



Staff Report

February 12, 2019

TO: Honorable Mayor and Members of the Town Council
FROM: Britton Snipes, Town Engineer/Public Works Director
DATE: February 12, 2019
RE: 2019 Seal Coat Project

Recommendation

Staff recommends the Council adopt the attached resolution authorizing the Town Manager to enter into a contract with Sierra Nevada Construction Inc. for the 2019 Seal Coat Project in an amount of \$108,907.70.

Issue Statement and Discussion

Staff reviewed the 16 Maintenance Districts in Loomis to determine which districts have the requirement to sealcoat the asphalt and have adequate funds in their program to sealcoat the asphalt within the district. Eight districts have the requirement and enough funds. These districts were combined into one project and bid together to create an economy of scale and to receive more favorable bids. Funding will come from each district, proportional to the work in that district.

Staff prepared the plans and specifications for the 2019 Sealcoat project. Bids were advertised on the Town website, Loomis News and California's Builders Exchange from December 28, 2018 to January 11, 2019. Bids were opened on January 17, 2019. We received six bids, ranging from \$99,007 to \$ 169,355 with an average \$ 133,110.

Staff recommends that Council authorize the Town Manager to execute a contract with Sierra Nevada Construction Inc in the amount \$ 108,907.70. The total contract includes the \$99,007 base bid from Sierra Nevada Construction Inc. and a 10 percent contingency for the Town Manager to approve change orders should they occur.

CEQA Requirements

This project is exempt under the California Environmental Quality Act (CEQA) Sections 15301(c&d) (Class 1), "Existing Facilities" of the guidelines.

Financial and/or Policy Implications

The budgeted amount for each district includes inspection and staff cost for a total project cost of \$128,708.

Heather Heights	18%	\$	23,708
Sunrise Loomis	17%	\$	23,167
Loomis Acres	9%	\$	11,584
Hunter Crossing II	6%	\$	7,722
King Road Village	8%	\$	10,297
Sherwood Estates	10%	\$	12,871
Heritage Park Ests I	12%	\$	15,445
Hunter Oaks	20%	\$	25,742
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	Total	\$	128,708

Attachment

- A. Resolution
- B. Bid from VSS International

TOWN OF LOOMIS

RESOLUTION NO. 18 - 19

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOOMIS AUTHORIZING THE TOWN MANAGER TO ENTER INTO A CONTRACT FOR THE 2019 SEALCOAT PROJECT IN AN AMOUNT NOT TO EXCEED \$99,007

WHEREAS, the Town desires to seal coat the asphalt paving in eight maintenance districts; and

WHEREAS, the 2019 Sealcoat project was advertised for bids from December 28, 2018 until January 11, 2019 in accordance with the requirements of State Law and local ordinances; and

WHEREAS, eight bids were received on January 17, 2019; and

WHEREAS, Sierra Nevada Construction Inc. was the lowest responsive bidder at \$99,007; and

WHEREAS, the Town Manager is seeking authorization from the Town Council to enter into a contract with Sierra Nevada Construction Inc. in the amount of \$108,907; and

WHEREAS, the \$108,907 contract amount includes \$9,900 in contingency; and

WHEREAS, the Town Manger is authorized to enter into change orders in the amount of the contingency; and

WHEREAS, the eight Maintenance Districts have adequate funding for said work.

NOW, THEREFORE BE IT RESOLVED, that the Loomis Town Council does hereby authorize the Town Manager to enter into a contract for said work in an amount not to exceed \$99,007. The Town Manager is further authorized to approve change order in an amount not to exceed \$9,900 (10 percent of the contract amount).

this 12th day of February 2019, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAINED:

Mayor

ATTEST:

Town Clerk

EXHIBIT 9-C LOCAL AGENCY ADA ANNUAL CERTIFICATION FORM

Local Agency ADA Annual Certification Form
49 CFR 27: Nondiscrimination on the Basis of Disability in
Programs or Activities
Receiving Federal Financial AssistanceLocal Agency: 03-PLA-0-LMSProgram Year: 18-19Date Certification submitted: 01-30-2019

I. Name of ADA Liaison Officer: Brit Snipes
 Telephone Number: 916-824-1518
 E-mail Address: bsnipes@loomis.cw.gov

II. ADA Complaint Procedure Adopted:
 Yes: Date of Adoption: _____
 No: Planned Date of Adoption: 6-30-2019
 Final Completion Date: _____

III. Self-evaluation completed:
 Yes: Date of Completion: _____
 No: Planned Date of Completion: 4-30-2019
 Final Completion Date: _____
 System established for periodically reviewing and updating the evaluation: _____

IV. Transition Plan completed:
 Yes: Date of Completion: _____
 Date of Implementation: _____
 No: Planned Date of Completion: 6-30-2019
 Final Completion Date: _____

V. Policies, procedures, and criteria for implementing ADA compliance improvements in maintenance and capital improvement programs have been reviewed and the required revisions have been made:
 Yes: No:

VI. Division of State Architect (DSA) Checklists are used to verify compliance of design packages, standard plans and field inspections to ensure compliance with both State and federal accessibility standards:

Yes: No:

DSA website: http://www.dsa.dgs.ca.gov/Access/ud_accessmanual.htm

Reminder: State of California Government Code Section 4454 requires Division of State Architect (DSA) review and approval of the plans and specifications for local agency pedestrian projects using State funds.

VII. Standard Plans are reviewed and updated on an ongoing basis for full ADA and California Accessibility compliance:

Yes: No:



Signature
(ADA Liaison Officer)

Date: 1-30-2019