



TOWN OF LOOMIS

ACTION MINUTES
REGULAR MEETING OF
LOOMIS TOWN COUNCIL

LOOMIS DEPOT
5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650
916-652-1840
www.loomis.ca.gov

TUESDAY MARCH 10, 2020 7:00 P.M.

CALL TO ORDER Call to order by Mayor Clark-Crets at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present:
Mayor Jan Clark-Crets
Mayor pro tempore Jeff Duncan
Councilmember Rhonda Morillas
Councilmember Tim Onderko
Absent: Councilmember Brian Baker

MATTERS OF INTEREST TO COUNCILMEMBERS - None

TOWN MANAGER REPORT Sean Rabe, Town Manager, gave an update on Covid-19 (Corona Virus).

LOOMIS CHAMBER OF COMMERCE UPDATE

Jenny Knisley gave a brief update on Leadership Loomis and State of the Town.

All items on the agenda will be open for public comment before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three-minute time limit. The Mayor has the discretion of limiting the total discussion time for an item. Written Material Introduced Into the Record: Citizens wishing to introduce written material into the record at the public hearing on any item are requested to provide a copy of the written material to the Town Clerk .

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA: This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on the next available agenda.

Pam Blake, Angelo Drive, pointed out that the "Welcome to Loomis" reader board sign is outdated.

ADOPTION OF AGENDA: Council will typically adopt the agenda in the order listed or modify the order in a way that can best accommodate the people in attendance who wish to speak on particular items.

A motion was made to adopt the Agenda. On motion by Councilmember Onderko, seconded by Councilmember Duncan and passed by the following vote:

Ayes: Clark-Crets, Duncan, Morillas, Onderko
Noes: None
Absent: Baker
Abstained: None

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR: All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

There was no public comment.

Councilmember Onderko requested pulling items 8 through 10 forward for discussion.

A motion was made to approve items 1 – 7 and 11 – 13 on the Consent Agenda. On motion by Councilmember Morillas, seconded by Councilmember Duncan and passed by the following vote:

Ayes: Clark-Crets, Duncan, Morillas, Onderko
 Noes: None
 Absent: Baker
 Abstained: None

CONSENT AGENDA

RECOMMENDED ACTION

- | | | |
|-----|---|---|
| 1. | Council Minutes – 2/11/20 (With Councilmember Baker abstaining)
2/26/20, 2/21/20 (With Councilmember Morillas abstaining) | <i>APPROVE</i>
<i>APPROVE</i> |
| 2. | Monthly Check Register | <i>RECEIVE AND FILE</i> |
| 3. | Statement of Activity | <i>RECEIVE AND FILE</i> |
| 4. | Treasurer’s Report | <i>RECEIVE AND FILE</i> |
| 5. | Planning Status Report | <i>RECEIVE AND FILE</i> |
| 6. | Public Works Project Status Report | <i>RECEIVE AND FILE</i> |
| 7. | A Resolution of the Town Council of the Town of Loomis Authorizing Submittal of Claims for Local Transportation and Authorizing the Town Manager to Execute | <i>ADOPT RESOLUTION</i>
Resolution 20-02 |
| 11. | A Resolution of the Town Council of the Town of Loomis Accepting The 2019-2020 Mid-Year Budget Review and Approving the Resulting Amendments | <i>ADOPT RESOLUTION</i>
Resolution 20-06 |
| 12. | A Resolution of the Town Council of the Town of Loomis Acknowledging the Review, Receipt and Filing of the Annual Statement of Investment Policy | <i>ADOPT RESOLUTION</i>
Resolution 20-07 |
| 13. | Mayor’s appointment, Joanne Ligamari, to Serve Three Years On the Loomis Library Board | <i>APPROVE</i> |

CONSENT ITEMS FORWARDED

- | | | |
|----|---|-------------------------|
| 8. | A Resolution of the Town Council of the Town of Loomis Amending the January 30, 2020 Contract for the Pavement Condition Index Study Between the Town of Loomis and NCE Consultants, Inc. | <i>ADOPT RESOLUTION</i> |
|----|---|-------------------------|

Councilmember Onderko inquired about the timeline to execute the paving project.

There was no public comment.

Following further discussion on the matter a motion was made to approve Resolution 20-03, on motion by Councilmember Onderko, seconded by Councilmember Duncan and passed by the following vote:

Ayes: Clark-Crets, Duncan, Morillas, Onderko
 Noes: None
 Absent: Baker
 Abstained: None

9. A Resolution of the Town Council of the Town of Loomis
Adopting a List of Projects for Fiscal Year 2019-2020 Funded
By SB 1 – The Road Repair and Accountability Act of 2017

ADOPT RESOLUTION

Councilmember Onderko asked the Town Engineer to expound on the budgeted items.

There was no public comment.

Following further discussion on the matter a motion was made to approve Resolution 20-04, on motion by Councilmember Onderko, seconded by Councilmember Duncan and passed by the following vote:

Ayes: Clark-Crets, Duncan, Morillas, Onderko
Noes: None
Absent: Baker
Abstained: None

10. A Resolution of the Town Council of the Town of Loomis
Authorizing the Town Manager to Enter Into a Contract for Said
Walnut Street Parking Lot In An Amount Not to Exceed \$76,967

ADOPT RESOLUTION

Councilmember Onderko asked the Town Engineer to expound on the execution plan for the Walnut Street Parking lot.

There was no public comment.

Following further discussion on the matter a motion was made to approve Resolution 20-05, on motion by Councilmember Onderko, seconded by Councilmember Duncan and passed by the following vote:

Ayes: Clark-Crets, Duncan, Morillas, Onderko
Noes: None
Absent: Baker
Abstained: None

BUSINESS Mayor Clark-Crets moved item 15 forward to discuss before item 14.

14. **Placer County Sheriff's Presentation**

A Presentation from the Placer County Sheriff's Office on Crime Statistics in the Loomis area

Recommended action: Take public comment and receive and file.

Public comment:

Pam Blake asked about "Placer Alert" for Loomis residents and if they offered active shooter training for local churches and organizations.

Tricia Art, Rachel Lane, asked if she should call and report when guns are fired.

David Ring, Delmar Avenue, asked if there was an evacuation plan in place if the train stopped and blocked King Road and Sierra College Boulevard crossings.

15. **Sale of Town-Owned Property Located at 3800 Taylor Road**

At the August 13, 2019 Council meeting, Council approved a purchase and sale agreement for the Town owned property located at 3800 Taylor Road. Unfortunately, an internal issue between the parties of the LLC prevented escrow from closing on the sale of the property and the Town cancelled the purchase and sale agreement. Staff is requesting direction to re-release the RFP to potentially sell the property as an economic development opportunity.

Recommended action: Take public comment; provide direction to staff to move forward with the re-release of a Request for Proposals (RFP) for the potential sale or lease of the Town-owned property located at 3800 Taylor Road; and provide direction as to any specific items that should be included in the re-released RFP.

Public comment:

There was no public comment.

Following further discussion on the matter, a motion was made to re-release a Request for Proposals for the potential sale or lease of the Town-owned property located at 3800 Taylor Road. On motion by Councilmember Onderko, seconded by Councilmember Duncan and passed by the following vote:

Ayes: Clark-Crets, Duncan, Morillas, Onderko
Noes: None
Absent: Baker
Abstained: None

16. **Amendment to Town Manager's Employment Agreement**

The Town Council recently completed an annual review of Mr. Rabe's performance, and directed that an item be placed on the March agenda to consider an amendment to his agreement.

Recommended action: Take public comment; adopt Resolution approving an amendment to the Town Manager's employment agreement concerning the term of the agreement and the severance payment that would be due to the Town Manager if the agreement were to be terminated other than For Cause.

Public comment:

William Quenneville, Horseshoe Bar Road, spoke in favor of the resolution.

Following further discussion on the matter, a motion was made to approve Resolution 20-08, approving an amendment to the Town Manager's employment agreement concerning the term of the agreement and the severance payment that would be due to the Town Manager if the agreement were to be terminated other than For Cause. On motion by Councilmember Morillas, seconded by Councilmember Duncan and passed by the following vote:

Ayes: Clark-Crets, Duncan, Morillas, Onderko

Noes: None

Absent: Baker

Abstained: None

COUNCIL COMMITTEE REPORTS

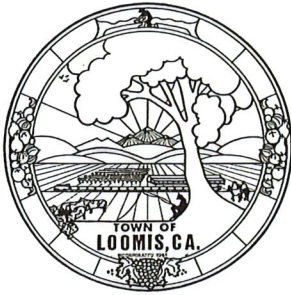
COUNCIL COMMITTEES

- Placer County Economic Development Board – Clark-Crets/Onderko as alternate
- Placer County Flood Control/Water Conservation District – Morillas/Clark-Crets as alternate
- Placer County Transportation Planning Agency – Baker/Clark-Crets as alternate
- - PCTPA Funding Strategy Update Steering Committee – Baker/Clark-Crets as alternate
- Placer County Mosquito Abatement – Russ Kelley as citizen rep
- Placer County Air Pollution Control District – Duncan /Onderko
- Sacramento Area Council of Governments – Onderko/Clark-Crets as alternate
- Borders Committee – Onderko and Clark-Crets
- Business Committee – Clark-Crets/Onderko as alternate
- Schools Liaison – Onderko and Baker
- SPMUD Ad Hoc Committee – Onderko and Clark-Crets
- Library Representative – Clark-Crets/Morillas as alternate
- Pioneer Board – Duncan/Clark-Crets as alternate
- Law Enforcement Liaison - Duncan

ADJOURNMENT Mayor Clark-Crets adjourned the meeting at 8:10 p.m.

Mayor Clerk-Crets

Charleen Strock, Town Clerk



TOWN OF LOOMIS

AGENDA SPECIAL MEETING OF LOOMIS TOWN COUNCIL LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650

www.loomis.ca.gov

THURSDAY

March 19, 2020

1:30 P.M.

IN ACCORDANCE WITH GOVERNOR NEWSOM'S EXECUTIVE ORDER N-25-20 (MARCH 12, 2020), THIS MEETING WILL INCLUDE TELECONFERENCING

CALL TO ORDER Call to order at 1:34 p.m. by Mayor Clark-Crets.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present:

Mayor Jan Clark-Crets
Mayor pro tempore Jeff Duncan by teleconference
Councilmember Brian Baker by teleconference
Councilmember Rhonda Morillas by teleconference
Councilmember Tim Onderko by teleconference

PUBLIC COMMENT: This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on the next available agenda. Please **note that comments from the public will also be taken on any item on the agenda. The time allotted to each speaker may be limited to five minutes or less**, at the discretion of the Mayor. There was no public comment.

ADOPTION OF AGENDA

BUSINESS

- Resolution #20-___ Proclamation of a Local Emergency**
Ratifying the proclamation of a local Emergency in response to the Global Covid-19 Outbreak
Recommended action: Take public comment; approve Resolution #20-___ Ratifying the Proclamation of a Local Emergency in response to the Global Covid-19 outbreak
Public comment:

David Ring, Delmar Avenue, asked what the chain of command would be if Town Manager got sick.

Eva Marshall, Kathy Way, asked when the Town email system will be fixed to get information out to the public.

Miguel Ucovich, Craig Court, stated the Town was doing a great job and asked if residents could go to the Town parks.

William Quenneville, Horseshoe Bar Road, asked if the Town will mirror what Placer County decides and what would happen if martial law declared.

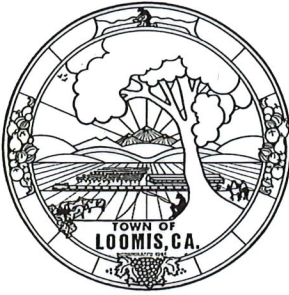
Following further discussion on the matter, a motion was made to approve Resolution 20-09, ratifying the Proclamation of a Local Emergency in response to the Global Covid-19 outbreak. On motion by Councilmember Morillas, seconded by Councilmember Baker and passed by the following roll call vote:

Ayes: Baker, Clark-Crets, Duncan, Morillas, Onderko
Noes: None
Abstained: None
Abbsent: None

ADJOURNMENT: Mayor Clark-Crets adjourned the meeting at 2:01 p.m.

Charleen Strock, Town Clerk

Mayor Clark-Crets



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ACTION MINUTES SPECIAL MEETING OF LOOMIS TOWN COUNCIL LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650

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TUESDAY

MARCH 31, 2020

2:00 P.M.

IN ACCORDANCE WITH GOVERNOR NEWSOM'S EXECUTIVE ORDERS N-25-20 (MARCH 12, 2020), N-29-20 (MARCH 17, 2020), AND N-35-20 (MARCH 21, 2020) THIS MEETING WILL INCLUDE TELECONFERENCING

CALL TO ORDER Called to order by Mayor Clark-Crets at 2:03 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present:

Mayor Jan Clark-Crets
Mayor pro tempore Jeff Duncan by teleconference
Councilmember Brian Baker by teleconference
Councilmember Rhonda Morillas by teleconference
Councilmember Tim Onderko by teleconference

Absent: None

PUBLIC COMMENT PROCEDURE: In order to protect public health and the safety of our Loomis citizens, Public Comment for this meeting will be offered through YouTube Channel. The Council meeting at the Depot will be closed to public attendance. Public comment will be opened for each agenda item. Be prepared to comment on the specific agenda item you wish to comment when the Mayor announces the item. Please see the following for remote access to this meeting:

https://www.youtube.com/channel/UCy8o0_g9piGfhFmfkM1IZLQ?view_as=subscriber

There were no public comments.

ADOPTION OF AGENDA A motion was made to adopt the Agenda. On motion by Councilmember Duncan, seconded by Councilmember Baker and passed by the following roll call vote:

Ayes: Baker, Clark-Crets, Duncan, Morillas, Onderko

Noes: None

Abstained: None

Absent: None

BUSINESS

1. **Urgency Ordinance Amending Loomis Municipal Code Chapter 6.04**

The Loomis Municipal Code, Chapter 6.04, currently requires that any Proclamation of Local Emergency be reaffirmed every 14 days thereafter until such local emergency is terminated. The California Government Code (Section 8630) was amended in 2018 to reduce the periodicity of the governing body review of local proclamations of emergency. California statute now requires reaffirmation at least once every 60 days. The attached urgency ordinance amends the Loomis Municipal Code to be consistent with the State Statute. Because of the rapidly changing nature of the COVID-19 pandemic, this ordinance amendment is being brought forward as an urgency ordinance.

Recommended action: Adopt the Urgency Ordinance amending Chapter 6.04 of the Loomis Municipal Code relating to the Periodicity of Town Council review of Local Emergency Proclamations.

Public comment:

Sean Rabe, Town Manager, noted the ordinance needs to be revised to delete in the third paragraph "prohibiting smoking in Loomis public parks within the Town," and pointed out that this will take effect immediately.

There were no public comments.

Following further discussion on the matter, a motion was made to adopt the Urgency Ordinance 284, amending Chapter 6.04 of the Loomis Municipal Code relating to the Periodicity of Town Council review of Local Emergency Proclamations. On motion by Councilmember Morillas, seconded by Councilmember Baker and passed by the following roll call vote:

Ayes: Baker, Clark-Crets, Duncan, Morillas, Onderko

Noes: None

Abstained: None

Absent: None

2. **Reaffirmation of Local Emergency Declared on March 19, 2020**

At the March 19, 2020 special Council meeting, Council affirmed the Town of Loomis Director of Emergency Services' proclamation of a local emergency, which was originally declared March 17, 2020. Loomis Municipal Code, Chapter 6.04 requires that any Proclamation of Local Emergency be reaffirmed every 14 days thereafter until such local emergency is terminated. A separate urgency ordinance is on this agenda to lengthen that timeframe to 60 days, to be consistent with current California statute.

Recommended action: Adopt the following motion: *"Upon review, the Town Council hereby finds that the conditions of extreme peril to the safety of persons and property within the Town of Loomis caused by the COVID 19 pandemic, which warranted the March 17, 2020 Proclamation of Local Emergency by the Town of Loomis Director of Emergency Services, continue to exist."*

Public comment:

There was no public comment.

Following further discussion on the matter, a motion was made to approve the following: *"Upon review, the Town Council hereby finds that the conditions of extreme peril to the safety of persons and property within the Town of Loomis caused by the COVID 19 pandemic, which warranted the March 17, 2020 Proclamation of Local Emergency by the Town of Loomis Director of Emergency Services, continue to exist."* On motion by Councilmember Morillas, seconded by Councilmember Duncan and passed by the following roll call vote:

Ayes: Baker, Clark-Crets, Duncan, Morillas, Onderko

Noes: None

Abstained: None

Absent: None

ADJOURNMENT: Mayor Clark-Crets adjourned the meeting at 2:28 p.m.

Mayor Clark-Crets

Charleen Strock, Town Clerk