



**TOWN OF LOOMIS**  
ACTION MINUTES  
REGULAR MEETING OF  
LOOMIS TOWN COUNCIL  
LOOMIS DEPOT  
5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650  
916-652-1840  
[www.loomis.ca.gov](http://www.loomis.ca.gov)

**TUESDAY**

**OCTOBER 13, 2020**

**7:00 P.M.**

PURSUANT TO EXECUTIVE ORDER N-29-20, CERTAIN PROVISIONS OF THE OPEN MEETING ACT ARE SUSPENDED DUE TO A STATE OF EMERGENCY IN RESPONSE TO THE COVID-19 PANDEMIC. CONSISTENT WITH THE EXECUTIVE ORDER, THE COUNCIL MEETING WILL INCLUDE TELECONFERENCING.

**CALL TO ORDER** Call to order by Mayor Clark-Crets at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present:

Mayor Jan Clark-Crets  
Mayor pro tempore Jeff Duncan  
Councilmember Brian Baker  
Councilmember Tim Onderko

Absent: Councilmember Rhonda Morillas

**PUBLIC COMMENT PROCEDURE**

*In order to protect public health and the safety of our Loomis citizens, Public access for this meeting will be offered through the Town's YouTube Channel, located at [https://www.youtube.com/channel/UCy8o0\\_g9piGfhFmfkM1IZLQ](https://www.youtube.com/channel/UCy8o0_g9piGfhFmfkM1IZLQ)*

**AND**

*The meeting will also be available through the Zoom platform by clicking the following link: <https://us02web.zoom.us/j/85370596746>*

*Public comment will be opened for each agenda item through the Zoom platform. Please note that YouTube livestream comments are disabled for the livestream.*

**How To Participate in the Meeting via Zoom**

*You can participate in the meeting via Zoom software or via telephone. When you join the meeting, you will be muted by default. To inform the Clerk that you would like to make a public comment, you will use the "Raise Hand" feature. Instructions for using the "Raise Hand" feature when using a computer or mobile device can be found at the link below:*

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-a-webinar>

**ZOOM Participation via computer or smartphone**

*You can join the meeting from your computer using a web browser or the Zoom software. You can join the meeting by clicking the following link <https://us02web.zoom.us/j/85370596746> . Please note that you should only raise your hand during public comment on the agenda item you are concerned about.*

## **ZOOM Participation by telephone (Audio Only Option)**

1. Dial (669) 900-9128
2. When asked for the meeting ID, enter **853 7059 6746 #**.
3. When asked for your participant ID, press # to continue.
4. You will be muted by default. To inform the Clerk that you would like to make a public comment during each agenda item, dial \*9 to "Raise your hand". The Clerk will unmute you when it is your turn to speak and will identify you by the last three digits of your phone number. Please note that you should only raise your hand during public comment on the agenda item you are concerned about.

## **PROCLAMATIONS/RECOGNITIONS**

William Quenneville

## **MATTERS OF INTEREST TO COUNCILMEMBERS**

Councilmember Baker pointed out that Placer County Sheriff's Department has an Ap for our phones that will send notifications out for emergencies and information.

Councilmember Duncan stated that grass seed was put into the drainage canal that goes through Sunrise Loomis and it is spreading all over, even without any rain.

## **TOWN MANAGER REPORT**

Sean Rabe, Town Manager, updated Council on COVID-19 actives, General Plan, Rural Main Street Technical Assistance Program, Taylor Road Phase 3 Project, ACE Hardware and answered questions.

## **LOOMIS CHAMBER OF COMMERCE UPDATE**

Jenny Knisley, Loomis Chamber Executive Director, expounded on the virtual Eggplant Festival, partnered with four chambers for Placer Valley Eats, PPE pick-up, Placer County's grant program, and kick-off of Loomis Leadership.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:** This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. The Council may refer your concerns raised during public comment to staff or placed on future agenda. **Please note that the audience will be allotted time to make public comments on any item on the agenda at the time it is heard.**

Sonja Cupler asked when public can attend the meetings again.

Sean Rabe pointed out that the town facility is too small for social distancing for what is required by the state at this time.

**ADOPTION OF AGENDA:** Council will typically adopt the agenda in the order listed or modify the order in a way that can best accommodate the people in attendance who wish to speak on agenda items. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three-minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.

A motion was made to adopt the Agenda. On motion by Councilmember Onderko, seconded by Councilmember Duncan and passed by the following roll call vote:

Ayes: Baker, Clark-Crets, Duncan, Onderko

Noes: None

Abstained: None

Absent: Morillas

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR:** All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

There was no public comment.

A motion was made to approve the Consent Agenda. On motion by Councilmember Duncan, seconded by Councilmember Baker and passed by the following roll call vote:

Ayes: Baker, Clark-Crets, Duncan, Onderko

Noes: None

Abstained: None

Absent: Morillas

## CONSENT AGENDA

## RECOMMENDED ACTION

- |    |   |                                      |
|----|---|--------------------------------------|
| 1. | Council Action Minutes – 9/8/20<br>9/22/20 (With Councilmember Morillas abstaining)   | APPROVE<br>APPROVE                   |
| 2. | Monthly Check Register  | RECEIVE AND FILE                     |
| 3. | Statement of Activity   | RECEIVE AND FILE                     |
| 4. | Treasurer's Report  | RECEIVE AND FILE                     |
| 5. | Planning Status Report  | RECEIVE AND FILE                     |
| 6. | Second Reading of Ordinance 286, of the Town Council of the Town of Loomis Amending Section 11.04.100 of the Loomis Municipal Code Chapter 11.04 Dealing With Uniform Fire Code | ADOPT ORDINANCE                      |
| 7. | Proclamation Proclaiming November 1, 2020 Extra Mile Day  | APPROVE                              |
| 8. | A Resolution of the Town Council of the Town of Loomis Amending the July 11, 2017 Contract for Services Between the Town of Loomis and AECOM                                    | ADOPT RESOLUTION<br>Resolution 20-43 |
| 9. | Reaffirmation of Local Emergency Declared March 19, 2020  | APPROVE                              |

## CONSENT ITEMS FORWARDED

## BUSINESS

10. **Pioneer Community Energy Presentation on Possible Expansion**  
Director Don Eckert, with Pioneer Community Energy, will be giving a presentation regarding possible expansion of the agency into El Dorado County.  
**Recommended action:** Receive and file.  
**Public comment:**

Don Eckert, Pioneer Community Energy Director, discussed about who they are, what they do, and expounded on the possible expansion opportunity with the City of Placerville and El Dorado County, financial stability and answered questions.

Sam Kang, with Pioneer, stated that they don't have control over the wires, but are in discussions with consultants regarding solutions for the rolling black outs.

Michelle White stated she voiced her support and can see the economic benefits for the expansion.

David Ring asked what the downside could be with the expansion.

Sonja Cupler asked about the plan to pay off the 10 ½ million-dollar debt by 2023.

Miguel Ucovich asked if the power outage in Placerville was due to a fire or for fire prevention.

Following further discussion on the matter, this item was received and filed.

11. **Loomis Library & Community Learning Center's Annual Report**  
Sarah Comstock, Community Engagement Librarian, will give a presentation on the Loomis Library & Community Learning Center's Annual Report  
**Recommended action:** Receive and file the Loomis Library & Community Learning Center's Annual Report.  
**Public comment:**

Sarah Comstock, Community Engagement Librarian, expounded on the annual report for the 2020 Fiscal year and answered questions.

Sonja Cupler pointed out how much her husband enjoys the NASA Ambassadors and hopes it will continue.

Miguel Ucovich asked if the library should be expanded.

Michelle White thanked the Town and everyone that contributed for keeping the library alive.

Jenny Knisley stated the library staff has done a great job.

This item was received and filed.

12. **Loomis Local Business COVID-19 Grant Program**

Staff will give an update on the Loomis Local Business COVID-19 Grant Program. The grant program allowed for grants of up to \$2,500 for eligible activities covering fixed expenses for businesses located in Town that have been impacted by the COVID-19 pandemic.

**Recommended action:** Staff recommends the Town Council review the update on the Loomis Local Business COVID-19 Grant Program and approve modification to the program as outlined in the Staff report.

**Public comment:**

Sean Rabe gave the staff report and answered questions.

There was no public comment.

Following further discussion on the matter, a motion was made to approve staff's recommendations to: 1) drop the minimum gross receipts level to \$18,000; 2) increase the maximum amount of employees allowed for eligible businesses to 50; and 3) increase the available grant amount to \$3,500, including increasing the awarded amount to the first-round applicants to the same \$3,500. On motion by Councilmember Onderko, seconded by Councilmember Baker and passed by the following roll call vote:

Ayes: Baker, Clark-Crets, Duncan, Onderko

Noes: None

Abstained: None

Absent: Morillas

## COUNCIL COMMITTEE REPORTS

### COUNCIL COMMITTEES

- Placer County Economic Development Board – Clark-Crets/Onderko as alternate
- Placer County Flood Control/Water Conservation District – Morillas/Clark-Crets as alternate
- Placer County Transportation Planning Agency – Baker/Clark-Crets as alternate
- - PCTPA Funding Strategy Update Steering Committee – Baker/Clark-Crets as alternate
- Placer County Mosquito Abatement – Russ Kelley as citizen rep
- Placer County Air Pollution Control District – Duncan /Onderko
- Sacramento Area Council of Governments – Onderko/Clark-Crets as alternate
- Borders Committee – Onderko and Clark-Crets
- Business Committee – Clark-Crets/Onderko as alternate
- Schools Liaison – Onderko and Baker
- SPMUD Ad Hoc Committee – Onderko and Clark-Crets
- Library Representative – Clark-Crets/Morillas as alternate
- Pioneer Board – Duncan/Clark-Crets as alternate
- Law Enforcement Liaison - Duncan

**ADJOURNMENT** Mayor Clark-Crets adjourned the meeting at 8:34 p.m.

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Mayor Jan Clark-Crets

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Charleen Strock, Town Clerk