



**TOWN OF LOOMIS**  
ACTION MINUTES  
REGULAR MEETING OF  
LOOMIS TOWN COUNCIL  
LOOMIS DEPOT  
5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650  
916-652-1840  
[www.loomis.ca.gov](http://www.loomis.ca.gov)

**TUESDAY**

**MARCH 10, 2020**

**7:00 P.M.**

**CALL TO ORDER** Call to order by Mayor Clark-Crets at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present:

Mayor Jan Clark-Crets  
Mayor pro tempore Jeff Duncan  
Councilmember Rhonda Morillas  
Councilmember Tim Onderko

Absent: Councilmember Brian Baker

**MATTERS OF INTEREST TO COUNCILMEMBERS** - None

**TOWN MANAGER REPORT** Sean Rabe, Town Manager, gave an update on Covid-19 (Corona Virus).

**LOOMIS CHAMBER OF COMMERCE UPDATE**

Jenny Knisley gave a brief update on Leadership Loomis and State of the Town.

**All items on the agenda will be open for public comment before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three-minute time limit. The Mayor has the discretion of limiting the total discussion time for an item. Written Material Introduced Into the Record: Citizens wishing to introduce written material into the record at the public hearing on any item are requested to provide a copy of the written material to the Town Clerk.**

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:** This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on the next available agenda.

Pam Blake, Angelo Drive, pointed out that the "Welcome to Loomis" reader board sign is outdated.

**ADOPTION OF AGENDA:** Council will typically adopt the agenda in the order listed or modify the order in a way that can best accommodate the people in attendance who wish to speak on particular items.

A motion was made to adopt the Agenda. On motion by Councilmember Onderko, seconded by Councilmember Duncan and passed by the following vote:

Ayes: Clark-Crets, Duncan, Morillas, Onderko

Noes: None

Absent: Baker

Abstained: None

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR:** All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

There was no public comment.

Councilmember Onderko requested pulling items 8 through 10 forward for discussion.

A motion was made to approve items 1 – 7 and 11 – 13 on the Consent Agenda. On motion by Councilmember Morillas, seconded by Councilmember Duncan and passed by the following vote:

Ayes: Clark-Crets, Duncan, Morillas, Onderko

Noes: None

Absent: Baker

Abstained: None

**CONSENT AGENDA**

**RECOMMENDED ACTION**

- |     |   |   |
|-----|---|---|
| 1.  | Council Minutes – 2/11/20 (With Councilmember Baker abstaining)<br>2/26/20, 2/21/20 (With Councilmember Morillas abstaining)                                      | <i>APPROVE</i><br><i>APPROVE</i>            |
| 2.  | Monthly Check Register  | <i>RECEIVE AND FILE</i>                     |
| 3.  | Statement of Activity   | <i>RECEIVE AND FILE</i>                     |
| 4.  | Treasurer’s Report  | <i>RECEIVE AND FILE</i>                     |
| 5.  | Planning Status Report  | <i>RECEIVE AND FILE</i>                     |
| 6.  | Public Works Project Status Report  | <i>RECEIVE AND FILE</i>                     |
| 7.  | A Resolution of the Town Council of the Town of Loomis<br>Authorizing Submittal of Claims for Local Transportation and<br>Authorizing the Town Manager to Execute | <i>ADOPT RESOLUTION</i><br>Resolution 20-02 |
| 11. | A Resolution of the Town Council of the Town of Loomis<br>Accepting The 2019-2020 Mid-Year Budget Review and<br>Approving the Resulting Amendments                | <i>ADOPT RESOLUTION</i><br>Resolution 20-06 |
| 12. | A Resolution of the Town Council of the Town of Loomis<br>Acknowledging the Review, Receipt and Filing of the Annual<br>Statement of Investment Policy            | <i>ADOPT RESOLUTION</i><br>Resolution 20-07 |
| 13. | Mayor’s appointment, Joanne Ligamari, to Serve Three Years<br>On the Loomis Library Board   | <i>APPROVE</i>                              |

**CONSENT ITEMS FORWARDED**

- |    |  |                         |
|----|--|-------------------------|
| 8. | A Resolution of the Town Council of the Town of Loomis<br>Amending the January 30, 2020 Contract for the Pavement<br>Condition Index Study Between the Town of Loomis and NCE<br>Consultants, Inc. | <i>ADOPT RESOLUTION</i> |
|----|--|-------------------------|

Councilmember Onderko inquired about the timeline to execute the paving project.

There was no public comment.

Following further discussion on the matter a motion was made to approve Resolution 20-03, on motion by Councilmember Onderko, seconded by Councilmember Duncan and passed by the following vote:

Ayes: Clark-Crets, Duncan, Morillas, Onderko

Noes: None

Absent: Baker

Abstained: None

9. A Resolution of the Town Council of the Town of Loomis  
Adopting a List of Projects for Fiscal Year 2019-2020 Funded  
By SB 1 – The Road Repair and Accountability Act of 2017

*ADOPT RESOLUTION*

Councilmember Onderko asked the Town Engineer to expound on the budgeted items.

There was no public comment.

Following further discussion on the matter a motion was made to approve Resolution 20-04, on motion by Councilmember Onderko, seconded by Councilmember Duncan and passed by the following vote:

Ayes: Clark-Crets, Duncan, Morillas, Onderko

Noes: None

Absent: Baker

Abstained: None

10. A Resolution of the Town Council of the Town of Loomis  
Authorizing the Town Manager to Enter Into a Contract for Said  
Walnut Street Parking Lot In An Amount Not to Exceed \$76,967

*ADOPT RESOLUTION*

Councilmember Onderko asked the Town Engineer to expound on the execution plan for the Walnut Street Parking lot.

There was no public comment.

Following further discussion on the matter a motion was made to approve Resolution 20-05, on motion by Councilmember Onderko, seconded by Councilmember Duncan and passed by the following vote:

Ayes: Clark-Crets, Duncan, Morillas, Onderko

Noes: None

Absent: Baker

Abstained: None

## **BUSINESS**

Mayor Clark-Crets moved item 15 forward to discuss before item 14.

14. **Placer County Sheriff's Presentation**

A Presentation from the Placer County Sheriff's Office on Crime Statistics in the Loomis area

**Recommended action:** Take public comment and receive and file.

**Public comment:**

Pam Blake asked about "Placer Alert" for Loomis residents and if they offered active shooter training for local churches and organizations.

Tricia Art, Rachel Lane, asked if she should call and report when guns are fired.

David Ring, Delmar Avenue, asked if there was an evacuation plan in place if the train stopped and blocked King Road and Sierra College Boulevard crossings

15. **Sale of Town-Owned Property Located at 3800 Taylor Road**

At the August 13, 2019 Council meeting, Council approved a purchase and sale agreement for the Town owned property located at 3800 Taylor Road. Unfortunately, an internal issue between the parties of the LLC prevented escrow from closing on the sale of the property and the Town cancelled the purchase and sale agreement. Staff is requesting direction to re-release the RFP to potentially sell the property as an economic development opportunity.

**Recommended action:** Take public comment; provide direction to staff to move forward with the re-release of a Request for Proposals (RFP) for the potential sale or lease of the Town-owned property located at 3800 Taylor Road; and provide direction as to any specific items that should be included in the re-released RFP.

**Public comment:**

There was no public comment.

Following further discussion on the matter, a motion was made to re-release a Request for Proposals for the potential sale or lease of the Town-owned property located at 3800 Taylor Road. On motion by Councilmember Onderko, seconded by Councilmember Duncan and passed by the following vote:

Ayes: Clark-Crets, Duncan, Morillas, Onderko

Noes: None

Absent: Baker

Abstained: None

16. **Amendment to Town Manager's Employment Agreement**

The Town Council recently completed an annual review of Mr. Rabe's performance, and directed that an item be placed on the March agenda to consider an amendment to his agreement.

**Recommended action:** Take public comment; adopt Resolution approving an amendment to the Town Manager's employment agreement concerning the term of the agreement and the severance payment that would be due to the Town Manager if the agreement were to be terminated other than For Cause.

**Public comment:**

William Quenneville, Horseshoe Bar Road, spoke in favor of the resolution.

Following further discussion on the matter, a motion was made to approve Resolution 20-08, approving an amendment to the Town Manager's employment agreement concerning the term of the agreement and the severance payment that would be due to the Town Manager if the agreement were to be terminated other than For Cause. On motion by Councilmember Morillas, seconded by Councilmember Duncan and passed by the following vote:

Ayes: Clark-Crets, Duncan, Morillas, Onderko

Noes: None

Absent: Baker

Abstained: None

## COUNCIL COMMITTEE REPORTS

### COUNCIL COMMITTEES

- Placer County Economic Development Board – Clark-Crets/Onderko as alternate
- Placer County Flood Control/Water Conservation District – Morillas/Clark-Crets as alternate
- Placer County Transportation Planning Agency – Baker/Clark-Crets as alternate
- - PCTPA Funding Strategy Update Steering Committee – Baker/Clark-Crets as alternate
- Placer County Mosquito Abatement – Russ Kelley as citizen rep
- Placer County Air Pollution Control District – Duncan /Onderko
- Sacramento Area Council of Governments – Onderko/Clark-Crets as alternate
- Borders Committee – Onderko and Clark-Crets
- Business Committee – Clark-Crets/Onderko as alternate
- Schools Liaison – Onderko and Baker
- SPMUD Ad Hoc Committee – Onderko and Clark-Crets
- Library Representative – Clark-Crets/Morillas as alternate
- Pioneer Board – Duncan/Clark-Crets as alternate
- Law Enforcement Liaison - Duncan

**ADJOURNMENT** Mayor Clark-Crets adjourned the meeting at 8:10 p.m.

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Mayor Clark-Crets

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Charleen Strock, Town Clerk