

## Staff Report

### August 13<sup>th</sup>, 2024

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**TO:** Honorable Mayor and Members of the Town Council  
**FROM:** Richard Ly-Lee, Town Engineer  
**RE:** Adopt a resolution to reallocate funds from Humphrey Ditch Undergrounding to Storm Drain Culvert Replacement project.

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#### **Recommendation**

Staff recommends that the Town Council adopt a resolution authorizing the Town Manager to proceed to reallocate funds from Humphrey Ditch Undergrounding project the Storm Drain Culvert replacement project.

#### **Issue Statement and Discussion**

Currently the Storm Drain Culvert Replacement project is in construction and is 55% complete. Due to unforeseen conditions of conflicting utilities beneath the existing pavement, change orders to the sum of \$240,681.96 is needed to complete the construction of this project. The Town Council awarded the project to The Design Build Inc on April 9<sup>th</sup>, 2024 with an allocated total construction budget of \$800,000 which includes construction support and contingencies. Currently, the projects projected total cost with the change orders is \$946,717.97, which is \$146,717.87 above what was allocated by the Town Council.

To address the shortfall, it is the recommendation of the Town Engineer to reallocate \$165,000 designated for the Humphrey Ditch Undergrounding to the Storm Drain Culvert replacement project. The revised total construction cost is \$965,000. The excess will be used for construction contingencies. To minimize risks for this project, Staff has negotiated with the contractor the final construction change order and does not foresee any additional change orders associated with the project.

The Humphrey Ditch Undergrounding project was not identified as the three remaining critical drainage culverts that need to be replaced, see Attachment C. A letter of support was provided by the Town of Loomis Public Works Director citing that the defunding of the project will not negatively impact maintenance operations and is not maintenance critical.

#### **CEQA Requirements**

The proposed reallocation is not subject to review under CEQA pursuant to Section 15061(b)(3), which exempts administrative items since they will not result in any direct or indirect physical change in the environment.

**Financial and/or Policy Implications**

Funding for the reallocation of \$165,000 is available from the Drainage Development Impact Fees (Fund 318) encumbered by the Humphrey Ditch Undergrounding project. The revised construction allocation for the Storm Drain Culvert Replacement project is \$965,000, includes \$800,000 from the American Rescue Plan Act (Fund 131).

**Attachment**

- A. Resolution
- B. Letter of Support from Public Works Director
- C. Town of Loomis Critical Drainage Culvert Replacement Map

# **TOWN OF LOOMIS**

**RESOLUTION NO. 24 - \_\_\_\_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOOMIS  
AUTHORIZING THE TOWN MANAGER TO PROCEED WITH REALLOCATE OF \$165,000 FROM  
THE DRAINAGE FUNDS FROM HUMPHREY DITCH UNDERGROUNDING TO STORM DRAIN  
CULVERT REPLACEMENT PROJECT AND AUTHORIZING THE REVISED TOTAL  
CONSTRUCTION BUDGET OF \$965,000.**

**WHEREAS**, the Engineering Department recommends the reallocation of \$165,000 from the Humphrey Ditch Undergrounding project to the Storm Drain Culvert Replacement project.

**WHEREAS**, the Humphrey Ditch Underground project will be defunded in its entirety.

**WHEREAS**, the total revised construction budget for the Storm Drain Culvert Replacement project is \$965,000.

**WHEREAS**, funding for the recommendation is available from the Town's Drainage Development Impact Fees (Fund 318).

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the Town Council of the Town of Loomis hereby authorizes the Town Manager to proceed with construction of the Storm Drain Culvert Replacement project.

**FURTHER RESOLVED** that the budget will be incorporated to the Storm Drain Culvert Replacement project (22-14).

**PASSED AND ADOPTED** this 13<sup>th</sup> day of August 2024 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

**ATTEST:**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Deputy Town Clerk



## Letter of Support

August 13<sup>th</sup>, 2024

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**TO:** Honorable Mayor and Members of the Town Council  
**FROM:** David Strock, Public Works Director  
**RE:** Adopt a resolution to reallocate funds from Humphrey Ditch Undergrounding to Storm Drain Culvert Replacement project.

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### Recommendation

I am writing to express my support for the proposal to defund the Humphrey Ditch Undergrounding project. After a thorough evaluation of our current infrastructure needs and maintenance priorities, it has become clear that this project is not maintenance-critical and can be deferred without negatively impacting our overall operations or public safety.

The decision to reallocate funds from the Humphrey Ditch project to more pressing initiatives, such as the culvert improvement project, is a prudent one. The culvert project addresses immediate infrastructure needs that will enhance water management and reduce flooding risks in our community. Investing in these critical upgrades will yield significant long-term benefits for our residents.

I appreciate your consideration of this important matter and look forward to discussing it further at our upcoming meeting.

Thank you for your attention to this issue.

Sincerely,

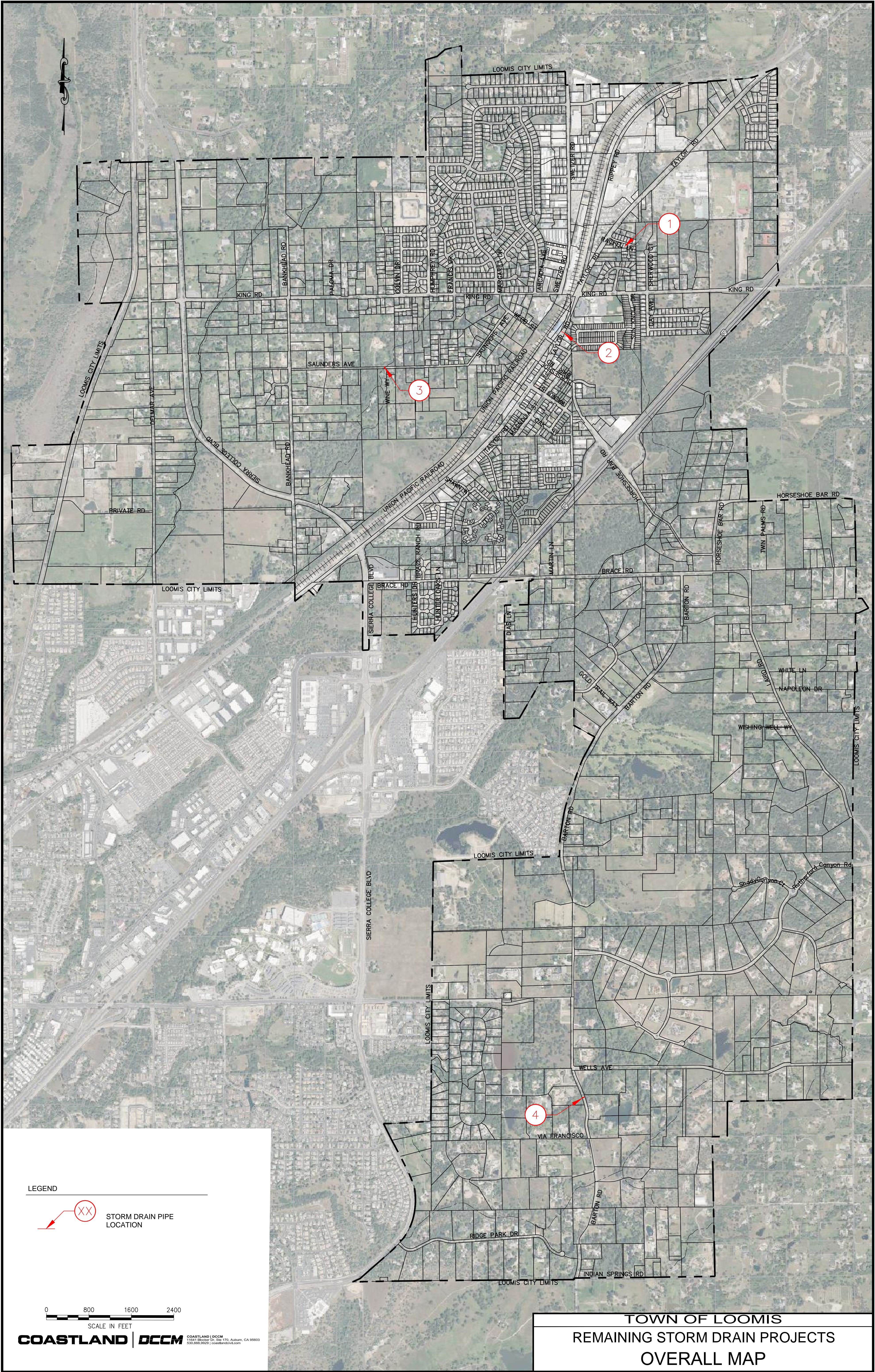
David Strock  
Public Works Director

A handwritten signature in blue ink, appearing to read "D. Strock", is written over a horizontal line.

8/5/24



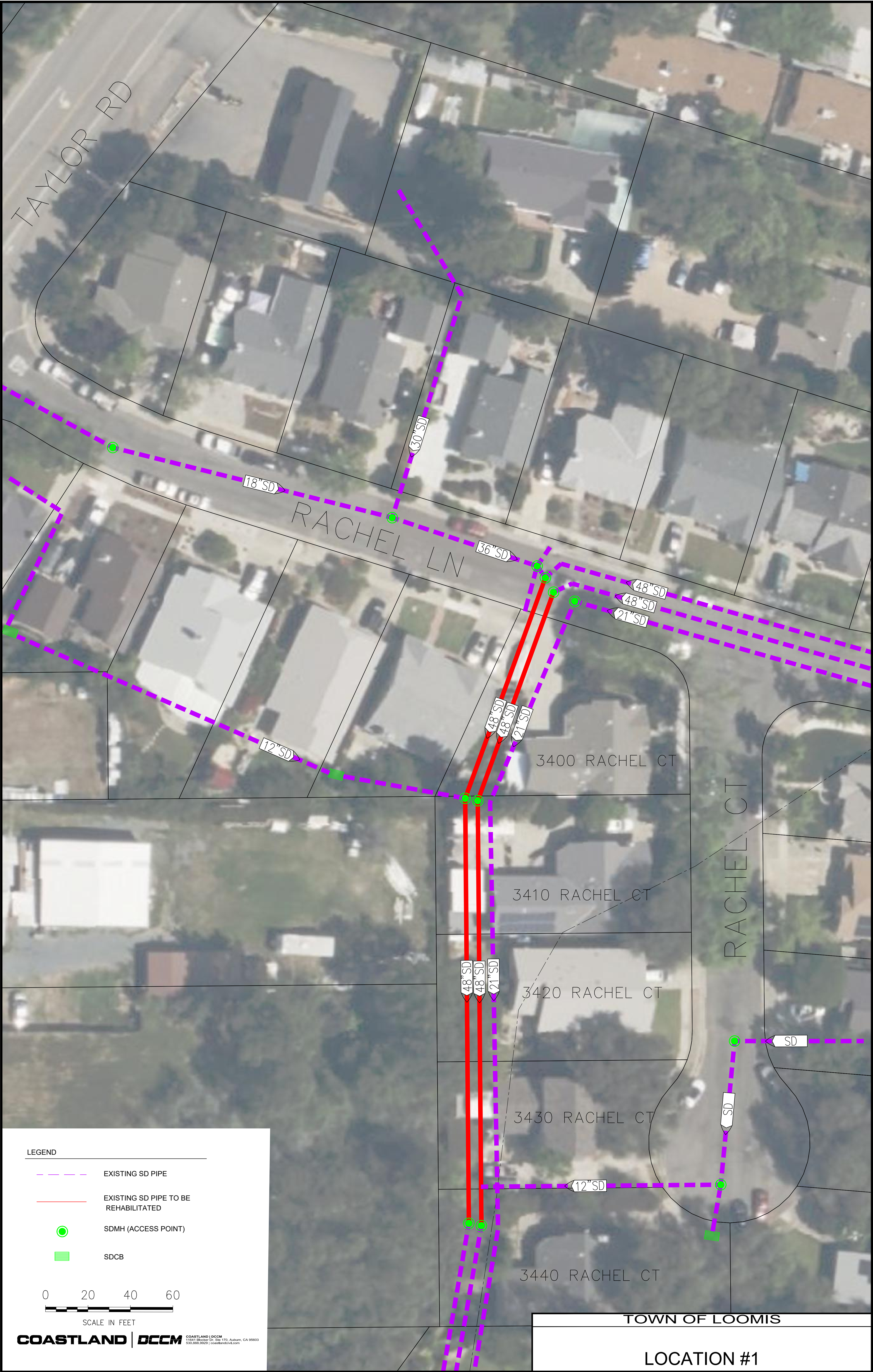
Path: T:\004 Municipal Services\Loomis\Project Management - QIP\Projects\Culvert Replacement\Map\CCTV MAP.dwg    Layout Name: 34x22 Esh    Plot Date: Mar 15, 2024 at 03:42 pm    ORIGINAL SCALE IS IN INCHES



**TOWN OF LOOMIS**  
**REMAINING STORM DRAIN PROJECTS**  
**OVERALL MAP**



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LEGEND

- EXISTING SD PIPE
- EXISTING SD PIPE TO BE REHABILITATED
- SDMH (ACCESS POINT)
- SDCB (ACCESS PT)

0 20 40 60

SCALE IN FEET

COASTLAND | DCCM

COASTLAND | DCCM  
11041 Sycamore Dr., Ste 170, Auburn, CA 95603  
530.888.9929 | coastlandinc.com

TOWN OF LOOMIS

LOCATION #3



Path: I:\004 Municipal Services\Loomis\Project Management - QIP\Projects\Culvert Replacement\Wing\Loomis SD Rehab-culvert locations PHASE 2.dwg    Layout Name: 4    Plot Date: Mar 15, 2024 at 03:38 pm    ORIGINAL SCALE IS IN INCHES

