

Staff Report

May 12, 2020

TO: Honorable Mayor and Town Council
FROM: Roger Carroll, Treasurer/Finance Officer
DATE: May 5, 20220
RE: Preliminary Budget for 2020/21

Recommendation

Receive and file.

Issue Statement and Discussion

The purpose of this staff report is to report to the Town Council the revenues and expenditures for 2020/21 as currently estimated by the Town Finance Director and Town Engineer so that Council members have time to review the available resources before the June Council meeting.

Please note: this is a draft document. This only includes the operating funds – the General Fund and the Transportation Funds. Some headings and most program descriptions were not updated.

ITEMS TO NOTE:

GENERAL FUND

The General Fund covers all expenditures for the day to day operation of the Town, including the Legislature (Town Council and Planning commission), Administration, Planning, Safety (Sheriff and Animal control), Public works, Community services and Economic development.

We are in a historic year for the Town. The Covid-19 pandemic will affect the budget in ways we cannot yet predict. But to begin address the affects, we have made the following assumptions:

- ❖ Sales tax and Transaction tax revenues could be cut by one-half or more. Already, the State is allowing business to defer their March 31, 2020 tax payments.

Additionally, many businesses are closed and not generating tax and may not open again for many months.

- ❖ Building permit activity will be approximately three-quarters of the 2020/21 year, at best.
- ❖ Investment income will decrease. Higher yielding investments that mature are being replaced with significantly lower rates, this decrease will be offset by selling some investments for a profit.
- ❖ There will be no dividend from the risk pool.
- ❖ All other revenues will remain stable.
- ❖ COPS money will be funded by the State and that the Traffic Officer position will be funded.

To begin addressing the shortage in the General Fund, we are making the following recommendations:

- No cost of living adjustment is recommended at this time. This could be addressed during the mid-year review if things improve.
- All department travel and training budgets are reduced. Only essential travel should be considered at this time.
- Additional funding for the General Plan amendment is on hold. Previous budgets have set aside \$700,000, which will be sufficient to continue the process.
- The Code enforcement budget has been reduced by 75%
- Various other reductions have been made to accounts that discretionary.

TRANSPORTATION FUND

The TDA fund is made up of revenues from the State that come in the form of Transportation Development Act (TDA) funds from the Placer County Transportation Planning Agency and Highway Users taxes from the State.

We tend to save up the received funds so that we can do major projects every two to three years.

Items of interest in this fund include:

- ❖ Gas Tax revenues are expected to be about the same as the prior year, while the TDA funds are expected to increase about 10%.
- ❖ Other revenues, such as CMAQ, are contingent on the projects they are committed to.
- ❖ Salaries and the related costs are projected by actual costs, employee by employee, and allocated to the various funding sources based on prior experience. All other expenditures are estimated based on averages from previous years.

GENERAL FUND RESERVES

This budget assumes only nominal amounts of General Fund Reserves will be utilized to complete the current year's road projects.

CEQA Requirements

There are no CEQA issues.

Financial and/or Policy Implications

None.

Attachments

Proposed Operating Budget for the Year Ending June 30, 2021

TOWN OF LOOMIS
 PROPOSED BUDGET
 FOR THE YEAR ENDING JUNE 30, 2021

**GENERAL FUND
 SUMMARY**

DESCRIPTION	ADOPTED BUDGET 2020-21	ADOPTED BUDGET 2019-20	PROJECTED ACTUAL 2019-20	ACTUAL 2018-19	ACTUAL 2017-18	ACTUAL 2016-17	ACTUAL 2015-16	ACTUAL 2014-15
REVENUES BY MAJOR CATEGORY								
Property and Sales Taxes	2,430,000	3,277,000	3,062,809	3,225,396	2,914,859	2,260,557	2,040,700	2,083,814
Franchise Fees	271,500	275,500	273,237	269,325	277,003	262,999	256,622	249,851
Licenses and Permits	96,100	240,000	276,106	234,855	286,142	239,550	338,894	244,350
Revenue from Other Agencies	761,700	746,300	758,462	712,610	668,423	623,745	588,531	527,454
Investment Earnings	85,000	90,000	100,957	101,529	96,646	85,193	67,169	73,303
Miscellaneous	423,000	387,083	81,636	51,343	835,679	270,375	63,015	1,464,995
TOTAL REVENUES	4,067,300	5,015,883	4,553,206	4,595,058	5,078,752	3,742,419	3,354,932	4,643,767
EXPENDITURES BY DEPARTMENT								
General Government	1,022,300	1,079,600	1,049,362	1,085,063	1,461,289	753,089	816,431	787,123
Planning	263,826	633,905	382,962	223,725	177,523	173,842	141,321	95,729
Library	386,720	378,220	373,877	229,784	142,298	41,352		
Safety Services	1,751,891	1,612,301	1,723,025	1,538,941	1,536,708	1,491,988	1,445,651	1,432,986
Public Works	617,610	696,750	787,597	537,963	469,421	426,799	528,579	492,474
Non-Departmental	444,600	510,800	371,303	136,504	878,999	518,015	41,848	1,293,918
TOTAL EXPENDITURES	4,486,948	4,911,576	4,688,126	3,751,979	4,666,238	3,405,084	2,973,630	4,102,230
EXCESS REVENUE OVER (UNDER) EXPENDITURES	(419,648)	104,307	(134,919)	843,079	412,514	337,335	381,302	541,537
BEGINNING FUND BALANCE	5,783,737		5,918,656	6,872,620	6,460,105	6,122,770	5,741,469	5,199,932
ENDING FUND BALANCE	5,364,090		5,783,737	7,715,698	6,872,620	6,460,105	6,122,770	5,741,469

TOWN OF LOOMIS
 PROPOSED BUDGET
 FOR THE YEAR ENDING JUNE 30, 2021

GENERAL FUND
 REVENUE DETAIL

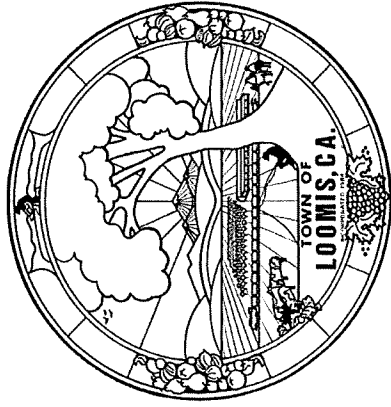
DESCRIPTION	ADOPTED BUDGET 2020-21	ADOPTED BUDGET 2019-20	PROJECTED ACTUAL 2019-20	ACTUAL 2018-19	ACTUAL 2017-18	PRIOR YEARS ACTUAL 2016-17	ACTUAL 2015-16	ACTUAL 2014-15
PROPERTY AND SALES TAXES								
30010 Property Taxes - Secured	1,300,000	1,220,000	1,233,535	1,162,334	1,085,654	1,009,660	948,110	849,701
30020 Property Taxes - Unsecured	10,000	24,500	27,058	25,343	23,760	25,622	21,749	19,738
30025 Property Taxes - Supplemental	5,000	17,000	26,516	34,897	25,370	24,462	23,972	20,268
30035 Property Tax in lieu of Sales Taxes	-	-	-	-	-	-	154,097	385,457
30030 Sales and Use Taxes	800,000	1,345,000	1,150,000	1,257,034	1,207,126	1,129,825	840,689	761,629
30031 1/4 cent Transaction tax	300,000	614,500	556,000	685,933	504,427	14,087		
30040 Real Property Transfer Tax	10,000	40,000	59,351	44,771	51,633	45,456	39,917	37,490
30050 Transient Occupancy Tax	5,000	16,000	10,349	15,085	16,889	11,445	12,166	9,532
TOTAL TAXES	2,430,000	3,277,000	3,062,809	3,225,396	2,914,859	2,260,557	2,040,700	2,083,814
FRANCHISES								
32010 PG&E Electric	72,000	70,000	72,088	72,088	83,563	79,967	76,174	74,531
32020 PG&E Gas	16,500	17,000	16,475	16,475	17,703	14,836	13,424	12,460
32030 Cable Television	38,000	44,500	37,925	41,834	39,316	36,948	36,465	36,391
32040 Refuse Disposal	145,000	144,000	146,749	138,928	136,421	131,249	130,559	126,469
TOTAL FRANCHISES	271,500	275,500	273,237	269,325	277,003	262,999	256,622	249,851
LICENSES AND PERMITS								
33010 Business Licenses	10,000	16,500	17,113	17,083	16,959	16,178	16,858	16,238
33012 Business License Application fee	5,000	8,000	12,648	11,767	8,954	9,114	10,881	10,136
33020 Grading Permits	5,000	15,000	6,142	20,133	26,927	16,151	49,105	17,359
33030 Encroachment Permits	500	6,500	1,192	1,386	10,758	6,082	6,948	1,782
33040 Building Permits	35,000	80,000	91,980	74,526	99,308	76,769	93,140	74,560
33050 Plan Checks	17,000	60,000	63,874	38,307	45,478	41,706	82,219	40,081
33060 Electrical	2,500	9,000	9,847	5,671	12,547	10,311	12,592	9,002
33070 Plumbing	3,000	9,000	9,917	6,149	12,127	9,530	12,499	8,907
33080 Mechanical	3,000	9,000	10,211	6,151	11,838	9,081	11,218	7,887
33090 Energy	800	3,000	2,416	1,700	4,467	2,838	5,294	4,122
33110 Gen. Plan Amendments/Rezoning	-	-	1,623	50	-	493	-	14,372
33130 Conditional Use Permits	5,000	4,000	20,047	17,281	2,766	10,372	16,697	3,155
33140 Design Reviews	2,500	5,000	11,573	4,027	16,518	6,015	3,525	8,159
33160 Variance Fees	-	1,500	735			1,470	2,977	1,507

33170 Minor Boundary Adjustments	2,500	4,000	8,994	14,022	7,425	14,288		8,486
33180 Certificate of Compliance	-	-	1,700		1,700			1,700
33200 Sign Permits	300	500	500	558	279		651	651
33220 Subdivisions	-	-	-	6,718			11,240	1,420
33230 Transportation Permits	1,500	4,000	1,584	1,722	1,378	1,920	2,778	3,573
33990 Misc. Planning Fees	2,500	5,000	-	5,454	6,712	6,933	272	11,252
35020 Code Enforcement Citations			4,010	2,150	-	300		
TOTAL LICENSES AND PERMITS	96,100	240,000	276,106	234,855	286,142	239,550	338,894	244,350
REVENUE FROM OTHER AGENCIES								
36010 PY Excess Motor Vehicle In-Lieu	3,000	2,800	5,451	3,276	3,566	2,998	2,672	2,763
36060 Homeowner Property Tax Relief	8,700	8,500	8,698	8,606	8,527	8,335	8,245	8,000
36035 Property tax in Lieu of Vehicle License Fees	750,000	735,000	744,313	700,728	656,330	612,412	577,614	516,691
TOTAL REVENUE FROM OTHER AGENCIES	761,700	746,300	758,462	712,610	668,423	623,745	588,531	527,454
INVESTMENT EARNINGS								
37010 Portfolio Income	85,000	90,000	100,957	101,529	96,646	85,193	67,169	73,303
OTHER SOURCES OF FUNDS								
35010 Traffic fines	3,000	3,000	4,403	8,339	4,796	2,898	6,821	7,230
39020 Rents	15,000	18,000	18,000	25,501	30,730	32,549	41,085	38,933
39090 Miscellaneous	5,000	5,000	54,774	17,502	12,340	6,615	15,110	150,768
Dedicated General Fund reserves	400,000	361,083	4,459		787,814	228,313		1,268,063
TOTAL OTHER SOURCES OF FUNDS	423,000	387,083	81,636	51,343	835,679	270,375	63,015	1,464,995
TOTAL GENERAL FUND REVENUE	4,067,300	5,015,883	4,553,206	4,595,058	5,078,752	3,742,419	3,354,932	4,643,767

TOWN OF LOOMIS
 PROPOSED BUDGET
 FOR THE YEAR ENDING JUNE 30, 2021

GENERAL FUND
 EXPENDITURE SUMMARIES

DESCRIPTION	ADOPTED BUDGET 2020-21	ADOPTED BUDGET 2019-20	PROJECTED ACTUAL 2019-20	PRIOR YEARS				
				ACTUAL 2018-19	ACTUAL 2017-18	ACTUAL 2016-17	ACTUAL 2015-16	ACTUAL 2014-15
EXPENDITURES BY FUNCTION								
Personnel	1,568,620	1,419,520	1,382,824	1,204,305	1,622,864	1,012,228	908,321	885,287
Supplies	122,160	141,850	117,185	80,803	50,074	51,531	47,383	44,686
Communications	36,850	25,700	34,650	21,178	19,365	10,682	14,996	11,986
Contracted Services	2,078,718	2,382,506	2,263,000	1,868,147	1,899,413	1,693,387	1,843,062	1,729,217
Resource Development	43,025	82,225	62,465	47,339	101,632	286,467	36,137	41,708
Occupancy	76,025	80,625	89,843	84,523	60,441	33,530	41,518	33,165
Capital Outlay	20,650	454,150	528,430	169,546	36,544	42,719	14,973	21,576
Miscellaneous	540,900	325,000	209,729	276,137	875,705	274,541	67,239	1,334,605
TOTAL	4,486,948	4,911,576	4,688,126	3,751,979	4,666,238	3,405,084	2,973,630	4,102,230
EXPENDITURES BY DEPARTMENT/COST CENTER								
Town Council	57,000	72,000	68,003	72,163	42,254	42,460	77,396	57,075
Town Clerk	86,000	120,000	84,966	152,574	77,642	84,509	76,887	73,864
Finance/Treasury	239,100	238,900	246,717	227,477	221,626	213,325	205,790	197,368
Administration	640,200	648,700	649,676	632,849	1,119,766	412,795	456,358	458,816
Planning	263,826	633,905	382,962	223,725	177,523	173,842	141,321	95,729
Community Services	29,000	38,700	27,100	24,931	81,879	274,786	23,857	24,305
Library	386,720	378,220	373,877	229,784	142,238	41,352	-	-
Economic Development	15,600	302,100	299,744	79,344	9,306	42,359	17,790	1,550
Safety Services	1,751,891	1,612,301	1,723,025	1,538,941	1,536,708	1,491,988	1,445,651	1,432,986
Public Works	617,610	696,750	787,597	537,963	469,421	426,799	528,579	492,474
Non Departmental	400,000	170,000	44,459	32,228	787,814	200,870	-	1,268,063
TOTAL	4,486,948	4,911,576	4,688,126	3,751,979	4,666,238	3,405,084	2,973,630	4,102,230



This page in the published budget will have a photo of some scenic location within the Town. For now, please enjoy the Town Seal.

TOWN OF LOOMIS
 PROPOSED BUDGET
 FOR THE YEAR ENDING JUNE 30, 2021

GENERAL FUND
 DEPARTMENT 0100
 TOWN COUNCIL

DESCRIPTION	ADOPTED	ADOPTED	PROJECTED	PRIOR YEARS					ACTUAL
	BUDGET 2020-21	BUDGET 2019-20	ACTUAL 2019-20	ACTUAL 2018-19	ACTUAL 2017-18	ACTUAL 2016-17	ACTUAL 2015-16	ACTUAL 2014-15	
PERSONNEL									
40110 Salaries	23,000	23,000	22,972	22,972	21,382	20,498	23,856	21,559	
40310 Medicare	1,800	1,800	1,819	1,341	1,066	998	1,233	1,066	
SUPPLIES AND EQUIPMENT									
50110 Office Expenses	4,500	4,500	4,314	3,562	3,960	3,525	3,022	4,263	
50150 Legal Noticing	10,000	8,000	15,378	5,761	3,457	5,389	3,623	12,652	
50210 Copy Machine	3,000	3,000	2,083	2,563	1,460	1,631	1,926	1,658	
CONTRACTED SERVICES									
51210 Attorney - Special Projects	-	5,000					10,687	5,124	
51210 Library feasibility		-					24,327		
51210 Strategic planning	5,000	5,000		19,420					
RESOURCE DEVELOPMENT									
60110 Memberships and Dues	4,500	4,500	4,529	4,400	4,336	4,227	4,243	4,098	
60120 Travel and Meetings	5,000	17,000	16,708	12,143	6,593	6,191	4,479	6,654	
OCCUPANCY									
61110 Rents and Leases	-	-							
MISCELLANEOUS									
80110 Miscellaneous	200	200	200						
TOTALS	57,000	72,000	68,003	72,163	42,254	42,460	77,396	57,075	

PROGRAM DESCRIPTION

The Loomis Town Council consists of five members, elected at-large on a non-partisan basis. Members serve for four years, with overlapping terms. The Town Council is the legislative body for the Town: its responsibility is to make policy. The Mayor presides over the Town Council Meeting. Council members also represent the Town on the boards of other Government agencies, including the Placer County Economic Development Commission, the Placer County Flood Control District, the Local Agencies Formation Commission, the Placer County Transportation Planning Agency and the Placer County Mosquito Abatement District.

Staffing level: 5 elected Council Members

PROGRAM OBJECTIVES

- * Maintain a quality of life in which families can grow and enjoy the small Town atmosphere.
- * Preserve a Town in which there are concerns for all segments of society, including businesses and residents.
- * Encourage the participation of all citizens in civic and community activities.
- * Develop a Council and Town staff that responds courteously and respectfully to the concerns and needs of the Town's residents.
- * Maintain slow, quality growth while preserving the financial integrity of the Town.

TOWN OF LOOMIS
 PROPOSED BUDGET
 FOR THE YEAR ENDING JUNE 30, 2021

GENERAL FUND
 DEPARTMENT 0200
 TOWN CLERK

DESCRIPTION	ADOPTED BUDGET		ADOPTED BUDGET		PROJECTED ACTUAL		PRIOR YEARS			
	2020-21	2019-20	2019-20	2019-20	2019-20	2018-19	2017-18	2016-17	2015-16	2014-15
PERSONNEL										
40110 Salaries	50,000	50,000	51,536	51,536	54,971	50,220	50,960	48,371	43,391	
40210 Group Insurance	10,000	9,500	12,835	12,835	28,102	9,557	9,318	9,556	9,025	
40220 Retirement	9,000	9,000	9,524	9,524	8,228	7,936	7,226	7,682	6,832	
40230 Worker's Compensation	4,000	3,000	3,933	3,933	3,507	3,029	3,622	2,967	1,809	
40310 Medicare	1,000	1,000	751	751	785	714	724	685	607	
40320 Unemployment and Training Tax	500	500	-	-	138	257	301	243	293	
SUPPLIES AND EQUIPMENT										
50110 Office Expenses	500	500	500	500	117	-	484	25	734	
50160 Books and Publications	-	-	-	-	-	-	-	-	-	
RESOURCE DEVELOPMENT										
60110 Memberships and Dues	200	200	180	180	170	-	500	899	155	
60120 Travel and Meetings	500	2,500	2,450	2,450	1,670	2,398	1,618	3,231	1,152	
OCCUPANCY										
61120 Utilities	800	800	877	877	968	906	937	885	806	
61140 Building Maintenance	500	500	450	450	512	726	481	445	756	
CAPITAL OUTLAY										
70110 Office Equipment/Software	500	500	694	694		694	694			

MISCELLANEOUS

80120 Elections
80130 Codification

6,500	40,000	-	51,654	-	6,121	5,585
2,000	2,000	1,237	1,752	1,205	1,524	2,717
86,000	120,000	84,966	152,574	77,642	84,509	73,864

TOTALS

PROGRAM DESCRIPTION

The Town Clerk's Department is responsible for the custody and maintenance of the Town's records. The Clerk oversees preparation and distribution of meeting agendas and minutes, resolutions, ordinances, etc. The Clerk coordinates the secretarial needs of the Council and Administrative Department, and administers the filing of all Fair Political Practice forms pursuant to State Laws. The Clerk's Department acts as the Town's Personnel Department and Deputy Registrar of Voters and maintains the documentation required by law.

Staffing level: 0.50 full time equivalent employees

PROGRAM OBJECTIVES

- * Maintain legislative records that are accurate and readily available to Council, Staff and the Public.
- * Insure that parliamentary procedures are followed.
- * Insure that liability claims are properly addressed and followed through.
- * Insure that the Town's Municipal Code is enforced.

**TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2021**

**GENERAL FUND
DEPARTMENT 0300
FINANCE/TREASURER**

DESCRIPTION	ADOPTED BUDGET 2020-21	ADOPTED BUDGET 2019-20	PROJECTED ACTUAL 2019-20	PRIOR YEARS				
				ACTUAL 2018-19	ACTUAL 2017-18	ACTUAL 2016-17	ACTUAL 2015-16	ACTUAL 2014-15
PERSONNEL								
40110 Salaries and wages	141,000	140,000	158,241	141,649	135,936	126,131	121,926	120,886
40210 Group Insurance	24,000	24,000	21,033	26,733	26,059	25,410	25,994	21,074
40220 Retirement	24,000	25,000	18,083	15,896	14,994	19,419	17,979	19,034
40230 Worker's Compensation	11,000	8,900	11,011	9,820	8,480	10,143	8,307	5,633
40310 Medicare	2,000	2,000	1,997	1,966	1,829	1,716	1,770	1,575
40320 Unemployment and Training Tax	700	700	700	388	551	844	680	781
SUPPLIES AND EQUIPMENT								
50110 Office Expenses	1,000	900	1,054	642	917	545	366	459
50210 Copy Machine	300	300	309	311	243	272	321	276
COMMUNICATIONS								
CONTRACTED SERVICES								
51210 Custodial services	3,500	3,500	3,500	3,500	4,375	3,500	3,500	3,500
51210 Computer Services	4,000	3,200	3,151	3,259	1,565	2,387	3,383	2,283
51210 Auditors	24,000	25,000	23,369	19,500	18,950	19,125	18,000	17,350
RESOURCE DEVELOPMENT								
60110 Memberships and Dues	700	700	630	410	840	675	705	800
60120 Travel and Meetings	500	1,000	950	1,000	3,809	500	500	769
60120 Travel and Meetings - Risk Management	500	1,000	1,000	519	1,000	855	665	958

**TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2021**

**GENERAL FUND
DEPARTMENT 0500
ADMINISTRATION**

DESCRIPTION	ADOPTED BUDGET 2020-21	ADOPTED BUDGET 2019-20	PROJECTED ACTUAL 2019-20	ACTUAL 2018-19	ACTUAL 2017-18	ACTUAL 2016-17	ACTUAL 2015-16	ACTUAL 2014-15
PERSONNEL								
40110 Salaries and wages	300,000	295,000	277,593	289,828	273,080	153,105	187,128	186,208
40210 Group Insurance	38,000	38,000	39,094	46,642	43,965	47,058	48,071	33,410
40220 Retirement	45,000	47,000	42,433	37,823	609,080	19,358	31,512	30,688
40230 Worker's Compensation	21,000	19,000	18,090	16,133	13,931	16,663	14,051	8,823
40310 Medicare	6,000	6,000	4,357	4,509	4,023	6,375	2,871	2,729
40320 Unemployment and Training Tax	1,500	1,500	-	920	877	1,327	1,069	1,232
40410 Car Allowance	4,900	4,900	3,600	4,900	3,600	3,600	3,600	3,600
SUPPLIES AND EQUIPMENT								
50110 Office Expenses	12,000	12,000	17,710	21,552	12,382	9,980	11,672	12,309
50160 Books and Publications	800	800	-	4,358	239		2,080	30
50210 Copy Machine	2,000	2,500	1,852	1,869	1,749	7,225	1,926	2,789
COMMUNICATIONS								
50310 Postage	1,000	1,000	738	660	782	600	2,380	695
50320 Telephone	12,500	12,000	12,201	6,400	11,650	4,538	5,194	5,603
50330 Internet Access	10,000	3,500	8,503	6,900	2,287	3,154	2,668	1,888
CONTRACTED SERVICES								
51210 Attorney	50,000	48,000	83,971	69,963	37,654	28,569	34,208	48,640
51210 Outside services/computer services	30,000	31,000	19,544	20,665	29,372	40,866	30,666	38,055
51210 Fee update		5,000	5,000					
51210 Record Council and Planning Commission Mtgs	5,000	25,000	2,800					

RESOURCE DEVELOPMENT

60110 Memberships and Dues
 60120 Travel and Meetings

3,500	3,000	3,212	1,875	3,896	1,330	2,259	1,890
1,000	5,000	5,613	3,270	3,259	2,099	1,599	2,972

OCCUPANCY

61120 Utilities
 61140 Building Maintenance

8,000	8,000	5,986	6,644	5,643	6,559	8,337	5,378
7,500	7,500	8,987	24,051	5,199	4,103	3,776	6,511

CAPITAL OUTLAY

70010 Small Equipment Replacement Fund
 70010 Office Equipment/Software

500	2,000	5,662				3,093	
500	2,500	12,524	4,054	2,990		2,600	11,816

MISCELLANEOUS

80010 LAFCO/Air Pollution Control Board/other
 80110 Insurance and Bonds
 80510 Property Tax Administration
 80520 Bank/other fees

8,000	8,000	6,542	3,412	5,469	4,287	4,124	8,995
40,000	32,000	35,744	30,439	25,387	25,425	24,532	21,455
25,000	22,000	22,913	21,505	18,386	21,120	21,770	18,406
6,500	6,500	5,007	4,478	4,867	5,453	5,174	4,694

TOTALS

640,200	648,700	649,676	632,849	1,119,766	412,795	456,358	458,816
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PROGRAM DESCRIPTION

The Town Manager administers policies and programs as directed by the Town Council.

Staffing level: 1.90 full time equivalent employees

PROGRAM OBJECTIVES

- * Provide assistance to Town Council in creating policies and programs responsive to the community's needs.
- * Provide and promote effective leadership for all employees in order to accomplish the Town's mandated functions and respond to the policy decisions from the Town Council.
- * Coordinate the Town's response and actions as related to neighboring jurisdictions and State and Federal legislatures.

TOWN OF LOOMIS
 PROPOSED BUDGET
 FOR THE YEAR ENDING JUNE 30, 2021

GENERAL FUND
 DEPARTMENT 0700
 PLANNING

DESCRIPTION	ADOPTED BUDGET 2020-21	ADOPTED BUDGET 2019-20	PROJECTED ACTUAL 2019-20	ACTUAL 2018-19	ACTUAL 2017-18	ACTUAL 2016-17	ACTUAL 2015-16	ACTUAL 2014-15
PERSONNEL								
40110 Salaries and wages	156,000	157,000	149,704	123,699	113,257	88,951	28,235	17,031
40210 Group Insurance	27,000	27,500	23,439	11,737	7,908	6,712	6,073	9,045
40220 Retirement	26,000	27,500	18,062	14,055	13,304	8,589	5,218	1,298
40230 Worker's Compensation	12,000	10,000	3,146	2,806	2,423	2,898	2,374	7,530
40310 Medicare	2,000	2,500	2,288	1,901	1,909	1,975	687	824
40320 Unemployment and Training Tax	500	500	-	151	157	241	194	122
SUPPLIES AND EQUIPMENT								
50110 Office Expenses	4,000	4,000	2,480	2,903	3,005	4,524	6,200	3,378
50150 Legal Publication	8,000	6,500	9,077	6,242	6,064	5,000	7,363	3,273
50160 Books and Publications	500	500	191	261	169	129	119	97
50210 Equipment Maintenance	2,000	2,000	1,852	1,869	1,460	1,631	1,926	1,658
COMMUNICATIONS								
50310 Postage	1,500	1,500	2,476	1,492	1,412	1,340	1,077	1,121
50320 Telephone	300	300	-	49	222	206	7	
CONTRACTED SERVICES								
51210 Consulting	5,000	25,000	8,670		15,803	48,938	79,308	44,679
51210 Code Enforcement	14,726	58,905	56,331	42,937				
51210 Master Plan (1)		-	50,000					
51210 General Plan update		300,000	50,000					
RESOURCE DEVELOPMENT								
60110 Memberships and Dues	300	-	265	190	255			
60120 Travel and Meetings	500	5,000	1,476	10,207	6,076			2,686

OCCUPANCY

61120 Utilities
61140 Building Maintenance

2,000	2,200	1,675	1,850	1,732	1,790	1,690	1,541
1,000	2,500	859	979	1,388	919	851	1,445
500	500	970	400	980			
263,826	633,905	382,962	223,725	177,523	173,842	141,321	95,729

CAPITAL OUTLAY

70010 Computer Services

MISCELLANEOUS

TOTALS

PROGRAM DESCRIPTION

The Planning Department is responsible for addressing issues relating to property development and land use within the Town of Loomis. The Planning department sees that the quality of development within the Town reflects the preferences of the community as a whole, as stated in the General Plan and conforms to State and Federal guidelines. The Department administers the Town's Zoning Ordinances by processing and reviewing new development applications, and the associated environmental review and documentation, then making recommendations to the Planning Commission on whether to approve or deny the project.

Staffing level: 2.70 full time equivalent employees.

PROGRAM OBJECTIVES

Prepare, maintain and implement a comprehensive set of policies and physical plans to guide future development that is reflective of the citizen's desires to create and maintain a friendly, rural style community.

TOWN OF LOOMIS
 PROPOSED BUDGET
 FOR THE YEAR ENDING JUNE 30, 2021

GENERAL FUND											
COST CENTER: 0900											
COMMUNITY SERVICES											
DESCRIPTION	ADOPTED BUDGET 2020-21	ADOPTED BUDGET 2019-20	PROJECTED ACTUAL 2019-20	PRIOR YEARS					ACTUAL 2014-15		
				ACTUAL 2018-19	ACTUAL 2017-18	ACTUAL 2016-17	ACTUAL 2015-16	ACTUAL 2014-15			
Loomis Library Community Learning Center											
See separate budget page											
SUPPLIES AND EQUIPMENT											
50120 Supplies - community projects	2,000	4,700	250	471	2,871	906	2,831				
50160 Depot Maintenance and utilities	3,000	5,000	2,680	4,350	3,070	5,038	1,795				
50120 Town banners	-	-	-	-	-	-	-				
COMMUNICATIONS											
CONTRACTED SERVICES											
51210 PROS Committee member stipends	-	-	-	-	-	-	-				
51210 Summer Concerts/Depot events	4,000	6,000	5,000	4,320	4,490	3,000	3,000				8,155
51210 Summer Swim Program	2,000	5,000	1,670	5,361	3,999						
MISCELLANEOUS											
Community involvement Mini-grants	18,000	18,000	17,500	10,430	17,450	15,842	16,231				16,150
Del Oro Sport facility contributions		-			50,000	250,000					
TOTALS	29,000	38,700	27,100	24,931	81,879	274,786	23,857				24,305

PROGRAM DESCRIPTION

This cost center represents budget items formerly reported under various department headings, including Town Council and Planning, that have similar relevance to community services. Each item, individually does not warrant its own budget cost center, so has been grouped on this page. New with the 2017-18 budget is an allocation to the Loomis Library Community Learning Center. This is funded by a revenue collected from a 1/4 cent sales tax approved by the voters in the 2016 General Election.

TOWN OF LOOMIS
 PROPOSED BUDGET
 FOR THE YEAR ENDING JUNE 30, 2021

GENERAL FUND
 DEPARTMENT 0910
 LOOMIS LIBRARY AND COMMUNITY LEARNING CENTER

DESCRIPTION	ADOPTED BUDGET 2020-21	ADOPTED BUDGET 2019-20	PROJECTED ACTUAL 2019-20	PRIOR YEARS				
				ACTUAL 2018-19	ACTUAL 2017-18	ACTUAL 2016-17	ACTUAL 2015-16	ACTUAL 2014-15
PERSONNEL								
40110 Salaries	174,000	130,000	148,021	40,073				
40210 Group Insurance	57,000	23,000	35,036	6,499				
40220 Retirement	13,000	9,000	11,239	1,345				
40230 Worker's Compensation	14,000	8,500	1,500	342				
40310 Medicare	4,000	6,000	5,954	1,423				
40320 Unemployment and Training Tax	1,120	1,120	1,000	937				
SUPPLIES AND EQUIPMENT								
50110 Office supplies	4,500	4,500	888	307				
50120 Supplies	8,000	8,000	5,098	165				
50160 Books and publications	30,000	36,000	29,920	9,443				
61110 Equipment lease	4,000	4,000	4,002					
COMMUNICATIONS								
50320 Telephone	1,800	900	1,675	850				
50330 Internet	3,600	2,500	2,986	1,930				
CONTRACTED SERVICES								
51210 Operating budget - Friends of the Library					94,393	41,352		
51210 Strategic planning		-	17,300	17,300				
51210 Professional fees	1,000	1,000	-	2,808				
51220 Computer services	15,000	15,000	16,886	15,804				
51230 Community programs	5,000	10,000	1,584	3,921				

RESOURCE DEVELOPMENT

60110 Memberships and Dues
60120 Travel and Meetings

2,000	11,000	1,240					
1,500	7,500	3,683	605				

OCCUPANCY

61120 Utilities
61140 Library facilities maintenance

15,000	12,000	14,269	14,511	14,099			
15,000	10,000	15,272	13,159	1,925			

CAPITAL OUTLAY

Small equipment
Capital Improvements

2,000	8,000	-	1,427				
5,000	10,000	-		31,880			

MISCELLANEOUS

80520 Bank and other fees
Insurance
Advertising
Transfer to reserves

200	200	-					
5,000	5,000	5,000					
5,000	5,000	1,327	458				
-	50,000	50,000	96,477				

TOTALS

386,720	378,220	373,877	229,784	142,298	41,352	-	-
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PROGRAM DESCRIPTION

The Loomis Library and Community Learning Center is one of the golden nuggets of the Town of Loomis... The Library staff includes one full-time Community Resource Librarian and three part-time Assistant Librarians. The Library Advisory Board is made up of volunteers and makes recommendations to the Town Council. The Board, along with many members of the community completed a strategic planning process which provided the Library staff, the Advisory board and Town Council with goals and objectives to better direct the programs and activities to the needs of the community in this ever changing information rich world.

**TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2021**

**GENERAL FUND
COST CENTER: 1000
Economic Development**

DESCRIPTION	ADOPTED BUDGET 2020-21	ADOPTED BUDGET 2019-20	PROJECTED ACTUAL 2019-20	ACTUAL 2018-19	ACTUAL 2017-18	PRIOR YEARS		ACTUAL 2014-15
						ACTUAL 2016-17	ACTUAL 2015-16	
PERSONNEL								
SUPPLIES AND EQUIPMENT								
50120 Supplies								
50160 Books and Publications								
COMMUNICATIONS								
Eggplant advertising on digital sign			-					
CONTRACTED SERVICES								
51210 Chamber of Commerce/Town Business Projects	5,000	10,000	5,000	594	418	334		
Town Promotion	2,600	2,600	1,433		2,500		3,600	1,300
Community Outreach	5,000	5,000	6,963	1,350				
Town Signs			-		4,688		4,660	
RESOURCE DEVELOPMENT								
60110 Dues and memberships	3,000	4,500	2,730		700		250	250
60120 Economic/Strategic planning					1,000			
OCCUPANCY								
CAPITAL OUTLAY								
Freeway overpass art							42,025	
Car charging stations								9,280
3800 Taylor Road mitigation	-	280,000	283,618	77,400				
MISCELLANEOUS								
TOTALS	15,600	302,100	299,744	79,344	9,306	42,359	17,790	1,550

PROGRAM DESCRIPTION

This cost center details Council projects that enhance or promote the business and economic aspects of the Town. Specifically, the Council is taking a "Shed to Shed" approach, concentrating on the business in the Downtown Core area between the High Hand Fruit Shed on the southwest and the Blue Goose Fruit Shed on the northeast.

TOWN OF LOOMIS
 PROPOSED BUDGET
 FOR THE YEAR ENDING JUNE 30, 2021

GENERAL FUND
 DEPARTMENT 1500
 SAFETY SERVICES

DESCRIPTION	ADOPTED BUDGET 2020-21	ADOPTED BUDGET 2019-20	PROJECTED ACTUAL 2019-20	PRIOR YEARS					
				ACTUAL 2018-19	ACTUAL 2017-18	ACTUAL 2016-17	ACTUAL 2015-16	ACTUAL 2014-15	
PERSONNEL									
SUPPLIES AND EQUIPMENT									
50210 Equipment Maintenance									
COMMUNICATIONS									
50320 Telephone	-	-	-						
CONTRACTED SERVICES									
51210 Police - basic service	1,569,000	1,490,845	1,687,007	1,490,529	1,343,130	1,313,666	1,286,427	1,275,437	
Traffic Officer in excess of COPS grant	109,000	50,000	-		99,863	88,934	78,247	77,156	
51210 Wildland Fire	20,000	20,000							
51210 Animal Control	51,141	48,706	36,019	46,387	91,304	88,645	80,977	78,925	
51210 Civil Defense	750	750	-	764	752	743		1,469	
RESOURCE DEVELOPMENT									
OCCUPANCY									
CAPITAL OUTLAY									
MISCELLANEOUS									
81510 Booking Fees	2,000	2,000		1,260	1,659				
TOTALS	1,751,891	1,612,301	1,723,025	1,538,941	1,536,708	1,491,988	1,445,651	1,432,986	

PROGRAM DESCRIPTION

The Town of Loomis contracts for all of its safety services.

Police service is provided by contract with the Placer County Sheriffs office. We have one officer dedicated to the Town throughout the day, seven days per week. During the overnight shift, the Town shares an officer with the surrounding county area. The Town also contracts for a traffic enforcement officer for 40 hours per week.

Animal control service is contracted with the Placer County Health and Human Services.

Fire protection and emergency medical service is provided by the Loomis Fire Protection District, which is its own, self administered special district. They require no funding from the Town, as they receive their own property taxes and assessments directly through the County. The Town, though, is responsible for wild fires within its limits. In such a case, the Fire District would bill the Town for the cost of containment within the Town limits. We are funding \$20,000 this year just in case such a fire takes place.

TOWN OF LOOMIS
 PROPOSED BUDGET
 FOR THE YEAR ENDING JUNE 30, 2021

GENERAL FUND
 DEPARTMENT 1900
 PUBLIC WORKS - Summary

DESCRIPTION	ADOPTED BUDGET 2020-21	ADOPTED BUDGET 2019-20	PROJECTED ACTUAL 2019-20	ACTUAL 2018-19	ACTUAL 2017-18	PRIOR YEARS ACTUAL 2016-17	ACTUAL 2015-16	ACTUAL 2014-15
PERSONNEL								
40110 Salaries and wages	244,000	207,000	199,711	193,098	175,712	251,431	200,778	212,678
40210 Group Insurance	50,000	44,500	32,003	46,081	35,013	47,886	43,806	43,535
40220 Retirement	31,000	32,500	29,703	18,113	23,400	35,854	26,680	35,712
40230 Worker's Compensation	28,000	13,500	13,486	21,502	15,468	36,129	29,101	31,384
40310 Medicare/Fica	4,500	3,500	3,730	2,395	2,434	4,215	3,955	4,605
40320 Unemployment and Training Tax	1,200	1,200	300	898	1,314	2,552	1,671	1,267
40410 Car Allowance	4,900	4,900	4,900					
SUPPLIES AND EQUIPMENT								
50110 Office Expenses	1,250	1,250	774	2,846	499	2,715	1,615	1,009
50120 Materials and Supplies	9,660	19,150	5,181	10,749	5,874	2,265		
50160 Books and Publications	1,750	1,750	4,988	-	135		574	99
50170 Fuel	4,000	6,000	3,762	-	-			
50180 Equipment Rental	3,500	2,500	2,452	-	1,313			
50210 Equipment Maintenance	1,900	3,500	390	463	1,208	272		
COMMUNICATIONS								
50310 Postage	2,000	3,050	1,994	1,942	2,153	97	3,217	2,300
50320 Telephone	1,150	950	1,182	97	858	62	453	380
50330 Internet Access	3,000	-	2,896	858	-	685		
CONTRACTED SERVICES								
51210 Engineering	6,000	10,000	3,800	-	15,235			
51210 Maintenance Contracts	20,000	20,000	23,610	18,871	38,747	13,329	17,749	13,336
51210 Open Space maintenance	2,000	2,000	-	-	1,434			
51210 Building Official	90,000	116,000	110,393	55,820	59,374		99,100	85,398
51211 Plan checking	30,000	35,000	39,999	25,075	31,367		65,224	28,411

RESOURCE DEVELOPMENT

60110 Memberships and Dues
 60120 Travel and Meetings

OCCUPANCY

61110 Rents and Leases
 61120 Utilities
 61120 Park Water
 61130 Park Electricity
 61140 Building Maintenance

CAPITAL OUTLAY

70010 Small Equipment
 70010 Equipment acquisitions
 70010 Infrastructure Acquisition/Maintenance
 70040 Storm drain repair/replace

MISCELLANEOUS

80110 Insurance and Bonds
 80220 Flood Control Planning
 Other fees

375	375	-	115	-	116	275	245
950	950	300	336	220	2,515	800	2,929
1,050	1,050	2,627	1,382	1,776	1,746	1,562	1,610
6,800	16,700	3,459	3,964	3,800	14,572	14,220	4,968
15,000	15,000	15,959	13,156	15,064		7,085	6,589
-	200	-	-	-		118	118
1,475	1,475	17,736	1,463	6,104	619	856	1,454
650	650	52,085	86,265	-			
2,000	10,000	-					
4,000	40,000	-					9,760
5,000	50,000	172,878					
30,000	21,600	24,615	22,197	20,862			
10,000	10,000	12,685	10,277	10,055	9,740	9,740	4,690
500	500	-	-	-			
617,610	696,750	787,597	537,963	469,421	426,799	528,579	492,474

PROGRAM DESCRIPTION

The Public Works department provides for construction and maintenance of the Town's infrastructure. Infrastructure includes streets, sidewalks, curbs, gutters, ditches, street lights, traffic signals and parks. The Public Works department works with the Planning Department in reviewing development projects for proper drainage and other compliance issues.

Staffing level: 4.40 full time equivalent employees

PROGRAM OBJECTIVES

Provide a safe and comfortable environment for the citizens and businesses of the Town by creating and maintaining appropriate infrastructure.

TOWN OF LOOMIS
 PROPOSED BUDGET
 FOR THE YEAR ENDING JUNE 30, 2021

GENERAL FUND
 DEPARTMENT 1900.020
 PUBLIC WORKS - Facilities

DESCRIPTION	ADOPTED BUDGET 2020-21	ADOPTED BUDGET 2019-20	PROJECTED ACTUAL 2019-20	ACTUAL 2018-19	ACTUAL 2017-18	ACTUAL 2016-17	ACTUAL 2015-16	ACTUAL 2014-15
PERSONNEL								
40110 Salaries and wages	58,000	53,000	46,447	63,000	21,919			
40210 Group Insurance	12,000	11,000	7,943	15,455	4,588			
40220 Retirement	7,000	8,000	4,262	4,730	1,847			
40230 Worker's Compensation	4,000	3,500	5,086	7,151	(431)			
40310 Medicare/Fica	1,000	1,000	881	807	176			
40320 Unemployment and Training Tax	300	300	300	268	163			
40410 Car Allowance	2,450	2,450	2,450					
SUPPLIES AND EQUIPMENT								
50110 Office Expenses	500	500	333	138	495			
50120 Materials and Supplies	7,660	7,660	5,181	10,749	4,449			
50160 Books and Publications	100	100	3,511					
50170 Fuel	1,200	2,400	1,036					
50180 Equipment Rental	1,000	1,000	-		1,313			
50210 Equipment Maintenance	1,400	1,400	390	463	1,208			
COMMUNICATIONS								
50310 Postage	-	700						
50320 Telephone	250	380	326	97	858			
50330 Internet access	3,000		2,896	858				
CONTRACTED SERVICES								
51210 Engineering	4,000	4,000	3,800		1,543			
51210 Maintenance Contracts	20,000	20,000	23,610	18,871	12,943			
51210 Open Space maintenance	800	800			1,434			

RESOURCE DEVELOPMENT

60110 Memberships and Dues
 60120 Travel and Meetings

150	150								
380	380	300		115				220	

OCCUPANCY

61110 Rents and Leases
 61120 Utilities
 61120 Park Water
 61130 Park Electricity
 61140 Building Maintenance

420	420	2,627		1,382				1,776	
5,000	5,000	1,703		3,350				3,225	
15,000	15,000	15,959		13,156				15,064	
-	200	-							
350	350	16,920		1,137				5,643	

CAPITAL OUTLAY

70010 Small Equipment

260	260	52,085		86,265					
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MISCELLANEOUS

80110 Insurance and Bonds
 Other fees

8,500	12,000	14,118		12,332				9,574	
200	200								

TOTALS

154,920	152,150	212,161		240,661				88,005	
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PROGRAM DESCRIPTION

The Public Works department provides for maintenance of the Town's Facilities. Facilities include parks, parking lots and buildings.

Staffing level: 0.60 full time equivalent employees

PROGRAM OBJECTIVES

Provide a safe and comfortable environment for the citizens and businesses of the Town by creating and maintaining appropriate infrastructure.

TOWN OF LOOMIS
 PROPOSED BUDGET
 FOR THE YEAR ENDING JUNE 30, 2021

GENERAL FUND
 DEPARTMENT 1900
 PUBLIC WORKS - Drainage

DESCRIPTION	ADOPTED BUDGET 2020-21	ADOPTED BUDGET 2019-20	PROJECTED ACTUAL 2019-20	PRIOR YEARS			
				ACTUAL 2018-19	ACTUAL 2017-18	ACTUAL 2016-17	ACTUAL 2015-16
PERSONNEL							
40110 Salaries and wages	154,000	122,000	126,235	117,993	147,675		
40210 Group Insurance	31,000	26,000	17,118	29,112	30,855		
40220 Retirement	20,000	19,000	19,739	9,251	17,375		
40230 Worker's Compensation	12,000	8,000	7,614	13,650	15,294		
40310 Medicare/Fica	3,000	2,000	2,330	1,582	2,258		
40320 Unemployment and Training Tax	800	800	-	630	1,151		
40410 Car Allowance	2,450	2,450	2,450				
SUPPLIES AND EQUIPMENT							
50110 Office Expenses	750	750	441	2,368		4	
50120 Materials and Supplies	2,000	11,490				58	
50160 Books and Publications	150	150					
50170 Fuel	2,800	3,600	2,726				
50180 Equipment Rental	2,500	1,500	2,452				
50210 Equipment Maintenance	500	2,100					
COMMUNICATIONS							
50310 Postage	-	1,050					
50320 Telephone	900	570	857				
CONTRACTED SERVICES							
51210 Engineering	2,000	6,000					13,692
51210 Grading inspection							25,804
51210 Open Space maintenance	1,200	1,200					

TOWN OF LOOMIS
 PROPOSED BUDGET
 FOR THE YEAR ENDING JUNE 30, 2021

GENERAL FUND
 DEPARTMENT 1700
 BUILDING

DESCRIPTION	ADOPTED BUDGET 2020-21	ADOPTED BUDGET 2019-20	PROJECTED ACTUAL 2019-20	ACTUAL 2018-19	ACTUAL 2017-18	ACTUAL 2016-17	ACTUAL 2015-16	ACTUAL 2014-15
PERSONNEL								
40110 Salaries and wages	32,000	32,000	27,030	12,106	6,118	5,194	5,716	5,078
40210 Group Insurance	7,000	7,500	6,942	1,513	(430)			6,440
40220 Retirement	4,000	5,500	5,703	4,132	4,178	227	2,201	618
40230 Worker's Compensation	12,000	2,000	787	701	606	724	593	
40310 Medicare/Fica	500	500	519	6			354	315
40320 Unemployment and Training Tax	100	100	-					
SUPPLIES AND EQUIPMENT								
50110 Office Expenses				339		334		
50120 Materials and Supplies			-		1,367			
50160 Books and Publications	1,500	1,500	1,477		135	1,277		
50170 Fuel								
50180 Equipment Rental								
50210 Equipment Maintenance								
COMMUNICATIONS								
50310 Postage	2,000	1,300	1,994	1,942	2,153	2,251		
50320 Telephone								
CONTRACTED SERVICES								
51210 Engineering								
51210 Maintenance Contracts								
51210 Open Space maintenance								
51210 Building Official	90,000	116,000	110,393	55,820	59,374	66,974	99,100	85,398
51211 Plan checking	30,000	35,000	39,999	25,075	31,367	28,070	65,224	28,411

TOWN OF LOOMIS
 PROPOSED BUDGET
 FOR THE YEAR ENDING JUNE 30, 2021

GENERAL FUND
 NON DEPARTMENTAL EXPENDITURES

DESCRIPTION	ADOPTED	ADOPTED	PROJECTED	PRIOR YEARS				ACTUAL
	BUDGET 2020-21	BUDGET 2019-20	ACTUAL 2019-20	ACTUAL 2018-19	ACTUAL 2017-18	ACTUAL 2016-17	ACTUAL 2015-16	ACTUAL 2014-15
PERSONNEL								
SUPPLIES AND EQUIPMENT								
COMMUNICATIONS								
CONTRACTED SERVICES								
RESOURCE DEVELOPMENT								
OCCUPANCY								
CAPITAL OUTLAY								
Upgrade splash pad	-	50,000						
MISCELLANEOUS								
Transfers to Streets and Roads funds	400,000	-	4,459	32,228	787,814	200,870		1,268,063
District Tax projects	-	120,000	40,000					
TOTALS	400,000	170,000	44,459	32,228	787,814	200,870	-	1,268,063

PROGRAM DESCRIPTION

This department is used to track funding and expenditures for capital purchases and transfers between funds.

TOWN OF LOOMIS
 ADOPTED BUDGET
 FOR THE YEAR ENDING JUNE 30, 2020

TRANSPORTATION SUMMARY										
DESCRIPTION	ADOPTED BUDGET 2020-21	ADOPTED BUDGET 2019-20	PROJECTED ACTUAL 2019-20	ACTUAL 2018-19	ACTUAL 2017-18	PRIOR YEARS			ACTUAL 2015-16	ACTUAL 2014-15
						ACTUAL 2016-17	ACTUAL 2016-17	ACTUAL 2016-17		
STREET FUND REVENUE										
Gas Tax 2106	29,752	29,658	29,754	32,575	29,310	29,285	29,544	29,544	32,506	
Gas Tax 2107	49,499	48,394	49,503	40,319	47,848	47,673	48,420	48,420	51,472	
Gas Tax 2107.5	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	4,000	
Gas Tax 2105	37,899	39,006	37,902	39,413	36,766	37,602	37,185	37,185	39,971	
Gas Tax 2103 (Formerly Traffic Cong Relief)	58,774	51,941	25,030	24,947	26,383	17,861	34,022	34,022	71,348	
State General Fund Loan repayment	7,695	-	7,695	7,695	7,702					
Road Maintenance Rehab account	112,152	112,506	107,939	117,166	25,339					
Investment Earnings	1,000	1,000	2,639	6,937	2,362	1,134	1,178	1,178	2,025	
Total Streets Revenue	298,771	284,505	262,462	271,052	177,711	135,555	152,348	152,348	201,323	
TRANSPORTATION FUND REVENUE										
Transportation Allotment - Non Transit	436,175	396,523	412,809	376,752	367,876	323,180	353,665	353,665	352,933	
Transportation - Bike/Ped			-							
Transportation Allotment - Transit	51,454	36,881	45,341	45,341	55,037	66,107	52,835	52,835	54,798	
CMAQ and other grants	1,017,694	1,487,707	300,000	115,613	1,801,850		4,716	4,716		
Investment Earnings	300	1,000	493	961	363	3,159	5,256	5,256	47	
Other		-	-			12,643			4,543	
Total Transportation Revenue	1,505,623	1,922,111	758,643	2,225,127	405,089	416,473	416,473	416,473	412,321	
TRANSPORTATION EXPENDITURES										
	2,027,575	2,421,133	1,042,437	834,304	2,941,865	1,432,134	582,401	582,401	1,932,666	
OTHER SOURCES/(USES)										
General Fund Transfers	400,000	4,459	4,459		780,641	724,512			1,268,063	
Allocation to Maintenance Districts	-	-								
Other Reserves	-	-								
Total Other Sources/(Uses)	400,000	4,459	4,459		780,641	724,512	-	-	1,268,063	
EXCESS REVENUES OVER EXPENDITURES										
	176,819	(210,058)	(16,873)		241,613	(166,978)	(13,580)	(13,580)	(50,959)	
BEGINNING FUND BALANCE										
	53,951		70,824	70,824	(170,789)	(3,811)	9,769	9,769	60,728	
ENDING FUND BALANCE										
	230,770		53,951	70,824	70,824	(170,789)	(3,811)	(3,811)	9,769	

PROGRAM DESCRIPTION

The Transportation Fund tracks the restricted revenues received for street and road maintenance and bus service, and the related costs. There are two main revenue sources. First, funds are received from the State gas tax fund for road maintenance. A second allocation of the State gas tax fund comes to the Town by way of the Placer County Transportation Planning Agency (PC.TPA) and must be first spent on transit needs (Bus and Dial-a-ride), with the remainder available for road construction and maintenance. The Town contracts with Placer County for the bus and Dial-a-ride services. Other grants are received and tracked through this fund if they are restricted to similar purposes.

Staffing level: 2.35 full time equivalent employees

PROGRAM OBJECTIVES

Provide transit service and maintain a safe and useful road system.

TOWN OF LOOMIS
 ADOPTED BUDGET
 FOR THE YEAR ENDING JUNE 30, 2020

TRANSPORTATION
 EXPENDITURES - DETAIL

DESCRIPTION	ADOPTED BUDGET 2020-21	ADOPTED BUDGET 2019-20	PROJECTED ACTUAL 2019-20	ACTUAL 2018-19	ACTUAL 2017-18	PRIOR YEARS			ACTUAL 2014-15
						ACTUAL 2016-17	ACTUAL 2015-16	ACTUAL 2014-15	
PERSONNEL									
40110 Salaries	204,000	231,000	171,474	168,065	150,528	61,667	80,000	80,000	
40210 Group Insurance	42,000	49,000	31,561	33,050	30,336	14,800	19,200	19,200	
40220 Retirement	26,000	35,000	18,649	47,018	18,045	9,193	11,926	11,926	
40230 Worker's Compensation	15,000	15,000	22,985	16,376	17,240	2,268	2,942	2,942	
40310 Medicare/Fica	4,000	4,000	3,048	2,515	2,211	877	1,138	1,138	
40320 Unemployment and Training Tax	1,500	1,500	-	505	1,231	771	1,000	1,000	
SUPPLIES AND EQUIPMENT									
50110 Office Expenses	1,250	1,250	-		372			2,566	
50120 Materials and Supplies	40,000	35,000	50,282	34,459	37,987	40,027	32,898	52,477	
50160 Books and Publications	250	250	744						
50170 Fuel	8,000	10,000	3,632	6,912	9,725	9,759	7,529	12,570	
50180 Equipment Rental	1,000	4,000	792	834	3,214	3,838	5,389	16,357	
50210 Equipment Maintenance	10,000	5,000	9,175	2,500	6,565	3,431	10,651	3,481	
50230 Signal Maintenance	10,000	20,000	10,385	27,571	16,139	18,761	24,194	21,331	
61130 Street Light Service	15,000	16,000	12,540	18,973	17,717	20,734	15,732	16,606	
COMMUNICATIONS									
50310 Postage	-	1,750	-						
50320 Telephone	2,500	950	1,142	1,950	890	1,160	1,269	1,749	
CONTRACTED SERVICES									
51610 Transit Service	60,000	60,000	50,000	50,665	55,040	50,774	52,958	56,256	
51210 Other			-				150	34,337	

RESOURCE DEVELOPMENT

60110 Memberships and Dues
 60120 Travel and Meetings

OCCUPANCY

61110 Rents and Leases
 61120 Utilities
 61120 Corp Yard Maintenance

CAPITAL OUTLAY

70010 Small Equipment
 70430 Sidewalk Repair
 70430 Street Signs repair and replace
 Equipment Acquisition
 70430 Contribution to Capital Improvement
 Program

MISCELLANEOUS

80110 Insurance and Bonds
 80210 Fees
 89110 Fund Transfers

TOTALS

1,000	1,000	967	1,577	949	614	163	189
1,500	1,500	1,805	912	1,245	2,273	1,031	1,317
1,050	1,050	-			2,000		
30,000	30,000	30,266	33,381	32,486	31,453	27,172	27,634
875	875	-		145	4,392	609	221
650	650	-	48	1,416	11,103	70	
5,000	5,000	-	11,998	3,944	1,950		
500	500	-					
10,000	10,000	-				5,731	
1,500,000	1,847,858	589,758	374,128	2,506,308	1,092,623	238,485	1,531,078
28,500	25,000	27,540	25,688	20,670	40,008	35,530	31,503
8,000	8,000	5,692	7,409	7,462	7,659	6,634	6,787
			(32,228)				
2,027,575	2,421,133	1,042,437	834,304	2,941,865	1,432,134	582,401	1,932,666