

**TOWN OF LOOMIS
ACTION MINUTES
LIBRARY BOARD OF TRUSTEES
LOOMIS LIBRARY**

6050 LIBRARY DRIVE, LOOMIS, CA 95650

MONDAY	August 27, 2018	6:00 P.M.
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1. CALL TO ORDER

Meeting called to order at 6:03 pm.

2. SILENT ROLL CALL

Board Members

Elizabeth Stewart-Black

Cathy Crosthwaite

Jenny Knisley

Joanne Ligamari

Bonnie London

Advisory Board

Ann Baker

Roger Carroll

Carol Pepper-Kittredge

Juanita Garcia

Board members in attendance: Stewart-Black, Crosthwaite, Knisley, Ligamari, London

Advisory Board members in attendance: Baker, Pepper-Kittredge, Garcia

3. PUBLIC COMMENT: Citizens may address the Library Board on items not on this agenda. Speakers shall restrict their comments to issues that are within the subject jurisdiction of the Library Board and limit their comments to five (5) minutes per person. The Brown Act, with certain exceptions, does not permit the Library Board to discuss or take action on items that are not listed on the agenda. Please state your name for the record.

Public comments: None

4. APPROVAL OF MINUTES: July 23, 2018 (PUBLIC COMMENT)

Public comment: Correct Item #9: Bylaws Ad Hoc subcommittee members to Joanne Ligamari, Elizabeth Stewart-Black and Juanita Garcia.

Motion to accept minutes with correction made by Bonnie London, seconded by Cathy Crosthwaite

Ayes: Black, Crosthwaite, Knisley, Ligamari, London

Noes: None

5. FINANCIAL STATEMENT (PUBLIC COMMENT)

The board reviewed the July 2018 Financial Statement. No public comment.

6. FRIENDS OF LOOMIS LIBRARY UPDATE (PUBLIC COMMENT)

Jean Wilson updated the board on the activities of the Friends of the Loomis Library. Reported July book sale was very successful. Also, we received four (4) applications for the part-time librarian position.

7. LOOMIS LIBRARY AND COMMUNITY LEARNING CENTER UPDATE (PUBLIC COMMENT)

Sarah Comstock updated the board on the Loomis Library operations. In July, there 151 volunteer hours, there are 13,000 items in collection; and 993 library card holders. "Town Talks" are being held the second Tuesday each month with town officials. The Library databases are now live. Sarah will meet with school teachers on how to use the databases. She is also working with school district to get library on school calendar - on half days the library will be open with special activities. Sarah also received state funding for purchase audio books.

8. ACTION ITEMS

a. No Action items (PUBLIC COMMENT)

9. INFORMATIONAL & DISCUSSION ITEMS

a. Bylaws Committee Update for Loomis Library Board (PUBLIC COMMENT)

Consideration of Bylaws tabled until Town decides if Library will move under the Town of Loomis. The committee to send a list of questions to be addressed in Bylaws to the Town Manager, through the Loomis Library Board President.

No public comment

b. Strategic Planning Committee Update (PUBLIC COMMENT)

Met with consultant Jennifer Sweeney to define process, ie. Identify stakeholders, develop survey, outline demographics. If Town decides to move Library under Town of Loomis, that might change stakeholders. Jennifer also to meet with Friends of Loomis Library board. Board agreed to wait until Town decision to move forward with strategic planning process.

No public comment

c. Discuss calendar planning for 2018-2019 (PUBLIC COMMENT)

Board agreed to table to future meeting.

No public comment

10. LIBRARY BOARD ANNOUNCEMENTS / FUTURE AGENDA ITEMS

None

11. ADJOURNMENT

Meeting adjourned at 6:47 pm.

Next meeting Monday, September 24, 2018

