



TOWN OF LOOMIS

AGENDA REGULAR MEETING OF LOOMIS TOWN COUNCIL LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650

916-652-1840

www.loomis.ca.gov

TUESDAY

SEPTEMBER 8, 2020

7:00 P.M.

PURSUANT TO EXECUTIVE ORDER N-29-20, CERTAIN PROVISIONS OF THE OPEN MEETING ACT ARE SUSPENDED DUE TO A STATE OF EMERGENCY IN RESPONSE TO THE COVID-19 PANDEMIC. CONSISTENT WITH THE EXECUTIVE ORDER, THE COUNCIL MEETING WILL INCLUDE TELECONFERENCING.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

- Mayor Jan Clark-Crets
- Mayor pro tempore Jeff Duncan
- Councilmember Brian Baker
- Councilmember Rhonda Morillas
- Councilmember Tim Onderko

PROCLAMATION/RECOGNITION

Britton Snipes, Town Engineer/Public Works Director

PUBLIC COMMENT PROCEDURE

In order to protect public health and the safety of our Loomis citizens, Public access for this meeting will be offered through the Town's YouTube Channel, located at https://www.youtube.com/channel/UCy8o0_g9piGfhFmfkM1IZLQ.

The meeting will also be available through the Zoom platform by clicking the following link: <https://us02web.zoom.us/j/89589876422>

AND

Via the Zoom platform

Public comment will be opened for each agenda item through the Zoom platform. Please note that YouTube livestream comments are disabled for the livestream.

How To Participate in the Meeting via Zoom

You can participate in the meeting via Zoom software or via telephone. When you join the meeting, you will be muted by default. To inform the Clerk that you would like to make a public comment, you will use the "Raise Hand" feature. Instructions for using the "Raise Hand" feature when using a computer or mobile device can be found at the link below:

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-a-webinar>

ZOOM Participation via computer or smartphone

You can join the meeting from your computer using a web browser or the Zoom software. You can join the meeting by clicking the following link <https://us02web.zoom.us/j/89589876422>. Please note that you should only raise your hand during public comment on the agenda item you are concerned about.

ZOOM Participation by telephone (Audio Only Option)

1. Dial (669) 900-9128
2. When asked for the meeting ID, enter **895 8987 6422 #**.
3. When asked for your participant ID, press # to continue.
4. You will be muted by default. To inform the Clerk that you would like to make a public comment during each agenda item, dial *9 to “Raise your hand”. The Clerk will unmute you when it is your turn to speak and will identify you by the last three digits of your phone number. Please note that you should only raise your hand during public comment on the agenda item you are concerned about.

MATTERS OF INTEREST TO COUNCILMEMBERS

TOWN MANAGER REPORT

LOOMIS CHAMBER OF COMMERCE UPDATE

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA: This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. The Council may refer your concerns raised during public comment to staff or placed on future agenda. **Please note that the audience will be allotted time to make public comments on any item on the agenda at the time it is heard.**

ADOPTION OF AGENDA: Council will typically adopt the agenda in the order listed or modify the order in a way that can best accommodate the people in attendance who wish to speak on agenda items. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three-minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR: All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

CONSENT AGENDA

RECOMMENDED ACTION

- | | | |
|----|---|----------------------------------|
| 1. | Council Action Minutes – 8/4/20 with Verbatim Minutes
8/11/20 with Verbatim Minutes | <i>APPROVE</i>
<i>APPROVE</i> |
| 2. | Monthly Check Register | <i>RECEIVE AND FILE</i> |
| 3. | Statement of Activity | <i>RECEIVE AND FILE</i> |
| 4. | Treasurer’s Report | <i>RECEIVE AND FILE</i> |
| 5. | Planning Status Report | <i>RECEIVE AND FILE</i> |
| 6. | Public Works Project Status Report | <i>RECEIVE AND FILE</i> |
| 7. | A Resolution of the Town Council of the Town of Loomis Approving Application(s) for Per Capita Grant Funds | <i>ADOPT RESOLUTION</i> |
| 8. | A Resolution of the Town Council of the Town of Loomis Authorizing the Town Manager to Enter into a Reimbursement Agreement with Union Pacific Railroad Company to Review the Sierra College Boulevard Widening Project in an Amount Not To Exceed \$50,000 | <i>ADOPT RESOLUTION</i> |

- | | | |
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| 9. | A Resolution of the Town Council of the Town of Loomis Authorizing the Town Manager to Execute a Memorandum of Understanding, and any Amendments thereto, as Required by the Sacramento Area Council of Governments for Receipt of Regional Early Action Planning Support Grant Program Funds | <i>ADOPT RESOLUTION</i> |
| 10. | Response to the 2019-20 Placer County Grand Jury Report and Authorize Mayor Clark-Crets to Sign the Response | <i>APPROVE</i> |
| 11. | A Resolution of the Town Council of the Town of Loomis Awarding a Planning Services Contract for the General Plan Update to Hauge Brueck Associates and Authorize the Town Manager to Execute an Agreement Acceptable to the Town for Such Services | <i>ADOPT RESOLUTION</i> |
| 12. | A Resolution of the Town Council of the Town of Loomis Awarding a Planning Services Contract for the General Plan Update with Environmental Impact Report to AECOM and Authorize the Town Manager to Execute an Agreement Acceptable to the Town for Providing such Services | <i>ADOPT RESOLUTION</i> |
| 13. | A Resolution of the Town Council of the Town of Loomis Awarding a Planning Services Contract for the General Plan Housing and Land Use Element Update with CEQA Addendum to Placeworks and Authorize the Town Manager to Execute an Agreement Acceptable to the Town for Providing Such Services | <i>ADOPT RESOLUTION</i> |
| 14. | A Resolution of the Town Council of the Town of Loomis Amending the July 11, 2017 Contract for Services Between The Town of Loomis and AECOM | <i>ADOPT RESOLUTION</i> |
| 15. | Contract with CSG Consultants to Provide Town Engineer and Public Works Director Support and Authorize the Town Manager to Enter into a Short-Term Contract | <i>APPROVE</i> |

CONSENT ITEMS FORWARDED

PUBLIC HEARING

16. **Revised Uniform Fire Code Chapter 11.04.100**
 The South Placer Fire District evaluated the 2019 California Fire Code and prepared an amendment that reflects our local climatic, geological and topographical conditions. Placer County Board of Supervisors approved the Ordinance on June 23, 2020. The Penryn Fire Protection District is currently engaged in the process of adopting the 2019 California Fire Code as amended by the South Placer Fire District. Staff determined the ordinances are consistent and appropriate for the Town of Loomis.
Recommended action: Take public comment and introduce for first reading and subsequent adoption of the proposed revised Uniform Fire Code, Chapter 11.04 – “2019 California Fire Code.”
Public comment:
17. **South Placer Fire Protection District (District) Rate Increase**
 On May 9, 2020 the District Board formally requested that the Loomis Town Council adopt and implement the approved annual inflationary adjustment on behalf of the District and that the Loomis Town Council amend the Town’s enabling resolution for the District’s fire impact fee to authorize an automatic inflationary adjustment unless another action is taken by the District Board or the Town Council.

Recommended action: Take public comment, and approve Resolution approving the inflationary adjusted fire impact fees and adopting an automatic inflationary adjustment provision for the South Placer Fire Protection District's Fire Impact Fee Program.

Public comment:

BUSINESS

18. **Establishment of Loomis Local Business COVID-19 Grant Program**
In Response to the COVID-19 public health and economic crisis throughout the country, the federal government enacted the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act") on March 27, 2020. The Town's portion of CARES Act funding is \$85,047. Staff is recommending the Town's CARES Act allotment be designated solely for the Town's local businesses that have been impacted by COVID-19.
Recommended action: Adopt resolution approving the establishment of the Loomis Local Business COVID-19 Grant Program, to be funded by the Town's CARES Act funding, and authorize the Town Manager to execute grant agreements with approved Loomis businesses.
Public comment:

19. **General Plan Update Status**
Staff will make a presentation on the status of the General Plan update, review the accomplishments, and review the next steps in the process.
Recommended action: Review the August 2020 General Plan Update Status presentation materials, participate in the presentation to the Council, receive the community's input, and provide direction to the staff.
Public comment:

20. **General Plan Committees**
Staff will make a presentation on the recommendation for the formation of the General Plan Update Committees for Town Council consideration and direction.
Recommendation action: Review the Memorandum on the General Plan Update Committee Formation Process and the Draft Statement of Interest; participate in the presentation to the Council; receive the community's input; and provide direction to the staff.
Public comment:

21. **General Plan Collaboration**
Staff will make a presentation on the availability of the General Plan Update draft documents for agency and community collaboration.
Recommended action: Review the General Plan Collaboration presentation; participate in the presentation to the Council; receive the community's input; and provide direction to the staff.
Public comment:

22. **Voting Delegates to League Conference**
The League of California Cities Virtual Conference October 7-9, 2020 will include League business and cities are asked to appoint voting delegates to conduct that business
Recommended action: Appoint a voting delegate and alternate to act on behalf of the Town and give direction on the voting.
Public comment:

23. **Rural Main Street Technical Assistance Program**
Sacramento Area Council of Governments, Greg Chew and Michelle Reeves of Civils, will provide a brief review of the Rural Main Street Technical Assistance Program and review the next steps in the process.
Recommended action: Discuss and provide direction to staff.
Public comment:

COUNCIL COMMITTEE REPORTS

COUNCIL COMMITTEES

- Placer County Economic Development Board – Clark-Crets/Onderko as alternate
- Placer County Flood Control/Water Conservation District – Morillas/Clark-Crets as alternate
- Placer County Transportation Planning Agency – Baker/Clark-Crets as alternate
- - PCTPA Funding Strategy Update Steering Committee – Baker/Clark-Crets as alternate
- Placer County Mosquito Abatement – Russ Kelley as citizen rep
- Placer County Air Pollution Control District – Duncan /Onderko
- Sacramento Area Council of Governments – Onderko/Clark-Crets as alternate
- Borders Committee – Onderko and Clark-Crets
- Business Committee – Clark-Crets/Onderko as alternate
- Schools Liaison – Onderko and Baker
- SPMUD Ad Hoc Committee – Onderko and Clark-Crets
- Library Representative – Clark-Crets/Morillas as alternate
- Pioneer Board – Duncan/Clark-Crets as alternate
- Law Enforcement Liaison - Duncan

ADJOURNMENT

AS PROVIDED IN THE COUNCIL'S OPERATING PROCEDURES, THE MEETING WILL ADJOURN AT 10:00 P.M. UNLESS A DECISION IS MADE TO EXTEND THE TIME.

ACCOMMODATING THOSE INDIVIDUALS WITH SPECIAL NEEDS

In compliance with the Americans with Disabilities Act, the Town of Loomis encourages those with disabilities to participate fully in the public hearing process. If you have special needs or requirements in order for you to attend or participate in the Town's public hearing process or programs, please contact Crickett Strock at Town Hall, 652-1840, prior to the public hearing or program you wish to attend, so that we can accommodate you.

Materials relating to an item on this agenda that are submitted to the Council after distribution of the agenda packet will be available, upon request, at the Town Clerks office, 3665 Taylor Road, Loomis, CA 95650 or www.loomis.ca.gov .

ADMINISTRATIVE REMEDIES MUST BE EXHAUSTED PRIOR TO ACTION BEING INITIATED IN A COURT OF LAW.

If you challenge the proposed project in court, you may be limited to raising only those issues you raised at the public hearing described in the notice, or in written correspondence delivered to the Town at, or prior to the public hearing.

PUBLIC HEARING PROCEDURE:

1. Town staff makes its presentation on the Project and outlines all recommended actions
2. Commission/Council asks questions of staff
3. Chair/Mayor opens the public hearing
4. Applicant makes its presentation – 15 minutes (At the discretion of the mayor or chair, time may be extended depending on the size/scope of the proposed project. The applicant must make the request for a time extension prior to the beginning of the meeting.)
5. Commission/Council asks questions of the applicant (and staff)
6. Public comment – maximum 3 minutes per speaker, one opportunity to speak each
7. Applicant opportunity to respond to public comments – 5 minutes (At the discretion of the mayor or chair, time may be extended depending on the number of comments made during public comment.)
8. Chair/Mayor closes the public hearing is closed
9. Staff responds to all public comments; Commission/Council asks any additional questions of staff
10. Council deliberates and acts on requested entitlements

Mission Statement. *The Town of Loomis is committed to preserving: a quality of life in which families can grow and enjoy the small town atmosphere; a town in which there are concerns for all segments of society, including businesses and residents; a town that encourages the participation of all of its citizens in civic and community activities; a council and town staff that responds courteously and respectfully to the concerns and needs of the town's residents; and a plan that calls for slow, quality growth while preserving the financial integrity of the town.*

Certification of Posting of Agenda

I, Crickett Strock, Town Clerk, for the Town of Loomis, declare that the foregoing agenda for the Tuesday, September 8, 2020 Regular Meeting of the Town of Loomis Town Council was posted September 2, 2020 at Town Hall of the Town of Loomis, 3665 Taylor Road, Loomis, California, 95650. The agenda is also available on the Town website at www.loomis.ca.gov .

Signed Crickett Strock, Town Clerk, on September 2, 2020 at Loomis, California.