



# TOWN OF LOOMIS

## ACTION MINUTES REGULAR MEETING OF LOOMIS TOWN COUNCIL LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650

916-652-1840

[www.loomis.ca.gov](http://www.loomis.ca.gov)

|         |                   |           |
|---------|-------------------|-----------|
| TUESDAY | DECEMBER 12, 2017 | 7:30 P.M. |
|---------|-------------------|-----------|

**CALL TO ORDER** Call to order by Mayor Morillas at 7:30 p.m.

### PLEDGE OF ALLEGIANCE

### ROLL CALL

Present:  
Mayor Rhonda Morillas  
Councilmember Brian Baker  
Councilmember Jeff Duncan  
Councilmember Tim Onderko  
Councilmember Miguel Ucovich

**AT THIS TIME SELECTION OF MAYOR AND MAYOR PRO TEMPORE FOR THE TERM DECEMBER 2017 THROUGH THE SEATING OF THE NEW MAYOR AT THE BEGINNING OF THE FIRST REGULAR MEETING OF DECEMBER 2018 WILL OCCUR. (Need a motion for both appointments)**

There was no public comment.

A motion was made to approve Rhonda Morillas as mayor for the term December 2017 through to December 2018. On motion by Councilmember Ucovich, seconded by Councilmember Onderko and passed by the following vote:

Ayes: Baker, Duncan, Morillas, Onderko, Ucovich  
Noes: None  
Abstained : None  
Absent: None

A motion was made to approve Tim Onderko as mayor pro tempore for the term December 2017 through to December 2018. On motion by Councilmember Ucovich, seconded by Councilmember Baker and passed by the following vote:

Ayes: Baker, Duncan, Morillas, Onderko, Ucovich  
Noes: None  
Abstained : None  
Absent: None

### MATTERS OF INTEREST TO COUNCILMEMBERS

Councilmember Baker expounded on the Pioneer and Pacific Gas and Electric changeover, which can be about 5% to 10% reduction in utility prices.

### TOWN REPORT

### LOOMIS CHAMBER OF COMMERCE UPDATE

Jenny Knisley stated the following:

- the Day Before Thanksgiving parade is growing each year
- the Loomis Family Christmas lighting went well
- they kicked off the "Discover Loomis Passport Program"
- a Librarian was hired for the Loomis library
- they held a successful fundraiser (\$10,000) to benefit the Loomis Christmas Basket program

All items on the agenda will be open for public comment before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.

Written Material Introduced Into the Record: Citizens wishing to introduce written material into the record at the public hearing on any item are requested to provide a copy of the written material to the Town Clerk .

**PUBLIC COMMENT:** This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on the next available agenda.

David Ring, Delmar Avenue, asked if they could have a flashing red light at the stop sign at King Road and Delmar Avenue because there have been several times cars have ran through the stop sign and ran into the neighbors yard.

Gordon Medd, Loomis Union School District Superintendent, thanked the town for the following:

- help on the Manda Run, over 700 people participated
- being a recipient for a recent grant

**ADOPTION OF AGENDA:** Council will typically adopt the agenda in the order listed or modify the order in a way that can best accommodate the people in attendance who wish to speak on particular items.

A motion was made to adopt the Agenda. On motion by Councilmember Onderko, seconded by Councilmember Ucovich and passed by the following vote:

Ayes: Baker, Duncan, Morillas, Onderko, Ucovich  
Noes: None  
Abstained : None  
Absent: None

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR:** All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

There was no public comment.

A motion was made to approve the Consent Agenda, pulling item 7 forward for discussion. On motion by Councilmember Ucovich, seconded by Councilmember Onderko and passed by the following vote:

Ayes: Baker, Duncan, Morillas, Onderko, Ucovich  
Noes: None  
Abstained : None  
Absent: None

## CONSENT AGENDA

## RECOMMENDED ACTION

- |  |   |
|--|---|
| 1. Council Minutes – 11/14/17  | <i>APPROVE</i>                              |
| 2. Monthly Check Register –November  | <i>RECEIVE AND FILE</i>                     |
| 3. Statement of Activity   | <i>RECEIVE AND FILE</i>                     |
| 4. Treasurer's Report  | <i>RECEIVE AND FILE</i>                     |
| 5. Planning Status Report  | <i>RECEIVE AND FILE</i>                     |
| 6. A Resolution of the Town Council of the Town of Loomis Authorizing December 2017 Holiday Closure of Town Administrative Offices at Town Hall  | <i>ADOPT RESOLUTION</i><br>Resolution 17-30 |
| 8. A Resolution of the Town Council of the Town of Loomis Authorizing the Town Manager to Enter into a Contract for Drainage Services with Coastline Water Resources Inc., Not To Exceed \$114,500 | <i>ADOPT RESOLUTION</i><br>Resolution 17-32 |

- |     |   |   |
|-----|---|---|
| 9.  | Second Reading of Ordinance 273 of the Town of Loomis Amending Section 13.42.050 of the Municipal Code for Alcoholic Beverage Sales | <i>ADOPT ORDINANCE</i>                      |
| 10. | A Resolution of the Town Council of the Town of Loomis Approving the Proposal for HVAC Replacement at the Loomis Library Building   | <i>ADOPT RESOLUTION</i><br>Resolution 17-33 |
| 11. | Receipt of 2016/17 Fiscal Audit from Boler & Associates   | <i>RECEIVE AND FILE</i>                     |

**CONSENT ITEMS FORWARDED**

- |    |  |   |
|----|--|---|
| 7. | A Resolution of the Town Council of the Town of Loomis Amending the March 8, 2016 Contract for Construction Inspection Services Between the Town of Loomis and Salaber Associates Inc. | <i>ADOPT RESOLUTION</i><br>Resolution 17-31 |
|----|--|---|

Councilmember Ucovich questioned why we are paying \$100,000 for inspection services for the landscaping.

Brit Snipes, Town Engineer/Public Works Director, pointed out that there was inspection services for the landscape project, the closing out of the downtown masterplan project and paperwork, and he will follow-up with a copy of the scope of work given to the council.

Following further discussion on the matter, a motion was made to approve Resolution 17-31, amending the March 8, 2016 contract for construction inspection services between the Town of Loomis and Salaber Associates Inc. On motion by Councilmember Ucovich, seconded by Councilmember Onderko and passed by the following vote:

Ayes: Baker, Duncan, Morillas, Onderko, Ucovich

Noes: None

Abstained: None

Absent: None

**PUBLIC HEARING**

12. **Creation of the Sierra College Boulevard Underground Utility District**  
 The Town has looked for opportunities to utilize Pacific Gas & Electric's (PG&E's) Rule 20-A allocation. Staff has identified the power lines on Sierra College Boulevard between Brace and Granite to be a good candidate for these funds. Eliminating the overhead lines in this section will complete the undergrounding of utilities in this section of Sierra College Boulevard, providing a clean and consistent gateway into Loomis.  
**Recommended action:** Take public comment. Approve resolution directing staff to proceed with using PG&E Rule 20-A funds on Sierra College Boulevard.  
**Public comment:**

David Ring, Delmar Avenue, asked if it was the property where Costco will be going in.

Following further discussion on the matter a motion was made to approve Resolution 17-34, authorizing converting overhead utility lines and facilities to underground pursuant to Electric Rule 20 and Telecommunication Rule 32. On motion by Councilmember Baker, seconded by Councilmember Ucovich and passed by the following vote:

Ayes: Baker, Duncan, Morillas, Onderko, Ucovich

Noes: None

Abstained: None

Absent: None

**BUSINESS**

13. **Facade Improvement Grant Program**  
 The Town hosted nationally-recognized downtown revitalization expert Michele Reeves in November at a workshop aimed at giving the Town, our business owners, and property owners a toolkit to facilitate a successful downtown. One program that staff discussed with Ms. Reeves was a façade improvement grant program. There are several businesses in the Downtown Master Plan area that could use a catalyst to begin improving their storefronts, and a grant

program is a common way to provide that assistance. The intent is to keep the program as simple as possible, with the Town Manager shepherding projects through the process.  
**Recommended action:** Take public comment. Approve resolution approving the establishment of a Façade Improvement Grant Program for the Downtown Master Plan area and amending the 2017-18 Operating Budget to appropriate \$50,000 for the program.

**Public comment:**

Mayor Morillas recused herself due to potential conflict of interest and passed the gavel over to Mayor pro temp Onderko.

Jenny Knisley stated that the Loomis Chamber of Commerce is in full support of this program and they plan on promoting this program to get the word out to the business owners.

David Ring asked if the grant would be matched by the business owner.

Following further discussion on the matter, a motion was made to approve Resolution 17-35, approving the establishment of a Façade Improvement Grant Program and amending the 2017-18 operating budget, approving Attachment A (Façade Improvement Program), and increasing the no-match grant up to \$4,000 and the 50/50 matching grant program up to \$8,000. On motion by Councilmember Baker, seconded by Councilmember Ucovich and passed by the following vote:

**Ayes:** Baker, Duncan, Onderko, Ucovich

**Noes:** None

**Abstained:** None

**Absent:** Morillas

#### 14. Mayor's Committee Appointments

The Mayor will assign committee appointments for 2018

**Recommended action:** Approve Mayor's recommendation on regional committee assignments for 2018.

**Public comment:**

There was no public comment.

A motion was made to accept the Mayor's appointments for 2018:

- Placer County Economic Development Board – Ucovich/Morillas
- Placer County Flood Control/Water Conservation District – Morillas/Ucovich
- Placer County Transportation Planning Agency – Baker/Duncan
- PCTPA Funding Strategy Update Steering Committee – Baker/Duncan
- Placer County Mosquito Abatement – Russ Kelley as citizen rep
- Placer County Air Pollution Control District – Duncan /Onderko
- Sacramento Area Council of Governments – Onderko/Ucovich
- Borders Committee – Morillas/Onderko
- Business Committee –Morillas & Onderko
- Schools Liaison – Onderko/Baker
- SPMUD Ad Hoc Committee – Ucovich/Morillas
- Library Representative – Morillas/Ucovich
- Pioneer Board – Duncan/Ucovich

On motion by Councilmember Onderko, seconded by Councilmember Baker and passed by the following vote:

**Ayes:** Baker, Duncan, Morillas, Onderko

**Noes:** Ucovich

**Abstained:** None

**Absent:** None

#### FUTURE AGENDA ITEMS

- Town Owned Properties for Sale

#### COUNCIL COMMITTEES

- Placer County Economic Development Board – Ucovich/Morillas
- Placer County Flood Control/Water Conservation District – Morillas/Ucovich
- Placer County Transportation Planning Agency – Baker/Morillas
- PCTPA Funding Strategy Update Steering Committee – Baker/Morillas
- Placer County Mosquito Abatement – Russ Kelley as citizen rep
- Placer County Air Pollution Control District – /Onderko
- Sacramento Area Council of Governments – Onderko/Ucovich
- Borders Committee – Morillas/Onderko
- Business Committee – /Morillas
- Schools Liaison – Onderko/Baker
- SPMUD Ad Hoc Committee – Ucovich/Morillas
- Library Representative – /Ucovich

**ADJOURNMENT** A motion was made to adjourn at 8:23 p.m. On motion by Councilmember Onderko, seconded by Councilmember Baker and passed by the following vote:  
Ayes: Baker, Duncan, Morillas, Onderko, Ucovich  
Noes: None  
Abstained: None  
Absent: None

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Mayor

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Town Clerk