



TOWN OF LOOMIS
AGENDA REGULAR MEETING OF
LOOMIS TOWN COUNCIL

LOOMIS DEPOT
5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650

www.loomis.ca.gov

TUESDAY	SEPTEMBER 10, 2024	5:00 PM
CLOSED SESSION – Pursuant to cited authority, the Town Council will hold a closed session to discuss the following listed items. A report of any action taken will be presented prior to adjournment of the regular meeting.		
A. CONFERENCE WITH LEGAL COUNSEL: existing litigation pursuant to Government Code section 54956.9 (Stonebridge Properties LLC v. Town of Loomis et al., Placer County Superior Court, Case No. S-CV-0053043)		
No reportable action taken at the closed session		
TUESDAY	SEPTEMBER 10, 2024	6:00 PM

CALL TO ORDER: 6:05 by Mayor Youngblood

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Stephanie Youngblood	PRESENT
Mayor pro tempore David Ring	PRESENT
Councilmember Danny Cartwright	PRESENT
Councilmember Jenny Knisley	PRESENT
Councilmember Amanda Cortez	PRESENT

ADOPTION OF AGENDA

Motion to adopt agenda: Councilmember Cortez; 2nd: Councilmember Ring

Ayes: Cortez, Ring, Cartwright, Knisley, Youngblood

Noes: None

Absent: None

Abstain: None

RECOGNITIONS/PROCLAMATIONS: None

MATTERS OF INTEREST TO COUNCILMEMBERS : Councilmember Knisley commented on the 40th Anniversary of the Town this coming December 17th; The State of the Town address September 25th and the Town of Loomis Candidate forum on October 10th.

Mayor Youngblood commented on the Public Safety Fair being held September 28th.

TOWN MANAGER REPORT: Town Manager highlighted the Town Finance Director recruitment.

LOOMIS LIBRARY AND COMMUNITY LEARNING CENTER LIBRARIAN'S REPORT: Library Director Sarah Comstock spoke on the upcoming events at the Loomis Library and Community Center this fall and the success of the Summer reading program. To view the calendar of events for the library, please visit the website :

<https://loomislibrary.org/>

LOOMIS CHAMBER OF COMMERCE UPDATE: Heather Helwig from the Loomis Chamber of Commerce spoke on the State of the Town being held on September 25, 2024, next Chamber Mixer on September 19, 2024 and the Fruit Shed Fest being held October 5, 2024. To view the activities of the Chamber, please visit their website at <https://www.loomischamber.com/>

ALLIED AGENCY ACTIVITIES UPDATE

South Placer Fire District Chief Mark Duerr gave an update on the August Statistics for SPFD. Placer County Sheriff Deputy Jeff Bilodeau gave an update on the August Statistics for PCSO.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Debora Crosby spoke on the importance of Measure C and preserving the Library funding Miguel Ucovich spoke on the Town 40th anniversary, and he proposed the Town look into a Drone Show to highlight an anniversary event.

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR:

PUBLIC COMMENT: Jan Clark-Crets requested that item 5 be pulled for discussion

CONSENT AGENDA

RECOMMENDED ACTION

- | | | |
|----|---|---------------------------|
| 1. | Draft Council Action Minutes – 08/14/2024 | <i>APPROVE</i> |
| 2. | Disbursement Report - 20240831 | <i>RECEIVE AND FILE</i> |
| 3. | Planning Status Report – 20240831 | <i>RECEIVE AND FILE</i> |
| 4. | Engineer's Report – August 2024 | <i>RECEIVE AND FILE</i> |
| 5. | A Resolution of the Town Council of the Town of Loomis approving the contract with Bob Murray and Associates for recruitment services received in an amount not to exceed \$55,000 | <i>APPROVE RESOLUTION</i> |
| 6. | A Resolution of the Town Council of the Town of Loomis approving parcel map #23-08, accepting road right-of-way dedications and relinquishment of abutters rights on Barton Road (Accessor parcel number 045-170-078) | <i>APPROVE RESOLUTION</i> |

Motion to approve items 1-4 and 6: Councilmember Ring; 2nd: Councilmember Cortez

Ayes: Ring, Cortez, Cartwright, Knisley, Youngblood

Noes: None

Absent: None

Abstain: None

Item 5: Jan Clark-Crets asked for clarification on the contract.

Motion to approve item 5: Councilmember Cortez; 2nd: Councilmember Cartwright

Ayes: Cortez, Cartwright, Ring, Knisley, Youngblood

Noes: None

Absent: None

Abstain: None

BUSINESS

7. UC MASTER GARDENERS PRESENTATION RECOMMENDED ACTION

Receive and File

PUBLIC COMMENT: None

8. LOOMIS LIBRARY AND COMMUNITY LEARNING CENTER ANNUAL REPORT

California state law requires that the library board of trustees or administrative head give an annual report to council. This report includes information relating to the condition of the library for the fiscal year ending on June 30th.

RECOMMENDED ACTION:

Receive and file the Loomis Library & Community Learning Center's Annual Report

PUBLIC COMMENT: None

9. MOSS ADAMS, LLC ORGANIZATIONAL ASSESSMENT SERVICES CONTRACT

Council directed staff to budget for the organizational assessment in the Fiscal Year 2024/25 budget cycle to achieve Initiative #3 goals. Initiative #3 – High Performing and Fiscally Responsible Government goal: cultivate an effective and efficient organization; objective #2 identifies reviewing the Town's organizational structure, compensation and staffing plan are evaluated relative to capacity, efficiency and effectiveness.

RECOMMENDED ACTION:

Staff recommends that the Town Council adopt a resolution approving the contract with Moss Adams LLC for organizational assessment services received in an amount not to exceed \$75,000

PUBLIC COMMENT: The following member of the public spoke on this item - Miguel Ucovich

Motion to approve recommended action: Councilmember Ring; 2nd: Councilmember Cortez

Ayes: Ring, Cortez, Cartwright, Knisley, Youngblood

Noes: None

Absent: None

Abstain: None

10. INFORMATION TECHNOLOGY CONTRACT SERVICES – VISION QUEST INFORMATION SOLUTIONS, INC

The Town of Loomis entered into a contract with Vision Quest Information Solutions, Inc (VQIS) first in 1997 and has since renewed the contract multiple times. The last contract was executed March 1, 2019 on a month to month basis after the first 12 month period.

The Town of Loomis recently went through a virtual threat assessment under the existing services and cyber protection equipment. The assessment demonstrates the Town is highly vulnerable to cyber-attacks due to a gap in cyber security services and aged equipment. VQIS provided a comprehensive service proposal to upgrade equipment and enhance cyber security to protect the Town from virtual threats.

RECOMMENDED ACTION

Adopt resolution 24-XX authorizing the Town Manager to enter into an agreement with Vision Quest Information Solutions Inc. to provide information technology services in a base amount of \$6,450 per month for a 5-year term with the option to extend the agreement for one 12-month period.

PUBLIC COMMENT: The following member of the public spoke on this item - Miguel Ucovich

Motion to approve recommended action: Councilmember Cortez; 2nd: Councilmember Ring

Ayes: Cortez, Ring, Cartwright, Knisley, Youngblood

Noes: None

Absent: None

Abstain: None

11. PLANNING COMMISSIONER STIPEND

During the 2024 Council Goals development, reviewing the Planning Commission stipend was identified as an essential goal under Initiative #5 Community Engagement and Involvement. The last stipend increase for the Planning Commissioners was in 2004, increasing the commissioner's compensation from \$25/month to \$50/month. It is worth noting, the planning commission is scheduled for once-a-month meetings.

RECOMMENDED ACTION:

Provide staff directions on the Planning Commission stipend.

PUBLIC COMMENT: The following members of the public spoke on this item:

Linda Kelly

Jean Wilson

Pam Blake

Direction to Staff- bring back an ordinance amending the Loomis Municipal Code, so that Town Council action regarding Planning Commissioner compensation would be implemented by resolution rather than by ordinance, and require prospective Planning Commissioners to complete and turn in an application that can be reviewed by the full Town Council before they act to approve the appointment.

COUNCIL COMMITTEE REPORTS

Councilmember Cortez reported on the Economic Development committee

Mayor Youngblood reported on the Public Safety committee

ADJOURNMENT 8:30 PM by Mayor Youngblood

Signed, October 8, 2024 at Loomis, California



Deputy Town Clerk



Mayor