



Staff Report June 11, 2019

TO: Honorable Mayor and Members of the Town Council
FROM: Roger Carroll, Finance Director
DATE: June 11, 2019
RE: Placer County Sheriff Contract Amendment

Recommendation

Adopt Resolution

Issue Statement and Discussion

Normally, every three years, the Town renegotiates its contract with Placer County for Sheriff Services. For each of the two subsequent years, the County provides an amendment to the contract showing the increase in cost. The current three-year contract (Placer County Contract No. 13507) was adopted in June 2015. Since no significant changes are required in the contract, Staff from both the Sheriff's Office and the Town are recommending Amendment No. 4 to Contract No. 13507. The Town Council is being asked to adopt this amendment by resolution.

The amendment to the contract increases the annual cost by \$99,858 (or 6.28%) over the prior year. The increased cost is primarily personnel costs. Personnel cost of living allowance (COLA) increases for the Sheriff's department come from Measure F (passed in 1977). They are calculated by a formula accepted by all the agencies in the Sacramento area, and are not negotiable.

CEQA Requirements

There are no CEQA issues.

Financial and/or Policy Implications

The increased cost of this amendment is included in the 2019-2020 Proposed Operating Budget.

Attachments

- A. Resolution Adopting Amendment No. 4
- B. Placer County Contract 13507, Amendment No. 4
- C. Spreadsheet detailing Sheriff contract costs for the current and prior years

TOWN OF LOOMIS

RESOLUTION NO. 19-

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOOMIS
ADOPTING AMENDMENT NO. 4 TO PLACER COUNTY CONTRACT NO. 13507 FOR SHERIFF
SERVICES**

WHEREAS, the Town is required to provide police service for the people of Loomis; and

WHEREAS, the Town has a contract with the Placer County Sheriff's department to provide police service for the three years beginning July 1, 2015 and ending June 30, 2018; and

WHEREAS, the Town Council approved a one-year extension of that contract on June 12, 2018; and

WHEREAS, the contract allows for annual amendments to the contract to allow for increases and decreases in estimated operating costs; and

WHEREAS, the estimated operating cost for the 2019-2020 fiscal year is projected to increase by \$99,858; and

WHEREAS, the increased cost has been successfully included in the proposed balanced budget for the 2019-2020 fiscal year;

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Town Council of the Town of Loomis does hereby adopt Amendment No. 4. to Placer County Contract No. 13507.

PASSED AND ADOPTED this 11th day of June 2019 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

ATTEST:

Town Clerk

BEGINS: July 1, 2019
ADMINISTERING AGENCY: Sheriff-Coroner-Marshal
AMENDMENT NO. 4

CONTRACT NO. 13507

DESCRIPTION: Contract amendment between County of Placer, Office of the Sheriff-Coroner-Marshal and the Town of Loomis to update the annual cost of providing law enforcement services for FY 2019-20.

THIS AMENDEMENT No. 4 of contract No. 13507 is made as of July 1, 2019, by and between the COUNTY OF PLACER, Office of the Sheriff-Coroner-Marshal, a political subdivision of the State of California, hereinafter referred to as "COUNTY", and the TOWN OF LOOMIS, a municipal corporation, hereinafter referred to as "TOWN".

The original contract No. 13507 is amended as follows:

Section 1 DURATION OF CONTRACT: This agreement shall commence on July 1, 2019 for a period of one year, expiring on June 30, 2020, unless terminated under conditions of Section 11.

Section 5 PAYMENT FOR SERVICES: The cost of performing law enforcement services for the year beginning July 1, 2019 through June 30, 2020, both dates inclusive, will be agreed to in the amount of \$1,690,391 per attached Exhibit A. This sum shall be paid in four equal quarterly installments of \$422,598 to be paid on October 1, 2019; January 1, 2020; April 1, 2020; and June 30, 2020. The COUNTY will provide an amendment adjusting salaries, liability insurance, vehicle rates, and cost of living to the TOWN each year for basic law enforcement services for adoption effective July 1 with an amendment approved by both parties.

All other terms and conditions set forth in the Agreement shall remain unchanged and in full force and effect.

IN WITNESS THEREOF, the parties hereto have executed this amendment the day and year first written above.

TOWN OF LOOMIS

COUNTY OF PLACER

BY: _____
MAYOR, TOWN OF LOOMIS

BY: _____
CHAIR, BOARD OF SUPERVISORS

BY: _____
PLACER COUNTY SHERIFF

APPROVED AS TO FORM

APPROVED AS TO FORM

BY: _____
TOWN ATTORNEY

BY: _____
COUNTY COUNSEL

SALARY AND BENEFITS:

Qty	Class/Description	Pay Type	Annual Hours/Units	Billable Hours/Units	2018-2019 Hrly Rate	2019-2020 Hrly Rate	2018-2019 Cost	2019-2020 Cost	Increase/Decrease
0.5	Lieutenant	Regular Pay	2080	1040	147.30	161.88	\$ 153,191	\$ 168,359	\$ 15,168
4.25	Deputy II	Regular Pay	2080	8840	87.66	93.78	\$ 774,923	\$ 829,053	\$ 54,130
4.25	Deputy II	Overtime	188	799	84.78	87.82	\$ 67,739	\$ 70,168	\$ 2,429
4.25	Deputy II	Holiday Overtime	64	272	115.15	120.25	\$ 31,320	\$ 32,709	\$ 1,389
0.5	Detective (Deputy II)	Regular Pay	2080	1040	99.82	107.66	\$ 103,810	\$ 111,966	\$ 8,156
0.5	Detective (Deputy II)	Overtime	16	8	95.54	99.97	\$ 764	\$ 800	\$ 36
0.5	Detective (Deputy II)	Holiday Overtime	16	8	130.81	138.03	\$ 1,046	\$ 1,104	\$ 58
Subtotal Personnel Costs							\$ 1,132,793	\$ 1,214,160	\$ 81,367
1.0	Traffic Enforcement Officer (Deputy II)	Regular Pay	2080	2080	88.30	93.78	\$ 182,335	\$ 195,071	\$ 12,736
1.0	Traffic Enforcement Officer (Deputy II)	Overtime	40	40	74.66	87.82	\$ 3,391	\$ 3,513	\$ 122
1.0	Traffic Enforcement Officer (Deputy II)	Holiday Overtime	8	8	103.47	120.25	\$ 921	\$ 962	\$ 41
Subtotal TEO Personnel Costs							\$ 186,647	\$ 199,546	\$ 12,899
Total Personnel Costs including TEO							\$ 1,319,440	\$ 1,413,707	\$ 94,267

OTHER COSTS:

Item	Description	2018-2019 Cost	2019-2020 Cost	Increase/Decrease
Communication	Telecomm, Telecomm System Access, Cell Phones, and Radio Cost	\$ 38,436	\$ 41,618	\$ 3,182
Direct Administrative Support	SP Secretary and 7% overhead	\$ 107,981	\$ 115,682	\$ 7,701
Equipment & Supplies	Equipment & Supplies	\$ 4,075	\$ 4,779	\$ 704
Office Space and Parking Lot	Yearly Lease and Property Management Fee	\$ 22,775	\$ 23,787	\$ 1,012
Training	Based on Routine Annual Training	\$ 15,625	\$ 15,625	\$ -
Utility Charges	PG&E	\$ 3,844	\$ 3,855	\$ 11
Vehicle Expenses	6.25 vehicles @ \$5.05 per hour	\$ 78,357	\$ 71,338	\$ (7,019)
Subtotal Other Costs		\$ 271,093	\$ 276,684	\$ 5,591
Total Contract Costs		\$ 1,590,533	\$ 1,690,391	\$ 99,858

Total Contract Change **6.28%**

19-20 Base Quarterly Payments **\$ 422,598**