



Staff Report

April 13, 2021

TO: Honorable Mayor and Town Council
FROM: Roger Carroll, Treasurer/Finance Officer
DATE: March 30, 2021
RE: Preliminary Budget for 2021/22

Recommendation

Receive and file.

Issue Statement and Discussion

The purpose of this staff report is to report to the Town Council the revenues and expenditures for 2021/22 as currently estimated by the Town Finance Director and other staff so that Council members have time to review the available resources before the June Council meeting.

Please note: this is a draft document. This only includes the operating funds – the General Fund and the Transportation Funds. Some headings and most program descriptions were not updated.

ITEMS TO NOTE:

GENERAL FUND

The General Fund covers all expenditures for the day-to-day operation of the Town, including the Legislature (Town Council and Planning commission), Administration, Planning, Safety (Sheriff and Animal control), Public works, Community services and Economic development.

- ❖ Property taxes continue to increase more than inflation because of the “hot” real estate market.
- ❖ Sales tax and Transaction tax revenues are this coming year’s “biggest guess.” In 2020, we lost our largest sales tax producer. During the pandemic shut down, online shopping doubled, which offset the loss. The current largest online retailer is requesting that their sales taxes be allocated to the locations of their fulfillment centers, rather than the “sales location” (our homes). I meet with our sales tax specialists each quarter and will be getting an update before the budget is adopted. For now, I am reducing budgeted sales taxes by \$200,000 from the current year.
- ❖ I expect that building permit activity will be about the same due to the extreme backlog in building caused by our inability to provide inside inspections so far.
- ❖ Investment income will decrease. Higher yielding investments that mature are being replaced with significantly lower rates, this decrease will be offset by selling some investments for a profit.
- ❖ All other revenues will remain stable.
- ❖ COPS money will be funded by the State and that the Traffic Officer position will be funded.

Expenditures:

- This budget allows for up to a 5% cost of living adjustment (COLA). The COLA given is based on the change in the Consumer Price Index (CPI) between the prior and current Aprils. The CPI change so far this year is 1.6% and expected to rise only slightly by the end of April.
- All department travel and training budgets are reduced as most conferences and meetings are still online.
- No additional funding for General Plan update is expected. Between grant funds and previous budgets, enough has been set aside to complete the process.
- The Code enforcement budget is remaining at one day per week until additional revenues are acquired.
- Other expenditures are consistent with prior years.

Format changes:

In the past, each General Fund department has been allocated a portion of the building maintenance and utilities cost. As departments have no ability to control these costs, they are now in the Administration budget total.

New this year there is a summary page of all departments with their costs summarized by Personnel, Supplies and Services, and Capital purchases. This will allow the reader to quickly understand the costs associated with each department and how they compare to each other.

TRANSPORTATION FUND

The TDA fund is made up of revenues from the State that come in the form of Transportation Development Act (TDA) funds from the Placer County Transportation Planning Agency and Highway Users taxes from the State.

We tend to save up the received funds so that we can do major projects every two to three years.

Items of interest in this fund include:

- ❖ Gas Tax revenues are expected to be about the same as the prior year, while the TDA funds are expected to increase about 8%.
- ❖ All available grants from prior years were applied to the Downtown Master Plan projects, and no additional grants are anticipated this year.
- ❖ Salaries and the related costs are projected by actual costs, employee by employee, and allocated to the various funding sources based on prior experience. All other expenditures are estimated based on averages from previous years.

GENERAL FUND RESERVES

This budget assumes that all General Fund Reserves dedicated to the General Plan Update will be used this year and that no other General Fund Reserves will be used for capital projects.

CEQA Requirements

There are no CEQA issues.

Financial and/or Policy Implications

None.

Attachments

Proposed Operating Budget for the Year Ending June 30, 2022

**TOWN OF LOOMIS, CALIFORNIA
FOR THE YEAR ENDING JUNE 30, 2020**

PROPOSED BUDGET

FISCAL YEAR 2021/22

Town Council

Jeff Duncan, Mayor
Jenny, Mayor Pro tempore
Brian Baker
Jan Clark-Crets
Danny Cartwright

Executive Staff

Sean Rabé, Town Manager
(Insert Name Here), Town Clerk
(Insert Name Here), Town Engineer
David Strock, Public Works Director
Roger Carroll, Finance Director/Treasurer

Budget Staff

Roger Carroll, Finance Director/Treasurer

June 30, 2021

TOWN OF LOOMIS
ADOPTED BUDGET
FOR THE YEAR ENDING JUNE 30, 2022

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TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2022

GENERAL FUND	
SUMMARY	

DESCRIPTION	PROPOSED BUDGET 2021-22	AMMENDED BUDGET 2020-21	PROJECTED ACTUAL 2020-21	ACTUAL 2019-20	ACTUAL 2018-19	ACTUAL 2017-18	ACTUAL 2016-17	ACTUAL 2015-16
REVENUES BY MAJOR CATEGORY								
Property and Sales Taxes	2,935,000	3,140,000	3,248,070	3,086,452	3,225,396	2,914,859	2,260,557	2,040,700
Franchise Fees	285,000	271,500	288,468	278,168	269,325	277,003	262,999	256,622
Licenses and Permits	209,500	196,600	257,469	274,426	234,855	286,142	239,550	338,894
Revenue from Other Agencies	838,800	796,700	800,336	758,462	712,610	668,423	623,745	588,531
Investment Earnings	70,000	80,000	74,399	192,440	101,529	96,646	85,193	67,169
Miscellaneous	568,500	718,000	700,143	67,897	51,343	835,679	270,375	63,015
TOTAL REVENUES	4,906,800	5,202,800	5,368,885	4,657,845	4,595,058	5,078,752	3,742,419	3,354,932
EXPENDITURES BY DEPARTMENT								
General Government	972,700	1,057,455	1,031,948	1,017,248	1,085,063	1,461,289	753,089	816,431
Planning	838,826	495,773	592,200	303,912	224,672	177,523	173,842	141,321
Library	392,720	482,563	380,694	294,878	229,784	142,298	41,352	
Safety Services	1,645,448	1,642,891	1,678,247	1,627,275	1,538,941	1,536,708	1,491,988	1,445,651
Public Works	995,210	770,981	774,779	1,028,035	537,963	469,421	426,799	528,579
Non-Departmental	44,600	532,100	522,598	1,011,422	136,504	878,999	518,015	41,648
TOTAL EXPENDITURES	4,889,504	4,981,763	4,980,465	5,282,769	3,752,927	4,666,238	3,405,084	2,973,630
EXCESS REVENUE OVER (UNDER) EXPENDITURES	17,296	221,037	388,420	(624,924)	842,131	412,514	337,335	381,302
BEGINNING FUND BALANCE	6,015,688		5,627,268	7,714,751	6,872,620	6,460,105	6,122,770	5,741,469
ENDING FUND BALANCE	6,032,984		6,015,688	7,089,827	7,714,751	6,872,620	6,460,105	6,122,770

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2022

GENERAL FUND	
REVENUE DETAIL	

DESCRIPTION	PROPOSED BUDGET 2021-22	AMMENDED BUDGET 2020-21	PROJECTED ACTUAL 2020-21	PRIOR YEARS			
				ACTUAL 2019-20	ACTUAL 2018-19	ACTUAL 2017-18	ACTUAL 2016-17
PROPERTY AND SALES TAXES							
30010 Property Taxes - Secured	1,370,000	1,300,000	1,300,002	1,230,188	1,162,334	1,085,654	1,009,660
30020 Property Taxes - Unsecured	30,000	30,000	29,986	27,150	25,343	23,760	25,622
30025 Property Taxes - Supplemental	25,000	15,000	25,396	30,901	34,897	25,370	24,462
30035 Property Tax in lieu of Sales Taxes	-	-	-	-	-	-	154,097
30030 Sales and Use Taxes	950,000	1,150,000	1,204,000	1,193,477	1,257,034	1,207,126	1,129,825
30031 1/4 cent Transaction tax	475,000	550,000	585,000	543,399	685,933	504,427	14,087
30040 Real Property Transfer Tax	75,000	90,000	92,511	51,874	44,771	51,633	45,456
30050 Transient Occupancy Tax	10,000	5,000	11,175	9,462	15,085	16,889	11,445
TOTAL TAXES	2,935,000	3,140,000	3,248,070	3,086,452	3,225,396	2,914,859	2,260,557
							2,040,700
FRANCHISES							
32010 PG&E Electric	80,000	72,000	80,604	72,437	72,088	83,563	79,967
32020 PG&E Gas	20,000	16,500	18,939	18,769	16,475	17,703	14,836
32030 Cable Television	30,000	38,000	31,021	34,637	41,834	39,316	36,948
32040 Refuse Disposal	155,000	145,000	157,903	152,325	138,928	136,421	131,249
							130,559
TOTAL FRANCHISES	285,000	271,500	288,468	278,168	269,325	277,003	262,999
							256,622
LICENSES AND PERMITS							
33010 Business Licenses	17,000	10,000	17,056	17,626	17,083	16,959	16,178
33012 Business License Application fee	9,000	9,000	9,579	13,392	11,767	8,954	9,114
33020 Grading Permits	10,000	9,000	12,492	12,778	20,133	26,927	16,151
33030 Encroachment Permits	1,000	500	2,308	990	1,386	10,758	6,082
33040 Building Permits	70,000	70,000	76,101	79,222	74,526	99,308	76,769
33050 Plan Checks	50,000	62,000	74,995	58,744	38,307	45,478	41,706
33060 Electrical	8,000	5,500	8,509	7,788	5,671	12,547	10,311
33070 Plumbing	8,000	6,000	8,865	7,790	6,149	12,127	9,530
33080 Mechanical	8,000	6,000	9,085	8,179	6,151	11,838	9,081
33090 Energy	2,000	800	2,296	1,893	1,700	4,467	2,838
33110 Gen. Plan Amendments/Rezoning	-	-	-	5,000	50	-	493
33130 Conditional Use Permits	10,000	5,000	15,549	18,664	17,281	2,766	10,372
33140 Design Reviews	5,000	3,500	6,041	11,573	4,027	16,518	6,015
33160 Variance Fees	-	-	735	735			1,470
							2,977

33170 Minor Boundary Adjustments	5,000	4,000	6,006	8,994	14,022	7,425	14,288	
33180 Certificate of Compliance	-	-	-	5,100		1,700		
33200 Sign Permits	500	300	627	279	558	279		651
33220 Subdivisions	-	-	-	7,769	6,718			11,240
33230 Transportation Permits	1,500	1,500	1,068	1,640	1,722	1,378	1,920	2,778
33990 Misc. Planning Fees	2,500	2,500	3,556	2,260	5,454	6,712	6,933	272
35020 Code Enforcement Citations	2,000	1,000	2,600	4,010	2,150	-	300	
TOTAL LICENSES AND PERMITS	209,500	196,600	257,469	274,426	234,855	286,142	239,550	338,894
REVENUE FROM OTHER AGENCIES								
36010 PY Excess Motor Vehicle In-Lieu	5,000	3,000	5,052	5,451	3,276	3,566	2,998	2,672
36060 Homeowner Property Tax Relief	8,800	8,700	8,763	8,698	8,606	8,527	8,335	8,245
36035 Property tax in Lieu of Vehicle License Fees	825,000	785,000	786,521	744,313	700,728	656,330	612,412	577,614
TOTAL REVENUE FROM OTHER AGENCIES	838,800	796,700	800,336	758,462	712,610	668,423	623,745	588,531
INVESTMENT EARNINGS								
37010 Portfolio income	70,000	80,000	74,399	192,440	101,529	96,646	85,193	67,169
OTHER SOURCES OF FUNDS								
35010 Traffic fines	3,000	3,000	3,928	5,189	8,339	4,796	2,898	6,821
39020 Rents	10,500	-	4,500	17,437	25,501	30,730	32,549	41,085
39090 Miscellaneous	65,000	315,000	291,715	45,272	17,502	12,340	6,615	15,110
Prior year excess reserves		-						
Dedicated General Fund reserves	490,000	400,000	400,000			787,814	228,313	
TOTAL OTHER SOURCES OF FUNDS	568,500	718,000	700,143	67,897	51,343	835,679	270,375	63,015
TOTAL GENERAL FUND REVENUE	4,906,800	5,202,800	5,368,885	4,657,845	4,595,058	5,078,752	3,742,419	3,354,932

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2022

GENERAL FUND	
DEPARTMENT SUMMARIES	

DESCRIPTION	PROPOSED BUDGET	AMMENDED BUDGET	PROJECTED ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
	2021-22	2020-21	2020-21	2019-20	2018-19	2017-18	2016-17
TOWN COUNCIL							
Personnel	24,800	24,800	24,540	24,445	24,313	22,448	21,497
Supplies and Services	26,300	32,200	17,030	31,037	47,849	19,806	20,963
Capital purchase	-	-	-	-	-	-	-
TOTAL TOWN COUNCIL	51,100	57,000	41,570	55,482	72,163	42,254	42,460
TOWN CLERK							
Personnel	59,500	71,718	74,718	84,908	95,732	71,713	72,150
Supplies and Services	3,200	11,100	10,761	4,054	56,842	5,235	11,665
Capital purchase	500	500	694	694	-	694	694
TOTAL TOWN CLERK	63,200	83,318	86,173	89,655	152,574	77,642	84,509
FINANCE AND TREASURY							
Personnel	202,700	194,943	201,618	201,053	196,452	187,848	183,662
Supplies and Services	35,500	36,400	37,289	37,601	31,025	33,778	29,663
Capital purchase	-	-	-	-	-	-	-
TOTAL FINANCE AND TREASURY	238,200	231,343	238,907	238,654	227,477	221,626	213,325
ADMINISTRATION							
Personnel	383,400	457,994	439,904	390,670	400,755	948,556	247,486
Supplies and Services	235,800	226,800	223,658	221,459	228,040	168,221	165,308
Capital purchase	1,000	1,000	1,736	21,328	4,054	2,990	-
TOTAL ADMINISTRATION	620,200	685,794	665,298	633,457	632,849	1,119,766	412,795
PLANNING							
Personnel	251,500	215,173	207,924	199,777	154,348	138,958	109,366
Supplies and Services	586,826	280,100	384,276	103,165	69,925	37,585	64,476
Capital purchase	500	500	-	970	400	980	-
TOTAL PLANNING	838,826	495,773	592,200	303,912	224,672	177,523	173,842
							141,321

COMMUNITY SERVICES											
Personnel	-	-	-	-	-	-	-	-	-	-	-
Supplies and Services	29,000	29,000	20,743	25,511	24,931	81,879	274,786	23,857	-	-	-
Capital purchase	-	-	-	-	-	-	-	-	-	-	-
TOTAL COMMUNITY SERVICES	29,000	29,000	20,743	25,511	24,931	81,879	274,786	23,857			

LIBRARY											
Personnel	266,120	258,963	234,035	191,486	50,619	-	-	-	-	-	-
Supplies and Services	119,600	216,600	146,659	93,406	177,738	110,418	41,352	-	-	-	-
Capital purchase	7,000	7,000	-	9,986	1,427	31,880	-	-	-	-	-
TOTAL LIBRARY	392,720	482,563	380,694	294,878	229,784	142,298	41,352				

ECONOMIC DEVELOPMENT											
Personnel	-	-	-	-	-	-	-	-	-	-	-
Supplies and Services	15,600	103,100	101,855	13,363	1,944	9,306	334	8,510	-	-	-
Capital purchase	-	-	-	286,465	77,400	-	42,025	9,280	-	-	-
TOTAL ECONOMIC DEVELOPMENT	15,600	103,100	101,855	299,828	79,344	9,306	42,359	17,790			

SAFETY SERVICES											
Personnel	-	-	-	-	-	-	-	-	-	-	-
Supplies and Services	1,645,448	1,642,891	1,678,247	1,627,275	1,538,941	1,536,708	1,491,988	1,445,651	-	-	-
Capital purchase	-	-	-	-	-	-	-	-	-	-	-
TOTAL SAFETY SERVICES	1,645,448	1,642,891	1,678,247	1,627,275	1,538,941	1,536,708	1,491,988	1,445,651			

PUBLIC WORKS											
Personnel	614,900	213,971	307,490	346,692	282,087	253,341	378,067	305,991	-	-	-
Supplies and Services	288,660	545,360	440,343	292,349	169,610	216,080	48,732	222,588	-	-	-
Capital purchase	91,650	11,650	26,945	388,995	86,265	-	-	-	-	-	-
TOTAL PUBLIC WORKS	995,210	770,981	774,779	1,028,035	537,963	469,421	426,799	528,579			

NON-DEPARTMENTAL											
Personnel	-	-	-	-	-	-	-	-	-	-	-
Supplies and Services	-	400,000	400,000	686,083	32,228	787,814	200,870	-	-	-	-
Capital purchase	-	-	-	-	-	-	-	-	-	-	-
TOTAL NON-DEPARTMENTAL	-	400,000	400,000	686,083	32,228	787,814	200,870	-			

TOTAL GENERAL FUND EXPENDITURES											
	4,889,504	4,981,763	4,980,465	5,282,769	3,752,927	4,666,238	3,405,084	2,973,630			

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2022

GENERAL FUND
DEPARTMENT 0100
TOWN COUNCIL

DESCRIPTION	PROPOSED BUDGET 2021-22	AMMENDED BUDGET 2020-21	PROJECTED ACTUAL 2020-21	ACTUAL 2019-20	ACTUAL 2018-19	PRIOR YEARS ACTUAL 2017-18	ACTUAL 2016-17	ACTUAL 2015-16
PERSONNEL								
40110 Salaries	23,000	23,000	22,972	22,972	22,972	21,382	20,498	23,856
40310 Medicare	1,800	1,800	1,567	1,473	1,341	1,066	998	1,233
SUPPLIES AND EQUIPMENT								
50110 Office Expenses	4,500	4,500	3,996	3,308	3,562	3,960	3,525	3,022
50150 Legal Noticing	5,000	10,000	5,133	11,828	5,761	3,457	5,389	3,623
50210 Copy Machine	2,000	3,000	1,421	1,708	2,563	1,460	1,631	1,926
CONTRACTED SERVICES								
51210 Attorney - Special Projects	-	-						10,687
51210 Library feasibility		-						24,327
51210 Strategic planning	5,000	5,000			19,420			
RESOURCE DEVELOPMENT								
60110 Memberships and Dues	4,600	4,500	4,529	4,529	4,400	4,336	4,227	4,243
60120 Travel and Meetings	5,000	5,000	1,950	9,598	12,143	6,593	6,191	4,479
OCCUPANCY								
61110 Rents and Leases	-	-						
MISCELLANEOUS								
80110 Miscellaneous	200	200	-	67				
TOTALS	51,100	57,000	41,570	55,482	72,163	42,254	42,460	77,396

PROGRAM DESCRIPTION

The Loomis Town Council consists of five members, elected at-large on a non-partisan basis. Members serve for four years, with overlapping terms. The Town Council is the legislative body for the Town: its responsibility is to make policy. The Mayor presides over the Town Council Meeting. Council members also represent the Town on the boards of other Government agencies, including the Placer County Economic Development Commission, the Placer County Flood Control District, the Local Agencies Formation Commission, the Placer County Transportation Planning Agency and the Placer County Mosquito Abatement District.

Staffing level: 5 elected Council Members

PROGRAM OBJECTIVES

- * Maintain a quality of life in which families can grow and enjoy the small Town atmosphere.
- * Preserve a Town in which there are concerns for all segments of society, including businesses and residents.
- * Encourage the participation of all citizens in civic and community activities.
- * Develop a Council and Town staff that responds courteously and respectfully to the concerns and needs of the Town's residents.
- * Maintain slow, quality growth while preserving the financial integrity of the Town.

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2022

GENERAL FUND
DEPARTMENT 0200
TOWN CLERK

DESCRIPTION	PROPOSED BUDGET 2021-22	AMENDED BUDGET 2020-21	PROJECTED ACTUAL 2020-21	PRIOR YEARS			
				ACTUAL 2019-20	ACTUAL 2018-19	ACTUAL 2017-18	ACTUAL 2016-17
PERSONNEL							
40110 Salaries	44,000	50,000	53,803	55,234	54,971	50,220	50,960
40210 Group Insurance	6,000	10,000	9,459	15,099	28,102	9,557	9,318
40220 Retirement	5,000	6,218	5,281	9,524	8,228	7,936	7,226
40230 Worker's Compensation	3,000	4,000	5,229	3,933	3,507	3,029	3,622
40310 Medicare	1,000	1,000	760	787	785	714	724
40320 Unemployment and Training Tax	500	500	186	332	138	257	301
							243
SUPPLIES AND EQUIPMENT							
50110 Office Expenses	500	500	500	297	117	-	484
50160 Books and Publications	-	-					
RESOURCE DEVELOPMENT							
60110 Memberships and Dues	200	200	180	325	170	-	500
60120 Travel and Meetings	500	500	330	954	1,670	2,398	1,618
							899
							3,231
OCCUPANCY							
61120 Utilities	-	900	932	862	968	906	937
61140 Building Maintenance	-	500	31	378	512	726	481
							885
							445
CAPITAL OUTLAY							
70110 Office Equipment/Software	500	500	694	694		694	694

80120 Elections
80130 Codification

TOTALS

The Town Clerk's Department is responsible for the custody and maintenance of the Town's records. The Clerk oversees preparation and distribution of meeting agendas and minutes, resolutions, ordinances, etc. The Clerk coordinates the secretarial needs of the Council and Administrative Department, and administers the filing of all Fair Political Practice forms pursuant to State Laws. The Clerk's Department acts as the Town's Personnel Department and Deputy Registrar of Voters and maintains the documentation required by law.

PROGRAM OBJECTIVES

- * Maintain legislative records that are accurate and readily available to Council, Staff and the Public.
- * Insure that parliamentary procedures are followed.
- * Insure that liability claims are properly addressed and followed through.
- * Insure that the Town's Municipal Code is enforced.

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2022

GENERAL FUND
DEPARTMENT 0300
FINANCE/TREASURER

DESCRIPTION	PROPOSED BUDGET 2021-22	AMMENDED BUDGET 2020-21	PROJECTED ACTUAL 2020-21	PRIOR YEARS				ACTUAL 2015-16
				ACTUAL 2019-20	ACTUAL 2018-19	ACTUAL 2017-18	ACTUAL 2016-17	
PERSONNEL								
40110 Salaries and wages	149,000	141,000	148,793	145,636	141,649	135,936	126,131	121,926
40210 Group Insurance	26,000	24,000	21,191	23,629	26,733	26,059	25,410	25,994
40220 Retirement	15,000	16,243	14,434	17,903	15,896	14,994	19,419	17,979
40230 Worker's Compensation	10,000	11,000	14,642	11,011	9,820	8,480	10,143	8,307
40310 Medicare	2,000	2,000	2,044	2,004	1,966	1,829	1,716	1,770
40320 Unemployment and Training Tax	700	700	513	869	388	551	844	680
SUPPLIES AND EQUIPMENT								
50110 Office Expenses	1,000	1,000	517	1,150	642	917	545	366
50210 Copy Machine	300	300	211	285	311	243	272	321
COMMUNICATIONS								
CONTRACTED SERVICES								
51210 Custodial services	3,500	3,500	3,500	3,500	3,500	4,375	3,500	3,500
51210 Computer Services	4,000	4,000	6,647	3,239	3,259	1,565	2,387	3,383
51210 Auditors	25,000	24,000	24,071	23,369	19,500	18,950	19,125	18,000
RESOURCE DEVELOPMENT								
60110 Memberships and Dues	700	700	95	860	410	840	675	705
60120 Travel and Meetings	500	500	658	3,620	1,000	3,809	500	500
60120 Travel and Meetings - Risk Management	500	500	500		519	1,000	855	665

61120 Utilities
61140 Building Maintenance

[illegible]

70110 Office Equipment/Software

80110 Insurance/Bonds

The Finance Department and Town Treasurer are responsible for the effective management of the Town's fiscal resources and obligations. This department is responsible for accounting, financial reporting to the Town Council, preparation for the annual fiscal audit, budget preparation, cash management, payroll, accounts payable and receivable and reporting to other State and Federal organizations. As the Town's Treasury, this department is responsible for receiving and safekeeping the taxes and other revenues received by the Town.

PROGRAM OBJECTIVES

- * Safeguard the Town's Assets
- * Provide relevant financial information and assistance to the Town Council, Town Manager and other departments.
- * Maintain appropriate balance between funds required to meet current obligations and the maintenance of an investment portfolio which will approximate a 100% invested position.

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2022

GENERAL FUND
DEPARTMENT 0500
ADMINISTRATION

DESCRIPTION	PROPOSED BUDGET 2021-22	AMMENDED BUDGET 2020-21	PROJECTED ACTUAL 2020-21	PRIOR YEARS				ACTUAL 2015-16
				ACTUAL 2019-20	ACTUAL 2018-19	ACTUAL 2017-18	ACTUAL 2016-17	
PERSONNEL								
40110 Salaries and wages	292,000	300,000	275,623	276,299	289,828	273,080	153,105	187,128
40210 Group Insurance	35,000	38,000	44,067	43,462	46,642	43,965	47,058	48,071
40220 Retirement	26,000	30,399	29,737	41,543	37,823	609,080	19,358	31,512
40230 Worker's Compensation	18,000	21,000	24,055	18,090	16,133	13,931	16,663	14,051
40310 Medicare	6,000	6,000	4,280	4,609	4,509	4,023	6,375	2,871
40320 Unemployment and Training Tax	1,500	1,500	1,047	1,667	920	877	1,327	1,069
40510 Car Allowance	4,900	4,900	4,900	4,900	4,900	3,600	3,600	3,600
40521 Pension Obligation		56,195	56,195	100				
SUPPLIES AND EQUIPMENT								
50110 Office Expenses	12,000	12,000	12,293	15,535	21,552	12,382	9,980	11,672
50160 Books and Publications	800	800	787		4,358	239		2,080
50210 Copy Machine	2,000	2,000	1,263	1,708	1,869	1,749	7,225	1,926
COMMUNICATIONS								
50310 Postage	1,000	1,000	644	614	660	782	600	2,380
50320 Telephone	12,500	12,500	11,755	8,131	6,400	11,650	4,538	5,194
50330 Internet Access	10,000	10,000	9,795	8,195	6,900	2,287	3,154	2,668
CONTRACTED SERVICES								
51210 Attorney	60,000	50,000	55,250	65,568	69,963	37,654	28,569	34,208
51210 Outside services/computer services	30,000	30,000	31,890	26,994	20,665	29,372	40,866	30,666
51210 Fee update		-						
51210 Record Council and Planning Commission Mtgs	5,000	5,000	2,800	3,150				

RESOURCE DEVELOPMENT

60110 Memberships and Dues
60120 Travel and Meetings

OCCUPANCY

61120 Utilities
61140 Building Maintenance

CAPITAL OUTLAY

70010 Small Equipment Replacement Fund
70010 Office Equipment/Software

MISCELLANEOUS

80010 LAFCO/Air Pollution Control Board/other
80110 Insurance and Bonds
80510 Property Tax Administration
80520 Bank/other fees

TOTALS

3,500	3,500	4,178	3,212	1,875	3,896	1,330	2,259
1,000	5,000	1,000	4,613	3,270	3,259	2,099	1,599
11,000	8,000	7,744	6,686	6,644	5,643	6,559	8,337
7,500	7,500	7,122	8,183	24,051	5,199	4,103	3,776
500	500	1,736	8,804				3,093
500	500	-	12,524	4,054	2,990		2,600
8,000	8,000	9,930	4,362	3,412	5,469	4,287	4,124
40,000	40,000	40,550	37,225	30,439	25,387	25,425	24,532
25,000	25,000	22,581	22,913	21,505	18,386	21,120	21,770
6,500	6,500	4,077	4,371	4,478	4,867	5,453	5,174
620,200	685,794	665,298	633,457	632,849	1,119,766	412,795	456,358

PROGRAM DESCRIPTION

The Town Manager administers policies and programs as directed by the Town Council.

Staffing level: 1.90 full time equivalent employees

PROGRAM OBJECTIVES

- * Provide assistance to Town Council in creating policies and programs responsive to the community's needs.
- * Provide and promote effective leadership for all employees in order to accomplish the Town's mandated functions and respond to the policy decisions from the Town Council.
- * Coordinate the Town's response and actions as related to neighboring jurisdictions and State and Federal legislatures.

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2022

GENERAL FUND
DEPARTMENT 0700
PLANNING

DESCRIPTION	PROPOSED BUDGET 2021-22	AMMENDED BUDGET 2020-21	PROJECTED ACTUAL 2020-21	PRIOR YEARS			
				ACTUAL 2019-20	ACTUAL 2018-19	ACTUAL 2017-18	ACTUAL 2016-17
PERSONNEL							
40110 Salaries and wages	180,000	156,000	160,651	149,373	123,699	113,257	88,951
40210 Group Insurance	38,000	27,000	25,283	26,147	11,737	7,908	6,712
40220 Retirement	17,000	17,673	14,849	17,975	14,055	13,304	8,589
40230 Worker's Compensation	13,000	12,000	4,183	3,146	2,806	2,423	2,898
40310 Medicare	3,000	2,000	2,403	2,263	1,901	1,909	1,975
40320 Unemployment and Training Tax	500	500	554	872	151	157	241
SUPPLIES AND EQUIPMENT							
50110 Office Expenses	4,000	4,000	4,662	2,283	3,850	3,005	4,524
50150 Legal Publication	8,000	8,000	1,960	9,542	6,242	6,064	5,000
50160 Books and Publications	500	500	-	144	261	169	129
50210 Equipment Maintenance	2,000	2,000	1,263	1,708	1,869	1,460	1,631
COMMUNICATIONS							
50310 Postage	1,500	1,500	1,061	2,023	1,492	1,412	1,340
50320 Telephone	300	300	-		49	222	206
CONTRACTED SERVICES							
51210 Consulting	5,000	5,000	14,315	7,552		15,803	48,938
51210 Code Enforcement	14,726	30,000	27,068	57,218	42,937		
51210 Master Plan (1)		-	50,000				
51210 General Plan update	550,000	225,000	281,912	17,860			
RESOURCE DEVELOPMENT							
60110 Memberships and Dues	300	300	398	265	190	255	
60120 Travel and Meetings	500	500	-	2,201	10,207	6,076	

OCCUPANCY

61120 Utilities
61140 Building Maintenance

		2,000	1,582	1,647	1,850	1,732	1,790	1,690
		1,000	53	722	979	1,388	919	851

CAPITAL OUTLAY

70010 Computer Services

500		500	-	970	400	980		

MISCELLANEOUS

TOTALS

838,826	495,773	592,200	303,912	224,672	177,523	173,842	141,321
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PROGRAM DESCRIPTION

The Planning Department is responsible for addressing issues relating to property development and land use within the Town of Loomis. The Planning department sees that the quality of development within the Town reflects the preferences of the community as a whole, as stated in the General Plan and conforms to State and Federal guidelines. The Department administers the Town's Zoning Ordinances by processing and reviewing new development applications, and the associated environmental review and documentation, then making recommendations to the Planning Commission on whether to approve or deny the project.

Staffing level: 2.70 full time equivalent employees.

PROGRAM OBJECTIVES

Prepare, maintain and implement a comprehensive set of policies and physical plans to guide future development that is reflective of the citizen's desires to create and maintain a friendly, rural style community.

GENERAL FUND
COST CENTER: 0900
COMMUNITY SERVICES

16

PROGRAM DESCRIPTION

This cost center represents budget items formerly reported under various department headings, including Town Council and Planning, that have similar relevance to community services. Each item, individually does not warrant its own budget cost center, so has been grouped on this page. New with the 2017-18 budget is an allocation to the Loomis Library Community Learning Center. This is funded by a revenue collected from a 1/4 cent sales tax approved by the voters in the 2016 General Election.

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2022

GENERAL FUND
DEPARTMENT 0910
LOOMIS LIBRARY AND COMMUNITY LEARNING CENTER

DESCRIPTION	PROPOSED BUDGET 2021-22	AMENDED BUDGET 2020-21	PROJECTED ACTUAL 2020-21	ACTUAL 2019-20	ACTUAL 2018-19	ACTUAL 2017-18	ACTUAL 2016-17	ACTUAL 2015-16
PERSONNEL								
40110 Salaries	191,000	174,000	183,185	141,026	40,073			
40210 Group Insurance	45,000	57,000	34,669	32,563	6,499			
40220 Retirement	12,000	8,843	11,272	11,791	1,345			
40230 Worker's Compensation	13,000	14,000	-		342			
40310 Medicare	4,000	4,000	3,997	5,265	1,423			
40320 Unemployment and Training Tax	1,120	1,120	913	841	937			
SUPPLIES AND EQUIPMENT								
50110 Office supplies	4,500	4,500	311	825	307			
50120 Supplies	8,000	8,000	1,669	4,198	165			
50160 Books and publications	30,000	30,000	12,663	28,584	9,443			
61110 Equipment lease	4,000	4,000	2,950	4,216				
COMMUNICATIONS								
50320 Telephone	1,800	1,800	1,454	1,847	850			
50330 Internet	3,600	3,600	2,791	2,837	1,930			
CONTRACTED SERVICES								
51210 Operating budget - Friends of the Library						94,393	41,352	
51210 Strategic planning		-	17,300		17,300			
51210 Professional fees	1,000	1,000	-	6,615	2,808			
51220 Computer services	18,000	15,000	17,177	7,183	15,804			
51230 Community programs	5,000	5,000	586	1,188	3,921			

RESOURCE DEVELOPMENT

60110 Memberships and Dues
60120 Travel and Meetings

OCCUPANCY

61120 Utilities
61140 Library facilities maintenance

CAPITAL OUTLAY

Small equipment
Capital Improvements

MISCELLANEOUS

80520 Bank and other fees
Insurance
Advertising
Transfer to reserves

TOTALS

2,000	2,000	8,407	1,240				
1,500	1,500	150	4,249	605			
15,000	15,000	14,076	15,166	14,511	14,099		
15,000	15,000	11,580	13,976	13,159	1,925		
2,000	2,000	-		1,427			
5,000	5,000	-	9,986		31,880		
200	200	-					
5,000	5,000	5,000					
5,000	5,000	546	1,282	458			
-	100,000	50,000		96,477			
392,720	482,563	380,694	294,878	229,784	142,298	41,352	-

PROGRAM DESCRIPTION

The Loomis Library and Community Learning Center is one of the golden nuggets of the Town of Loomis...
The Library staff includes one full-time Community Resource Librarian and two full-time and one part-time Assistant Librarians.
The Library Advisory Board is made up of volunteers and makes recommendations to the Town Council. The Board, along with many members of the community completed a strategic planning process which provided the Library staff, the Advisory board and Town Council with goals and objectives to better direct the programs and activities to the needs of the community in this ever changing information rich world.

PROGRAM DESCRIPTION

This cost center details Council projects that enhance or promote the business and economic aspects of the Town. Specifically, the Council is taking a "Shed to Shed" approach, concentrating on the business in the Downtown Core area between the High Hand Fruit Shed on the southwest and the Blue Goose Fruit Shed on the northeast.

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2022

GENERAL FUND
DEPARTMENT 1500
SAFETY SERVICES

DESCRIPTION	PROPOSED BUDGET 2021-22	AMMENDED BUDGET 2020-21	PROJECTED ACTUAL 2020-21	PRIOR YEARS			
				ACTUAL 2019-20	ACTUAL 2018-19	ACTUAL 2017-18	ACTUAL 2016-17
PERSONNEL							
SUPPLIES AND EQUIPMENT							
50210 Equipment Maintenance							
COMMUNICATIONS							
50320 Telephone							
CONTRACTED SERVICES							
51210 Police - basic service	1,569,000	1,569,000	1,590,392	1,590,492	1,490,529	1,343,130	1,313,666
Traffic Officer in excess of COPS grant	-	-	50,000			99,863	88,934
51210 Wildland Fire	20,000	20,000					78,247
51210 Animal Control	53,698	51,141	37,090	36,019	46,387	91,304	88,645
51210 Civil Defense	750	750	765	764	764	752	743
RESOURCE DEVELOPMENT							
OCCUPANCY							
CAPITAL OUTLAY							
MISCELLANEOUS							
81510 Booking Fees	2,000	2,000			1,260	1,659	
TOTALS	1,645,448	1,642,891	1,678,247	1,627,275	1,538,941	1,536,708	1,491,988
							1,445,651

PROGRAM DESCRIPTION

The Town of Loomis contracts for all of its safety services.

Police service is provided by contract with the Placer County Sheriff's office. We have one officer dedicated to the Town throughout the day, seven days per week. During the overnight shift, the Town shares an officer with the surrounding county area. The Town also contracts for a traffic enforcement officer for 40 hours per week.

Animal control service is contracted with the Placer County Health and Human Services.

Fire protection and emergency medical service is provided by the Loomis Fire Protection District, which is its own, self administered special district. They require no funding from the Town, as they receive their own property taxes and assessments directly through the County. The Town, though, is responsible for wild fires within its limits. In such a case, the Fire District would bill the Town for the cost of containment within the Town limits. We are funding \$20,000 this year just in case such a fire takes place.

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2022

GENERAL FUND
DEPARTMENT 1900
PUBLIC WORKS - Summary

DESCRIPTION	PROPOSED BUDGET 2021-22	AMENDED BUDGET 2020-21	PROJECTED ACTUAL 2020-21	PRIOR YEARS			ACTUAL 2015-16
				ACTUAL 2019-20	ACTUAL 2018-19	ACTUAL 2017-18	
PERSONNEL							
40110 Salaries and wages	431,000	147,863	210,230	245,335	193,098	175,712	200,778
40210 Group Insurance	100,000	27,748	42,560	44,264	46,081	35,013	43,806
40220 Retirement	41,000	6,610	15,610	29,807	18,113	23,400	26,680
40230 Worker's Compensation	31,000	22,541	30,758	21,904	21,502	15,468	29,101
40310 Medicare/Fica	5,500	3,109	2,402	3,864	2,395	2,434	3,955
40320 Unemployment and Training Tax	1,500	1,200	1,030	1,518	898	1,314	1,671
40410 Car Allowance	4,900	4,900	4,900	-			
SUPPLIES AND EQUIPMENT							
50110 Office Expenses	3,750	1,250	-	1,132	2,846	499	1,615
50120 Materials and Supplies	9,660	9,660	12,570	4,897	10,749	5,874	2,265
50160 Books and Publications	1,750	1,750	-	1,477	-	135	574
50170 Fuel	4,000	4,000	3,762	-	-	-	
50180 Equipment Rental	3,500	3,500	-	2,452	-	1,313	
50210 Equipment Maintenance	1,900	1,900	728	61	463	1,208	272
COMMUNICATIONS							
50310 Postage	2,000	2,000	2,944	2,569	1,942	2,153	97
50320 Telephone	1,150	1,150	1,182	215	97	858	62
50330 Internet Access	3,000	3,000	3,189	2,172	858	-	685
CONTRACTED SERVICES							
51210 Engineering	51,000	199,000	150,000	-	-	15,235	
51210 Maintenance Contracts	20,000	60,000	9,332	28,707	18,871	38,747	13,329
51210 Open Space maintenance	2,000	2,000	-	-	-	1,434	17,749
51210 Building Official	90,000	125,000	112,222	116,550	55,820	59,374	99,100
51210 Public Works Standards	-	-	-	-	-	-	
51211 Plan checking	30,000	65,000	73,669	51,543	25,075	31,367	65,224

RESOURCE DEVELOPMENT

60110 Memberships and Dues
60120 Travel and Meetings

OCCUPANCY

61110 Rents and Leases
61120 Utilities
61120 Park Water
61130 Park Electricity
61140 Building Maintenance

CAPITAL OUTLAY

70010 Small Equipment
70010 Equipment acquisitions
70010 Infrastructure Acquisition/Maintenance
70040 Storm drain repair/replace

MISCELLANEOUS

80110 Insurance and Bonds
80220 Flood Control Planning
Grant Matching Pool

TOTALS

375	375	-	-	115	-	116	275
950	950	300	(1,180)	336	220	2,515	800
1,050	1,050	2,628	2,408	1,382	1,776	1,746	1,562
6,200	6,800	1,845	18,053	3,964	3,800	14,572	14,220
15,000	15,000	13,897	-	13,156	15,064		7,085
-	-	-	-	-	-		118
875	1,475	7,974	23,147	1,463	6,104	619	856
650	650	1,501	52,131	86,265	-		
37,000	2,000	-	-				
4,000	4,000	-	-	-	-		
50,000	5,000	25,445	336,864				
-	-	-	-	22,197	20,862		
30,000	30,000	31,192	23,617	10,277	10,055	9,740	9,740
10,000	10,000	12,908	12,685	-	-		
500	500	-	1,845				
995,210	770,981	774,779	1,028,035	537,963	469,421	426,799	528,579

PROGRAM DESCRIPTION

The Public Works department provides for construction and maintenance of the Town's infrastructure. Infrastructure includes streets, sidewalks, curbs, gutters, ditches, street lights, traffic signals and parks. The Public Works department works with the Planning Department in reviewing development projects for proper drainage and other compliance issues.

Staffing level: 4.40 full time equivalent employees

PROGRAM OBJECTIVES

Provide a safe and comfortable environment for the citizens and businesses of the Town by creating and maintaining appropriate infrastructure.

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2022

GENERAL FUND
DEPARTMENT 1900.000
PUBLIC WORKS - Engineering

DESCRIPTION	PROPOSED BUDGET 2021-22	AMENDED BUDGET 2020-21	PROJECTED ACTUAL 2020-21	PRIOR YEARS			
				ACTUAL 2019-20	ACTUAL 2018-19	ACTUAL 2017-18	ACTUAL 2016-17
PERSONNEL							
40110 Salaries and wages	69,000		9,833				
40210 Group Insurance	12,000		(284)				
40220 Retirement	7,000		919				
40230 Worker's Compensation	5,000		-				
40310 Medicare/Fica	1,000		(2,539)				
40320 Unemployment and Training Tax	300		-				
40410 Car Allowance							
SUPPLIES AND EQUIPMENT							
50110 Office Expenses	2,500			3,271			
50120 Materials and Supplies							
50160 Books and Publications							
50170 Fuel							
50180 Equipment Rental				285			
50210 Equipment Maintenance							
COMMUNICATIONS							
50310 Postage							
50320 Telephone							
50330 Internet access				299			
CONTRACTED SERVICES							
51210 Engineering	45,000	150,000	150,000				

60110 Memberships and Dues
60120 Travel and Meetings

61110 Rents and Leases
61120 Utilities
61120 Park Water
61130 Park Electricity
61140 Building Maintenance

MISCELLANEOUS

80110 Insurance and Bonds

Grant Matching Pool
Other fees

141,800	150,000	159,275	7,682	-	-	-

The Public Works department provides for maintenance of the Town's Facilities. Facilities include parks, parking lots and buildings.

Staffing level: 0.60 full time equivalent employees

Provide a safe and comfortable environment for the citizens and businesses of the Town by creating and maintaining appropriate infrastructure.

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2022

GENERAL FUND		
DEPARTMENT 1900.020		
PUBLIC WORKS - Facilities		

DESCRIPTION	PROPOSED BUDGET 2021-22	AMENDED BUDGET 2020-21	PROJECTED ACTUAL 2020-21	PRIOR YEARS		
				ACTUAL 2019-20	ACTUAL 2018-19	ACTUAL 2017-18
PERSONNEL						
40110 Salaries and wages	62,000	33,966	88,036	102,954	63,000	21,919
40210 Group Insurance	14,000	6,437	18,175	18,616	15,455	4,588
40220 Retirement	6,000	3,439	7,008	8,188	4,730	1,847
40230 Worker's Compensation	4,000	2,635	18,390	12,480	7,151	(431)
40310 Medicare/Fica	1,000	660	2,586	1,795	807	176
40320 Unemployment and Training Tax	300	300	509	681	268	163
40410 Car Allowance	2,450	2,450	2,450			
SUPPLIES AND EQUIPMENT						
50110 Office Expenses	500	500	-	250	138	495
50120 Materials and Supplies	7,660	7,660	12,570	4,897	10,749	4,449
50160 Books and Publications	100	100	-			
50170 Fuel	1,200	1,200	1,036			
50180 Equipment Rental	1,000	1,000	-			1,313
50210 Equipment Maintenance	1,400	1,400	728	61	463	1,208
COMMUNICATIONS						
50310 Postage	-	-				
50320 Telephone	250	250	326	215	97	858
50330 Internet access	3,000	3,000	3,189	2,172	858	
CONTRACTED SERVICES						
51210 Engineering	4,000	47,000	-			1,543
51210 Public Works Superintendent						
51210 Maintenance Contracts	20,000	20,000	9,332	28,707	18,871	12,943
51210 Open Space maintenance	800	800				1,434

60110 Memberships and Dues
60120 Travel and Meetings

61110 Rents and Leases
61120 Utilities
61120 Park Water
61130 Park Electricity
61140 Building Maintenance

70010 Equipment
70010 Equipment acquisitions

80110 Insurance and Bonds
Other fees

194,920	163,057	199,428
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The Public Works department provides for maintenance of the Town's Facilities. Facilities include parks, parking lots and buildings.

Staffing level: 0.60 full time equivalent employees

Provide a safe and comfortable environment for the citizens and businesses of the Town by creating and maintaining appropriate infrastructure.

PROGRAM DESCRIPTION
The Public Works department provides for maintenance of the Town's Facilities. Facilities include parks, parking lots and buildings. Staffing level: 0.60 full time equivalent employees PROGRAM OBJECTIVES Provide a safe and comfortable environment for the citizens and businesses of the Town by creating and maintaining appropriate infrastructure.

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2022

GENERAL FUND
DEPARTMENT 1900
PUBLIC WORKS - Drainage

DESCRIPTION	PROPOSED BUDGET 2021-22	AMMENDED BUDGET 2020-21	PROJECTED ACTUAL 2020-21	ACTUAL 2019-20	ACTUAL 2018-19	ACTUAL 2017-18	ACTUAL 2016-17	ACTUAL 2015-16
PERSONNEL								
40110 Salaries and wages	165,000	81,897	86,894	114,903	117,993	147,675		
40210 Group Insurance	38,000	14,311	16,835	17,844	29,112	30,855		
40220 Retirement	15,000	548	6,637	16,856	9,251	17,375		
40230 Worker's Compensation	11,000	7,906	11,881	8,637	13,650	15,294		
40310 Medicare/Fica	3,000	1,949	2,355	2,069	1,582	2,258		
40320 Unemployment and Training Tax	800	800	433	672	630	1,151		
40410 Car Allowance	2,450	2,450	2,450					
SUPPLIES AND EQUIPMENT								
50110 Office Expenses	750	750	-	441	2,368	4		
50120 Materials and Supplies	2,000	2,000				58		
50160 Books and Publications	150	150						
50170 Fuel	2,800	2,800	2,726					
50180 Equipment Rental	2,500	2,500	-	2,452				
50210 Equipment Maintenance	500	500						
COMMUNICATIONS								
50310 Postage	-	-						
50320 Telephone	900	900	857					
CONTRACTED SERVICES								
51210 Engineering	2,000	2,000				13,692		
51210 Public Works Superintendent								
51210 Grading inspection		40,000				25,804		
51210 Open Space maintenance	1,200	1,200						

60110 Memberships and Dues
60120 Travel and Meetings

61110 Rents and Leases
61120 Utilities
61140 Building Maintenance

70010 Small Equipment
70010 Equipment acquisitions
70010 Infrastructure Acquisition/Maintenance
70040 Storm drain repair/replace

80110 Insurance and Bonds
80220 Flood Control Planning
Other fees

[illegible]

Provide a safe and comfortable environment for the citizens and businesses of the Town by creating and maintaining appropriate infrastructure.

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2022

GENERAL FUND
DEPARTMENT 1700
BUILDING

DESCRIPTION	PROPOSED BUDGET 2021-22	AMMENDED BUDGET 2020-21	PROJECTED ACTUAL 2020-21	ACTUAL 2019-20	ACTUAL 2018-19	PRIOR YEARS ACTUAL 2017-18	ACTUAL 2016-17	ACTUAL 2015-16
PERSONNEL								
40110 Salaries and wages	135,000	32,000	25,468	27,479	12,106	6,118	5,194	5,716
40210 Group Insurance	36,000	7,000	7,834	7,804	1,513	(430)		
40220 Retirement	13,000	2,623	1,046	4,764	4,132	4,178	227	2,201
40230 Worker's Compensation	11,000	12,000	488	787	701	606	724	593
40310 Medicare/Fica	500	500	-	-	6			354
40320 Unemployment and Training Tax	100	100	88	165				
SUPPLIES AND EQUIPMENT								
50110 Office Expenses				441	339		334	
50120 Materials and Supplies			-			1,367		
50160 Books and Publications	1,500	1,500	-	1,477		135	1,277	
50170 Fuel								
50180 Equipment Rental								
50210 Equipment Maintenance								
COMMUNICATIONS								
50310 Postage	2,000	2,000	2,944	2,569	1,942	2,153	2,251	
50320 Telephone								
CONTRACTED SERVICES								
51210 Engineering								
51210 Public Works Superintendent								
51210 Maintenance Contracts								
51210 Open Space maintenance								
51210 Building Official	90,000	125,000	112,222	116,550	55,820	59,374	66,974	99,100
51210 Public Works Standards			-					
51211 Plan checking	30,000	65,000	73,669	51,543	25,075	31,367	28,070	65,224

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319,100	248,923	224,302	214,365	102,574	105,906	106,086	173,189
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PROGRAM DESCRIPTION
The Building department provides for construction regulation and inspection. One Town staff employee supports a contract building inspector. Some additional activities, such as plan checking are sometimes contracted out. Staffing level: 0.25 full time equivalent employees and 0.40 contract employees
PROGRAM OBJECTIVES Provide inspection for building construction for compliance with local and statewide requirements and standards.

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2022

GENERAL FUND	
NON DEPARTMENTAL EXPENDITURES	

DESCRIPTION	PROPOSED BUDGET 2021-22	ADOPTED BUDGET 2020-21	PROJECTED ACTUAL 2020-21	ACTUAL 2019-20	ACTUAL 2018-19	ACTUAL 2017-18	ACTUAL 2016-17	ACTUAL 2015-16
PERSONNEL								
SUPPLIES AND EQUIPMENT								
COMMUNICATIONS								
CONTRACTED SERVICES								
RESOURCE DEVELOPMENT								
OCCUPANCY								
CAPITAL OUTLAY								
Upgrade splash pad	-	-						
MISCELLANEOUS								
Transfers to Streets and Roads funds	-	400,000	400,000	686,083	32,228	787,814	200,870	
District Tax projects	-	-						
TOTALS	-	400,000	400,000	686,083	32,228	787,814	200,870	-

PROGRAM DESCRIPTION

This department is used to track funding and expenditures for capital purchases and transfers between funds.

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2020

TRANSPORTATION SUMMARY										
DESCRIPTION	PROPOSED BUDGET 2021-22	ADOPTED BUDGET 2020-21	PROJECTED ACTUAL 2020-21	ACTUAL 2019-20	ACTUAL 2018-19	PRIOR YEARS ACTUAL 2017-18	ACTUAL 2016-17	ACTUAL 2015-16		
STREET FUND REVENUE										
Gas Tax 2106	30,000	28,970	28,970	27,385	32,575	29,310	29,285	29,544		
Gas Tax 2107	45,000	43,916	43,916	44,360	40,319	47,848	47,673	48,420		
Gas Tax 2107.5	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000		
Gas Tax 2105	40,000	36,505	36,505	35,131	39,413	36,766	37,602	37,185		
Gas Tax 2103 (Formerly Traffic Cong Relief)	66,074	55,517	58,190	47,488	24,947	26,383	17,861	34,022		
State General Fund Loan repayment	-	-	-	7,743	7,695	7,702				
Road Maintenance Rehab account	134,604	118,364	122,905	123,401	117,166	25,339				
Investment Earnings	1,000	1,000	661	7,008	6,937	2,362	1,134	1,178		
Total Streets Revenue	318,678	286,272	300,890	294,516	271,052	177,711	135,555	152,348		
TRANSPORTATION FUND REVENUE										
Transportation Allotment - Non Transit	350,000	300,000	330,000	458,150	376,752	367,876	323,180	353,665		
Transportation - Bike/Ped				46,717						
Transportation Allotment - Transit	25,000	25,000	25,000		45,341	55,037	66,107	52,835		
CMAQ and other grants	-	1,017,694	1,017,694	152,445	115,613	1,801,850		4,716		
Investment Earnings	300	300			961	363	3,159	5,256		
Other		-					12,643			
Total Transportation Revenue	375,300	1,342,994	1,372,694	657,312	538,667	2,225,127	405,089	416,473		
TRANSPORTATION EXPENDITURES										
	1,148,575	2,019,150	2,211,707	1,048,400	834,304	2,941,865	1,432,134	582,401		
OTHER SOURCES/(USES)										
General Fund Transfers	-	400,000	4,459	686,083		780,641	724,512			
Allocation to Maintenance Districts	-	-								
Other Reserves	-	-								
Total Other Sources/(Uses)	-	400,000	400,000	686,083	-	780,641	724,512	-		
EXCESS REVENUES OVER EXPENDITURES	(454,597)	10,116	(138,123)	589,510	(24,585)	241,613	(166,978)	(13,580)		
BEGINNING FUND BALANCE	497,627		635,749	46,239	70,824	(170,789)	(3,811)	9,769		
ENDING FUND BALANCE	43,030		497,627	635,749	46,239	70,824	(170,789)	(3,811)		

PROGRAM DESCRIPTION

The Transportation Fund tracks the restricted revenues received for street and road maintenance and bus service, and the related costs. There are two main revenue sources. First, funds are received from the State gas tax fund for road maintenance. A second allocation of the State gas tax fund comes to the Town by way of the Placer County Transportation Planning Agency (PCTPA) and must be first spent on transit needs (Bus and Dial-a-ride), with the remainder available for road construction and maintenance. The Town contracts with Placer County for the bus and Dial-a-ride services. Other grants are received and tracked through this fund if they are restricted to similar purposes.

Staffing level: 2.35 full time equivalent employees

PROGRAM OBJECTIVES

Provide transit service and maintain a safe and useful road system.

TOWN OF LOOMIS
PROPOSED BUDGET
FOR THE YEAR ENDING JUNE 30, 2020

TRANSPORTATION
EXPENDITURES - DETAIL

DESCRIPTION	PROPOSED BUDGET 2021-22	ADOPTED BUDGET 2020-21	PROJECTED ACTUAL 2020-21	ACTUAL 2019-20	ACTUAL 2018-19	PRIOR YEARS ACTUAL 2017-18	ACTUAL 2016-17	ACTUAL 2015-16
PERSONNEL								
40110 Salaries	149,000	204,000	138,197	168,675	168,065	150,528	61,667	80,000
40210 Group Insurance	38,000	42,000	26,442	31,688	33,050	30,336	14,800	19,200
40220 Retirement	12,000	17,575	10,939	17,779	47,018	18,045	9,193	11,926
40230 Worker's Compensation	10,000	15,000	25,160	20,569	16,376	17,240	2,268	2,942
40310 Medicare/Fica	3,000	4,000	3,321	2,949	2,515	2,211	877	1,138
40320 Unemployment and Training Tax	1,500	1,500	689	950	505	1,231	771	1,000
SUPPLIES AND EQUIPMENT								
50110 Office Expenses	1,250	1,250	-			372		
50120 Materials and Supplies	40,000	40,000	26,296	48,818	34,459	37,987	40,027	32,898
50160 Books and Publications	250	250	558	620				
50170 Fuel	8,000	8,000	7,876	7,213	6,912	9,725	9,759	7,529
50180 Equipment Rental	1,000	1,000	419	660	834	3,214	3,838	5,389
50210 Equipment Maintenance	10,000	10,000	9,872	9,478	2,500	6,565	3,431	10,651
50230 Signal Maintenance	10,000	10,000	8,731	13,273	27,571	16,139	18,761	24,194
61130 Street Light Service	15,000	15,000	16,413	15,091	18,973	17,717	20,734	15,732
COMMUNICATIONS								
50310 Postage	-	-	-					
50320 Telephone	2,500	2,500	946	2,366	1,950	890	1,160	1,269
CONTRACTED SERVICES								
51610 Transit Service	60,000	60,000	50,000	47,821	50,665	55,040	50,774	52,958
51210 Other			-					150

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1,148,575	2,019,150	2,211,707	1,048,400	834,304	2,941,865	1,432,134	582,401
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