretion of the mayor or chair, time may be extended depending on the number of comments made during public comment.)
8. Chair/Mayor closes the public hearing is closed
9. Staff responds to all public comments; Commission/Council asks any additional questions of staff
10. Council deliberates and acts on requested entitlements

Mission Statement. *The Town of Loomis is committed to preserving: a quality of life in which families can grow and enjoy the small town atmosphere; a town in which there are concerns for all segments of society, including businesses and residents; a town that encourages the participation of all of its citizens in civic and community activities; a council and town staff that responds courteously and respectfully to the concerns and needs of the town's residents; and a plan that calls for slow, quality growth while preserving the financial integrity of the town.*

Certification of Posting of Agenda

I, CAROL PARKER, Deputy Town Clerk, for the Town of Loomis, declare that the foregoing agenda for the Tuesday, June 21, 2024 Special Meeting of the Town of Loomis Town Council was posted June 19, 2024 at Town Hall of the Town of Loomis, 3665 Taylor Road, Loomis, California, 95650. The agenda is also available on the Town website at www.loomis.ca.gov.

Signed, June 19, 2024, at Loomis, California

Carol Parker

Deputy Town Clerk