



TOWN OF LOOMIS

ACTION MINUTES
REGULAR MEETING OF
LOOMIS TOWN COUNCIL

LOOMIS DEPOT
5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650
916-652-1840
www.loomis.ca.gov

TUESDAY **NOVEMBER 10, 2020** **7:00 P.M.**

PURSUANT TO EXECUTIVE ORDER N-29-20, CERTAIN PROVISIONS OF THE OPEN MEETING ACT ARE SUSPENDED DUE TO A STATE OF EMERGENCY IN RESPONSE TO THE COVID-19 PANDEMIC. CONSISTENT WITH THE EXECUTIVE ORDER, THE COUNCIL MEETING WILL INCLUDE TELECONFERENCING.

CALL TO ORDER Call to order by Mayor Clark-Crets at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

- Present:
 - Mayor Jan Clark-Crets
 - Mayor pro tempore Jeff Duncan
 - Councilmember Brian Baker
 - Councilmember Rhonda Morillas
 - Councilmember Tim Onderko
- Absent: None

STATEMENT OF ACTION TAKEN DURING CLOSED SESSION There was no action taken.

PUBLIC COMMENT PROCEDURE

In order to protect public health and the safety of our Loomis citizens, Public access for this meeting will be offered through the Town's YouTube Channel, located at https://www.youtube.com/channel/UCy8o0_g9piGfhFmfkM1IZLQ

AND

The meeting will also be available through the Zoom platform by clicking the following link: <https://us02web.zoom.us/j/88171488474>

Public comment will be opened for each agenda item through the Zoom platform. Please note that YouTube livestream comments are disabled for the livestream.

How To Participate in the Meeting via Zoom

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ZOOM Participation by telephone (Audio Only Option)

1. Dial (669) 900-9128
2. When asked for the meeting ID, enter **881 7148 8474 #**.
3. When asked for your participant ID, press # to continue.
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MATTERS OF INTEREST TO COUNCILMEMBERS

None.

TOWN MANAGER REPORT

Sean Rabe, Town Manager, gave an update on COVID-19, General Plan, Rural Main Street Technical Assistance Program, ACE Hardware, Costco, 2020 Elections, Manager Tuesdays and answered questions.

LOOMIS CHAMBER OF COMMERCE UPDATE

Jenny Knisley stated the following:

- the Day Before Thanksgiving Day Parade and High Hand Lighting event will not be happening this year
- the Loomis Christmas Basket Program has changed, they will be collecting gift cards for donations
- working with Loomis Leadership class to encourage businesses in town to put lights up for December
- this is her last time she will be representing the Loomis Chamber

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA: This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. The Council may refer your concerns raised during public comment to staff or placed on future agenda. **Please note that the audience will be allotted time to make public comments on any item on the agenda at the time it is heard.**

Sonja Cupler asked when public will be able to attend the Council meetings and the General Plan Update meetings.

Sean Rabe stated the regular meetings will be at the Depot and up to the Governor when public can attend but the General Plan Update meetings will be at the Blue Goose where some public can attend.

Jean Wilson questioned if the Loomis Library will be able to open.

ADOPTION OF AGENDA: Council will typically adopt the agenda in the order listed or modify the order in a way that can best accommodate the people in attendance who wish to speak on agenda items. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three-minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.

A motion was made to adopt the Agenda. On motion by Councilmember Morillas, seconded by Councilmember Duncan and passed by the following roll call vote:

Ayes: Baker, Clark-Crets, Duncan, Morillas, Onderko

Noes: None

Abstained: None

Absent: None

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR: All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

There was no public comment.

A motion was made to approve the Consent Agenda. On motion by Councilmember Morillas, seconded by Councilmember Baker and passed by the following roll call vote:

Ayes: Baker, Clark-Crets, Duncan, Morillas, Onderko

Noes: None

Abstained: None

Absent: None

CONSENT AGENDA

RECOMMENDED ACTION

1. Council Action Minutes – 10/13/20 (With Councilmember Morillas Abstaining) *APPROVE*
2. Monthly Check Register *RECEIVE AND FILE*
3. Statement of Activity *RECEIVE AND FILE*
4. Treasurer's Report *RECEIVE AND FILE*
5. Planning Status Report *RECEIVE AND FILE*
6. General Plan Update Status Report *RECEIVE AND FILE*
7. A Resolution of the Town Council of the Town of Loomis Authorizing Submittal of Claims for Local Transportation and Authorizing the Town Manager to Execute *ADOPT RESOLUTION*
Resolution 20-44
8. A Resolution of the Town Council of the Town of Loomis Approving Amendment 3 to the On Call Civil Design Service Contract with Wood Rogers, Inc. to Increase Their Current Contract Amount From \$287,780 to \$368,030 *ADOPT RESOLUTION*
Resolution 20-45
9. A Resolution of the Town Council of the Town of Loomis Authorizing the Town Manager to Enter into an Agreement With Dokken Engineering for \$50,490 for Assisting the Town in Obtaining a Long-Term Routine Maintenance Agreement From California State Fish and Wildlife for the Creeks Within The Town *ADOPT RESOLUTION*
Resolution 20-46
10. A Resolution of the Town Council of the Town of Loomis Amending The 2020-2021 Operating Budget *ADOPT RESOLUTION*
Resolution 20-47

CONSENT ITEMS FORWARDED

BUSINESS

11. **Loomis Local Business COVID-19 Grant Program Second Round Update**
At the October 13, 2020 Town Council meeting, Council approved a second round of the Loomis Local Business COVID-19 Grant Program and authorized several changes to the program to reach additional businesses.
Recommended action: Receive and file the update on the Loomis Local Business COVID-19 Grant Program Second Round.
Public comment:

There was no public comment.

Received and filed.

12. **General Plan Update – Committee Structure**
Decide on the Committee membership parameters for the 2020 General Plan Update
Recommended action: Approve the committee membership parameters for the 2020 General Plan Update as recommended by staff.
Public comment:

Jean Wilson questioned if the non-voting auxiliary members can be within the Town or just outside of the Town.

Mary Beth Van Voorhis stated they can be a resident or non-resident.

Miguel Ucovich strongly suggested only residents be on the committee.

Following further discussion on the matter, a motion was made to approve the committee membership parameters for the 2020 General Plan Update as recommended by staff. On motion by Councilmember Morillas, seconded by Councilmember Onderko and passed by the following roll call vote:

Ayes: Baker, Clark-Crets, Duncan, Morillas, Onderko
Noes: None
Abstained: None
Absent: None

13. **General Plan Update – Housing Element Committee Assignments**

Town staff began outreach for volunteers to serve on the General Plan Update Housing Element Committee in August 2020. Staff received 30 interested volunteers to serve on the Housing Element Committee.

Recommended action: Appoint Housing Element Committee members, following the previously-approved Committee Structure, including one Councilmember and one Planning Commissioner to serve on the General Plan Update Housing Element Committee.

Public comment:

There was no public comment.

The following were appointed to be on the Housing Element Committee:

1. Gary Liss was appointed by Councilmember Onderko
2. David Ring was appointed by Councilmember Duncan
3. Russ Kelley was appointed by Councilmember Morillas
4. Mat Fox was appointed by Councilmember Baker
5. Sonja Cupler was appointed by Mayor Clark-Crets

A motion was made to approve Gary Liss, David Ring, Russ Kelley, Mat Fox, and Sonja Cupler on the Housing Element Committee. On motion by Councilmember Onderko, seconded by Councilmember Duncan and passed by the following roll call vote:

Ayes: Baker, Clark-Crets, Duncan, Morillas, Onderko
Noes: None
Abstained: None
Absent: None

A motion was made to appoint Councilmember Jeff Duncan as Chair on the Housing Element Committee. On motion by Councilmember Morillas, seconded by Councilmember Baker and passed by the following roll call vote:

Ayes: Baker, Clark-Crets, Duncan, Morillas, Onderko
Noes: None
Abstained: None
Absent: None

A motion was made to appoint Commissioner Greg Obranovich as Vice-Chair on the Housing Element Committee. On motion by Councilmember Baker, seconded by Councilmember Onderko and passed by the following roll call vote:

Ayes: Baker, Clark-Crets, Duncan, Morillas, Onderko
Noes: None
Abstained: None
Absent: None

14. **2019 Town Council And Staff Retreat Status Report**

On May 16th and 17th, 2019, the Town Council held a Council and staff retreat. The goal of the retreat was to ensure all parties involved were on the same page as to priorities and goals for the Town. Staff will give a status report on the progress.

Recommended action: Receive and file.

Public comment:

Miguel Ucovich asked for a copy of the status report.

Sean Rabe noted that it was on the Town website under the November Council agenda packet.

Received and filed.

COUNCIL COMMITTEE REPORTS

COUNCIL COMMITTEES

- Placer County Economic Development Board – Clark-Crets/Onderko as alternate
- Placer County Flood Control/Water Conservation District – Morillas/Clark-Crets as alternate

- Placer County Transportation Planning Agency – Baker/Clark-Crets as alternate
- PCTPA Funding Strategy Update Steering Committee – Baker/Clark-Crets as alternate
- Placer County Mosquito Abatement – Russ Kelley as citizen rep
- Placer County Air Pollution Control District – Duncan /Onderko
- Sacramento Area Council of Governments – Onderko/Clark-Crets as alternate
- Borders Committee – Onderko and Clark-Crets
- Business Committee – Clark-Crets/Onderko as alternate
- Schools Liaison – Onderko and Baker
- SPMUD Ad Hoc Committee – Onderko and Clark-Crets
- Library Representative – Clark-Crets/Morillas as alternate
- Pioneer Board – Duncan/Clark-Crets as alternate
- Law Enforcement Liaison - Duncan

ADJOURNMENT Mayor Clark-Crets adjourned the meeting at 7:50 p.m.

Mayor Jan Clark-Crets

Charleen Strock, Town Clerk



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TUESDAY

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CALL TO ORDER

Call to order by Mayor Clark-Crets at 6 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present:

Mayor Jan Clark-Crets
Mayor pro tempore Jeff Duncan
Councilmember Brian Baker
Councilmember Rhonda Morillas
Councilmember Tim Onderko

Absent: None

PUBLIC COMMENT PROCEDURE

The public comment portion of the meeting will be available through the Zoom platform by clicking the following link: <https://us02web.zoom.us/j/81183745234>

Public comment will be opened after closed session through the Zoom platform.

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ADOPTION OF AGENDA

CLOSED SESSION – Pursuant to cited authority, the Town Council will hold a closed session to discuss the following listed items. A report of any action taken will be presented prior to adjournment of the regular meeting.

- a. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR:** Pursuant to Section 54956.9 of the Government Code:
Property: 6050 Library Drive, APN 043-100-029
Agency Negotiator: Sean Rabé, Town Manager
Negotiating Parties: Town of Loomis
Under Negotiation: Price and term

STATEMENT OF ACTION TAKEN DURING CLOSED SESSION

There was no action taken.

PUBLIC COMMENT There was no public comment.

ADJOURNMENT Mayor Clark-Crets adjourned the meeting at 6:46 p.m.

Mayor Jan Clark-Crets

Charleen Strock, Town Clerk



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5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650

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THURSDAY

NOVEMBER 19, 2020

6:00 P.M.

PURSUANT TO EXECUTIVE ORDER N-29-20, CERTAIN PROVISIONS OF THE OPEN MEETING ACT ARE SUSPENDED DUE TO A STATE OF EMERGENCY IN RESPONSE TO THE COVID-19 PANDEMIC. CONSISTENT WITH THE EXECUTIVE ORDER, THE COUNCIL MEETING WILL INCLUDE TELECONFERENCING.

CALL TO ORDER Call to order by Councilmember Clark-Crets at 6:02 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present:

Mayor Jan Clark-Crets
Mayor pro tempore Jeff Duncan
Councilmember Tim Onderko

Absent:

Councilmember Brian Baker
Councilmember Rhonda Morillas

PUBLIC COMMENT PROCEDURE

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Jesse Lunsford stated concerns that only one female was appointed out of seven open positions on the General Plan Housing Element committee.

ADOPTION OF AGENDA Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three-minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.

A motion was made to adopt the Agenda. On motion by Councilmember Onderko, seconded by Councilmember Duncan and passed by the following roll call vote:

Ayes: Clark-Crets, Duncan, Onderko

Noes: None

Abstained: None

Absent: Baker, Morillas

BUSINESS

1. **Pioneer Community Energy Joint Powers Agreement (JPA) Proposed Amendment**

On October 13, 2020, the Town Council received a presentation from Pioneer Community Energy regarding El Dorado County and the City of Placerville's interest in becoming members of the Pioneer Community Energy Joint Powers Authority (Pioneer). The proposed amendment intends to revise certain provisions of the JPA to allow for the addition of El Dorado County and the City of Placerville as members.

Recommended action: Adopt Resolution approving Amendment No. 1 to the amended and restated Joint Powers Agreement for Pioneer Community Energy expanding Pioneer Community Energy membership to include the County of El Dorado and the City of Placerville as voting members.

Public comment:

Don Eckert, Executive Director for Pioneer Community Energy, stated the results of the Pioneer Impact Assessment Study and asked Council to approve the expansion.

There was no public comment.

Following further discussion on the matter, a motion was made to approve Resolution 20-48, approving Amendment No. 1 to the amended and restated Joint Exercise of Powers Agreement for Pioneer Community Energy expanding Pioneer Community Energy Joint powers Authority membership. On motion by Councilmember Onderko, seconded by Councilmember Duncan and passed by the following roll call vote:

Ayes: Clark-Crets, Duncan, Onderko

Noes: None

Abstained: None

Absent: Baker, Morillas

2. **COVID-19 Update**

Staff will give an update on COVID-19

Recommended action: Receive and file.

Public comment.

Sean Rabe, Town Manager, gave an update on COVID-19 and Governor Newsom's new restrictions.

Bonnie London pointed out that the issue will be staffing at the hospitals if the cases double again and encouraged everyone to follow the guidelines and be safe.

Received and filed.

ADJOURNMENT

Mayor Clark-Crets adjourned the meeting at 6:40 p.m.

Town Clerk

Mayor