

# Attachment A

Move as follows:

1. The Loomis Library Board of Directors makes the following Findings:
  - A. The voters of the Town of Loomis have taken significant <sup>general</sup> steps towards funding and operating the Loomis Library, including passage of a Sales Tax initiative and an accompanying Advisory Measure affirming the voters' desire to fund and operate the Library;
  - B. The Town Council has furthered the process by appointing a governing Board of Directors to develop ongoing operations plans and to oversee the operation; and by providing for temporary operations through a Memorandum of Understanding between the Town and the Friends of the Library, Loomis (Friends);
  - C. Contract Library Operation services are not widely available, and a conventional Request for Proposal process would not likely result in competitive proposals;
  - D. The Friends have been operating the Library on a limited basis under the current Memorandum of Understanding and have provided a Proposal for the provision of expanded services on an ongoing basis;
  - E. The Town Council approved the Friends' Proposal and directed staff and the Library Board to complete a contract with the Friends and return it to the Council for adoption;
  - F. The Friends of the Library, Loomis are uniquely qualified and uniquely situated to provide ongoing services, including coordination of a significant volunteer component.
2. The Loomis Library Board of Directors approve the contract with the Friends of the Loomis Library as presented at its July ~~17<sup>th</sup>~~ <sup>31<sup>st</sup></sup> meeting
3. The Loomis Library Board of Directors Recommends that the Loomis Town Council adopt the Findings and approve the contract with the Friends of the Library, Loomis for operation of the Loomis Library.
4. Recommend that the Town Council award a sole source contract to the Friends of the Loomis Library for the operation of the Loomis Library as detailed in the proposed contract, waiving the bidding process in accordance with Municipal Code Section 3.12.110.C