



3665 Taylor Rd / P.O. Box 1330
Loomis, CA 95650
Phone: 916-824-1518
townengineer@loomis.ca.gov

For Town Use

File Number _____

Date Received _____

Account Code 0-145-000-0000-000-51210-000

APPLICATION OAK TREE PRUNING GRANT PROGRAM

Property Owner (Applicant): _____

Property Address: _____

Property must be within Town of Loomis limits to qualify.

Telephone: _____ **Email:** _____

Tree Care Company: _____

Address: _____ **Telephone:** _____

Contractor License Number: _____

Will the pruning work be supervised by an ISA Certified Arborist? YES NO

Description of Work (Consult your tree care professional, see Tree Pruning Specifications form):

Estimated Cost: _____ **Requested Grant Amount:** _____
(50% match up to \$1,500.00)

Acknowledgements:

By signing below, I certify that I am requesting grant funding assistance for the pruning of protected native Oak trees on my property, and that I have reviewed, understand, and agree to be bound by the program terms and conditions and procedures on the following page.

Signature: _____ **Date:** _____

Application Submission:

Submit a hard copy of your signed application, along with a copy of your DL/photo id and a utility bill, and photos (see attached sample) of your Oak trees before pruning to the clerk at Town Hall, 3665 Taylor Rd, Loomis, CA 95650, or email townengineer@loomis.ca.gov. Please allow up to 30 days for the Town to review your application.

TERMS AND CONDITIONS

OAK TREE PRUNING GRANT PROGRAM

OVERVIEW

This Oak Tree Pruning Grant Program was established to assist Loomis property owners in paying for professional tree pruning services for their protected native oak trees. Funding is available in the form of a 50/50 matching grant up to \$1,500.00 per property, per fiscal year. **Applications will be accepted on a first come, first served basis, and grant funding will be awarded until funds are exhausted. Submission of an application is not a guarantee of reimbursement for pruning work.**

ELIGIBILITY

1. The applicant requesting tree pruning services must be the property owner. Applicants must provide proof of Town of Loomis residency (Drivers License, Photo ID, Utility Bill) to be eligible for this program.
2. The property where tree pruning services will occur must be located in the Town of Loomis.
3. Failure to adhere to the terms and conditions of this program may result in ineligibility to participate in future years of the grant program, or disqualification from receiving grant funding. Refer to the program procedures below.
4. Grant funding is limited to the pruning of protected Oak trees in Loomis including the Blue Oak, Interior Live Oak, Oracle Oak, and Valley Oak. The pruning of other tree species is not eligible for grant assistance.
5. If a protected Oak tree is declared to be hazardous or dead and are recommended for removal by an ISA certified arborist, the grant funding may be approved for tree removal services on a case by case basis.
6. The pruning work must be completed by a tree care company with an ISA Certified Arborist, to the specifications provided to and approved by the Town. A pruning specification form can be found at the end of this application. Have your tree care professional complete the form, and submit along with your application.

PROCEDURES

Step 1: Review all program terms and conditions, above.

Step 2: Complete and submit a signed application to the Town for review and approval. Wait for a response from the Town, approving your application, before proceeding with the pruning work.

Step 3: Have a professional tree care company with an ISA Certified Arborist perform the work to the approved specifications provided by the Town.

Step 4: When the work is finished, complete and submit a payment request form, before and after photos of the Oaks that were pruned, and a copy of the invoice to the Town.

Step 5: The Town will review and provide a reimbursement check to the applicant at the address provided within 30 days of receipt of your payment request form.

PRUNING SPECIFICATION FORM

OAK TREE PRUNING GRANT PROGRAM

The following specifications are general and need to be updated for each tree to be pruned. The specifications are to be written in accordance with the current American National Standards Institute (ANSI) A300 Tree Care Standards, Clause 5 Pruning, and the International Society of Arboriculture (ISA) Best Management Practices for Tree Pruning 3rd Edition.

Trees to be pruned:

Tree Pruning Objective:

- To reduce the risk of branch, trunk, or whole tree failure
- Provide clearance for _____
- To improve a view of _____
- Improving branch and trunk architecture
- Promoting or subordinating certain stems or branches;
- Promoting desirable branch spacing;
- Promoting or discouraging growth in a particular direction (directional pruning);
- Minimizing future interference with traffic, lines of sight, infrastructure, or other plants;
- Restoring plants following damage
- Other _____

Tree Pruning System: Must be Natural Pruning System

Details of the work:

- Parts of tree to be pruned: _____
- Pruning cuts to be made: branch removal reduction heading
- Amount of foliage to be removed: _____
- Size of cuts to be made: _____
- Number of cuts to be made: _____

Other Information:

Images (attach additional pages as needed):

SAMPLE PRUNING SPECIFICATIONS

OAK TREE PRUNING GRANT PROGRAM

1. Tree(s) to be pruned:

The tree species, number if shown on a plan, Genus, Species, and Common Name listed, as well as the location (property, area on property, and include map if showing location(s)).

2. The objective. Why is the tree being pruned:

- To reduce the risk of branch, trunk, or whole tree failure
- Provide clearance for (state structure or object)
- To improve a view of (state view corridor)
- Improving branch and trunk architecture
- Promoting or subordinating certain stems or branches;
- Promoting desirable branch spacing;
- Promoting or discouraging growth in a particular direction (directional pruning);
- Minimizing future interference with traffic, lines of sight, infrastructure, or other plants;
- Restoring plants following damage
- Other

Example 1: The Valley Oak tree is to be pruned to remove long heavy branches and reduce the likelihood of branch failure while retaining as large a crown as possible.

Example 2: The Blue Oak trees are to be pruned to clear our home for fire insurance coverage, clear the house by 6 feet while retaining as large a crown as possible.

3. Pruning System

The pruning system required for this tree pruning grant application.

4. Details of the work:

- a. Parts of tree to be pruned
- b. types of pruning cuts to be made
- c. amount of foliage to be removed
- d. size of cuts to be made
- e. number of cuts to be made

Example 1: The pruning will take place in the outer third of the crown shortening long, heavy branches and reducing heavy end weights by 10% to 20% while not removing more than 15% of total foliage in the tree. Branch removal cuts and reduction cuts will be used on branches up to 4-inches diameter. Interior foliage will be retained.

Example 2: The pruning will take place on the sides of the trees towards the house shortening the branches for clearance. The cuts will be branch removal cuts and reduction cuts with an occasional heading cut, and the branch diameters will range from 2" to 10". Interior foliage will be retained.

Example 3: The pruning will reduce long branches in the outer north and west crown by 12 to 15 feet using branch removal cuts and reduction cuts with the largest branch diameter of 6 inches. Interior foliage will be retained.

5. Additional information

Include any additional information for this project that is important for the grant application.

Sample tree target pruning image:



Sample tree location image:



PAYMENT REQUEST FORM
OAK TREE PRUNING GRANT PROGRAM

Property Owner (Applicant): _____

Property Address: _____

Telephone: _____ Email: _____

Date Application was originally submitted: _____

Final Cost of Pruning Work (Attach invoice): _____

Please attach photos of completed pruning work, and Contractor's invoice with this payment request.

Final Grant Reimbursement Amount:

Reimbursement is equal to 50% of the cost of the pruning work, up to \$1,500.00


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**You will receive a check in the mail
at the address listed above
within 30 days of submitting this form.**

SAMPLE BEFORE AND AFTER PHOTOS

OAK TREE PRUNING GRANT PROGRAM

*****ACTUAL PRUNING WORK SHALL BE AS PRESCRIBED BY YOUR TREE CARE PROFESSIONAL*****

Before and after photos shall be taken for each tree that received pruning work. Photos shall be taken from the same vantage point and be clearly labeled "before" and "after", similar to the photos below.

