

TOWN COUNCIL DISTRIBUTION LIST

For 2/12/2019 Agenda

FULL PACKETS

- ☒ Council (5)
- ☒ Town Manager
- ☒ Planning (if no planning item, planning doesn't need one)
- ☒ Clerk
- ☒ Engineer
- ☒ Attorney – email Agenda they will take the rest from website, to Jeff Mitchell's secretary, Elizabeth May at emay@kmtg.com and Jeff: jmitchell@kmtg.com
- ☒ Finance
- ☒ Extra Copy for meeting
- ☒ Originals (to Crickett) to file
- ☒ **10 Total:**

AGENDAS

- ☒ Email agenda to Council and let them know packet is ready & Agenda to Planning Commission
- ☒ Email to the Veronica at the Sheriff's Department at jsdavis@placer.ca.gov that is Jessica Davis

FAX AGENDAS TO PRESS (ON MACHINE SELECT 'ALL PRESS')

- ☒ Also email Carol at: carolf@goldcountrymedia.com and Kathryn Palmer at: kathrynp@goldcountrymedia.com And Brody Fernandez: brodyf@goldcountrymedia.com

POST AGENDAS

- ☒ Town Hall
- ☒ Depot
- ☒ Library Bulletin Board
- ☒ Blue Goose Bulletin Board

- ☒ POMMO: Email newsletter regarding agenda to website emails

- ☒ POST AGENDA and Packet ON WEBSITE

- ☒ SCAN ALL ITEMS INTO LASERFICHE

EMAILS Agenda to:

- ☒ Loomis School District, Gordon Medd: gmedd@loomis-usd.k12.ca.us
- PC Environmental Health: environmentalhealth@placer.ca.gov
- Jim Holmes, Placer County: jholmes@placer.ca.gov & Beverly Roberts broberts@placer.ca.gov
- PCWA: clerk@pcwa.net
- PC Air Pollution: Shannon at: sharroun@placer.ca.gov and ecwhite@placer.ca.gov
- Grand Jury: grandjury@placer.ca.gov
- United Auburn Indian Community: mail@elmets.com

SEND STAFF REPORTS TO APPLICANTS AND OWNERS OF PROJECTS ON THE AGENDA _____

DATE OF DISTRIBUTION: _____ 7/10/2018