



## Staff Report

### June 11, 2019

**TO:** Honorable Mayor and Members of the Town Council  
**FROM:** Britton Snipes, Town Engineer/Public Works Director  
**DATE:** June 11, 2019  
**RE:** Purchase Maintenance Utility Tractor and Flail Mower REVISED

#### **Recommendation**

Revise the amount Authorizing the Town Manager to purchase a Utility Tractor and Flail Mower from \$33,000 to an amount not to exceed \$36,000 and waive the formal bidding requirements under Section 3.12.110 of the Municipal Code.

#### **Issue Statement and Discussion**

On April 9, 2019 Council approved Resolution 19-23 authorizing staff to purchase the John Deere Model 5045E utility tractor and flail mower at a cost not to exceed \$33,000. As staff was finalizing the purchase agreement, two things occurred. The quote provided by Valley Truck and Tractor Inc expired and the cost increased slightly. Staff researched and determined that the additional equipment needed for the 5045E tractor to run a flail mower is standard equipment on the 5055E tractor. The 5055E is slightly larger and comes standard with more horsepower making it better suited to handling the flail mower.

The lawn mower that the maintenance department currently uses is several years old and has out lived its useful life. The manufacture has gone out of business, so replacement parts are no longer available, so when parts break they must be manufactured. Many times, when the mower is in the shop for repairs, town staff must rent a mower or hire contractors to ensure weed abatement is performed in a timely manner.

The old mower will be sold as scrap and the funds will be returned to the Equipment Purchasing Account.

#### **Funding**

The funds to acquire this vehicle have been budgeted in the Equipment Purchasing Account.

#### **Attachments**

- A. Resolution
- B. Exhibit A Contract Quote from John Deere.

**TOWN OF LOOMIS**

**RESOLUTION NO. 19 -**

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOOMIS  
AUTHORIZING THE TOWN MANAGER TO REVISE THE PURCHASE AMOUNT FOR A UTILITY  
TRACTOR AND FLAIL MOWER FROM \$33,000 TO \$36,000**

**WHEREAS**, on April 9, 2019 Council authorized staff to purchase a Model 5045E tractor and flail mower for an amount not to exceed \$33,000; and

**WHEREAS**, through the purchasing process staff determined that the Model 5045E Tractor would need additional equipment and horsepower that is standard equipment on the Model 5055E Tractor and the cost for this additional equipment is near the cost difference between the two models; and

**WHEREAS**, the formal bid requirements can be waived as outlined in the Municipal Code Section 3.12.110.C; and

**WHEREAS**, the Town will purchase the new utility tractor and flail mower under the Town's Equipment Purchasing Account.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the Town of Loomis Town Council waives the formal bidding requirements under Section 3.12.110 of the Municipal Code and Authorizes the Town Manager to purchase a new utility tractor and flail mower at a cost not-to-exceed \$36,000.

**PASSED AND ADOPTED** by the Council of the Town of Loomis this 11th day of June 2019 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

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Mayor

ATTEST:

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Town Clerk

# **YOUR CONTRACT. YOUR QUOTE. YOUR HELP REQUESTED.**

**Ensure your equipment arrives with no delay.  
Issue your Purchase Order or Letter of Intent.**

To expedite the ordering process, please include the following information in Purchase Order or Letter of Intent:

**For any questions, please contact:**

☐ Shipping address

☐ Billing address

Vendor: John Deere Company

☐ 2000 John Deere Run Cary,  
NC 27513

☐ Contract name and/or number

☐ Signature

☐ Tax exempt certificate, if applicable

**Justin Olson**

Valley Truck and Tractor Inc  
10490 E Stockton Blvd Ste400  
Elk Grove, CA 95624

Tel: 916-714-2600

Fax: 916-714-2661

Email: [jolson@vttco.net](mailto:jolson@vttco.net)



Quote Id: 19258191

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**ALL PURCHASE ORDERS MUST BE MADE OUT  
TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT  
TO DELIVERING DEALER:**

Valley Truck and Tractor Inc  
10490 E Stockton Blvd Ste400  
Elk Grove, CA 95624  
916-714-2600  
general@vtco.net

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Prepared For:

**Town Of Loomis**



**Proposal For:**

**Delivering Dealer:**

Justin Olson

Valley Truck and Tractor Inc  
10490 E Stockton Blvd Ste400  
Elk Grove, CA 95624

general@vtco.net

**Quote Prepared By:**

Justin Olson  
jolson@vtco.net

Date: 29 March 2019

Offer Expires: 03 July 2019

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*Confidential*



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**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580; DUNS#: 60-7690989

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**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

Valley Truck and Tractor Inc  
10490 E Stockton Blvd Ste400  
Elk Grove, CA 95624  
916-714-2600  
general@vttco.net

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**Quote Summary****Prepared For:**

Town Of Loomis  
3665 Taylor Road  
Loomis, CA 95650  
Business: 916-430-4329

**Delivering Dealer:**

Valley Truck and Tractor Inc  
Justin Olson  
10490 E Stockton Blvd Ste400  
Elk Grove, CA 95624  
Phone: 916-714-2600  
jolson@vttco.net

For David Strok  
Price on NPP contract  
NPP MEMBERSHIP # 12262449

**Quote ID:** 19258191  
**Created On:** 29 March 2019  
**Last Modified On:** 03 June 2019  
**Expiration Date:** 03 July 2019

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Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 5055E Utility Tractor	\$ 34,219.27	\$ 28,061.06 X	1 =	\$ 28,061.06

**Contract:** National Purchasing Partners-NPP Lawn & Landscape (PG 5S CG 70)

**Price Effective Date:** May 6, 2019

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JOHN DEERE 390 Heavy Duty Flail Mower - 12 In. Offset	\$ 6,946.00	\$ 5,350.03 X	1 =	\$ 5,350.03
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**Contract:** National Purchasing Partners-NPP Lawn & Landscape (PG 5S CG 70)

**Price Effective Date:** March 29, 2019

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<b>Equipment Total</b>	<b>\$ 33,411.09</b>
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\* Includes Fees and Non-contract items

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**Quote Summary**

Equipment Total \$ 33,411.09

Trade In

SubTotal **\$ 33,411.09**

Sales Tax - (7.25%) \$ 2,067.86

Est. Service \$ 0.00

Agreement Tax

Total \$ 35,478.95

Down Payment (0.00)

Rental Applied (0.00)

**Balance Due \$ 35,478.95**

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_

Confidential



**JOHN DEERE**

# Selling Equipment

Quote Id: 19258191

Customer Name: TOWN OF LOOMIS

ALL PURCHASE ORDERS MUST BE MADE OUT  
TO (VENDOR):Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580; DUNS#: 60-7690989ALL PURCHASE ORDERS MUST BE SENT  
TO DELIVERING DEALER:Valley Truck and Tractor Inc  
10490 E Stockton Blvd Ste400  
Elk Grove, CA 95624  
916-714-2600  
general@vttco.net

## JOHN DEERE 5055E Utility Tractor

**Contract:** National Purchasing Partners-NPP Lawn &  
Landscape (PG 5S CG 70)**Suggested List \***

\$ 34,219.27

**Price Effective Date:** May 6, 2019**Selling Price \***

\$ 28,061.06

\* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
1736LV	5055E Utility Tractor	1	\$ 23,599.00	18.00	\$ 4,247.82	\$ 19,351.18	\$ 19,351.18
<b>Standard Options - Per Unit</b>							
0202	United States	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
0409	English Operator's Manual and Decal Kit	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
1381	12F/12R PowrReverser Transmission - 540/540E (PR)	1	\$ 2,773.00	18.00	\$ 499.14	\$ 2,273.86	\$ 2,273.86
1799	Less Loader Prep Package	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
2000	Open Operator Station	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
3400	Less Mid Valves	1	\$ 0.00	18.00	\$ 0.00	\$ 0.00	\$ 0.00
5184	16.9-24 In. 6PR R4 Bias	1	\$ -106.00	18.00	\$ -19.08	\$ -86.92	\$ -86.92
6040	Mechanical Front Wheel Drive (MFWD)	1	\$ 5,482.00	18.00	\$ 986.76	\$ 4,495.24	\$ 4,495.24
6133	12.5/80-18 In. 6PR I3(R4 Type) Bias	1	\$ 748.00	18.00	\$ 134.64	\$ 613.36	\$ 613.36
<b>Standard Options Total</b>			<b>\$ 8,897.00</b>		<b>\$ 1,601.46</b>	<b>\$ 7,295.54</b>	<b>\$ 7,295.54</b>
<b>Dealer Attachments/Non-Contract/Open Market</b>							
R262449	Support - SUPPORT, SUPPORT, FRONT WEIGHT (14	1	\$ 481.63	18.00	\$ 86.69	\$ 394.94	\$ 394.94
R127764	Counterweight - COUNTERWEIGHT, QUICK-TATCH	8	\$ 154.33	18.00	\$ 27.78	\$ 1,012.40	\$ 1,012.40
<b>Dealer Attachments Total</b>			<b>\$ 635.96</b>		<b>\$ 114.47</b>	<b>\$ 1,407.34</b>	<b>\$ 1,407.34</b>
<b>Value Added Services Total</b>			<b>\$ 0.00</b>			<b>\$ 0.00</b>	<b>\$ 0.00</b>

**JOHN DEERE**

# Selling Equipment

Quote Id: 19258191    Customer Name: TOWN OF LOOMIS

ALL PURCHASE ORDERS MUST BE MADE OUT  
TO (VENDOR):Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580; DUNS#: 60-7690989ALL PURCHASE ORDERS MUST BE SENT  
TO DELIVERING DEALER:Valley Truck and Tractor Inc  
10490 E Stockton Blvd Ste400  
Elk Grove, CA 95624  
916-714-2600  
general@vttco.net

<b>Suggested Price</b>			<b>\$ 28,054.06</b>	
			<b>Fees</b>	
CA Tire fee	1	7.00	7.00	7.00
<b>Equipment Fees Total</b>		<b>\$ 7.00</b>	<b>\$ 7.00</b>	<b>\$ 7.00</b>
<b>Total Selling Price</b>		<b>\$ 33,138.96</b>	<b>\$ 5,963.75</b>	<b>\$ 27,175.21</b>
				<b>\$ 28,061.06</b>

## JOHN DEERE 390 Heavy Duty Flail Mower - 12 In. Offset

Contract: National Purchasing Partners-NPP Lawn &  
Landscape (PG 5S CG 70)

Suggested List \*

\$ 6,946.00

Price Effective Date: March 29, 2019

Selling Price \*

\$ 5,350.03

\* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
0487P	390 Heavy Duty Flail Mower - 12 In. Offset	1	\$ 6,939.00	23.00	\$ 1,595.97	\$ 5,343.03	\$ 5,343.03
<b>Standard Options - Per Unit</b>							
1000	Heat Treated Side-Slicer Knives	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>Standard Options Total</b>			<b>\$ 0.00</b>		<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Suggested Price</b>							<b>\$ 5,343.03</b>
							<b>Fees</b>
CA Tire fee	1	7.00				7.00	7.00
<b>Equipment Fees Total</b>		<b>\$ 7.00</b>				<b>\$ 7.00</b>	<b>\$ 7.00</b>
<b>Total Selling Price</b>		<b>\$ 6,946.00</b>	<b>\$ 1,595.97</b>	<b>\$ 5,350.03</b>	<b>\$ 5,350.03</b>		



Quote Id: 19258191      Customer: TOWN OF LOOMIS

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Valley Truck and Tractor Inc - ELK GROVE, CA  
10490 E Stockton Blvd Ste400  
ELK GROVE, CA 95624  
Phone: 916-714-2600  
E-Mail: [general@vttco.net](mailto:general@vttco.net)



## Privacy and Data Policy Overview

### VALLEY TRUCK AND TRACTOR COMPANY

Effective Date: June 15, 2014

*This is only a summary of our Privacy and Data Policy. For more information you can review a complete version of our Privacy and Data Policy located on our website at [www.valleytruckandtractor.com](http://www.valleytruckandtractor.com) or by requesting a copy at our Administrative and Training Center Located at 1003 Stabler Lane in Yuba City or by calling us at (530) 673-4615*

This Privacy and Data Policy Overview provides a description of the privacy and data use practices of Valley Truck and Tractor Company (“us”, “we” or “our”) in connection with our receipt, collection and use of data and information from you as our customer, visitor, or user, as applicable. The policy may be changed or updated from time to time. If there is any conflict between this Overview and our full Privacy and Data Policy, the terms of our full Privacy and Data Policy will control.

#### Collection of Data:

The types of information we collect and share depend on the products or services you purchase, license or access from us or third parties through which you have authorized us to receive information (such as through John Deere’s JD Link<sup>TM</sup> Telematics system or Trimble’s “Connected Farm” system). We generally receive, collect, use and share both Customer Data (including social security numbers, names, addresses, phone numbers, and other personal information) and Machine Data (information related to the performance, use, and location of equipment or computers with various information collection devices) as described in this Policy (collectively “Data”). **You agree to notify all personnel that use any tracked equipment that their use and location is remotely monitored.** If you need to update or change any information which you previously provided to us then you may contact us at [privacy@vttco.net](mailto:privacy@vttco.net).

#### Protection of Data:

We strive to protect your Data using commercially reasonable standards. We use a variety of commercially reasonable security technologies to help protect your Data from unauthorized access, use, or disclosure. However, the use of such standards and security technologies is not, and should not be considered to be, any type of guarantee or warranty by us that your Data will not be accessed by third parties.

#### Sharing and Use of Data:

We use your Data to provide products, services and information to you. Some of the services are designed to allow faster communications and responsiveness between you and us to ensure that we provide services to you as efficiently as possible. We may also review equipment diagnostic information remotely to diagnose and recommend equipment maintenance and repairs. We share your information with certain third parties in order to better serve you or upon your request or approval. These third parties may include equipment suppliers, financing institutions or other third party service providers who assist us in providing the products and services you request or their respective subsidiaries or affiliates. We also may share your information with our marketing, technical, accounting, legal or other professionals to assist us in our business operations. If you purchase products for personal, family, or household use through financing that is provided by us or facilitated by us, you may request that we not share your personal information derived from that transaction with unaffiliated third parties by returning the opt-out form at the bottom of our Privacy and Data Use Policy.

If you have any additional questions, please contact us at [privacy@vttco.net](mailto:privacy@vttco.net)