



# TOWN OF LOOMIS

## AGENDA

### REGULAR MEETING OF LOOMIS TOWN COUNCIL

#### LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650

916-652-1840

[www.loomis.ca.gov](http://www.loomis.ca.gov)

**TUESDAY**

**DECEMBER 8, 2020**

**7:00 P.M.**

PURSUANT TO EXECUTIVE ORDER N-29-20, CERTAIN PROVISIONS OF THE OPEN MEETING ACT ARE SUSPENDED DUE TO A STATE OF EMERGENCY IN RESPONSE TO THE COVID-19 PANDEMIC. CONSISTENT WITH THE EXECUTIVE ORDER, THE COUNCIL MEETING WILL INCLUDE TELECONFERENCING.

#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL

- Mayor Jan Clark-Crets
- Mayor pro tempore Jeff Duncan
- Councilmember Brian Baker
- Councilmember Rhonda Morillas
- Councilmember Tim Onderko

#### PUBLIC COMMENT PROCEDURE

*In order to protect public health and the safety of our Loomis citizens, Public access for this meeting will be offered through the Town's YouTube Channel, located at*

*[https://www.youtube.com/channel/UCy8o0\\_g9piGfhFmfkM1ZLQ](https://www.youtube.com/channel/UCy8o0_g9piGfhFmfkM1ZLQ)*

*AND*

*The meeting will also be available through the Zoom platform by clicking the following link:*

*<https://us02web.zoom.us/j/82526877057>*

*Public comment will be opened for each agenda item through the Zoom platform. Please note that YouTube livestream comments are disabled for the livestream.*

#### ***How To Participate in the Meeting via Zoom***

*You can participate in the meeting via Zoom software or via telephone. When you join the meeting, you will be muted by default. To inform the Clerk that you would like to make a public comment, you will use the "Raise Hand" feature. Instructions for using the "Raise Hand" feature when using a computer or mobile device can be found at the link below:*

*<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-a-webinar>*

#### **ZOOM Participation via computer or smartphone**

*You can join the meeting from your computer using a web browser or the Zoom software. You can join the meeting by clicking the following link <https://us02web.zoom.us/j/82526877057>. Please note that you should only raise your hand during public comment on the agenda item you are concerned about.*

**ZOOM Participation by telephone (Audio Only Option)**

1. Dial (669) 900-9128
2. When asked for the meeting ID, enter **825 2687 7057 #**.
3. When asked for your participant ID, press # to continue.
4. You will be muted by default. To inform the Clerk that you would like to make a public comment during each agenda item, dial \*9 to "Raise your hand". The Clerk will unmute you when it is your turn to speak and will identify you by the last three digits of your phone number. Please note that you should only raise your hand during public comment on the agenda item you are concerned about.

**BUSINESS**

1. **Canvass of Election Returns**

Resolution of the Town Council of the Town of Loomis Accepting the Canvass of Election Returns of the November 3, 2020 Presidential General Election.

**Recommended action:** Adopt Resolution

**Public comment:**

**AT THIS TIME THE COUNCIL WILL CONDUCT CEREMONIAL MATTERS:**

Town Clerk will do the Administration of Oath of Office for new Town Council:  
Jenny Knisley and James "Danny" Cartwright

Town Attorney will do the Administration of Oath of Office for:  
Roger Carroll, Town Treasurer  
Charleen "Crickett" Strock, Town Clerk

**AT THIS TIME SELECTION OF MAYOR AND MAYOR PRO TEMPORE FOR THE TERM DECEMBER, 2020 THROUGH THE SEATING OF THE NEW MAYOR AT THE BEGINNING OF THE FIRST REGULAR MEETING OF DECEMBER, 2021 WILL OCCUR. (Need motion for both appointments)**

**AT THIS TIME THE MAYOR WILL TAKE A RECESS FOR CHANGING OF MAYOR AND NEW COUNCIL.**

\* \* \* \* \*

**RECOGNITION TO:** Jan Clark-Crets, Rhonda Morillas and Tim Onderko

**MATTERS OF INTEREST TO COUNCILMEMBERS**

**TOWN MANAGER REPORT**

**LOOMIS CHAMBER OF COMMERCE UPDATE**

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:** This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. The Council may refer your concerns raised during public comment to staff or placed on future agenda. **Please note that the audience will be allotted time to make public comments on any item on the agenda at the time it is heard.**

**ADOPTION OF AGENDA:** Council will typically adopt the agenda in the order listed or modify the order in a way that can best accommodate the people in attendance who wish to speak on agenda items. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three-minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR:** All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience

member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

## **CONSENT AGENDA**

## **RECOMMENDED ACTION**

- |    |  |                                  |
|----|--|----------------------------------|
| 2. | Council Action Minutes – 11/10/20 & 11/10/20 Special Meeting<br>11/19/20 (With Councilmembers Baker & Morillas abstaining)                         | <i>APPROVE</i><br><i>APPROVE</i> |
| 3. | Monthly Check Register   | <i>RECEIVE AND FILE</i>          |
| 4. | Statement of Activity  | <i>RECEIVE AND FILE</i>          |
| 5. | Treasurer's Report   | <i>RECEIVE AND FILE</i>          |
| 6. | Planning Status Report   | <i>RECEIVE AND FILE</i>          |
| 7. | General Plan Update Status Report  | <i>RECEIVE AND FILE</i>          |
| 8. | A Resolution of the Town Council of the Town of Loomis<br>Authorizing December 2020 Holiday Closure of Town<br>Administrative Offices in Town Hall | <i>ADOPT RESOLUTION</i>          |
| 9. | Reaffirmation of Local Emergency Declared March 17, 2020   | <i>APPROVE</i>                   |

## CONSENT ITEMS FORWARDED

## **BUSINESS**

10. **Loomis Library Building Purchase and Sale Agreement**  
Placer County announced the closure of the Loomis Branch Library in February 2014. That action led to significant public outcry and concern, which eventually culminated in the Town taking several actions intended to save the Town's library. Those actions included entering into a 10-year lease (June 2016) and the successful passage of a 1/4-cent sales tax measure, intended to fund the operation of the Library. In 2016 the Library was operated by the Friends of the Library and in 2019 the Town transitioned the operation of the Library to Town staff by creating a new library department and hiring full-time staff. Town staff began working with Placer County on the potential purchase of the Library Building and property. The results of that work is now presented to Council for approval tonight in the form of a purchase and sale agreement for the building and property.  
**Recommended action:** Adopt Resolution approving a Purchase and Sale Agreement with Placer County for the Loomis Library building and authorize the Mayor to sign the agreement.  
**Public comment:**
11. **General Plan Update – Housing Element Committee Assignments**  
Newly elected Councilmembers Jenny Knisley and Danny Cartwright will select a public member to serve on the Committee. In addition, on November 10<sup>th</sup>, Mayor Clark-Crets selected Sonja Cupler to serve on the Committee, however, Ms. Cupler has withdrawn her application so Councilmember Clark-Crets will need to select a new member. In total, there will be nine members serving on the Housing Element Committee.  
**Recommended action:** Councilmembers Clark-Crets, Knisley and Cartwright to appoint Housing Element Committee members, following the previously approved Committee Structure, to serve on the General Plan Update Housing Element Committee.  
**Public comment:**

**CLOSED SESSION – Pursuant to cited authority, the Town Council will hold a closed session to discuss the following listed items. A report of any action taken will be presented prior to adjournment of the regular meeting.**

**a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION.** Pursuant to Subdivision (a) of Section 54956.9 (d)(1).

Name of cases: - City of Rocklin  
- Citizens For Responsible Growth  
- Brace Taylor, LLC

## **STATEMENT OF ACTION TAKEN DURING CLOSED SESSION**

### **COUNCIL COMMITTEE REPORTS**

#### **COUNCIL COMMITTEES**

- Placer County Economic Development Board – Clark-Crets/Onderko as alternate
- Placer County Flood Control/Water Conservation District – Morillas/Clark-Crets as alternate
- Placer County Transportation Planning Agency – Baker/Clark-Crets as alternate  
- PCTPA Funding Strategy Update Steering Committee – Baker/Clark-Crets as alternate
- Placer County Mosquito Abatement – Russ Kelley as citizen rep
- Placer County Air Pollution Control District – Duncan /Onderko
- Sacramento Area Council of Governments – Onderko/Clark-Crets as alternate
- Borders Committee – Onderko and Clark-Crets
- Business Committee – Clark-Crets/Onderko as alternate
- Schools Liaison – Onderko and Baker
- SPMUD Ad Hoc Committee – Onderko and Clark-Crets
- Library Representative – Clark-Crets/Morillas as alternate
- Pioneer Board – Duncan/Clark-Crets as alternate
- Law Enforcement Liaison - Duncan

#### **ADJOURNMENT**

AS PROVIDED IN THE COUNCIL'S OPERATING PROCEDURES, THE MEETING WILL ADJOURN AT 10:00 P.M. UNLESS A DECISION IS MADE TO EXTEND THE TIME.

#### **ACCOMMODATING THOSE INDIVIDUALS WITH SPECIAL NEEDS**

In compliance with the Americans with Disabilities Act, the Town of Loomis encourages those with disabilities to participate fully in the public hearing process. If you have special needs or requirements in order for you to attend or participate in the Town's public hearing process or programs, please contact Crickett Strock at Town Hall, 652-1840, prior to the public hearing or program you wish to attend, so that we can accommodate you.

Materials relating to an item on this agenda that are submitted to the Council after distribution of the agenda packet will be available, upon request, at the Town Clerks office, 3665 Taylor Road, Loomis, CA 95650 or [www.loomis.ca.gov](http://www.loomis.ca.gov) .

#### **ADMINISTRATIVE REMEDIES MUST BE EXHAUSTED PRIOR TO ACTION BEING INITIATED IN A COURT OF LAW.**

If you challenge the proposed project in court, you may be limited to raising only those issues you raised at the public hearing described in the notice, or in written correspondence delivered to the Town at, or prior to the public hearing.

#### **PUBLIC HEARING PROCEDURE:**

1. Town staff makes its presentation on the Project and outlines all recommended actions
2. Commission/Council asks questions of staff
3. Chair/Mayor opens the public hearing
4. Applicant makes its presentation – 15 minutes (At the discretion of the mayor or chair, time may be extended depending on the size/scope of the proposed project. The applicant must make the request for a time extension prior to the beginning of the meeting.)
5. Commission/Council asks questions of the applicant (and staff)
6. Public comment – maximum 3 minutes per speaker, one opportunity to speak each
7. Applicant opportunity to respond to public comments – 5 minutes (At the discretion of the mayor or

- chair, time may be extended depending on the number of comments made during public comment.)
8. Chair/Mayor closes the public hearing is closed
  9. Staff responds to all public comments; Commission/Council asks any additional questions of staff
  10. Council deliberates and acts on requested entitlements

**Mission Statement.** *The Town of Loomis is committed to preserving: a quality of life in which families can grow and enjoy the small town atmosphere; a town in which there are concerns for all segments of society, including businesses and residents; a town that encourages the participation of all of its citizens in civic and community activities; a council and town staff that responds courteously and respectfully to the concerns and needs of the town's residents; and a plan that calls for slow, quality growth while preserving the financial integrity of the town.*

**Certification of Posting of Agenda**

I, Crickett Strock, Town Clerk, for the Town of Loomis, declare that the foregoing agenda for the Tuesday, December 8, 2020 Regular Meeting of the Town of Loomis Town Council was posted December 2, 2020 at Town Hall of the Town of Loomis, 3665 Taylor Road, Loomis, California, 95650. The agenda is also available on the Town website at [www.loomis.ca.gov](http://www.loomis.ca.gov).

Signed *Crickett Strock*, Town Clerk, on December 2, 2020 at Loomis, California.