



Staff Report

April 14, 2020

TO: Honorable Mayor and Members of the Town Council
FROM: Brit Snipes, Town Engineer
DATE: April 14, 2020
RE: Contract Amendment with Wood Rodgers, Inc. for Civil Design Services

Recommendation

Staff recommends the Town Council adopt the attached resolution and authorize the Town Manager to enter into a first contract amendment with Wood Rodgers, Inc. for Civil Design Services. This contract amendment will increase the contract amount to include the additional costs associated with the potential Costco project and additional On-Call Services and will bring Wood Rodger's total allowable compensation under the contract to \$279,780.

Issue Statement and Discussion

The Town of Loomis entered into a contract with Wood Rodgers, Inc., on February 21, 2019, for On-Call Services as well as design for the Downtown Masterplan Phase 3 and Sierra College Blvd Widening projects. The original contract amount was not to exceed \$211,500.

The Town's need for On-Call Transportation services has increased due to projects like the Costco EIR, General Plan update and the incorporation of Vehicle Miles Travel (VMT) into Environmental Studies. Wood Rodgers has provided exceptional service for the Town.

Staff requested a revised scope and budget from Wood Rodgers to provide these additional On-Call Civil Engineering services. The quote of \$8,280 is reasonable. Staff recommends increasing the contract with Wood Rodgers to include additional On-Call Services.

Staff recommends increasing the Wood Rodgers On-Call contract by \$60,000 to include a study of the Horseshoe Bar I-80 interchange as well as updating the Circulation Element in the General Plan.

Staff is prepared to answer any questions you may have.

CEQA Requirements

There are no CEQA implications associated with the recommended action.

Financial and/or Policy Implications

Funding for this contract will be from Transportation Funds.

Attachments

- A. Resolution
- B. Wood Rodgers Contract Amendment

TOWN OF LOOMIS

RESOLUTION NO. 20 -

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOOMIS
AMENDING THE FEBRUARY 22, 2019 CONTRACT FOR ON-CALL SURVEYING AND CIVIL
ENGINEERING SERVICES BETWEEN THE TOWN OF LOOMIS AND WOOD RODGERS, INC.**

WHEREAS, the Town and Wood Rodgers, Inc. ("Wood Rodgers") entered into a Contract for the On-Call Surveying and Design Services, Loomis, on February 21, 2019 ("Contract"); and

WHEREAS, during the past twelve months the Town has seen an increase in the anticipated need for On-Call Design Services, Development Design Review and the transition to Vehicle Miles Travel in the CEQA process; and

WHEREAS, Town staff requested and received from Wood Rodgers an estimate for additional services associated with the review of the proposed Costco Project in the amount of \$8,280; and

WHEREAS, Town staff recommends increasing the On-Call contract to include a study of the Horseshoe Bar I-80 interchange as well as updating the Circulation Element in the General Plan; and

WHEREAS, the Town and Wood Rodgers now desire to approve Contract Amendment to the Contract to increase the total allowable compensation under the Contract to \$279,780.

NOW, THEREFORE, IT IS MUTUALLY AGREED by parties hereto to amend said Contract as follows:

- I. Amendment. Section 4. of the Contract is hereby amended by replacing the figure \$211,500 with \$279,780
- II. Remaining Terms Unaffected:
Except as expressly provided herein, nothing in this Amendment shall be deemed to waive or modify any of the other provisions of the Contract. In the event of any conflict between this Amendment and the Contract, the terms of this Amendment shall control.

PASSED AND ADOPTED by the Town Council of the Town of Loomis this 14th day of April 2020 by the following vote:

AYES:
NOES:
ABSTAINED:
ABSENT:

Mayor Jan Clark-Crets

ATTEST:

Charleen Strock, Town Clerk

AMENDMENT NO. 1
TO THE CONTRACT FOR CONTRACT FOR THE
ON-CALL SURVEYING AND CIVIL ENGINEERING SERVICES
BETWEEN THE TOWN OF LOOMIS AND WOOD RODGERS, INC.
DATED FEBRUARY 21, 2019

This Amendment No. 1 to the Contract for Surveying and Civil Engineering Services between the **Town of Loomis** ("Town") and Wood Rodgers, Inc., which was entered into on February 21, 2019, is made and entered into this 14 day of April 2020 (the "Effective Date").

RECITALS

WHEREAS, the Town and Wood Rodgers, Inc. ("Wood Rodgers") entered into a Contract for the On-Call Surveying and Design Services, Loomis, on February 21, 2019 ("Contract"); and

WHEREAS, during the past twelve months the Town has seen an increase in the anticipated need for On-Call Design Services, Development Design Review and the transition to Vehicle Miles Travel in the CEQA process; and

WHEREAS, Town staff requested and received from Wood Rodgers an estimate for additional services associated with the review of the proposed Costco Project in the amount of \$8,280; and

WHEREAS, Town staff recommends increasing the On-Call contract to include a study of the Horseshoe Bar I-80 interchange as well as updating the Circulation Element in the General Plan; and

WHEREAS, the Town and Wood Rodgers now desire to approve Contract Amendment to the Contract to increase the total allowable compensation under the Contract to \$279,780.

NOW, THEREFORE, IT IS MUTUALLY AGREED by parties hereto to amend said Contract as follows:

- I. Amendment. Section 4. of the Contract is hereby amended by replacing the figure \$211,500 with \$279,780
- II. Remaining Terms Unaffected: Except as expressly provided herein, nothing in this Amendment shall be deemed to waive or modify any of the other provisions of the Contract. In the event of any conflict between this Amendment and the Contract, the terms of this Amendment shall control.

IN WITNESS WHEREOF the parties hereto have executed this Amendment as of the Effective Date.

Town of Loomis

Wood Rodgers, Inc.

By: _____
Sean Rabe, Town Manager

By: _____

Approved as to form:

Attest:

By: _____
Jeffrey Mitchell, Town Attorney

By: _____
Charleen Strock, Town Clerk