



March 10, 2020

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**TO:** Honorable Mayor and Town Council  
**FROM:** Roger Carroll, Treasurer/Finance Officer  
**DATE:** March 3, 2020  
**RE:** Mid-Year Budget Review

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### **Recommendation**

Receive and adopt resolution amending the Adopted 2019-20 budget.

### **Issue Statement and Discussion**

The Town has many sources and uses of funds, but this report only addresses two of them: the two major operating funds, the General Fund and the Transportation Fund. The remaining Special Revenue and Maintenance District funds' revenues and expenditures are on track with their budgets and consistent with prior year activity.

Since the budget is prepared in May and adopted in June, a number of the line items are based on estimates, rather than published data. At Mid-year, the Finance Director reviews the actual income and expenditures and projects the expected year end balances. These are compared to the budget to see how realistic or on track the budget is and adjustments are made if necessary.

At this time, adjustments can also be made for issues or opportunities that may have arisen after the budget was adopted.

### **Staff is recommending changes to the existing budget.**

The recommended changes are as follows:

#### **Revenue adjustments:**

A few months into the new fiscal year, the Quarter Cent Transaction Tax stopped following the trend of consistently increasing. I expect that we will receive around \$100,000 less than projected. The good news is that the projected revenue is still almost twice what was expected when the tax was adopted, and well in excess of the related budgeted expenses.

Building inspection revenues are approximately \$69,000 higher than expected. I am recommending a budget modification to offset the related increases in building inspection costs and will discuss this further, below.

I am recommending a budget decrease of \$325,000 from Prior Year Excess Revenue reserves. I am expecting that we won't be needing General Funds for street and roads projects, which decreases that allocation by \$600,000. We need to increase this line by \$275,000 to cover the costs of rehabilitation of the 3800 Taylor Road property, per previous approvals by the Town Council. The net effect is a decrease in revenue needed from Prior Year Excess Revenue reserves.

### **Expenditure adjustments:**

Economic Development: increase funding by \$275,000 for costs associated with contamination mitigation on the 3800 Taylor Road property. These costs will be netted against the revenue received by the sale of this property.

Public Works – Building department: Increase Building Official cost by \$51,000. This has been caused by more than expected building activity and an increased contract cost. These costs are covered by the revenue generated by building inspections.

Non-departmental expenditures: Reduce the Transfers to Streets and Roads funds by \$686,083 as the expected projects are likely to be done in the next fiscal year.

Library Department: We are recommending increasing one part-time employee to full-time status. On "Attachment A, Authorized Staffing Level/Monthly Pay Ranges" you will see that, under Non-Exempt Personnel, we now show two Full-time Library Assistants and one Part-time Library Assistant. In the original There were three part-time and no full-time Library Assistants. In October 2019, one part-time position was converted to full-time and the budget was amended. The Community Engagement Librarian feels that with two full-time and one part-time Library Assistants, along with the available volunteers, all shifts can be covered with no additional staffing changes in the near future. Furthermore, while no additional funding is required for this fiscal year, it will likely increase the subsequent year budget by about \$40,000.

**Further explanation of the mid-year review follows.**

### **GENERAL FUND**

The attached budget shows that based on year to date information, the Town's General Fund should come in under budget at year end by over \$50,000. Revenues, in general, are higher than projected and the expenditures are lower than expected. Here are some highlights:

**Property and Sales taxes:** Property tax revenues are projected come in slightly above budget.

The ¼ District tax, as described above, is coming in below the original budget, but well above the amounts expected when the tax was passed and well above the related budgeted expenditures.

Other taxes are on track with the budget.

**Franchises:** The majority of Franchise revenue is received well after the Mid-year review, so we project that the budgeted amount will be received. Franchise revenues are very stable and fluctuate very little between years and we have no reason to believe the budgeted amount will not be received.

**Licenses and Permits (revenue):** Most line items in this section have already reached 75% of the expected annual amount. I expect the rest of the year to continue as normal and that these will end well above the budget amounts.

**Miscellaneous revenue:** These are insignificant in this year's budget.

Traffic fines as a revenue source continue to stagnate and should not be counted on as a significant source of funding.

**Expenditures:** all departments are operating within their budgets, with recommended changes noted above.

## **TRANSPORTATION FUND**

**Revenue:** The Transportation fund receives the majority of its funding from the gas taxes collected when fuel is purchased by consumers, some directly, and some through other agencies. They are:

Gas Tax (section 2103, 2105, 2106, 2107 and 2107.5). These are taxes collected and allocated by the State directly to the Town based on the Town's per capital share of the State's population. Our budget is based on estimates made by staff at the League of California Cities and the revenues are coming in as expected.

Transportations allotments. These are also taxes collected by the State, but given to transportation planning agencies, rather than directly to the cities. Our allocation comes through the Placer County Transportation Planning Agency (PCTPA) which is given to us based on a per capita share of the County population. This allocation is seldom available before August, so the budget is based on prior year allocations, trended into the future. These funds are broken into two specific uses: first they must be used to meet the realistic transportation needs of the Town. The Town contracts for daily bus and dial-a-ride service with Placer County. After paying for that, the Town can use the remainder of the allotment for the same purposes as the Gas Taxes.

### **Expenditures:**

The most difficult part of Public Works expenditures projections is payroll. We know what the total is expected to be, but not where the costs will be allocated until after the payroll occurs. This year, with the drainage repair projects, more of the public works time was spent there, reducing the costs applied to streets and roads. Additionally, a third full-time public works crew member was budgeted for, but not yet hired. These factors have brought the costs to the Transportation fund in under budget.

### **CEQA Requirements**

There are no CEQA Issues.

### **Financial and/or Policy Implications**

Two adjustments are being recommended, as described above. There is a resolution attached.

Attachments:

Mid-Year Budget Review

Resolution

# TOWN OF LOOMIS

## RESOLUTION NO. 20 -

### A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOOMIS ACCEPTING THE 2019-2020 MID-YEAR BUDGET REVIEW AND APPROVING THE RESULTING AMMENDMENTS

WHEREAS, the Council of the Town of Loomis has adopted the 2019-2020 Annual Budget, and;

WHEREAS, a review of the budget is performed at mid-year, and;

WHEREAS, some revenues and expenditures have arisen that were not anticipated during the budget process, and;

WHEREAS, the Town would like to properly account for these revenues and expenditures.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Town Council that the 2019-2020 Operating Budget be amended as follows:

- Decrease account 110-0000.000-30031 District Tax by \$100,000
- Increase account 110-0000.000-33040 Building permits by \$30,000
- Increase account 110-0000.000-33050 Plan checks by \$30,000
- Increase account 110-0000.000-33060 Electrical inspections by \$3,000
- Increase account 110-0000.000-33070 Plumbing inspections by \$3,000
- Increase account 110-0000.000-33080 Mechanical inspections by \$3,000
- Decrease account 110-0000.000-29090 Prior Year Reserves by \$325,000
- Increase account 110-1000.000-70010 Taylor Road mitigation by \$275,000
- Increase account 110-1700-51210 Building Inspector by \$51,000
- Decrease account 110-0000-89110 Fund Transfers out by \$686,083
- Decrease account 220-0000-39110 Fund Transfers in by \$686,083
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PASSED AND ADOPTED this 10<sup>th</sup> day of March 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Mayor

ATTEST:

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Town Clerk



**TOWN OF LOOMIS**  
**ADOPTED BUDGET - Mid Year Review**  
**FOR THE YEAR ENDING JUNE 30, 2020**

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TOWN OF LOOMIS  
ADOPTED BUDGET  
FOR THE YEAR ENDING JUNE 30, 2020

<b>GENERAL FUND</b>
<b>SUMMARY</b>

DESCRIPTION	ADOPTED BUDGET 2019-20	Projected 2019-20	BUDGET VS. PROJECTED	Adjustments	AMMENDED BUDGET 2019-20
	<b>REVENUES BY MAJOR CATEGORY</b>				
Property and Sales Taxes	3,377,000	3,294,948	(82,052)	(100,000)	3,277,000
Franchise Fees	275,500	282,665	7,165	-	275,500
Licenses and Permits	171,000	271,651	100,651	69,000	240,000
Revenue from Other Agencies	746,300	758,562	12,262	-	746,300
Investment Earnings	90,000	95,198	5,198	-	90,000
Miscellaneous	712,083	716,614	4,531	(325,000)	387,083
<b>TOTAL REVENUES</b>	<b>5,371,883</b>	<b>5,419,639</b>	<b>47,756</b>	<b>(356,000)</b>	<b>5,015,883</b>
<b>EXPENDITURES BY DEPARTMENT</b>					
General Government	1,079,600	1,080,197	(597)	-	1,079,600
Planning	633,905	586,646	47,259	-	633,905
Library	427,547	289,932	137,615	-	427,547
Safety Services	1,612,301	1,626,416	(14,115)	-	1,612,301
Public Works	645,750	685,001	(39,251)	51,000	696,750
Other	921,883	497,681	424,202	(411,083)	510,800
<b>TOTAL EXPENDITURES</b>	<b>5,320,986</b>	<b>4,765,871</b>	<b>555,115</b>	<b>(360,083)</b>	<b>4,960,903</b>
<b>EXCESS REVENUE OVER (UNDER) EXPENDITURES</b>	<b>50,897</b>	<b>653,768</b>	<b>602,871</b>	<b>4,083</b>	<b>54,980</b>



**TOWN OF LOOMIS  
ADOPTED BUDGET  
FOR THE YEAR ENDING JUNE 30, 2020**

**GENERAL FUND  
REVENUE DETAIL**

DESCRIPTION	ADOPTED	BUDGET		AMMENDED
	BUDGET 2019-20	Projected 2019-20	VS. PROJECTED	BUDGET 2019-20
<b>PROPERTY AND SALES TAXES</b>				
30010 Property Taxes - Secured	1,220,000	1,233,535	13,535	1,220,000
30020 Property Taxes - Unsecured	24,500	30,065	5,565	24,500
30025 Property Taxes - Supplemental	17,000	26,516	9,516	17,000
30035 Property Tax in lieu of Sales Taxes	-	-	-	-
30030 Sales and Use Taxes	1,345,000	1,328,833	(16,167)	1,345,000
30031 1/4 cent Transaction tax	714,500	612,444	(102,056)	614,500
30040 Real Property Transfer Tax	40,000	52,677	12,677	40,000
30050 Transient Occupancy Tax	16,000	10,879	(5,121)	16,000
<b>TOTAL TAXES</b>	<b>3,377,000</b>	<b>3,294,948</b>	<b>(82,052)</b>	<b>(100,000)</b>
<b>FRANCHISES</b>				
32010 PG&E Electric	70,000	70,000	-	70,000
32020 PG&E Gas	17,000	17,000	-	17,000
32030 Cable Television	44,500	43,130	(1,370)	44,500
32040 Refuse Disposal	144,000	152,536	8,536	144,000
<b>TOTAL FRANCHISES</b>	<b>275,500</b>	<b>282,665</b>	<b>7,165</b>	<b>-</b>
<b>LICENSES AND PERMITS</b>				
33010 Business Licenses	16,500	27,209	10,709	16,500
33012 Business License Application fee	8,000	17,856	9,856	8,000
33020 Grading Permits	15,000	3,446	(11,554)	15,000
33030 Encroachment Permits	6,500	1,584	(4,916)	6,500
33040 Building Permits	50,000	82,915	32,915	30,000
33050 Plan Checks	30,000	66,353	36,353	30,000
33060 Electrical	6,000	9,458	3,458	3,000
33070 Plumbing	6,000	9,465	3,465	3,000
33080 Mechanical	6,000	9,798	3,798	3,000
33090 Energy	3,000	2,272	(728)	3,000
33110 Gen. Plan Amendments/Rezoning	-	-	-	-
33130 Conditional Use Permits	4,000	17,281	13,281	4,000
33140 Design Reviews	5,000	12,068	7,068	5,000
33160 Variance Fees	1,500	-	(1,500)	1,500
33170 Minor Boundary Adjustments	4,000	4,990	990	4,000
33180 Certificate of Compliance	-	-	-	-
33200 Sign Permits	500	372	(128)	500
33220 Subdivisions	-	-	-	-
33230 Transportation Permits	4,000	1,764	(2,236)	4,000
33990 Misc. Planning Fees	5,000	-	(5,000)	5,000
35020 Code Enforcement Citations	-	4,820	4,820	-
<b>TOTAL LICENSES AND PERMITS</b>	<b>171,000</b>	<b>271,651</b>	<b>100,651</b>	<b>69,000</b>
<b>REVENUE FROM OTHER AGENCIES</b>				
36010 PY Excess Motor Vehicle In-Lieu	2,800	5,551	2,751	2,800
36060 Homeowner Property Tax Relief	8,500	8,698	198	8,500
36035 Property tax in Lieu of Vehicle License Fees	735,000	744,313	9,313	735,000
<b>TOTAL REVENUE FROM OTHER AGENCIES</b>	<b>746,300</b>	<b>758,562</b>	<b>12,262</b>	<b>-</b>
<b>INVESTMENT EARNINGS</b>				
37010 Portfolio income	90,000	95,198	5,198	90,000
<b>OTHER SOURCES OF FUNDS</b>				
35010 Traffic fines	3,000	4,074	1,074	3,000
39020 Rents	18,000	23,186	5,186	18,000
39090 Miscellaneous	5,000	3,271	(1,729)	5,000
Dedicated General Fund reserves	686,083	686,083	-	(325,000)
<b>TOTAL OTHER SOURCES OF FUNDS</b>	<b>712,083</b>	<b>716,614</b>	<b>4,531</b>	<b>(325,000)</b>
<b>TOTAL GENERAL FUND REVENUE</b>	<b>5,371,883</b>	<b>5,419,639</b>	<b>47,756</b>	<b>(356,000)</b>

TOWN OF LOOMIS  
ADOPTED BUDGET  
FOR THE YEAR ENDING JUNE 30, 2020

**GENERAL FUND**  
**EXPENDITURE SUMMARIES**

DESCRIPTION	ADOPTED		BUDGET		AMMENDED
	BUDGET	Projected	VS.		BUDGET
	2019-20	2019-20	PROJECTED		2019-20
<b>EXPENDITURES BY FUNCTION</b>					
Personnel	1,468,847	1,394,220	74,627	-	1,468,847
Supplies	141,850	124,289	17,561	-	141,850
Communications	25,700	32,041	(6,341)	-	25,700
Contracted Services	2,331,506	2,337,980	(6,474)	51,000	2,382,506
Resource Development	82,225	70,823	11,402	-	82,225
Occupancy	80,625	74,171	6,454	-	80,625
Capital Outlay	179,150	442,546	(263,396)	275,000	454,150
Miscellaneous	1,011,083	289,801	35,199	(686,083)	325,000
<b>TOTAL</b>	<b>5,320,986</b>	<b>4,765,871</b>	<b>(130,968)</b>	<b>(360,083)</b>	<b>4,960,903</b>
<b>EXPENDITURES BY DEPARTMENT/COST CENTER</b>					
Town Council	72,000	65,396	6,604	-	72,000
Town Clerk	120,000	126,316	(6,316)	-	120,000
Finance/Treasury	238,900	231,955	6,945	-	238,900
Administration	648,700	656,530	(7,830)	-	648,700
Planning	633,905	586,646	47,259	-	633,905
Community Services	38,700	30,901	7,799	-	38,700
Library	427,547	289,932	137,615	-	427,547
Economic Development	27,100	296,780	(269,680)	275,000	302,100
Safety Services	1,612,301	1,626,416	(14,115)	-	1,612,301
Public Works	645,750	685,001	(39,251)	51,000	696,750
Non Departmental	856,083	170,000	686,083	(686,083)	170,000
<b>TOTAL</b>	<b>5,320,986</b>	<b>4,765,871</b>	<b>555,115</b>	<b>(360,083)</b>	<b>4,960,903</b>

TOWN OF LOOMIS  
ADOPTED BUDGET  
FOR THE YEAR ENDING JUNE 30, 2020

<b>GENERAL FUND</b>
<b>DEPARTMENT 0100</b>
<b>TOWN COUNCIL</b>

DESCRIPTION	ADOPTED	Projected	BUDGET	AMMENDED
	BUDGET	2019-20	VS.	BUDGET
	2019-20	2019-20	PROJECTED	2019-20
			Adjustments	
<b>PERSONNEL</b>				
40110 Salaries	23,000	22,972	28	23,000
40310 Medicare	1,800	1,472	328	1,800
				-
<b>SUPPLIES AND EQUIPMENT</b>				
50110 Office Expenses	4,500	3,806	694	4,500
50150 Legal Noticing	8,000	13,561	(5,561)	8,000
50210 Copy Machine	3,000	2,046	954	3,000
<b>CONTRACTED SERVICES</b>				
51210 Attorney - Special Projects	5,000	-	5,000	5,000
51210 Library feasibility		-	-	-
51210 Strategic planning	5,000	-	5,000	5,000
<b>RESOURCE DEVELOPMENT</b>				
60110 Memberships and Dues	4,500	4,529	(29)	4,500
60120 Travel and Meetings	17,000	17,009	(9)	17,000
<b>OCCUPANCY</b>				
61110 Rents and Leases				
<b>MISCELLANEOUS</b>				
80110 Miscellaneous	200	-	200	200
<b>TOTALS</b>				
	72,000	65,396	6,604	-
				72,000

TOWN OF LOOMIS  
ADOPTED BUDGET  
FOR THE YEAR ENDING JUNE 30, 2020

<b>GENERAL FUND</b>
<b>DEPARTMENT 0200</b>
<b>TOWN CLERK</b>

DESCRIPTION	ADOPTED	Projected	BUDGET	Adjustments	AMMENDED
	BUDGET		VS.		BUDGET
	2019-20	2019-20	PROJECTED		2019-20
<b>PERSONNEL</b>					
40110 Salaries	50,000	49,303	697		50,000
40210 Group Insurance	9,500	10,867	(1,367)		9,500
40220 Retirement	9,000	10,272	(1,272)		9,000
40230 Worker's Compensation	3,000	2,599	401		3,000
40310 Medicare	1,000	779	221		1,000
40320 Unemployment and Training Tax	500	-	500		500
<b>SUPPLIES AND EQUIPMENT</b>					
50110 Office Expenses	500	595	(95)		500
50160 Books and Publications	-	-	-		-
<b>RESOURCE DEVELOPMENT</b>					
60110 Memberships and Dues	200	520	(320)		200
60120 Travel and Meetings	2,500	2,478	22		2,500
<b>OCCUPANCY</b>					
61120 Utilities	800	832	(32)		800
61140 Building Maintenance	500	620	(120)		500
<b>CAPITAL OUTLAY</b>					
70110 Office Equipment/Software	500	694	(194)		500
<b>MISCELLANEOUS</b>					
80120 Elections	40,000	45,520	(5,520)		40,000
80130 Codification	2,000	1,237	763		2,000
<b>TOTALS</b>					
	120,000	126,316	(6,316)	-	120,000

TOWN OF LOOMIS  
ADOPTED BUDGET  
FOR THE YEAR ENDING JUNE 30, 2020

<b>GENERAL FUND</b>
<b>DEPARTMENT 0300</b>
<b>FINANCE/TREASURER</b>

DESCRIPTION	ADOPTED	BUDGET		AMMENDED
	BUDGET 2019-20	Projected 2019-20	VS. PROJECTED	BUDGET 2019-20
			Adjustments	
<b>PERSONNEL</b>				
40110 Salaries and wages	140,000	144,545	(4,545)	140,000
40210 Group Insurance	24,000	20,753	3,247	24,000
40220 Retirement	25,000	21,292	3,708	25,000
40230 Worker's Compensation	8,900	8,345	555	8,900
40310 Medicare	2,000	2,011	(11)	2,000
40320 Unemployment and Training Tax	700	-	700	700
<b>SUPPLIES AND EQUIPMENT</b>				
50110 Office Expenses	900	214	686	900
50210 Copy Machine	300	341	(41)	300
<b>COMMUNICATIONS</b>				
<b>CONTRACTED SERVICES</b>				
51210 Custodial services	3,500	3,500	-	3,500
51210 Computer Services	3,200	3,172	28	3,200
51210 Auditors	25,000	23,349	1,651	25,000
<b>RESOURCE DEVELOPMENT</b>				
60110 Memberships and Dues	700	520	180	700
60120 Travel and Meetings	1,000	1,000	-	1,000
60120 Travel and Meetings - Risk Management	1,000	1,067	(67)	1,000
<b>OCCUPANCY</b>				
61120 Utilities	1,200	1,059	141	1,200
61140 Building Maintenance	1,500	789	711	1,500
<b>CAPITAL OUTLAY</b>				
70110 Office Equipment/Software	-	-	-	-
<b>MISCELLANEOUS</b>				
80110 Insurance/Bonds				
<b>TOTALS</b>	<b>238,900</b>	<b>231,955</b>	<b>6,945</b>	<b>238,900</b>

**TOWN OF LOOMIS  
ADOPTED BUDGET  
FOR THE YEAR ENDING JUNE 30, 2020**

<b>GENERAL FUND</b>
<b>DEPARTMENT 0500</b>
<b>ADMINISTRATION</b>

DESCRIPTION	ADOPTED BUDGET 2019-20	Projected 2019-20	BUDGET VS. PROJECTED		AMMENDED BUDGET 2019-20
			Adjustments		
<b>PERSONNEL</b>					
40110 Salaries and wages	295,000	278,820	16,180		295,000
40210 Group Insurance	38,000	39,169	(1,169)		38,000
40220 Retirement	47,000	55,029	(8,029)		47,000
40230 Worker's Compensation	19,000	19,423	(423)		19,000
40310 Medicare	6,000	4,272	1,728		6,000
40320 Unemployment and Training Tax	1,500	-	1,500		1,500
40410 Car Allowance	4,900	4,900	0		4,900
<b>SUPPLIES AND EQUIPMENT</b>					
50110 Office Expenses	12,000	22,411	(10,411)		12,000
50160 Books and Publications	800	-	800		800
50210 Copy Machine	2,500	2,046	454		2,500
<b>COMMUNICATIONS</b>					
50310 Postage	1,000	840	160		1,000
50320 Telephone	12,000	9,627	2,373		12,000
50330 Internet Access	3,500	6,109	(2,609)		3,500
<b>CONTRACTED SERVICES</b>					
51210 Info System Design & Training					
51210 Attorney	48,000	77,830	(29,830)		48,000
51210 Attorney - Special Projects		-	-		-
51210 Outside services/computer services	31,000	22,709	8,291		31,000
51210 Fee update	5,000	-	5,000		5,000
51210 Record Council and Planning Commission Mtgs	25,000	4,500	20,500		25,000
<b>RESOURCE DEVELOPMENT</b>					
60110 Memberships and Dues	3,000	3,212	(212)		3,000
60120 Travel and Meetings	5,000	5,000	-		5,000
60120 Education Reimbursement Fund		-	-		-
<b>OCCUPANCY</b>					
61110 Rents and Leases	-	-	-		-
61120 Utilities	8,000	5,163	2,837		8,000
61140 Building Maintenance	7,500	8,132	(632)		7,500
<b>CAPITAL OUTLAY</b>					
70010 Small Equipment Replacement Fund	2,000	2,940	(940)		2,000
70010 Office Equipment/Software	2,500	12,524	(10,024)		2,500
<b>MISCELLANEOUS</b>					
80010 LAFCO/Air Pollution Control Board/other	8,000	8,723	(723)		8,000
80110 Insurance and Bonds	32,000	34,523	(2,523)		32,000
80510 Property Tax Administration	22,000	22,913	(913)		22,000
80520 Bank/other fees	6,500	5,714	786		6,500
<b>TOTALS</b>					
	648,700	656,530	(7,830)	-	648,700

TOWN OF LOOMIS  
ADOPTED BUDGET  
FOR THE YEAR ENDING JUNE 30, 2020

GENERAL FUND  
DEPARTMENT 0700  
PLANNING

DESCRIPTION	ADOPTED	BUDGET		AMMENDED
	BUDGET	Projected	VS.	BUDGET
	2019-20	2019-20	PROJECTED	2019-20
			Adjustments	
<b>PERSONNEL</b>				
40110 Salaries and wages	157,000	151,501	5,499	157,000
40210 Group Insurance	27,500	22,568	4,932	27,500
40220 Retirement	27,500	21,327	6,173	27,500
40230 Worker's Compensation	10,000	3,146	6,854	10,000
40310 Medicare	2,500	2,223	277	2,500
40320 Unemployment and Training Tax	500	-	500	500
<b>SUPPLIES AND EQUIPMENT</b>				
50110 Office Expenses	4,000	2,604	1,396	4,000
50150 Legal Publication	6,500	11,697	(5,197)	6,500
50160 Books and Publications	500	-	500	500
50210 Equipment Maintenance	2,000	2,046	(46)	2,000
<b>COMMUNICATIONS</b>				
50310 Postage	1,500	3,193	(1,693)	1,500
50320 Telephone	300	-	300	300
<b>CONTRACTED SERVICES</b>				
51210 Consulting	25,000	570	24,430	25,000
51210 Code Enforcement	58,905	58,905	-	58,905
51210 General Plan update (1)	300,000	300,000	-	300,000
<b>RESOURCE DEVELOPMENT</b>				
60110 Memberships and Dues	-	-	-	-
60120 Travel and Meetings	5,000	2,951	2,049	5,000
<b>OCCUPANCY</b>				
61110 Rents and Leases	-	-	-	-
61120 Utilities	2,200	1,590	610	2,200
61140 Building Maintenance	2,500	1,184	1,316	2,500
<b>CAPITAL OUTLAY</b>				
70010 Computer Services	500	1,140	(640)	500
<b>MISCELLANEOUS</b>				
<b>TOTALS</b>				
	633,905	586,646	47,259	633,905

(1) The total Projected Actual amounts for 2019-19 will not be expended, they are being encumbered from fund balance and will be added to the current year allocation.

TOWN OF LOOMIS  
ADOPTED BUDGET  
FOR THE YEAR ENDING JUNE 30, 2020

<b>GENERAL FUND</b>
<b>COST CENTER: 0900</b>
<b>COMMUNITY SERVICES</b>

DESCRIPTION	ADOPTED	Projected	BUDGET	Adjustments	AMMENDED
	BUDGET		VS.		BUDGET
	2019-20	2019-20	PROJECTED		2019-20
<b>Loomis Library Community Learning Center</b>					
See separate budget page					
<b>SUPPLIES AND EQUIPMENT</b>					
50120 Supplies - community projects	4,700	-	4,700		4,700
50160 Depot Maintenance and utilities	5,000	2,960	2,040		5,000
50120 Town banners	-				-
<b>COMMUNICATIONS</b>					
<b>CONTRACTED SERVICES</b>					
80010 Summer Concerts/Depot events	6,000	6,000	-		6,000
51210 Summer Swim Program	5,000	4,930	70		5,000
		-	-		-
<b>MISCELLANEOUS</b>					
Community involvement Mini-grants	18,000	17,011	989		18,000
Del Oro Sport facility contributions		-	-		-
<b>TOTALS</b>	<b>38,700</b>	<b>30,901</b>	<b>7,799</b>	<b>-</b>	<b>38,700</b>



TOWN OF LOOMIS  
ADOPTED BUDGET  
FOR THE YEAR ENDING JUNE 30, 2020

**GENERAL FUND**  
**DEPARTMENT 0910**  
**LOOMIS LIBRARY AND COMMUNITY LEARNING CENTER**

DESCRIPTION	ADOPTED	Projected	BUDGET	Adjustments	AMMENDED
	BUDGET		VS.		BUDGET
	2019-20	2019-20	PROJECTED		2019-20
<b>PERSONNEL</b>					
40110 Salaries	151,210	130,771	20,439		151,210
40210 Group Insurance	45,252	25,184	20,068		45,252
40220 Retirement	11,849	14,140	(2,291)		11,849
40230 Worker's Compensation	9,948	5,333	4,615		9,948
40310 Medicare	7,568	5,502	2,066		7,568
40320 Unemployment and Training Tax	1,120	-	1,120		1,120
<b>SUPPLIES AND EQUIPMENT</b>					
50110 Office supplies	4,500	582	3,918		4,500
50120 Supplies	8,000	5,812	2,188		8,000
50160 Books and publications	36,000	35,133	867		36,000
61110 Equipment lease	4,000	4,788	(788)		4,000
<b>COMMUNICATIONS</b>					
50320 Telephone	900	1,944	(1,044)		900
50330 Internet	2,500	2,684	(184)		2,500
<b>CONTRACTED SERVICES</b>					
51210 Operating budget - Friends of the Library					
51210 Strategic planning		-	-		-
51210 Professional fees	1,000	-	1,000		1,000
51220 Computer services	15,000	16,129	(1,129)		15,000
51230 Community programs	10,000	6,950	3,050		10,000
<b>RESOURCE DEVELOPMENT</b>					
60110 Memberships and Dues	11,000	2,200	8,800		11,000
60120 Travel and Meetings	7,500	7,365	135		7,500
<b>OCCUPANCY</b>					
61120 Utilities	12,000	15,935	(3,935)		12,000
61140 Library facilities maintenance	10,000	8,291	1,709		10,000
<b>CAPITAL OUTLAY</b>					
Small equipment	8,000	-	8,000		8,000
Capital Improvements	10,000	-	10,000		10,000
<b>MISCELLANEOUS</b>					
80520 Bank and other fees	200	-	200		200
Insurance	5,000	-	5,000		5,000
Advertising	5,000	1,187	3,813		5,000
Transfer to reserves	50,000	-	50,000		50,000
<b>TOTALS</b>	<b>427,547</b>	<b>289,932</b>	<b>137,615</b>	<b>-</b>	<b>427,547</b>

TOWN OF LOOMIS  
ADOPTED BUDGET  
FOR THE YEAR ENDING JUNE 30, 2020

<b>GENERAL FUND</b>
<b>COST CENTER: 1000</b>
<b>Economic Development</b>

DESCRIPTION	ADOPTED	Projected	BUDGET	Adjustments	AMMENDED
	BUDGET		VS.		BUDGET
	2019-20	2019-20	PROJECTED		2019-20
<b>PERSONNEL</b>					
<b>SUPPLIES AND EQUIPMENT</b>					
50120 Supplies					
50160 Books and Publications					
<b>COMMUNICATIONS</b>					
Eggplant advertising on digital sign		3,000	(3,000)		-
<b>CONTRACTED SERVICES</b>					
51210 Chamber of Commerce/Town Business Projects	10,000	2,000	8,000		10,000
Town Promotion	2,600	2,500	100		2,600
Community Outreach	5,000	4,202	798		5,000
Town Signs					-
<b>RESOURCE DEVELOPMENT</b>					
60110 Dues and memberships	4,500	5,460	(960)		4,500
60120 Travel and meetings		500	(500)		-
<b>OCCUPANCY</b>					
<b>CAPITAL OUTLAY</b>					
3800 Taylor Road mitigation	5,000	279,118	(274,118)	275,000	280,000
<b>MISCELLANEOUS</b>					
<b>TOTALS</b>	<b>27,100</b>	<b>296,780</b>	<b>(269,680)</b>	<b>275,000</b>	<b>302,100</b>

TOWN OF LOOMIS  
ADOPTED BUDGET  
FOR THE YEAR ENDING JUNE 30, 2020

<b>GENERAL FUND</b>
<b>DEPARTMENT 1500</b>
<b>SAFETY SERVICES</b>

DESCRIPTION	ADOPTED	Projected	BUDGET	AMMENDED
	BUDGET	2019-20	VS.	BUDGET
	2019-20	2019-20	PROJECTED	2019-20
			Adjustments	
<b>PERSONNEL</b>				
<b>SUPPLIES AND EQUIPMENT</b>				
50210 Equipment Maintenance				
<b>COMMUNICATIONS</b>				
50320 Telephone	-	-	-	-
<b>CONTRACTED SERVICES</b>				
51210 Police - basic service	1,490,845	1,538,388	(47,543)	1,490,845
Traffic Officer in excess of COPS grant	50,000	52,009	(2,009)	50,000
51210 Wildland Fire	20,000	-	20,000	20,000
51210 Animal Control	48,706	36,019	12,687	48,706
51210 Civil Defense	750	-	750	750
<b>RESOURCE DEVELOPMENT</b>				
<b>OCCUPANCY</b>				
<b>CAPITAL OUTLAY</b>				
<b>MISCELLANEOUS</b>				
81510 Booking Fees	2,000	-	2,000	2,000
<b>TOTALS</b>	1,612,301	1,626,416	(14,115)	-
				1,612,301

TOWN OF LOOMIS  
ADOPTED BUDGET  
FOR THE YEAR ENDING JUNE 30, 2020

**GENERAL FUND**  
**DEPARTMENT 1900**  
**PUBLIC WORKS - Summary**

DESCRIPTION	ADOPTED	Projected	BUDGET	Adjustments	AMMENDED
	BUDGET		VS.		BUDGET
	2019-20	2019-20	PROJECTED		2019-20
<b>PERSONNEL</b>					
40110 Salaries and wages	207,000	227,529	(20,529)	-	207,000
40210 Group Insurance	44,500	31,608	12,892	-	44,500
40220 Retirement	32,500	37,897	(5,397)	-	32,500
40230 Worker's Compensation	13,500	15,053	(1,553)	-	13,500
40310 Medicare/Fica	3,500	3,614	(114)	-	3,500
40320 Unemployment and Training Tax	1,200	(0)	1,200	-	1,200
40410 Car Allowance	4,900	-	4,900	-	4,900
<b>SUPPLIES AND EQUIPMENT</b>					
50110 Office Expenses	1,250	1,320	(70)	-	1,250
50120 Materials and Supplies	19,150	4,779	14,371	-	19,150
50160 Books and Publications	1,750	2,955	(1,205)	-	1,750
50170 Fuel	6,000	-	6,000	-	6,000
50180 Equipment Rental	2,500	4,131	(1,631)	-	2,500
50210 Equipment Maintenance	3,500	463	3,037	-	3,500
<b>COMMUNICATIONS</b>					
50310 Postage	3,050	2,692	358	-	3,050
50320 Telephone	950	-	950	-	950
50330 Internet Access	-	1,951	(1,951)	-	-
<b>CONTRACTED SERVICES</b>					
51210 Engineering	10,000	6,000	4,000	-	10,000
51210 Maintenance Contracts	20,000	23,696	(3,696)	-	20,000
51210 Open Space maintenance	2,000	-	2,000	-	2,000
51210 Building Official	65,000	116,843	(51,843)	51,000	116,000
51211 Plan checking	35,000	27,780	7,220	-	35,000
<b>RESOURCE DEVELOPMENT</b>					
60110 Memberships and Dues	375	-	375	-	375
60120 Travel and Meetings	950	-	950	-	950
<b>OCCUPANCY</b>					
61110 Rents and Leases	1,050	2,655	(1,605)	-	1,050
61120 Utilities	16,700	7,479	9,221	-	16,700
61120 Park Water	15,000	15,339	(339)	-	15,000
61130 Park Electricity	200	-	200	-	200
61140 Building Maintenance	1,475	5,104	(3,629)	-	1,475
<b>CAPITAL OUTLAY</b>					
70010 Small Equipment	650	-	650	-	650
70010 Equipment acquisitions	10,000	52,131	(42,131)	-	10,000
70010 Infrastructure Acquisition/Maintenance	40,000	-	40,000	-	40,000
70040 Storm drain repair/replace	50,000	44,000	6,000	-	50,000
<b>MISCELLANEOUS</b>					
80110 Insurance and Bonds	21,600	24,615	(3,015)	-	21,600
80220 Flood Control Planning	10,000	25,370	(15,370)	-	10,000
Other fees	500	-	500	-	500
<b>TOTALS</b>	<b>645,750</b>	<b>685,001</b>	<b>(39,251)</b>	<b>51,000</b>	<b>696,750</b>

TOWN OF LOOMIS  
ADOPTED BUDGET  
FOR THE YEAR ENDING JUNE 30, 2020

**GENERAL FUND**  
**DEPARTMENT 1900.020**  
**PUBLIC WORKS - Facilities**

DESCRIPTION	ADOPTED	BUDGET		AMMENDED
	BUDGET 2019-20	Projected 2019-20	VS. PROJECTED	BUDGET 2019-20
			Adjustments	
<b>PERSONNEL</b>				
40110 Salaries and wages	53,000	55,018	(2,018)	53,000
40210 Group Insurance	11,000	8,342	2,658	11,000
40220 Retirement	8,000	4,942	3,058	8,000
40230 Worker's Compensation	3,500	5,448	(1,948)	3,500
40310 Medicare/Fica	1,000	970	30	1,000
40320 Unemployment and Training Tax	300	(0)	300	300
40410 Car Allowance	2,450	-	2,450	2,450
<b>SUPPLIES AND EQUIPMENT</b>				
50110 Office Expenses	500	75	425	500
50120 Materials and Supplies	7,660	4,779	2,881	7,660
50160 Books and Publications	100	-	100	100
50170 Fuel	2,400	-	2,400	2,400
50180 Equipment Rental	1,000	-	1,000	1,000
50210 Equipment Maintenance	1,400	463	937	1,400
<b>COMMUNICATIONS</b>				
50310 Postage	700	-	700	700
50320 Telephone	380	-	380	380
50330 Internet access		1,951	(1,951)	-
<b>CONTRACTED SERVICES</b>				
51210 Engineering	4,000	-	4,000	4,000
51210 Maintenance Contracts	20,000	23,696	(3,696)	20,000
51210 Open Space maintenance	800	-	800	800
<b>RESOURCE DEVELOPMENT</b>				
60110 Memberships and Dues	150	-	150	150
60120 Travel and Meetings	380	-	380	380
<b>OCCUPANCY</b>				
61110 Rents and Leases	420	2,655	(2,235)	420
61120 Utilities	5,000	6,951	(1,951)	5,000
61120 Park Water	15,000	15,339	(339)	15,000
61130 Park Electricity	200	-	200	200
61140 Building Maintenance	350	4,711	(4,361)	350
<b>CAPITAL OUTLAY</b>				
70010 Small Equipment	260	-	260	260
70010 Equipment acquisitions		52,131	(52,131)	-
<b>MISCELLANEOUS</b>				
80110 Insurance and Bonds	12,000	14,118	(2,118)	12,000
Other fees	200	-	200	200
<b>TOTALS</b>	<b>152,150</b>	<b>201,587</b>	<b>(49,437)</b>	<b>152,150</b>

**TOWN OF LOOMIS  
ADOPTED BUDGET  
FOR THE YEAR ENDING JUNE 30, 2020**

**GENERAL FUND  
DEPARTMENT 1900  
PUBLIC WORKS - Drainage**

DESCRIPTION	ADOPTED	BUDGET		AMMENDED
	BUDGET 2019-20	Projected 2019-20	VS. PROJECTED	BUDGET 2019-20
<b>PERSONNEL</b>				
40110 Salaries and wages	122,000	146,301	(24,301)	122,000
40210 Group Insurance	26,000	16,828	9,172	26,000
40220 Retirement	19,000	24,971	(5,971)	19,000
40230 Worker's Compensation	8,000	8,818	(818)	8,000
40310 Medicare/Fica	2,000	2,644	(644)	2,000
40320 Unemployment and Training Tax	800	(0)	800	800
40410 Car Allowance	2,450	-	2,450	2,450
<b>SUPPLIES AND EQUIPMENT</b>				
50110 Office Expenses	750	871	(121)	750
50120 Materials and Supplies	11,490	-	11,490	11,490
50160 Books and Publications	150	-	150	150
50170 Fuel	3,600	-	3,600	3,600
50180 Equipment Rental	1,500	4,131	(2,631)	1,500
50210 Equipment Maintenance	2,100	-	2,100	2,100
<b>COMMUNICATIONS</b>				
50310 Postage	1,050	-	1,050	1,050
50320 Telephone	570	-	570	570
<b>CONTRACTED SERVICES</b>				
51210 Engineering	6,000	6,000	-	6,000
51210 Grading inspection		-	-	-
51210 Open Space maintenance	1,200	-	1,200	1,200
<b>RESOURCE DEVELOPMENT</b>				
60110 Memberships and Dues	225	-	225	225
60120 Travel and Meetings	570	-	570	570
<b>OCCUPANCY</b>				
61110 Rents and Leases	630	-	630	630
61120 Utilities	11,100	-	11,100	11,100
61120 Park Water		-	-	-
61130 Park Electricity		-	-	-
61140 Building Maintenance	525	-	525	525
<b>CAPITAL OUTLAY</b>				
70010 Small Equipment	390	-	390	390
70010 Equipment acquisitions	10,000	-	10,000	10,000
70010 Infrastructure Acquisition/Maintenance	40,000		40,000	40,000
70040 Storm drain repair/replace	50,000	44,000	6,000	50,000
<b>MISCELLANEOUS</b>				
80110 Insurance and Bonds	9,600	10,496	(896)	9,600
80220 Flood Control Planning	10,000	25,370	(15,370)	10,000
Other fees	300	-	300	300
<b>TOTALS</b>	<b>342,000</b>	<b>290,431</b>	<b>51,569</b>	<b>342,000</b>

**TOWN OF LOOMIS  
ADOPTED BUDGET  
FOR THE YEAR ENDING JUNE 30, 2020**

<b>GENERAL FUND</b>
<b>DEPARTMENT 1700</b>
<b>BUILDING</b>

DESCRIPTION	ADOPTED BUDGET 2019-20	Projected 2019-20	BUDGET VS. PROJECTED		AMMENDED BUDGET 2019-20
			Adjustments		
<b>PERSONNEL</b>					
40110 Salaries and wages	32,000	26,209	5,791		32,000
40210 Group Insurance	7,500	6,438	1,062		7,500
40220 Retirement	5,500	7,984	(2,484)		5,500
40230 Worker's Compensation	2,000	787	1,213		2,000
40310 Medicare/Fica	500	-	500		500
40320 Unemployment and Training Tax	100	-	100		100
<b>SUPPLIES AND EQUIPMENT</b>					
50110 Office Expenses		374	(374)		-
50120 Materials and Supplies		-	-		-
50160 Books and Publications	1,500	2,955	(1,455)		1,500
50170 Fuel		-	-		-
50180 Equipment Rental		-	-		-
50210 Equipment Maintenance		-	-		-
<b>COMMUNICATIONS</b>					
50310 Postage	1,300	2,692	(1,392)		1,300
50320 Telephone		-	-		-
<b>CONTRACTED SERVICES</b>					
51210 Engineering		-	-		-
51210 Maintenance Contracts		-	-		-
51210 Open Space maintenance		-	-		-
51210 Building Official	65,000	116,843	(51,843)	51,000	116,000
51211 Plan checking	35,000	27,780	7,220		35,000
<b>RESOURCE DEVELOPMENT</b>					
60110 Memberships and Dues					
60120 Travel and Meetings					
<b>OCCUPANCY</b>					
61110 Rents and Leases					
61120 Utilities	600	528	72		600
61140 Building Maintenance	600	393	207		600
<b>CAPITAL OUTLAY</b>					
70010 Small Equipment					
70010 Infrastructure Acquisition/Maintenance					
<b>MISCELLANEOUS</b>					
80110 Insurance and Bonds					
80220 Flood Control Planning					
Other fees					
<b>TOTALS</b>					
	151,600	192,983	(41,383)	51,000	202,600

TOWN OF LOOMIS  
ADOPTED BUDGET  
FOR THE YEAR ENDING JUNE 30, 2020

<b>GENERAL FUND</b>
<b>NON DEPARTMENTAL EXPENDITURES</b>

DESCRIPTION	ADOPTED BUDGET 2019-20	Projected 2019-20	BUDGET VS. PROJECTED	Adjustments	AMMENDED BUDGET 2019-20
<b>PERSONNEL</b>					
<b>SUPPLIES AND EQUIPMENT</b>					
<b>COMMUNICATIONS</b>					
<b>CONTRACTED SERVICES</b>					
<b>RESOURCE DEVELOPMENT</b>					
<b>OCCUPANCY</b>					
<b>CAPITAL OUTLAY</b>					
Upgrade splash pad	50,000	50,000	-		50,000
<b>MISCELLANEOUS</b>					
Transfers to Streets and Roads funds	686,083	-	686,083	(686,083)	-
District Tax projects	120,000	120,000	-		120,000
<b>TOTALS</b>	<b>856,083</b>	<b>170,000</b>	<b>686,083</b>	<b>(686,083)</b>	<b>170,000</b>



TOWN OF LOOMIS  
ADOPTED BUDGET  
FOR THE YEAR ENDING JUNE 30, 2020

**TRANSPORTATION  
SUMMARY**

DESCRIPTION	ADOPTED	Projected	BUDGET	Adjustments	AMMENDED
	BUDGET		VS.		BUDGET
	2019-20	2019-20	PROJECTED		2019-20
<b>STREET FUND REVENUE</b>					
Gas Tax 2106	29,752	29,644	(108)		29,752
Gas Tax 2107	49,499	47,356	(2,143)		49,499
Gas Tax 2107.5	2,000	2,000	-		2,000
Gas Tax 2105	37,899	38,169	270		37,899
Gas Tax 2103 (Formerly Traffic Cong Relief)	58,774	56,744	(2,030)		58,774
State General Fund Loan repayment	7,695	7,743	48		7,695
Road Maintenance Rehab account	112,152	126,880	14,728		112,152
Investment Earnings	1,000	2,145	1,145		1,000
<b>Total Streets Revenue</b>	<b>298,771</b>	<b>310,682</b>	<b>11,911</b>	<b>-</b>	<b>298,771</b>
<b>TRANSPORTATION FUND REVENUE</b>					
Transportation Allotment - Non Transit	436,175	458,150	21,975		436,175
Transportation - Bike/Ped			-		-
Transportation Allotment - Transit	51,454	46,717	(4,737)		51,454
CMAQ and other grants	1,494,752	800,000	(694,752)		1,494,752
Investment Earnings	300	679	379		300
Other			-		-
<b>Total Transportation Revenue</b>	<b>1,982,681</b>	<b>1,305,546</b>	<b>(677,135)</b>	<b>-</b>	<b>1,982,681</b>
<b>TRANSPORTATION EXPENDITURES</b>	<b>2,421,133</b>	<b>1,470,357</b>	<b>950,776</b>	<b>-</b>	<b>2,421,133</b>
<b>OTHER SOURCES/(USES)</b>					
General Fund Transfers	686,083	-	(686,083)		686,083
Allocation to Maintenance Districts	-		-		-
Other Reserves	800,000	800,000	-		800,000
<b>Total Other Sources/(Uses)</b>	<b>1,486,083</b>	<b>800,000</b>	<b>(686,083)</b>	<b>-</b>	<b>1,486,083</b>
<b>EXCESS REVENUES OVER EXPENDITURES</b>	<b>1,346,402</b>	<b>945,872</b>	<b>400,530</b>	<b>-</b>	<b>1,346,402</b>

**TOWN OF LOOMIS  
ADOPTED BUDGET  
FOR THE YEAR ENDING JUNE 30, 2020**

**TRANSPORTATION  
EXPENDITURES - DETAIL**

DESCRIPTION	ADOPTED	Projected	BUDGET	Adjustments	AMMENDED
	BUDGET		VS.		BUDGET
	2019-20	2019-20	PROJECTED		2019-20
<b>PERSONNEL</b>					
40110 Salaries	231,000	100,789	130,211		231,000
40210 Group Insurance	49,000	17,007	31,993		49,000
40220 Retirement	35,000	11,743	23,257		35,000
40230 Worker's Compensation	15,000	14,852	148		15,000
40310 Medicare/Fica	4,000	1,784	2,216		4,000
40320 Unemployment and Training Tax	1,500	0	1,500		1,500
<b>SUPPLIES AND EQUIPMENT</b>					
50110 Office Expenses	1,250	-	1,250		1,250
50120 Materials and Supplies	35,000	48,107	(13,107)		35,000
50160 Books and Publications	250	1,240	(990)		250
50170 Fuel	10,000	10,194	(194)		10,000
50180 Equipment Rental	4,000	1,320	2,680		4,000
50210 Equipment Maintenance	5,000	11,055	(6,055)		5,000
50230 Signal Manitenance	20,000	13,510	6,491		20,000
61130 Street Light Service	16,000	15,662	338		16,000
<b>COMMUNICATIONS</b>					
50310 Postage	1,750	-	1,750		1,750
50320 Telephone	950	3,014	(2,064)		950
<b>CONTRACTED SERVICES</b>					
51610 Transit Service	60,000	-	60,000		60,000
51210 Other					
<b>RESOURCE DEVELOPMENT</b>					
60110 Memberships and Dues	1,000	1,933	(933)		1,000
60120 Travel and Meetings	1,500	3,610	(2,110)		1,500
<b>OCCUPANCY</b>					
61110 Rents and Leases	1,050	-	1,050		1,050
61120 Utilities	30,000	38,877	(8,877)		30,000
61120 Corp Yard Maintenance	875	-	875		875
<b>CAPITAL OUTLAY</b>					
70010 Small Equipment	650	-	650		650
70430 Sidewalk Repair	5,000	-	5,000		5,000
70430 Street Signs repair and replace	500	-	500		500
Equipment Acquisition	10,000	-	10,000		10,000
70430 Contribution to Capital Improvement Program	1,847,858	1,136,736	711,122		1,847,858
<b>MISCELLANEOUS</b>					
80110 Insurance and Bonds	25,000	27,540	(2,540)		25,000
80210 Fees	8,000	11,384	(3,384)		8,000
89110 Fund Transfers					
<b>TOTALS</b>	<b>2,421,133</b>	<b>1,470,357</b>	<b>950,776</b>	<b>-</b>	<b>2,421,133</b>

**TOWN OF LOOMIS  
 AUTHORIZED STAFFING LEVEL/MONTHLY PAY RANGES  
 FOR THE YEAR ENDING JUNE 30, 2020**

POSITION	RANGE	STEP 1		STEP 2		STEP 3		STEP 4		STEP 5		19/20		18/19		17/18		16/17	
		Positions		Positions		Positions		Positions		Positions		Authorized		Authorized		Authorized		Authorized	
		Filled	Authorized	Filled	Authorized	Filled	Authorized	Filled	Authorized	Filled	Authorized	Filled	Authorized	Filled	Authorized	Filled	Authorized	Filled	Authorized

**Elected Positions**

Town Council	N/A	-	-	-	-	-	-	-	-	-	-	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Town Clerk	N/A	-	-	-	-	-	-	-	-	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Treasurer	N/A	-	-	-	-	-	-	-	-	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

**Exempt Personnel**

Town Manager	N/A	-	-	-	-	-	-	-	-	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Town Clerk/ Admin.												16,255	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Services Officer	33b	5,943	6,240	6,552	6,880	7,224						1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
PW Dir./Engineer	56	9,668	10,151	10,659	11,191	11,751						1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Finance Director	50	8,967	9,416	9,887	10,381	10,900						1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Community Engagement Librarian	30	5,236	5,497	5,772	6,061	6,364						1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Planning Director	51	9,416	9,887	10,381	10,900	11,445						1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

**Non Exempt Personnel**

Associate Planner	30	4,845	5,087	5,341	5,608	5,889						1.00	0.60	1.00	0.60	1.00	0.60	1.00	1.00
Planning Assistant	22	4,194	4,404	4,624	4,855	5,098						1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Analyst	27	4,755	4,993	5,243	5,505	5,780						1.00	-	1.00	-	1.00	-	1.00	-
Library Assistants (FT)	12	2,798	2,938	3,085	3,239	3,401						2.00	1.00						
Library Assistants (PT)	12	2,798	2,938	3,085	3,239	3,401						1.00	2.00						
Public Works Operations Ast	26b	4,701	4,936	5,183	5,442	5,714						1.00	-	1.00	-	1.00	-	1.00	-
Operations Manager	30	5,141	5,398	5,668	5,951	6,249						1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Equipment Operator	18	3,813	4,004	4,204	4,414	4,635						3.00	2.00	3.00	3.00	2.00	3.00	3.00	2.00

**Contract Positions**

Building Official	**	-	-	-	-	-						0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25
Planner	**	-	-	-	-	-						-	-	-	-	-	-	-	-

**Total Personnel**

												24.25	20.85	20.25	16.85	20.25	15.85	20.50	15.50
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