



# TOWN OF LOOMIS

## AGENDA

### REGULAR MEETING OF LOOMIS TOWN COUNCIL LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650

916-652-1840

[www.loomis.ca.gov](http://www.loomis.ca.gov)

TUESDAY

DECEMBER 12, 2017

7:30 P.M.

#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL

- Mayor Rhonda Morillas
- Councilmember Brian Baker
- Councilmember Jeff Duncan
- Councilmember Tim Onderko
- Councilmember Miguel Ucovich

**AT THIS TIME SELECTION OF MAYOR AND MAYOR PRO TEMPORE FOR THE TERM DECEMBER 2017 THROUGH THE SEATING OF THE NEW MAYOR AT THE BEGINNING OF THE FIRST REGULAR MEETING OF DECEMBER 2018 WILL OCCUR. (Need a motion for both appointments)**

#### MATTERS OF INTEREST TO COUNCILMEMBERS

#### TOWN REPORT

#### LOOMIS CHAMBER OF COMMERCE UPDATE

All items on the agenda will be open for public comment before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.

**Written Material Introduced Into the Record:** Citizens wishing to introduce written material into the record at the public hearing on any item are requested to provide a copy of the written material to the Town Clerk .

**PUBLIC COMMENT:** This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on the next available agenda.

**ADOPTION OF AGENDA:** Council will typically adopt the agenda in the order listed or modify the order in a way that can best accommodate the people in attendance who wish to speak on particular items.

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR:** All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

**CONSENT AGENDA**

**RECOMMENDED ACTION**

- |     |   |                         |
|-----|---|-------------------------|
| 1.  | Council Minutes – 11/14/17  | <i>APPROVE</i>          |
| 2.  | Monthly Check Register –November  | <i>RECEIVE AND FILE</i> |
| 3.  | Statement of Activity   | <i>RECEIVE AND FILE</i> |
| 4.  | Treasurer’s Report  | <i>RECEIVE AND FILE</i> |
| 5.  | Planning Status Report  | <i>RECEIVE AND FILE</i> |
| 6.  | A Resolution of the Town Council of the Town of Loomis Authorizing December 2017 Holiday Closure of Town Administrative Offices at Town Hall  | <i>ADOPT RESOLUTION</i> |
| 7.  | A Resolution of the Town Council of the Town of Loomis Amending the March 8, 2016 Contract for Construction Inspection Services Between the Town of Loomis and Salaber Associates Inc.          | <i>ADOPT RESOLUTION</i> |
| 8.  | A Resolution of the Town Council of the Town of Loomis Authorizing the Town Manager to Enter into a Contract for Drainage Services with Coastline Water Resources Inc., Not To Exceed \$114,500 | <i>ADOPT RESOLUTION</i> |
| 9.  | Second Reading of Ordinance 273 of the Town of Loomis Amending Section 13.42.050 of the Municipal Code for Alcoholic Beverage Sales   | <i>ADOPT ORDINANCE</i>  |
| 10. | A Resolution of the Town Council of the Town of Loomis Approving the Proposal for HVAC Replacement at the Loomis Library Building   | <i>ADOPT RESOLUTION</i> |
| 11. | Receipt of 2016/17 Fiscal Audit from Boler & Associates   | <i>RECEIVE AND FILE</i> |

**CONSENT ITEMS FORWARDED**

**PUBLIC HEARING**

12. **Creation of the Sierra College Boulevard Underground Utility District**  
The Town has looked for opportunities to utilize Pacific Gas & Electric’s (PG&E’s) Rule 20-A allocation. Staff has identified the power lines on Sierra College Boulevard between Brace and Granite to be a good candidate for these funds. Eliminating the overhead lines in this section will complete the undergrounding of utilities in this section of Sierra College Boulevard, providing a clean and consistent gateway into Loomis.  
**Recommended action:** Take public comment. Approve resolution directing staff to proceed with using PG&E Rule 20-A funds on Sierra College Boulevard.  
**Public comment:**

## BUSINESS

### 13. Facade Improvement Grant Program

The Town hosted nationally-recognized downtown revitalization expert Michele Reeves in November at a workshop aimed at giving the Town, our business owners, and property owners a toolkit to facilitate a successful downtown. One program that staff discussed with Ms. Reeves was a façade improvement grant program. There are several businesses in the Downtown Master Plan area that could use a catalyst to begin improving their storefronts, and a grant program is a common way to provide that assistance. The intent is to keep the program as simple as possible, with the Town Manager shepherding projects through the process.

**Recommended action:** Take public comment. Approve resolution approving the establishment of a Façade Improvement Grant Program for the Downtown Master Plan area and amending the 2017-18 Operating Budget to appropriate \$50,000 for the program.

**Public comment:**

### 14. Mayor's Committee Appointments

The Mayor will assign committee appointments for 2018

**Recommended action:** Approve Mayor's recommendation on regional committee assignments for 2018.

**Public comment:**

## FUTURE AGENDA ITEMS

- Town Owned Properties for Sale

## COUNCIL COMMITTEES

- Placer County Economic Development Board – Ucovich/Morillas
- Placer County Flood Control/Water Conservation District – Morillas/Ucovich
- Placer County Transportation Planning Agency – Baker/Morillas
- - PCTPA Funding Strategy Update Steering Committee – Baker/Morillas
- Placer County Mosquito Abatement – Russ Kelley as citizen rep
- Placer County Air Pollution Control District – /Onderko
- Sacramento Area Council of Governments – Onderko/Ucovich
- Borders Committee – Morillas/Onderko
- Business Committee – /Morillas
- Schools Liaison – Onderko/Baker
- SPMUD Ad Hoc Committee – Ucovich/Morillas
- Library Representative – /Ucovich

## ADJOURNMENT

AS PROVIDED IN THE COUNCIL'S OPERATING PROCEDURES, THE MEETING WILL ADJOURN AT 10:00 P.M. UNLESS A DECISION IS MADE TO EXTEND THE TIME.

### **ACCOMMODATING THOSE INDIVIDUALS WITH SPECIAL NEEDS**

In compliance with the Americans with Disabilities Act, the Town of Loomis encourages those with disabilities to participate fully in the public hearing process. If you have special needs or requirements in order for you to attend or participate in the Town's public hearing process or programs, please contact Crickett Strock at Town Hall, 652-1840, prior to the public hearing or program you wish to attend, so that we can accommodate you.

Materials relating to an item on this agenda that are submitted to the Council after distribution of the agenda packet will be available, upon request, at the Town Clerks office, 3665 Taylor Road, Loomis, CA 95650 or [www.loomis.ca.gov](http://www.loomis.ca.gov).

### **ADMINISTRATIVE REMEDIES MUST BE EXHAUSTED PRIOR TO ACTION BEING INITIATED IN A COURT OF LAW.**

If you challenge the proposed project in court, you may be limited to raising only those issues you raised at the public hearing described in the notice, or in written correspondence delivered to the Town at, or prior to the public hearing.

**PUBLIC HEARING PROCEDURE:**

1. Town staff makes its presentation on the Project and outlines all recommended actions
2. Commission/Council asks questions of staff
3. Chair/Mayor opens the public hearing
4. Applicant makes its presentation – 15 minutes (At the discretion of the mayor or chair, time may be extended depending on the size/scope of the proposed project. The applicant must make the request for a time extension prior to the beginning of the meeting.)
5. Commission/Council asks questions of the applicant (and staff)
6. Public comment – maximum 3 minutes per speaker, one opportunity to speak each
7. Applicant opportunity to respond to public comments – 5 minutes (At the discretion of the mayor or chair, time may be extended depending on the number of comments made during public comment.)
8. Chair/Mayor closes the public hearing is closed
9. Staff responds to all public comments; Commission/Council asks any additional questions of staff
10. Council deliberates and acts on requested entitlements

***Mission Statement.*** *The Town of Loomis is committed to preserving: a quality of life in which families can grow and enjoy the small town atmosphere; a town in which there are concerns for all segments of society, including businesses and residents; a town that encourages the participation of all of its citizens in civic and community activities; a council and town staff that responds courteously and respectfully to the concerns and needs of the town's residents; and a plan that calls for slow, quality growth while preserving the financial integrity of the town.*

**Certification of Posting of Agenda**

I, Crickett Strock, Town Clerk for the Town of Loomis, declare that the foregoing agenda for the Tuesday, December 12, 2017 Regular Meeting of the Town of Loomis Town Council was posted December 6, 2017 at Town Hall of the Town of Loomis, 3665 Taylor Road, Loomis, California, 95650. The agenda is also available on the Town website at [www.loomis.ca.gov](http://www.loomis.ca.gov).

Signed  Town Clerk, December 6, 2017 at Loomis, California