

**TOWN OF LOOMIS  
MEETING AGENDA  
LIBRARY BOARD OF TRUSTEES  
LOOMIS LIBRARY  
6050 LIBRARY DRIVE, LOOMIS, CA 95650  
MEETING MINUTES**

**WEDNESDAY**

**May 8, 2024**

**6:00 P.M.**

**1. CALL TO ORDER**

Meeting called to order at 6:00 pm by Nicholas Phirippidis

**2. SILENT ROLL CALL**

Board Members

Sarah Nitta

Nicholas Phirippidis

Juanita Garcia

Samantha Mallory

Gail Waller

All board members in attendance: Nitta, Phirippidis, Garcia, Mallory, Waller

Also in Attendance: Sarah Comstock, Loomis Librarian; Davis Green, Loomis Town Council; Jenny Knisley Loomis Town Council; Jan Clark-Crets, Protect Loomis Library & Community Center Services Meeting; Jennifer Sweeney, Consultant to the Strategic Planning Subcommittee; Joanne Ligamari, community member

**3. MATTERS OF INTEREST TO BOARD MEMBERS**

No comments

- 4. PUBLIC COMMENT:** Citizens may address the Library Board on items not on this agenda. Spes shall restrict their comments to issues that are within the subject jurisdiction of the Library Board and limit their comments to five (5) minutes per person. The Brown Act, with certain exceptions, does not permit the Library Board to discuss or take action on items that are not listed on the agenda. Please state your name for the record.

No public comment

**5. APPROVAL OF MINUTES:** February 14, 2024 (PUBLIC COMMENT)

Minutes not complete, will approve at August Meeting

**6. FINANCIAL STATEMENT (PUBLIC COMMENT)**

No financials available

Ami Chilton Is still compiling all the data

Open invitation to Chilton to attend Library Board Meetings in future

The budget goes for approval at Loomis Town Council Meeting in June

Library is looking to add one staff member, needs approval of budget

No public comment

**7. FRIENDS OF LOOMIS LIBRARY UPDATE (PUBLIC COMMENT)**

Jean Wilson reported the brick project almost complete

Spring book sale raised over \$900

AARP group purchases a lot of books

Del Oro FFA to sell books

Monies raised will help supply special items for the Summer Reading Program

Next Sale is the annual week-long sale in October

Inventory is low, looking for more donations

Waller – Q. How does the Friends advertise for donated books? Comstock - A. Bag/box is available during business hours

Waller – Q. What is most needed? Friends – A. Newer non-fiction, children's (lots of variety)

No public comment

## **8. CAMPAIGN UPDATE (PUBLIC COMMENT)**

Jan-Clark Crets for Protect Loomis Library & Community Center Services Committee reported the April Flower Farm Get-Together went well

Planning for outreach in neighborhoods, meet and greets, parties, etc. during June, July and August

Hoping to outreach toward those who feel negative towards proposed tax

At next Loomis Town Council meeting considering combination of measure on November 2024 ballot

(Has to be on Major Ballot consideration to get full approval)

The campaign would like to send more mailers and put up more signs

Phirippidis suggested the end of August would be a good time for mailers and signs, Placer County has a large number of absentee voters and grass roots campaigns work well in Loomis

Campaign isn't allowed to campaign on Loomis Library grounds, only education material is allowed

Campaign is talking to a consultant on fundraising

Credit to Debra Crosby for creating the website

Mallory – Ideas for meet and greets at the Concert Series in Loomis, pool community days, 4<sup>th</sup> of July picnic

Public comment

David Green – Q. Has the campaign talked with the schools considering the LUSD has a Bond Measure on the same ballot?

Campaign agreed there is a big difference between the two taxes; property vs sales

Both campaigns agreed to not talk each other group down

## **9. LOOMIS LIBRARY AND COMMUNITY LEARNING CENTER OPERATIONS REPORT (PUBLIC COMMENT)**

Sarah Comstock reported new items were added to the electronics collection

Comstock presented the operations report for the quarter of February 2024 – April 2024

The State now wants Electronics Report added, answers for this report are hard to find

Many electronics resources are available including through Hoopla

There are close to 3000 users, field trips have helped boost membership

TK class is coming Tuesday, May 13<sup>th</sup>. This will be the youngest group in a field trip so far

June 5<sup>th</sup> is Loomis Grammars 1<sup>st</sup> grade field trip

Puzzle swap will be coming back in the fall

The DIY Valentines Wreath class was Brittany's first full event alone

They held a Barbie Birthday tea party

There was a rock painting event in honor of the garden opening, rocks are at the gate

Sheriff Deputy Storytime was really popular and went well

Summer Reading Program: Quest for the Reading Torch Summer Read, Olympic theme

Kicks off June 15<sup>th</sup> with a party from 11:00 am to 1:00 pm

Program runs from June 15 through July 21<sup>st</sup>

A sign-up genius will be sent out for help to volunteers

Plans for three to four programs a week, sports theme once a week, crafts, these helps get families into the library

Phirippidis – Q. How is the Zip program going? Comstock A. - Program has slowed a down. We will be applying for the next Zip program that starts in July. Library pays for the books if program isn't approved. Approval depends on the States budget. 98% of books received through program stay in circulation collection.

No public comment

#### **10. GARDEN UPDATE (PUBLIC COMMENT)**

Waller reported no update, the Garden Committee Meeting has been rescheduled

Garden is open

The Ribbon Cutting was fabulous, many attended

Everyone is impressed with the quality of the Master Gardeners

The shacks are complete, 35 trained docents, everything is growing and well kept

Comstock – Presentation for May 11<sup>th</sup> is cancelled but plants will still be given away (tomato and peppers.) Girl Scouts learned about compost from the garden. Every second Saturday a docent is available in the garden. Currently working on how to schedule things in the garden, such as gatherings and meetings.

Public Comment

Joanne Ligamari – Q. Does the Library want a sign in the garden?

Q. Is the garden bringing more people?

Q. Who is in charge of the signs in the garden?

Comstock – A. Not really sure, more tourists and some come just for the garden

Summer Reading Program is on the UC Master Gardeners website

Seed library is doing well

Waller – Committee might need to requestion some topics now that the garden is open

#### **11. INFORMATIONAL AND DISCUSSION ITEMS**

##### **a. 2024 Strategic Plan Information (PUBLIC COMMENT)**

Jennifer Sweeney, Consultant reported that the Strategic Planning Subcommittee have met. A traditional process is the plan in place; gathering data, SWOT analysis, mission and vision workshop with the subcommittee, community survey, interviewing stake holders and lasty a workshop planned for late august. The next part of the plan consists using the collected data and drafting a survey. Followed by a community forum. Lastly a final workshop to put all the goals and plan ahead together.

Garcia – Q. Is the timing for everything planned?

Sweeney – A. yes, loosely. Planning to talk to town people, different age groups. Would like to have surveys available at the library.

##### **b. Updates to Library Board Bylaws (PUBLIC COMMENT)**

Comstock said it was a good time for the board to update the by-laws and budget.

Next meeting board will vote and update action idea.

Garcia – Review at next board meeting for needed change and add a two-to-three-year review.

All board members are to review by-laws by next meeting

By-laws should be added to library website.

Public comment

Ligamari – The board has a better sense of what the community's idea is for the library.

Procedure of how to change the by-laws

Change proposed during one meeting, then vote at next meeting

Can vote on anything proposed on agenda

Can propose change to agenda by email prior to meeting.

## **12. LIBRARY BOARD ANNOUNCEMENTS / FUTURE AGENDA ITEMS**

Garcia – Q. Will the library have a booth at the Loomis concert series?

Comstock – A. No

Jenny Knisley – Town council is discussing whether booths help or hinder events

## **13. ADJOURNMENT**

Phirippidis moved to adjourn at 7:15 pm

The next regularly scheduled meeting will be August 28, 2024.

Submitted by Samantha Mallory, Recording Secretary