

**TOWN OF LOOMIS
MEETING AGENDA
ACTION MINUTES
LIBRARY BOARD OF TRUSTEES
LOOMIS LIBRARY
6050 LIBRARY DRIVE, LOOMIS, CA 95650**

MONDAY

September 23, 2019

6:00 P.M.

1. CALL TO ORDER

Meeting called to order at 6:03 pm

2. SILENT ROLL CALL

Board Members

Elizabeth Stewart-Black

Cathy Crosthwaite

Jenny Knisley

Joanne Ligamari

Gail Waller

Advisory Board

Ann Baker

Roger Carroll

Carol Pepper-Kittredge

Juanita Garcia

Board Members in attendance: Jenny Knisley, Joanne Ligamari, Gail Waller, Cathy Crosthwaite

Board Members absent: Elizabeth Stewart-Black

Advisory Board Members in attendance: Roger Carroll, Ann Baker

- 3. PUBLIC COMMENT:** Citizens may address the Library Board on items not on this agenda. Speakers shall restrict their comments to issues that are within the subject jurisdiction of the Library Board and limit their comments to five (5) minutes per person. The Brown Act, with certain exceptions, does not permit the Library Board to discuss or take action on items that are not listed on the agenda. Please state your name for the record.

None

4. APPROVAL OF MINUTES: August 29, 2019 (PUBLIC COMMENT)

Cathy Crosthwaite made a motion to accept the minutes, second by Joanne Ligamari

Ayes: Knisley, Ligamari, Waller, Crosthwaite

Noes: None

Abstentions: None

Absent: Stewart-Black

5. FINANCIAL STATEMENT (PUBLIC COMMENT)

Roger Carroll presented the financial report

6. FRIENDS OF LOOMIS LIBRARY UPDATE (PUBLIC COMMENT)

Jean Wilson reported on the activities of the Friends of the Loomis Library

7. LOOMIS LIBRARY AND COMMUNITY LEARNING CENTER OPERATIONS REPORT (PUBLIC COMMENT)

Sarah Comstock reported on activities at the Library. A new employee was hired, and one was going to become full-time.

8. 2019-2022 STRATEGIC PLAN REVIEW (PUBLIC COMMENT)

Reviewed Strategic Plan and benchmarks.

Public Comment: Jean Wilson asked regarding the ability to reconfigure the office for staff use.

9. ACTION ITEMS

- a. Discuss and approve proposed changes to the Loomis Library & Community Learning Center Policies.
(PUBLIC COMMENT)

Sarah Comstock reported staff are reviewing policies at their monthly staff meetings. Revised updated circulation and card policies.

Jean Wilson made comments.

Cathy Crosthwaite made a motion to accept the updated policies, seconded by Gail Waller

Ayes: Knisley, Ligamari, Waller, Crosthwaite

Noes: None

Abstentions: None

Absent: Stewart-Black

10. INFORMATIONAL & DISCUSSION ITEMS

- a. Discuss calendar planning for 2019-2020 (PUBLIC COMMENT)
b. Review building acquisition (PUBLIC COMMENT)
c. Library Board Bylaws Update (PUBLIC COMMENT)

Board members discussed the Bi-laws

There were no public comments.

11. LIBRARY BOARD ANNOUNCEMENTS / FUTURE AGENDA ITEMS

12. ADJOURNMENT Adjourned at 7:02 pm.