



**TOWN OF LOOMIS**  
**PLANNING COMMISSION ACTION MINUTES**  
**LOOMIS DEPOT**  
**5775 HORSESHOE BAR ROAD**  
**LOOMIS, CALIFORNIA**

**REGULAR MEETING ACTION MINUTES**

<b>TUESDAY</b>	<b>July 28, 2020</b>	<b>7:00 PM</b>
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PURSUANT TO EXECUTIVE ORDER N-29-20, CERTAIN PROVISIONS OF THE OPEN MEETING ACT ARE SUSPENDED DUE TO A STATE OF EMERGENCY IN RESPONSE TO THE COVID-19 PANDEMIC. CONSISTENT WITH THE EXECUTIVE ORDER, THE PLANNING COMMISSION MEETING WILL INCLUDE TELECONFERENCING.

**CALL TO ORDER: 7:00 pm**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

X Chairman Obranovich

X Commissioner Hogan

X Commissioner Kelly

X Commissioner London

X Commissioner Wilson

**PUBLIC COMMENT PROCEDURE**

***In order to protect public health and the safety of our Loomis citizens, the Planning Commission meeting at the Depot will be closed to public attendance.***

*Public viewing of this meeting will be offered through the Town's YouTube Channel at [https://www.youtube.com/channel/UCy8o0\\_g9piGfhFmfkM1IZLQ](https://www.youtube.com/channel/UCy8o0_g9piGfhFmfkM1IZLQ).*

AND

*Via the Zoom platform*

*Public comment will be opened for each agenda item through the Zoom platform. Please note that YouTube livestream comments are disabled for the livestream.*

**How To Participate in the Meeting via Zoom**

You can participate in the meeting via Zoom software or via telephone. When you join the meeting, you will be muted by default. To inform the Clerk that you would like to make a public comment, you will use the "Raise Hand" feature. Instructions for using the "Raise Hand" feature when using a computer or mobile device can be found at the link below:

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-a-webinar>

**ZOOM Participation via computer or smartphone**

You can join the meeting from your computer using a web browser or the Zoom software. You can join the meeting by clicking the following link: <https://us02web.zoom.us/j/88027584545>. Please note that you should only raise your hand during public comment on the agenda item you are concerned about.

**ZOOM Participation by telephone (Audio Only Option)**

1. Dial (669) 900-9128
2. When asked for the meeting ID, enter **880 2758 4545 #**.
3. When asked for your participant ID, press # to continue.

4. You will be muted by default. To inform the Clerk that you would like to make a public comment during each agenda item, dial \*9 to “Raise your hand”. The Clerk will unmute you when it is your turn to speak and will identify you by the last three digits of your phone number. Please note that you should only raise your hand during public comment on the agenda item you are concerned about.

***Be prepared to comment on the specific agenda item you wish to comment when the Commission Chair announces the item. You will have three minutes to comment per agenda item.***

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA –**

Pam Blake – Reiterated her previously stated concern regarding Costco and the applicant’s knowledge of Loomis residents Costco membership

Beth Cohen – Commented on the need for transparency regarding the General Plan Update. She asked for greater public participation and increased public noticing of the process. Voiced concern over conducting this process during a pandemic.

Patricia Art – Asked for greater public outreach and participation in the General Plan Update process and asked that the website be simplified and more user friendly.

This time is reserved for those in the audience who wish to address the Planning Commission on subjects that are not on the Agenda. The audience should be aware that the Commission may not discuss details or vote on non-agenda items. The commission may refer your concerns raised during public comment to staff or placed on future agenda. **Please note that the audience will be allotted time to make public comments on any item on the agenda at the time it is heard.**

**ADOPTION OF AGENDA**

If items on the Agenda will be rescheduled for a different day and time, it will be announced at this time. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three minute time limit. The Chairman has the discretion of limiting the total discussion time for an item.

Motion to adopt agenda: Wilson 2<sup>nd</sup>: Kelly

Vote: Ayes: Obranovich, Wilson, Kelly, London, Hogan

Noes: None

Absent: None

Abstain: None

**PUBLIC COMMENT ON CONSENT AGENDA none**

**CONSENT AGENDA**

**RECOMMENDATION**

- |   |                         |
|---|-------------------------|
| <b>1. PROJECT STATUS UPDATE</b>                         | <b>RECEIVE AND FILE</b> |
| <b>2. PUBLIC WORKS PROJECT UPDATE</b>                   | <b>RECEIVE AND FILE</b> |
| <b>3. DRAFT MINUTES June 23, 2020</b>                   | <b>APPROVE</b>          |
| <b>4. DRAFT MINUTES JUNE 30, 2020 CONTINUED MEETING</b> | <b>APPROVE</b>          |
| <b>5. DRAFT MINUTES JULY 7, 2020 SPECIAL MEETING</b>    | <b>APPROVE</b>          |

Motion to approve consent agenda: Hogan 2<sup>nd</sup>: Wilson

Vote: Ayes: Obranovich, Wilson, Kelly, London, Hogan

Noes: None

Absent: None

Abstain: None

**BUSINESS**

- 6. GENERAL PLAN UPDATE 2020 – Conservation of Resources - ELEMENT VII – CONSERVATION OF RESOURCES WETLANDS - AQUATIC RESOURCE DELINEATION and AQUATIC RESOURCE JURISDICTIONS OVERVIEW**

Presentation by David Bise and Krysten Shields of Helix Environmental Planning Inc.

**RECOMMENDATION** – Receive information and take public comment.

**PUBLIC COMMENT**

Beth Cohen – Stated she is pleased with the town using qualified consultants for the General Plan Update commented on the need for transparency during the general plan update process. She wants the original goals for the town to stay in place.

**PLANNING DIRECTORS REPORT**

Update on Costco status  
Discussed Rural Mainstreet Grant  
Updated Town Schedule

**COMMISSION REPORTS**

**ADJOURNMENT: 8:50 pm**

**PUBLIC HEARING PROCEDURE:**

1. Town staff makes its presentation on the Project and outlines all recommended actions
2. Commission/Council asks questions of staff
3. Chair/Mayor opens the public hearing
4. Applicant makes its presentation – 15 minutes (At the discretion of the mayor or chair, time may be extended depending on the size/scope of the proposed project. The applicant must make the request for a time extension prior to the beginning of the meeting.)
5. Commission/Council asks questions of the applicant (and staff)
6. Public comment – maximum 3 minutes per speaker, one opportunity to speak each
7. Applicant opportunity to respond to public comments – 3 minutes (At the discretion of the mayor or chair, time may be extended depending on the number of comments made during public comment.)
8. Chair/Mayor closes the public hearing is closed
9. Staff responds to all public comments; Commission/Council asks any additional questions of staff
10. Council deliberates and acts on requested entitlements

Signed,  
October 21, 2020 at Loomis, California.

*Carol Parker*

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Carol Parker, Planning Assistant