

**TOWN OF LOOMIS
MEETING AGENDA
ACTION MINUTES
LOOMIS LIBRARY BOARD
6050 LIBRARY DRIVE, LOOMIS, CA 95650**

MONDAY

March 25, 2019

6:00 P.M.

1. CALL TO ORDER

Meeting called to order at 6:03 pm.

2. SILENT ROLL CALL

Board Members

Elizabeth Stewart-Black

Cathy Crosthwaite

Jenny Knisley

Joanne Ligamari

Gail Waller

Advisory Board

Ann Baker

Roger Carroll

Carol Pepper-Kittredge

Juanita Garcia

Board Members in attendance: Jenny Knisley, Elizabeth Stewart-Black, Cathy Crosthwaite, Joanne Ligamari, Gail Waller

Board Members absent: None

Advisory Board members in attendance: Roger Carroll, Carol Pepper-Kittredge, Juanita Garcia

3. PUBLIC COMMENT: Citizens may address the Library Board on items not on this agenda.

Speakers shall restrict their comments to issues that are within the subject jurisdiction of the Library Board and limit their comments to five (5) minutes per person. The Brown Act, with certain exceptions, does not permit the Library Board to discuss or take action on items that are not listed on the agenda. Please state your name for the record.

Bonnie London reported that the "Town Talks" in April will be about transportation.

4. APPROVAL OF MINUTES: February 25, 2019 (PUBLIC COMMENT)

Cathy Crosthwaite made a motion to accept the minutes, second by Elizabeth Stewart-Black

Ayes: Knisley, Stewart-Black, Crosthwaite, Ligamari, Waller

Noes: None

Abstentions: None

5. FINANCIAL STATEMENT (PUBLIC COMMENT)

Jean Wilson asked some questions.

Elizabeth Stewart-Black made a motion to accept the minutes, second by Cathy Crosthwaite

Ayes: Knisley, Stewart-Black, Crosthwaite, Ligamari, Waller

Noes: None

Abstentions: None

6. FRIENDS OF LOOMIS LIBRARY UPDATE (PUBLIC COMMENT)

Jean Wilson updated the board on the Friends of the Loomis Library. 110 members have paid dues to date. They will be revising their bi-laws. April 26-27 will be the quarterly book sale.

No public comment made.

7. LOOMIS LIBRARY AND COMMUNITY LEARNING CENTER UPDATE

There has been good attendance at story times and the "after school rush" of students continues.

8. ACTION ITEMS

- a. Loomis Library and Community Learning Center Strategic Plan committee update. Review and recommend that the Town of Loomis Council approve the final Strategic Plan prepared by Jennifer Sweeney & Associates LLC. (PUBLIC COMMENT)

Joanne Ligamari reported on receipt of the plan. It will be presented to the Town Council on 4/9/19 for their approval. Jennifer Sweeney will be at the meeting to present the plan.

There was no public comment.

Joanne Ligamari made a motion to adopt the Loomis Library and Community Learning Center Strategic Plan, which was seconded by Gail Waller.

Ayes: Knisley, Stewart-Black, Crosthwaite, Ligamari, Waller

Noes: None

Abstentions: None

9. INFORMATIONAL & DISCUSSION ITEMS

- a. Discuss the transferring of the Library management and staffing from of the Loomis Library Community Center from the Loomis Friends of the Library to the Town of Loomis on management effective March 1, 2019. (PUBLIC COMMENT)

Sean Rabé reported that the transition has been mostly seamless. Jenny Knisley reported that there are only a couple transitional items left to complete and then the accounting will be closed out.

No public comment was made.

- b. Create a Committee to review and update current Loomis Library and Community Learning Policies and Procedures to include Town of Loomis.

No public comment was made.

Jenny Knisley asked Gail Waller and Elizabeth Stewart-Black to be an Ad Hoc committee to work with the Town staff.

- c. Discuss next steps of creating Bylaws for the Loomis Library board. (PUBLIC COMMENT)

No public comment was made.

Jenny Knisley asked Juanita Garcia and Elizabeth Stewart-Black to be an Ad Hoc committee to work with the Town staff.

- d. Discuss calendar planning for 2019-2020 (PUBLIC COMMENT)

The Strategic Plan timeline will be incorporated with the calendar for items that relate to the Board.

10. LIBRARY BOARD ANNOUNCEMENTS / FUTURE AGENDA ITEMS

None.

11. ADJOURNMENT

Adjourned at 6:35 pm.