

**TOWN OF LOOMIS  
AGENDA  
LIBRARY BOARD OF TRUSTEES  
LOOMIS LIBRARY  
6050 LIBRARY DRIVE, LOOMIS, CA 95650**

**MONDAY  
P.M.**

**December 18, 2017**

**6:00**

**1. CALL TO ORDER**

Meeting called to order at 6:02 pm.

**2. SILENT ROLL CALL**

Board Members

Elizabeth Stewart-Black

James Durfee

Cathy Crosthwaite

Jenny Knisley

Joanne Ligamari

Board members in attendance: Elizabeth Stewart-Black, Cathy Crosthwaite, Jenny Knisley, Joan Ligamari

Board members absent: James Durfee

Advisory Board

Ann Baker

Juanita Garcia

Carol Pepper-Kittredge

Roger Carroll

- 3. PUBLIC COMMENT:** Citizens may address the Library Board on items not on this agenda. Speakers shall restrict their comments to issues that are within the subject jurisdiction of the Library Board and limit their comments to five (5) minutes per person. The Brown Act, with certain exceptions, does not permit the Library Board to discuss or take action on items that are not listed on the agenda. Please state your name for the record.

Dot Shiro asked some questions.

- 4. APPROVAL OF MINUTE:** No Minutes (PUBLIC COMMENT)

**5. FINANCIAL STATEMENT (PUBLIC COMMENT)**

As no copies of the financial statement were available, this item was tabled.

**6. FRIENDS OF LOOMIS LIBRARY UPDATE (PUBLIC COMMENT)**

Jean Wilson and Carol Mason reported. Memberships increasing, book sales going well.

**7. INFORMATIONAL & DISCUSSION ITEMS**

- a. Intern Kelly Edwards to present PowerPoint presentation on the 2017 Library Outreach Survey results. (PUBLIC COMMENT)

Kelly Edwards gave her report and presented the results from here survey.

**8. ACTION ITEMS**

- a. Discuss and announce the Community Engagement Librarian meet and greet date.

The new librarian, Sara Comstock, begins on January 3, 2018. On January 13, 2018, there is to be a "meet and greet" at the Library from 2:00 to 4:00 pm.

- b. Approve part time assistant job position for the Loomis Library Community Learning Center. (PUBLIC COMMENT)

Cathy Crosthwaite presented the job description. Various places to post the announcement were discussed. Cathy Crosthwaite made a motion to approve it. Elizabeth Black made the second and it was passed by the following vote:

Ayes: Black, Knisley, Crosthwaite

Noes: None

Abstained: Ligamari

Absent: Durfee

A motion was made by Joanne Ligamari to add "Social Media" to the job description and was seconded by Elizabeth Black and passed by the following vote:

**Ayes:** Black, Knisley, Crosthwaite, Ligamari  
**Noes:** None  
**Abstained:** None  
**Absent:** Durfee

## **9. LIBRARY BOARD ANNOUNCEMENTS**

Next meeting on January 22, 2018, at 6:00 pm.

## **9. ADJOURNMENT**

Meeting adjourned at 6:48 pm