



TOWN OF LOOMIS

ACTION MINUTES
REGULAR MEETING OF
LOOMIS TOWN COUNCIL
LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650

916-652-1840

www.loomis.ca.gov

TUESDAY **MAY 12, 2020** **7:00 P.M.**

PURSUANT TO EXECUTIVE ORDER N-29-20, CERTAIN PROVISIONS OF THE OPEN MEETING ACT ARE SUSPENDED DUE TO A STATE OF EMERGENCY IN RESPONSE TO THE COVID-19 PANDEMIC. CONSISTENT WITH THE EXECUTIVE ORDER, THE COUNCIL MEETING WILL INCLUDE TELECONFERENCING.

CALL TO ORDER Call to order by Mayor Clark-Crets at 7:09 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present:

- Mayor Jan Clark-Crets
- Mayor pro tempore Jeff Duncan by teleconference
- Councilmember Brian Baker
- Councilmember Rhonda Morillas
- Councilmember Tim Onderko

PUBLIC COMMENT PROCEDURE

In order to protect public health and the safety of our Loomis citizens, Public access for this meeting will be offered through the Town's YouTube Channel, located at https://www.youtube.com/channel/UCy8o0_g9piGfhFmfkM1IZLQ.

The meeting will also be available through the Zoom platform by clicking the following link: <https://us02web.zoom.us/j/82538735532>

OR

By calling 1 (669) 900-9128. The Meeting ID is 825 3873 5532.

The Council meeting at the Depot will be closed to public attendance.

Public comment will be opened for each agenda item through the following means:

1. *By commenting on the YouTube livestream*
2. *Via email to cstock@loomis.ca.gov*
3. *Via Zoom by computer (you must have a microphone-enabled computer) or by calling into the phone number above.*

Be prepared to comment on the specific agenda item you wish to comment when the Mayor announces the item. You will have three minutes to comment per agenda item.

MATTERS OF INTEREST TO COUNCILMEMBERS

Councilmember Duncan reminded everyone to remember, as the economy slowly opens, we need to obey the rules that are set for us.

TOWN MANAGER REPORT

LOOMIS CHAMBER OF COMMERCE UPDATE

Jenny Knisley pointed out that every business is essential, and they are partnering with local chambers and agencies to work on opening businesses safely.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA: This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on the next available agenda.

Sonja Cupler asked when the public can attend the Council meetings again.

Sean Rabe, Town Manager, stated when the Governor allows it.

ADOPTION OF AGENDA: Council will typically adopt the agenda in the order listed or modify the order in a way that can best accommodate the people in attendance who wish to speak on particular items.

A motion was made to adopt the Agenda. On motion by Councilmember Morillas, Seconded by Councilmember Onderko and passed by the following roll call vote:

Ayes: Baker, Clark-Crets, Duncan, Morillas, Onderko

Noes: None

Abstained: None

Absent: None

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR: All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

There was no public comment

Mayor Clark-Crets pulled item 8 forward for discussion.

A motion was made to approve items 1-7 and 9-13 on the Consent Agenda. On motion by Councilmember Morillas, seconded by Councilmember Baker and passed by the following roll call vote:

Ayes: Baker, Clark-Crets, Duncan, Morillas, Onderko

Noes: None

Abstained: None

Absent: None

CONSENT AGENDA

RECOMMENDED ACTION

- | | |
|--|--------------------------------------|
| 1. Council Minutes – April 14, 2020 | APPROVE |
| 2. Monthly Check Register | RECEIVE AND FILE |
| 3. Statement of Activity | RECEIVE AND FILE |
| 4. Treasurer's Report | RECEIVE AND FILE |
| 5. Planning Status Report | RECEIVE AND FILE |
| 6. Public Works Project Status Report | RECEIVE AND FILE |
| 7. Proclamation Declaring May 2020 Foster Care Awareness Month | APPROVE |
| 9. A Resolution of the Town Council of the Town of Loomis Authorizing the Town Manager to enter Into a Contract with Salaber Associates For Said Construction Management Services In an Amount Not to Exceed \$350,000 | ADOPT RESOLUTION
Resolution 20-14 |
| 10. A Resolution of the Town Council of the Town of Loomis Amending the Agreement for Advancement of Funds, Reimbursement and Indemnification for Preparation of Planning Permits, Reports, | ADOPT RESOLUTION
Resolution 20-15 |

Studies and Environmental Review Documents as Required by the

Loomis Municipal Code and The California Environmental Quality Act (CEQA)

- | | | |
|-----|---|---|
| 11 | A Resolution of the Town Council of the Town of Loomis Amending the June 8, 2018 Contract for Services Between the Town of Loomis and Hauge Brueck Associates LLC | <i>ADOPT RESOLUTION</i>
Resolution 20-16 |
| 12. | A Resolution of the Town Council of the Town of Loomis Amending the July 11, 2017 Contract For Services Between the Town of Loomis and AECOM | <i>ADOPT RESOLUTION</i>
Resolution 20-17 |
| 13. | South Placer Heritage Foundation Rent Waiver for Blue Goose Property | <i>APPROVE</i> |

CONSENT ITEMS FORWARDED

- | | | |
|----|---|-------------------------|
| 8. | A Resolution of the Town Council of the Town of Loomis Authorizing the Town Manager to Enter Into a Contract For Said Downtown Masterplan Phase 3 Improvements In an Amount Not to Exceed \$1,968,999 | <i>ADOPT RESOLUTION</i> |
|----|---|-------------------------|

Mayor Clark-Crets stated she pulled this forward so the Town Engineer could expound on the bid and the addendum to the bid.

Brit Snipes, Town Engineer/Public Works Director, expounded on the bid and the addendum and answered questions.

There was no public comment.

Following further discussion on the matter, a motion was made to exclude the bid alternate and approve Resolution 20-13, authorizing the Town Manager to enter into a contract for said Downtown Masterplan Phase 3 improvements. On motion by Councilmember Onderko, seconded by Councilmember Baker and passed by the following roll call vote:

Ayes: Baker, Clark-Crets, Duncan, Morillas, Onderko
Noes: None
Abstained: None
Absent: None

PUBLIC HEARING

14. **2020 Impact Fee Update**
On August 9, 2005 the Town of Loomis adopted an ordinance enabling the establishment of development impact fees and adopted Resolution 05-33 adopting development impact fees in Specified amounts. In February 2009 the Town of Loomis adopted resolution 09-12 updating the impact fees. The Town contracted with Finance DTA to evaluate and prepare and update to the development impact fee program. Finance DTA Prepared a study dated April 24, 2020 linking the types and amounts of Proposed development fees to future impacts of anticipated development. The fees in these programs will not be used to underwrite the cost of current services; rather, they will be used exclusively to pay for increased services over time, necessitated as a direct result of increased population and traffic from residential, commercial and industrial development, in order to maintain existing levels of service.
Recommended action: Take public comment; adopt Resolution revising development impact fees in specified amounts.
Public comment:

Brit Snipes presented the staff report and answered questions.

There was no public comment.

Following further discussion on the matter, a motion was made to approved Resolution 20-18, revising development impact fees in specified amounts. On motion by Councilmember Duncan, seconded by Councilmember Onderko and passed by the following roll call vote:

Ayes: Baker, Clark-Crets, Duncan, Morillas, Onderko
Noes: None
Abstained: None
Absent: None

BUSINESS

15. **Town of Loomis COVID-19 Update verbal presentation only**
This will be a presentation by the Town Manager on the COVID-19 update.
Recommended action: Receive and file.
Public comment:

Sean Rabe gave an update on COVID-19 and answered questions.

Sonja Cupler asked if we will need to go through the same process as the County before we are able to go into phase 3 and what is the timeline.

Received and filed.

16. **Governor Gavin Newsom's Support**
The Town of Loomis is requesting support of Governor Gavin Newsom for the re-opening of Loomis businesses
Recommended action: Approve Resolution requesting support of Governor Gavin Newsom for the re-opening of Loomis businesses
Public comment:

Councilmember Baker stated we have followed all the County protocols to be safe now he would like to see a time frame, May 22nd, added to the resolution so our businesses can open.

Sonja Cupler questioned if the Town would open all businesses even if the Governor doesn't respond.

Bonnie London suggested having the County Public Health officer at the next meeting.

Jenny Knisley agrees that we need to have a time frame (date) and continue to work with Placer County and the Governor to allow all businesses to open.

Following further discussion on the matter, a motion was made to approve the amended Resolution 20-19 (adding a timeframe of May 22, 2020 to re-open all businesses), requesting support of Governor Gavin Newsom for the re-opening of Loomis businesses and authorize Manager to work with the Mayor on the wording in the resolution. On motion by Councilmember Onderko, seconded by Councilmember Baker and passed by the following roll call vote:

Ayes: Baker, Clark-Crets, Duncan, Morillas, Onderko

Noes: None

Abstained: None

Absent: None

17. **Preliminary Budget for 2020/21**
The purpose of this staff report is to report to the Town Council the revenues and expenditures for 2020/21 as currently by the Town Finance Director and Town Engineer so that Councilmembers have time to review the available resources before the June Council meeting.
Recommended action: Receive and file.
Public comment:

Roger Carroll, Finance Director/Town Treasurer, presented the staff report and answered questions.

Sonja Cupler asked if it was too late to include a synopsis regarding the budget situation in the resolution going to the Governor's Office to show some type of documentation to substantiate our claims and our needs as a Town?

Jenny Knisley thanked Mr. Carroll for a fiscally sound budget.

Received and filed

COUNCIL COMMITTEE REPORTS

COUNCIL COMMITTEES

- Placer County Economic Development Board – Clark-Crets/Onderko as alternate
- Placer County Flood Control/Water Conservation District – Morillas/Clark-Crets as alternate
- Placer County Transportation Planning Agency – Baker/Clark-Crets as alternate
- PCTPA Funding Strategy Update Steering Committee – Baker/Clark-Crets as alternate

- Placer County Mosquito Abatement – Russ Kelley as citizen rep
- Placer County Air Pollution Control District – Duncan /Onderko
- Sacramento Area Council of Governments – Onderko/Clark-Crets as alternate
- Borders Committee – Onderko and Clark-Crets
- Business Committee – Clark-Crets/Onderko as alternate
- Schools Liaison – Onderko and Baker
- SPMUD Ad Hoc Committee – Onderko and Clark-Crets
- Library Representative – Clark-Crets/Morillas as alternate
- Pioneer Board – Duncan/Clark-Crets as alternate
- Law Enforcement Liaison - Duncan

ADJOURNMENT Mayor Clark-Crets adjourned the meeting at 8:48 p.m.

Mayor Clark-Crets

Charleen Strock, Town Clerk