



# TOWN OF LOOMIS

## AGENDA

### REGULAR MEETING OF LOOMIS TOWN COUNCIL

#### LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650

916-652-1840

[www.loomis.ca.gov](http://www.loomis.ca.gov)

**TUESDAY**

**APRIL 13, 2021**

**7:00 P.M.**

PURSUANT TO EXECUTIVE ORDER N-29-20, CERTAIN PROVISIONS OF THE OPEN MEETING ACT ARE SUSPENDED DUE TO A STATE OF EMERGENCY IN RESPONSE TO THE COVID-19 PANDEMIC. CONSISTENT WITH THE EXECUTIVE ORDER, THE COUNCIL MEETING WILL INCLUDE TELECONFERENCING.

#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL

- Mayor Jeff Duncan
- Mayor pro tempore Jenny Knisley
- Councilmember Brian Baker
- Councilmember Danny Cartwright
- Councilmember Jan Clark-Crets

#### PUBLIC COMMENT PROCEDURE

**The Council meeting at the Depot will be closed to public attendance.**

*In order to protect public health and the safety of our Loomis citizens, Public viewing for this meeting will be offered through the Town's YouTube Channel, located at [https://www.youtube.com/channel/UCy8o0\\_g9piGfhFmfkM1IZLQ](https://www.youtube.com/channel/UCy8o0_g9piGfhFmfkM1IZLQ)*

AND

*The meeting will also be available through the Zoom platform by clicking the following link: <https://us02web.zoom.us/j/84632781041>*

*Public comment will be opened for each agenda item only through the Zoom platform. Please note that YouTube livestream comments are disabled for the livestream.*

#### **How To Participate in the Meeting via Zoom**

*You can participate in the meeting via Zoom software or via telephone. When you join the meeting, you will be muted by default. To inform the Clerk that you would like to make a public comment, you will use the "Raise Hand" feature. Instructions for using the "Raise Hand" feature when using a computer or mobile device can be found at the link below:*

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-a-webinar>

#### **ZOOM Participation via computer or smartphone**

*You can join the meeting from your computer using a web browser or the Zoom software. You can join the meeting by clicking the following link <https://us02web.zoom.us/j/84632781041> . Please note that you should only raise your hand during public comment on the agenda item you are concerned about.*

**ZOOM Participation by telephone (Audio Only Option)**

1. Dial (669) 900-9128
2. When asked for the meeting ID, enter **846 3278 1041#**.
3. When asked for your participant ID, press # to continue.
4. You will be muted by default. To inform the Clerk that you would like to make a public comment during each agenda item, dial \*9 to "Raise your hand". The Clerk will unmute you when it is your turn to speak and will identify you by the last three digits of your phone number. Please note that you should only raise your hand during public comment on the agenda item you are concerned about.

**MATTERS OF INTEREST TO COUNCILMEMBERS**

**TOWN MANAGER REPORT**

**LOOMIS CHAMBER OF COMMERCE UPDATE**

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:** This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. The Council may refer your concerns raised during public comment to staff or placed on future agenda. **Please note that the audience will be allotted time to make public comments on any item on the agenda at the time it is heard.**

**ADOPTION OF AGENDA:** Council will typically adopt the agenda in the order listed or modify the order in a way that can best accommodate the people in attendance who wish to speak on agenda items. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three-minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR:** All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

**CONSENT AGENDA**

**RECOMMENDED ACTION**

- |  |                         |
|--|-------------------------|
| 1. Council Action Minutes – 3/9/21   | <i>APPROVE</i>          |
| 2. Monthly Check Register  | <i>RECEIVE AND FILE</i> |
| 3. Statement of Activity   | <i>RECEIVE AND FILE</i> |
| 4. Treasurer’s Report  | <i>RECEIVE AND FILE</i> |
| 5. Planning Status Report  | <i>RECEIVE AND FILE</i> |
| 6. Proclamation Declaring May 6, 2021 Big Day of Giving  | <i>APPROVE</i>          |
| 7. Proclamation Declaring April Child Abuse Prevention Awareness Month   | <i>APPROVE</i>          |
| 8. Plaque Honoring Former Councilmember Rhonda Morillas  | <i>APPROVE</i>          |
| 9. Letter of Support for SB 612, To Ensure Fair and Equal Access To the Benefits of Legacy Resources Held in Investor-Owned Utility (IOU) Portfolios and Address the Management of These Resources to Maximize Value for all Customers | <i>APPROVE</i>          |

- |      |  |                |
|------|--|----------------|
| 10.  | Reaffirmation of Local Emergency Declared March 19, 2020   | <i>APPROVE</i> |
| 11.  | Resolution of the Town Council of the Town of Loomis Authorizing The Town Manager to Negotiate and Sign a Contract With Bill.Com   | <i>APPROVE</i> |
| 12.  | Resolution of the Town Council of the Town of Loomis Authorizing Approval of a Contract Between the Town of Loomis and Wood Rodgers, Inc. for Professional Engineering Services Related to the 2020 General Plan Circulation Element Update – Phase 2  | <i>APPROVE</i> |
| 13.  | Resolution of the Town Council of the Town of Loomis Authorizing the Town Manager to Execute a Memorandum of Understanding, and Any Amendments Thereto, as Required by the Sacramento Area Council of Governments For Receipt of Regional Early Action Planning (REAP) Support Grant Program Funds | <i>APPROVE</i> |
| 13b. | Resolution of the Town Council of the Town of Loomis Approving An Increase in Cost For the Installation of two flashing Yellow Warning Lights and Additional Signage at the Intersection of Laird Road and High Cliff Road and Authorize \$22,000 From the Transportation Fund                     | <i>APPROVE</i> |

CONSENT ITEMS FORWARDED

**BUSINESS**

14. **General Plan Status Update**  
 Staff will be giving a presentation on the General Plan Status Update and Housing Element schedule for certification.  
**Recommended action:** Receive and file.  
**Public comment:**
15. **Preliminary Budget for 2021/2022**  
 Staff will give a preliminary report on the Town revenues and expenditures for 2021/2022.  
**Recommended action:** Receive and file.  
**Public comment:**

**COUNCIL COMMITTEE REPORTS**

**COUNCIL COMMITTEES**

- Placer County Economic Development Board – Knisley/Clark-Crets as alternate
- Placer County Flood Control/Water Conservation District – Cartwright/Baker as alternate
- Placer County Transportation Planning Agency – Baker/Clark-Crets as alternate
- - PCTPA Funding Strategy Update Steering Committee – Baker/Clark-Crets as alternate
- Placer County Mosquito Abatement – Russ Kelley as citizen rep
- Placer County Air Pollution Control District – Duncan /Cartwright
- Sacramento Area Council of Governments – Clark-Crets/Knisley as alternate
- Borders Committee – Clark-Crets and Duncan
- Business Committee – Knisley/Clark-Crets as alternate
- Schools Liaison – Baker/Cartwright
- / ● SPMUD Ad Hoc Committee – Cartwright and Clark-Crets
- Library Representative – Knisley/Clark-Crets as alternate
- Pioneer Board – Duncan/Clark-Crets as alternate
- Law Enforcement Liaison – Duncan
- Greater Sacramento Economic Council – Clark-Crets

## ADJOURNMENT

AS PROVIDED IN THE COUNCIL'S OPERATING PROCEDURES, THE MEETING WILL ADJOURN AT 10:00 P.M. UNLESS A DECISION IS MADE TO EXTEND THE TIME.

### ACCOMMODATING THOSE INDIVIDUALS WITH SPECIAL NEEDS

In compliance with the Americans with Disabilities Act, the Town of Loomis encourages those with disabilities to participate fully in the public hearing process. If you have special needs or requirements in order for you to attend or participate in the Town's public hearing process or programs, please contact Crickett Strock at Town Hall, 652-1840, prior to the public hearing or program you wish to attend, so that we can accommodate you. Materials relating to an item on this agenda that are submitted to the Council after distribution of the agenda packet will be available, upon request, at the Town Clerks office, 3665 Taylor Road, Loomis, CA 95650 or [www.loomis.ca.gov](http://www.loomis.ca.gov).

### ADMINISTRATIVE REMEDIES MUST BE EXHAUSTED PRIOR TO ACTION BEING INITIATED IN A COURT OF LAW.

If you challenge the proposed project in court, you may be limited to raising only those issues you raised at the public hearing described in the notice, or in written correspondence delivered to the Town at, or prior to the public hearing.

### PUBLIC HEARING PROCEDURE:

1. Town staff makes its presentation on the Project and outlines all recommended actions
2. Commission/Council asks questions of staff
3. Chair/Mayor opens the public hearing
4. Applicant makes its presentation – 15 minutes (At the discretion of the mayor or chair, time may be extended depending on the size/scope of the proposed project. The applicant must make the request for a time extension prior to the beginning of the meeting.)
5. Commission/Council asks questions of the applicant (and staff)
6. Public comment – maximum 3 minutes per speaker, one opportunity to speak each
7. Applicant opportunity to respond to public comments – 5 minutes (At the discretion of the mayor or chair, time may be extended depending on the number of comments made during public comment.)
8. Chair/Mayor closes the public hearing is closed
9. Staff responds to all public comments; Commission/Council asks any additional questions of staff
10. Council deliberates and acts on requested entitlements

**Mission Statement.** *The Town of Loomis is committed to preserving: a quality of life in which families can grow and enjoy the small town atmosphere; a town in which there are concerns for all segments of society, including businesses and residents; a town that encourages the participation of all of its citizens in civic and community activities; a council and town staff that responds courteously and respectfully to the concerns and needs of the town's residents; and a plan that calls for slow, quality growth while preserving the financial integrity of the town.*

#### Certification of Posting of Agenda

I, Crickett Strock, Town Clerk, for the Town of Loomis, declare that the foregoing agenda for the Tuesday, April 13, 2021 Regular Meeting of the Town of Loomis Town Council was posted April 7, 2021 at Town Hall of the Town of Loomis, 3665 Taylor Road, Loomis, California, 95650. The agenda is also available on the Town website at [www.loomis.ca.gov](http://www.loomis.ca.gov).

Signed Crickett Strock, Town Clerk, on April 7, 2021 at Loomis, California.