



TOWN OF LOOMIS

ACTION MINUTES REGULAR MEETING OF LOOMIS TOWN COUNCIL LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650

916-652-1840

www.loomis.ca.gov

TUESDAY

DECEMBER 8, 2020

7:00 P.M.

PURSUANT TO EXECUTIVE ORDER N-29-20, CERTAIN PROVISIONS OF THE OPEN MEETING ACT ARE SUSPENDED DUE TO A STATE OF EMERGENCY IN RESPONSE TO THE COVID-19 PANDEMIC. CONSISTENT WITH THE EXECUTIVE ORDER, THE COUNCIL MEETING WILL INCLUDE TELECONFERENCING.

CALL TO ORDER Call to order by Mayor Clark-Crets at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present:

Mayor Jan Clark-Crets
Mayor pro tempore Jeff Duncan
Councilmember Brian Baker
Councilmember Rhonda Morillas
Councilmember Tim Onderko

PUBLIC COMMENT PROCEDURE

In order to protect public health and the safety of our Loomis citizens, Public access for this meeting will be offered through the Town's YouTube Channel, located at https://www.youtube.com/channel/UCy8o0_g9piGfhFmfkM1IZLQ

AND

The meeting will also be available through the Zoom platform by clicking the following link: <https://us02web.zoom.us/j/82526877057>

Public comment will be opened for each agenda item through the Zoom platform. Please note that YouTube livestream comments are disabled for the livestream.

How To Participate in the Meeting via Zoom

You can participate in the meeting via Zoom software or via telephone. When you join the meeting, you will be muted by default. To inform the Clerk that you would like to make a public comment, you will use the "Raise Hand" feature. Instructions for using the "Raise Hand" feature when using a computer or mobile device can be found at the link below:

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-a-webinar>

ZOOM Participation via computer or smartphone

You can join the meeting from your computer using a web browser or the Zoom software. You can join the meeting by clicking the following link <https://us02web.zoom.us/j/82526877057>. Please note that you should only raise your hand during public comment on the agenda item you are concerned about.

ZOOM Participation by telephone (Audio Only Option)

1. Dial (669) 900-9128
2. When asked for the meeting ID, enter **825 2687 7057 #**.
3. When asked for your participant ID, press # to continue.
4. You will be muted by default. To inform the Clerk that you would like to make a public comment during each agenda item, dial *9 to "Raise your hand". The Clerk will unmute you when it is your turn to speak and will identify you by the last three digits of your phone number. Please note that you should only raise your hand during public comment on the agenda item you are concerned about.

BUSINESS

1. **Canvass of Election Returns**

Resolution of the Town Council of the Town of Loomis Accepting the Canvass of Election Returns of the November 3, 2020 Presidential General Election.

Recommended action: Adopt Resolution

Public comment:

There was no public comment.

A motion was made to approve Resolution 20-49, accepting the Canvass of Election Returns of November 3, 2020 Presidential General Election and declaring the results of the Election. On motion by Councilmember Morillas, seconded by Councilmember Duncan and passed by the following roll call vote:

Ayes: Baker, Clark-Crets, Duncan, Morillas, Onderko
Noes: None
Abstained: None
Absent: None

AT THIS TIME THE COUNCIL WILL CONDUCT CEREMONIAL MATTERS:

Town Clerk will do the Administration of Oath of Office for new Town Council:
Jenny Knisley and James "Danny" Cartwright

Town Attorney will do the Administration of Oath of Office for:
Roger Carroll, Town Treasurer
Charleen "Crickett" Strock, Town Clerk

Recess at 7:08 p.m. to 7:16 p.m.

AT THIS TIME SELECTION OF MAYOR AND MAYOR PRO TEMPORE FOR THE TERM DECEMBER, 2020 THROUGH THE SEATING OF THE NEW MAYOR AT THE BEGINNING OF THE FIRST REGULAR MEETING OF DECEMBER, 2021 WILL OCCUR. (Need motion for both appointments)

A motion was made to appoint Councilmember Duncan as Mayor. On motion by Councilmember Baker, seconded by Councilmember Clark-Crets and passed by the following roll call vote:

Ayes: Baker, Clark-Crets, Duncan, Morillas, Onderko
Noes: None
Abstained: None
Absent: None

A motion was made to appoint Councilmember Knisley as Mayor pro tempore. On motion by Councilmember Baker, seconded by Councilmember Clark-Crets and passed by the following roll call vote:

Ayes: Baker, Clark-Crets, Duncan, Morillas, Onderko
Noes: None
Abstained: None
Absent: None

AT THIS TIME THE MAYOR WILL TAKE A RECESS FOR CHANGING OF MAYOR AND NEW COUNCIL.

* * * * *

RECOGNITION TO: Jan Clark-Crets, Rhonda Morillas and Tim Onderko

MATTERS OF INTEREST TO COUNCILMEMBERS

Councilmember Baker thanked Russ Kelley, American Legion, and the Chamber for the decorations, tree and the lighting.

Mayor Duncan noted the uptake in the property crimes, concern for the health of the Loomis community and the need to wear masks and wash hands.

TOWN MANAGER REPORT

Sean Rabe, Town Manager, gave an update on COVID-19, mailbox thefts and vandalism, Rural Main Street Technical Assistance Program, and Costco.

LOOMIS CHAMBER OF COMMERCE UPDATE

Ryan DeMartini, Loomis Chamber of Commerce President, pointed out the Chamber Board met to discuss how they can best assist the businesses and working with Placer County and other local Chambers on the Shop Placer Program, where they promote shopping locally.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA: This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. The Council may refer your concerns raised during public comment to staff or placed on future agenda. **Please note that the audience will be allotted time to make public comments on any item on the agenda at the time it is heard.**

Jim Holmes, Placer County Board of Supervisors, pointed out that Rhonda Morillas is probably the longest serving elected official in the history of Placer County and congratulated Councilmembers Knisley and Cartwright and Tim Onderko for his service.

Miguel Ucovich stated the following:

- he congratulated Rhonda Morillas for her outstanding years of service
- he congratulated the new Councilmembers Cartwright and Knisley
- he would like to see the bus stop (downtown) windows cleaned

David Ring thanked the outgoing Council for their service and congratulated Councilmembers Knisley and Cartwright.

Russ Kelley thanked Rhonda Morillas and Tim Onderko for their service on the Council and thanked all of those that helped with the Christmas lights in Town.

ADOPTION OF AGENDA: Council will typically adopt the agenda in the order listed or modify the order in a way that can best accommodate the people in attendance who wish to speak on agenda items. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three-minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.

A motion was made to adopt the Agenda. On motion by Councilmember Baker, seconded by Councilmember Clark-Crets and passed by the following roll call vote:

Ayes: Baker, Cartwright, Clark-Crets, Duncan, Knisley
Noes: None
Abstained: None
Absent: None

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR: All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

David Ring requested to pull item 5 forward for discussion.

A motion was made to approve the Consent Agenda except for Item 5 that will be forwarded for discussion. On motion by Councilmember Baker, seconded by Councilmember Clark-Crets and passed by the following roll call vote:

Ayes: Baker, Cartwright, Clark-Crets, Duncan, Knisley
Noes: None
Abstained: None
Absent: None

CONSENT AGENDA

RECOMMENDED ACTION

- | | | |
|----|--|----------------|
| 2. | Council Action Minutes – 11/10/20 & 11/10/20 Special Meeting | <i>APPROVE</i> |
| | 11/19/20 (With Councilmembers Baker & Morillas abstaining) | <i>APPROVE</i> |

- | | | |
|----|--|---|
| 3. | Monthly Check Register | <i>RECEIVE AND FILE</i> |
| 4. | Statement of Activity | <i>RECEIVE AND FILE</i> |
| 6. | Planning Status Report | <i>RECEIVE AND FILE</i> |
| 7. | General Plan Update Status Report | <i>RECEIVE AND FILE</i> |
| 8. | A Resolution of the Town Council of the Town of Loomis
Authorizing December 2020 Holiday Closure of Town
Administrative Offices in Town Hall | <i>ADOPT RESOLUTION</i>
Resolution 20-50 |
| 9. | Reaffirmation of Local Emergency Declared March 17, 2020 | <i>APPROVE</i> |

CONSENT ITEMS FORWARDED

- | | | |
|----|--------------------|-------------------------|
| 5. | Treasurer's Report | <i>RECEIVE AND FILE</i> |
|----|--------------------|-------------------------|

David Ring stated that \$250,000 is invested in Exxon Mobile, pointed out that their net worth has fallen, they have been laying off employees over the last decade and no longer contributing to employees retirement plans, this doesn't sound like a company that we should be investing in. Asked council to re-invest into something else.

Roger Carroll, Finance Director/Town Treasurer, stated we are not required to keep any investment to maturity, right now Exxon Mobile is still properly rated and it's a solid investment though he will consider it.

Following further discussion on the matter, a motion was made to approve the Treasurer's Report. On motion by Councilmember Baker, seconded by Councilmember Clark-Crets and passed by the following roll call vote:

Ayes: Baker, Cartwright, Clark-Crets, Duncan, Knisley
 Noes: None
 Abstained: None
 Absent: None

BUSINESS

10. **Loomis Library Building Purchase and Sale Agreement**
 Placer County announced the closure of the Loomis Branch Library in February 2014. That action led to significant public outcry and concern, which eventually culminated in the Town taking several actions intended to save the Town's library. Those actions included entering into a 10-year lease (June 2016) and the successful passage of a 1/4-cent sales tax measure, intended to fund the operation of the Library. In 2016 the Library was operated by the Friends of the Library and in 2019 the Town transitioned the operation of the Library to Town staff by creating a new library department and hiring full-time staff. Town staff began working with Placer County on the potential purchase of the Library Building and property. The results of that work is now presented to Council for approval tonight in the form of a purchase and sale agreement for the building and property.
Recommended action: Adopt Resolution approving a Purchase and Sale Agreement with Placer County for the Loomis Library building and authorize the Mayor to sign the agreement.
Public comment:

Supervisor Jim Holmes stated the following:
 - the Loomis community and the Friends of the Library were really engaged to get this resolved and save the library
 - today is an historic moment and a great resolution for the Town of Loomis

Jean Wilson stated this has been a five and a half year struggle to get the Library where it is today and thanked everyone that put a lot of work into it.

Miguel Ucovich asked Council, in the future, to consider purchasing an additional 2 to 3 acres adjacent to the Library for additional space for expansion or parking.

Following further discussion on the matter, a motion was made to adopt Resolution 20-51, authorizing the purchase and sale agreement of a certain property (Library). On motion by Councilmember Clark-Crets, seconded by Councilmember Baker and passed by the following roll call vote:

Ayes: Baker, Cartwright, Clark-Crets, Duncan, Knisley
 Noes: None
 Abstained: None
 Absent: None

11. **General Plan Update – Housing Element Committee Assignments**

Newly elected Councilmembers Jenny Knisley and Danny Cartwright will select a public member to serve on the Committee. In addition, on November 10th, Mayor Clark-Crets selected Sonja Cupler to serve on the Committee, however, Ms. Cupler has withdrawn her application so Councilmember Clark-Crets will need to select a new member. In total, there will be nine members serving on the Housing Element Committee.

Recommended action: Councilmembers Clark-Crets, Knisley and Cartwright to appoint Housing Element Committee members, following the previously approved Committee Structure, to serve on the General Plan Update Housing Element Committee.

Public comment:

Mary Beth Van Voorhis, Town Planner, gave an update from the previous meeting:

- Mayor Jeff Duncan will be the Chairman on the committee and Commissioner Greg Obranovich will be the Vice Chairman
- each council, at that time, appointed Gary Liss, Matt Fox, David Ring, Russ Kelley and Sonja Cupler (who has recently requested to withdraw)
- the two auxiliary members, chosen by the Chairman and the Vice Chairman, are Jean Wilson and Ed Horton
- at this time, we are looking for Councilmembers Cartwright, Clark-Crets and Knisley's appointments to serve on the Housing Element Committee

Councilmember Clark-Crets appointed Maureen Valli on the Housing Element Committee.

Councilmember Cartwright appointed Thomas Savage on the Housing Element Committee.

Councilmember Knisley appointed Chiara Mosher on the Housing Element Committee.

Miguel Ucovich asked what time the meeting will be tomorrow.

Following further discussion on the matter, a motion was made to approve the following appointments: Maureen Valli, Thomas Savage and Chiara Mosher. On motion by Councilmember Baker, seconded by Councilmember Clark-Crets and passed by the following roll call vote:

Ayes: Baker, Cartwright, Clark-Crets, Duncan, Knisley

Noes: None

Abstained: None

Absent: None

Council went into closed session at 8:30 p.m.

CLOSED SESSION – Pursuant to cited authority, the Town Council will hold a closed session to discuss the following listed items. A report of any action taken will be presented prior to adjournment of the regular meeting.

a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Pursuant to Subdivision (a) of Section 54956.9 (d)(1).

- Name of cases:
- City of Rocklin
 - Citizens For Responsible Growth
 - Brace Taylor, LLC

STATEMENT OF ACTION TAKEN DURING CLOSED SESSION

There was no action taken.

COUNCIL COMMITTEE REPORTS

COUNCIL COMMITTEES

- Placer County Economic Development Board – Clark-Crets/Onderko as alternate
- Placer County Flood Control/Water Conservation District – Morillas/Clark-Crets as alternate
- Placer County Transportation Planning Agency – Baker/Clark-Crets as alternate
- - PCTPA Funding Strategy Update Steering Committee – Baker/Clark-Crets as alternate
- Placer County Mosquito Abatement – Russ Kelley as citizen rep
- Placer County Air Pollution Control District – Duncan /Onderko
- Sacramento Area Council of Governments – Onderko/Clark-Crets as alternate
- Borders Committee – Onderko and Clark-Crets
- Business Committee – Clark-Crets/Onderko as alternate
- Schools Liaison – Onderko and Baker

- SPMUD Ad Hoc Committee – Onderko and Clark-Crets
- Library Representative – Clark-Crets/Morillas as alternate
- Pioneer Board – Duncan/Clark-Crets as alternate
- Law Enforcement Liaison - Duncan

ADJOURNMENT Mayor Duncan adjourned the meeting at 9:20 p.m.

Mayor

Town Clerk