



Staff Report

TO: Honorable Mayor and Members of the Town Council
FROM: Sarah Comstock, Community Engagement Librarian
DATE: October 2, 2020
RE: Loomis Library & Community Learning Center Annual Report

Recommendation

Receive and file the Loomis Library & Community Learning Center's Annual Report

Issue Statement and Discussion

California state law requires that the library board of trustees or administrative head give an annual report to council. This report includes information relating to the condition of the library for the fiscal year ending on June 30th.

CEQA Requirements

There are no CEQA implications with the recommended action.

Financial and/or Policy Implications

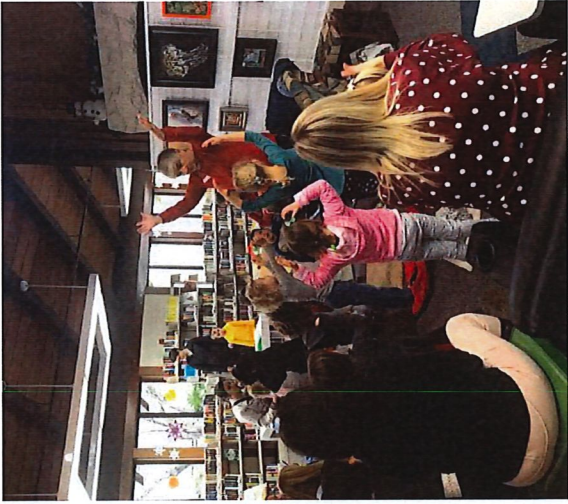
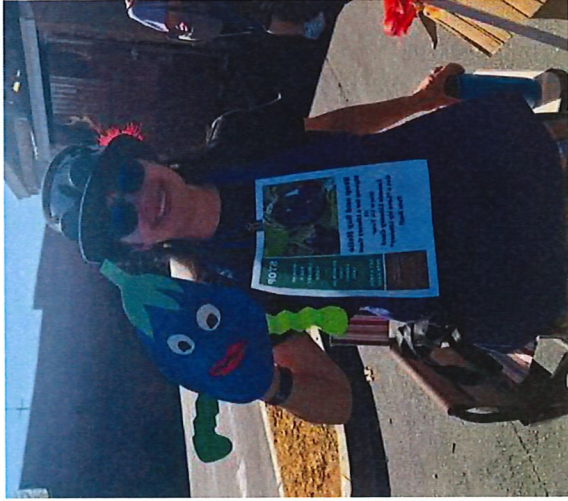
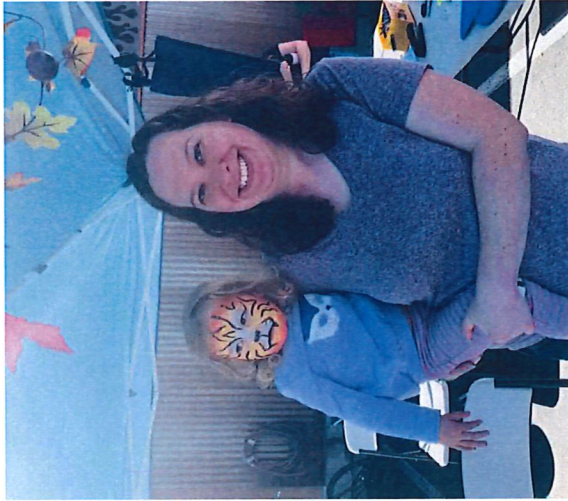
None.

Attachments

- A. Loomis Library & Community Learning Center Annual Report



**LOOMIS LIBRARY &
COMMUNITY
LEARNING CENTER
FY19/20 ANNUAL
REPORT**



Staffing

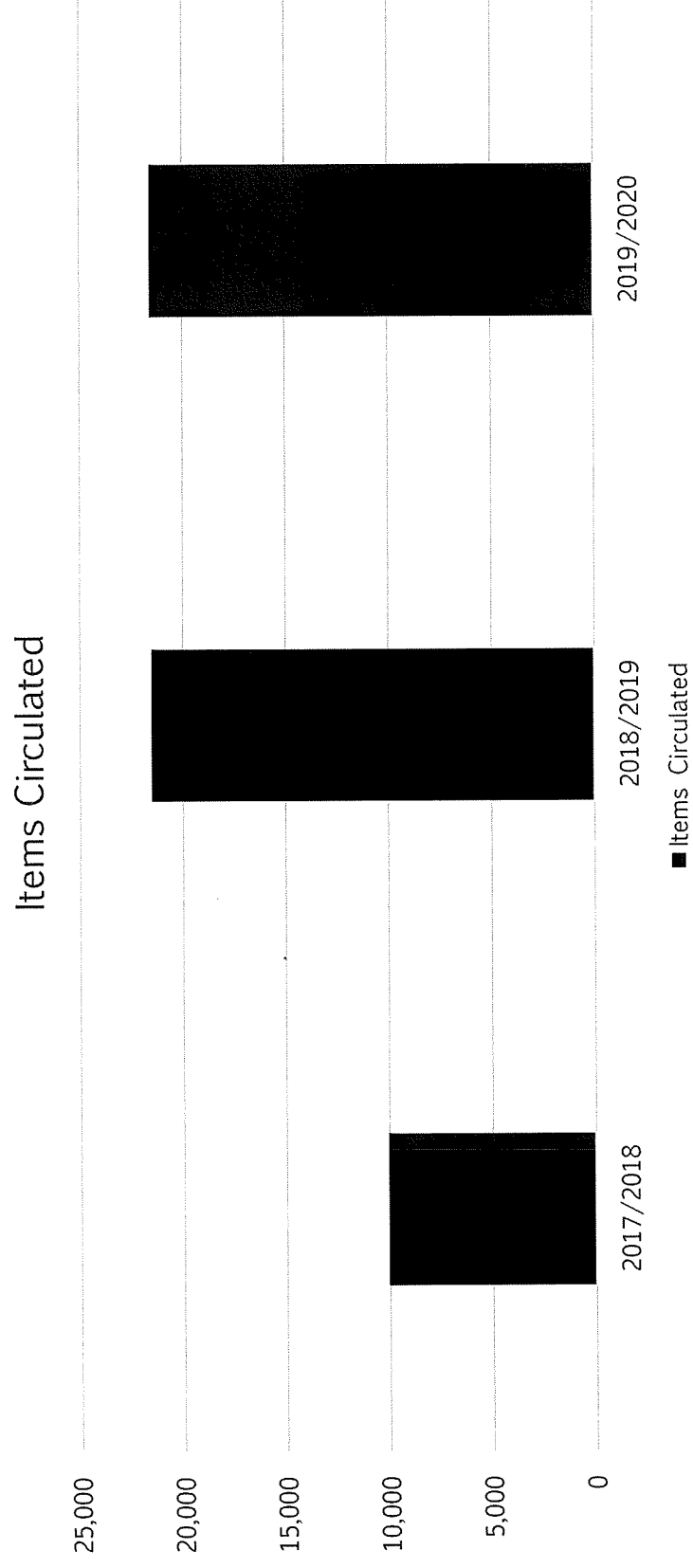
- Started the year off with 1 full time and 3 part time employees
 - Changed 1 part time position to full time on October 1, 2019 and another on May 1, 2020
 - Now have 3 full time and 1 part time
- volunteer hours – 1,350+

Collection

- **15,088** items in collection as of 6/30/20
- **2,730** items added to collection in FY 19/20
- **21,566** items circulated in FY 19/20
- **467** Computer Usage for FY 19/20
- **379** Searches on our Databases in FY 19/20



Circulation over last 3 years

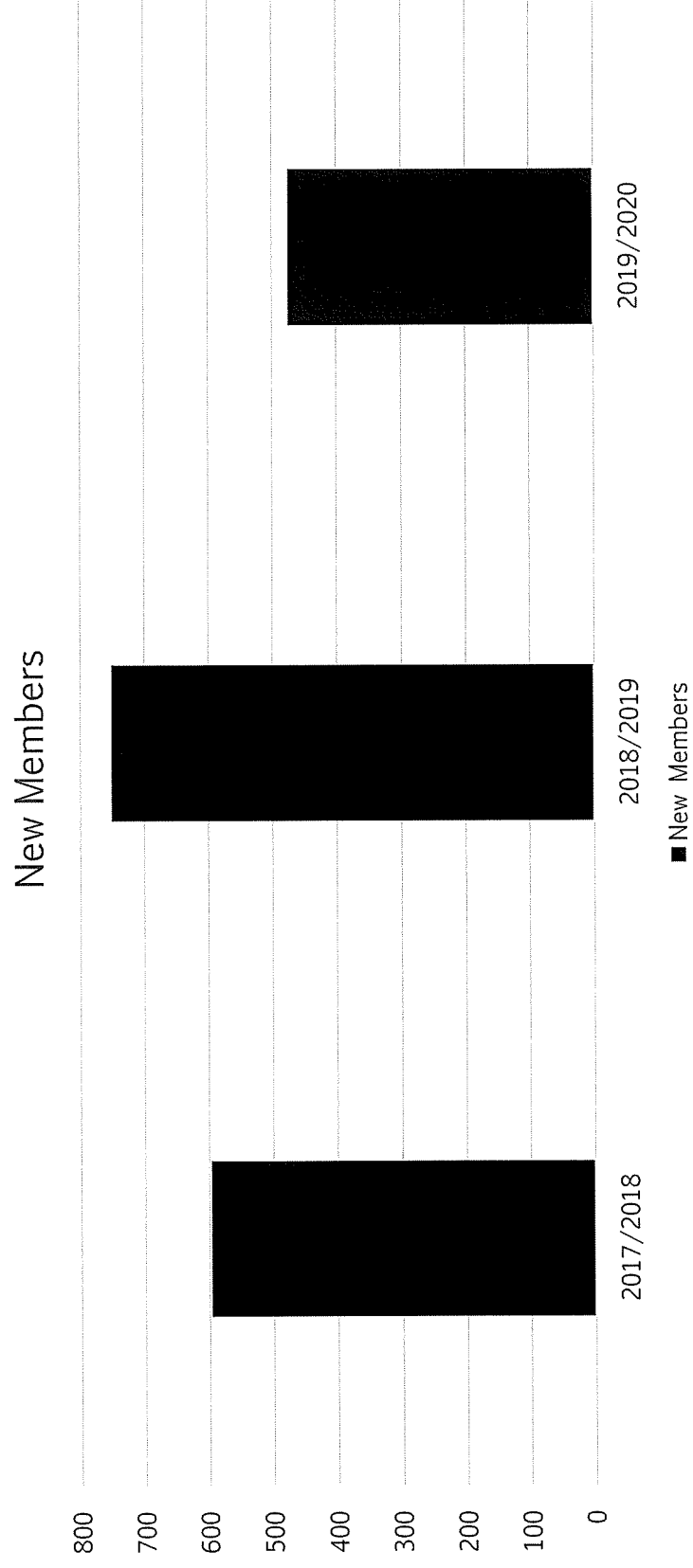


Membership

- 2,050 Total members as of 6/30/20
- 747 members added in FY 19/20
- 14,673 people through the door in FY 19/20



New Members Added per FY



Pandemic Response

- Library closed to the public on March 15, 2020
- Started doing storytime online on March 13, 2020
 - Quickly started online storytime 2 times per week
- Staff continued to work in the library & at home to answer emails and phone calls and to work on behind-the-scenes work
- Started curbside services on May 20, 2020
- Staff now working in library 6 days a week
- Online programming
 - Partnerships



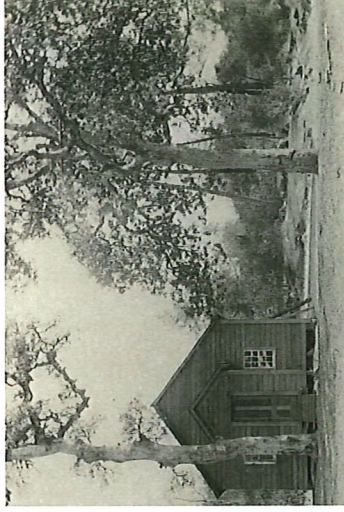
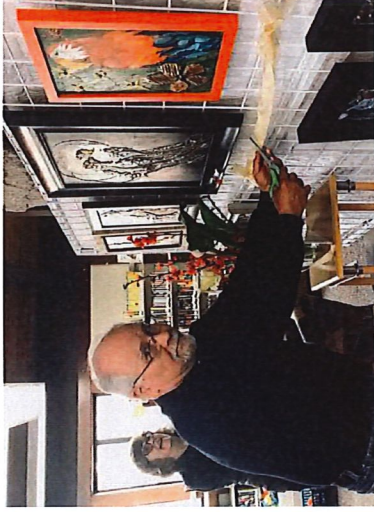
Programming Statistics

- 324 Programs in FY 19/20
- 2,826 attendees in FY 19/20
- 427.5 hours of programming

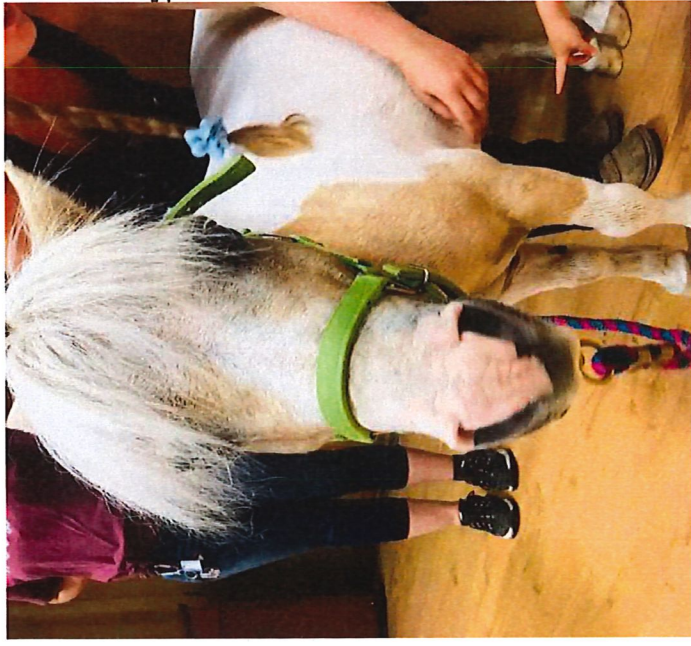
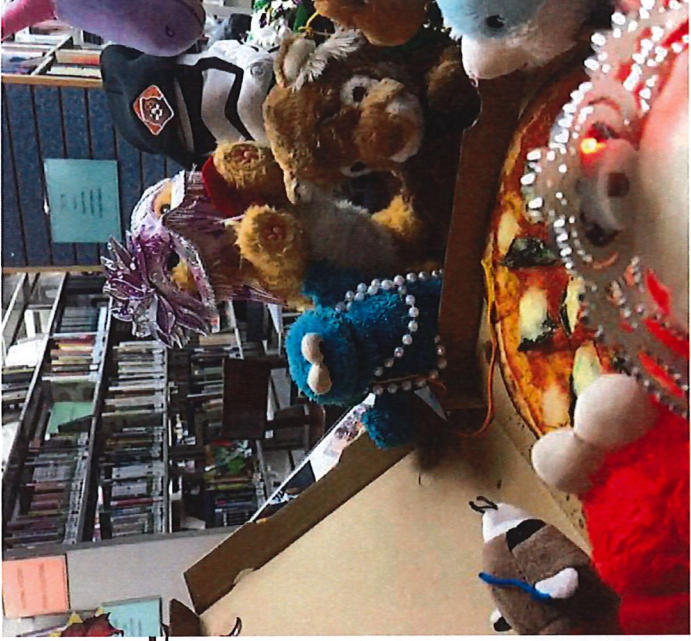


Partnerships

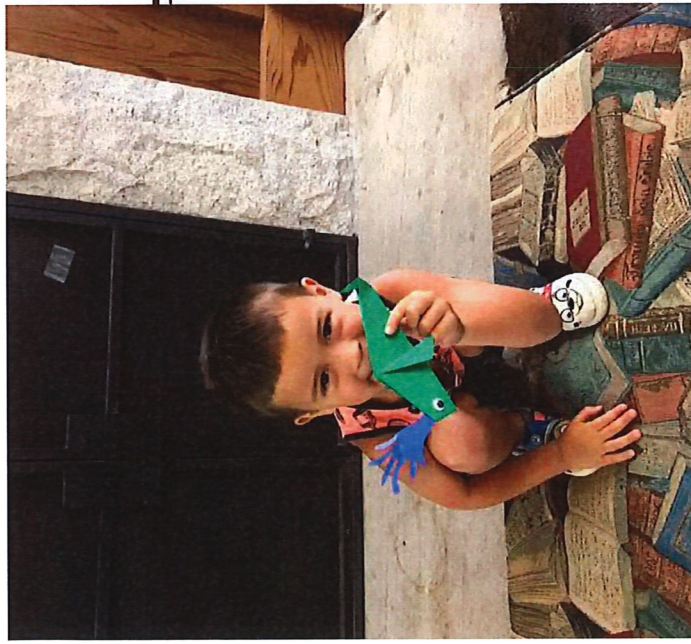
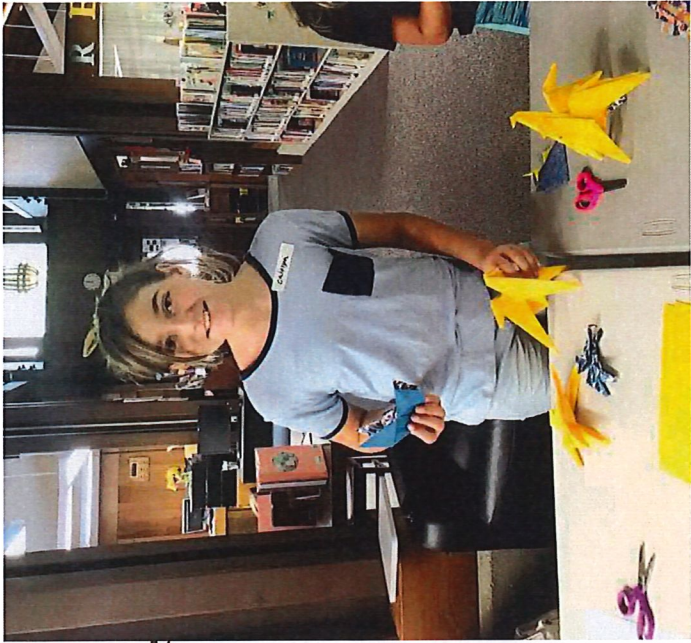
- Historical Society
- Quilters Guild
- Lend a Heart Lend a Hand
- Genealogical Society
- Happy Road Farm
- UC Master Gardeners
- Bridge Yoga
- PCSO
- SPFD
- NASA Ambassadors
- Blackwood Farm
- Senior L.I.F.E Center
- McLaughlin Studios



Storytime

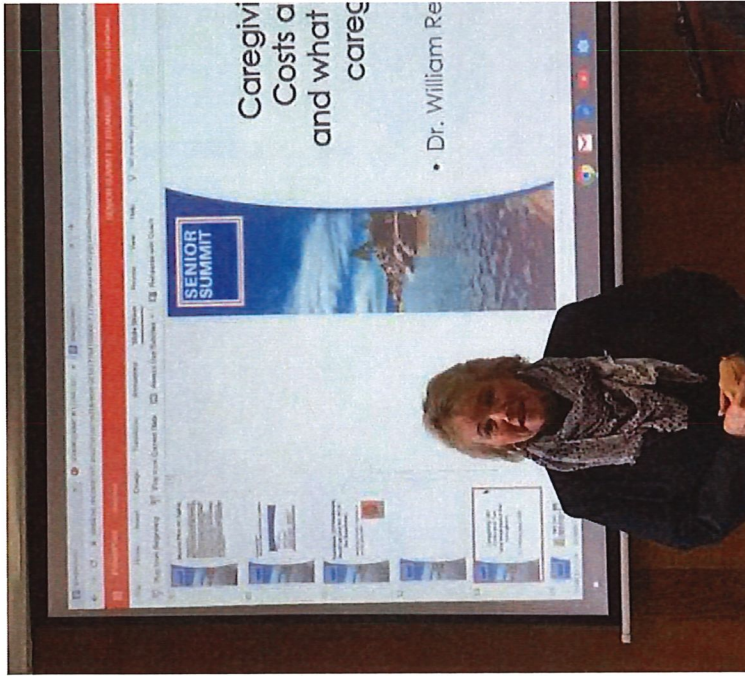


Origami



Other Programs

- Knitting
- Teen Game Time
- Book Club
- Town Talks
- Smart Phone Training
- Flower Fairy Workshop
- Master Builder's Club
- Cookbook Club
- Summer Reading
- Puzzle Palooza
- Community Events



Bad libraries build collections.
Good libraries build services.
Great libraries build
communities.

- R. David Lankes

