



TOWN OF LOOMIS

ACTION MINUTES
REGULAR MEETING OF
LOOMIS TOWN COUNCIL
LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650

916-652-1840

www.loomis.ca.gov

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| TUESDAY | MAY 8, 2018 | 7:00 P.M. |
| CLOSED SESSION – Pursuant to cited authority, the Town Council will hold a closed session to discuss the following listed items. A report of any action taken will be presented prior to adjournment of the regular meeting. | | |
| a. CONFERENCE WITH LABOR NEGOTIATOR: Pursuant to Section 54957.6 of the Government Code. Agency Negotiator: Sean Rabé, Town Manager Employee Organizations: Loomis Diversified Employees Group and Maintenance Workers (Operating Engineers Local 39) | | |
| TUESDAY | MAY 8, 2018 | 7:30 P.M. |

CALL TO ORDER Call to order at 7:30 p.m. by Mayor Morillas at

PLEDGE OF ALLEGIANCE

ROLL CALL

Present:

- Mayor Rhonda Morillas
- Mayor pro tempore Tim Onderko
- Councilmember Brian Baker
- Councilmember Jeff Duncan
- Councilmember Miguel Ucovich

STATEMENT OF ACTION TAKEN DURING CLOSED SESSION

There was no action taken.

RECOGNITIONS/PROCLAMATIONS California Association for Local Economic Development (CALED)

Gurbax Sahota, President of California Association for Local Economic Development, talked about their awards program and presented the award to the Chamber and the Town for the "I Dig Loomis" project on Taylor Road.

Foster Care Awareness Month

MATTERS OF INTEREST TO COUNCILMEMBERS There were no matters of interest.

TOWN MANAGER REPORT

LOOMIS CHAMBER OF COMMERCE UPDATE

Jenny Knisley stated the following:

- the Friday Night Family Fest and the Town Concert will be starting this coming Friday
- the yard sale on Saturday went well
- in April there was a nice article in the Sacramento Bee about Loomis

All items on the agenda will be open for public comment before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.

Written Material Introduced Into the Record: Citizens wishing to introduce written material into the record at the public hearing on any item are requested to provide a copy of the written material to the Town Clerk .

PUBLIC COMMENT: This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on the next available agenda. There was no public comment.

ADOPTION OF AGENDA: Council will typically adopt the agenda in the order listed or modify the order in a way that can best accommodate the people in attendance who wish to speak on particular items.

A motion was made to adopt the Agenda. On motion by Councilmember Ucovich, seconded by Councilmember Duncan and passed by the following vote:

Ayes: Baker, Duncan, Morillas, Onderko, Ucovich
Noes: None
Abstained: None
Absent: None

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR: All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

Councilmember Ucovich asked to pull items 7 and 8 forward for discussion.

Councilmember Onderko asked to pull item 10 forward for discussion.

There was no public comment.

A motion was made to pull items 7, 8 and 10 forward for discussion and approve items 1-6, 9 and 11 on the Consent Agenda. On motion by Councilmember Baker, seconded by Councilmember Onderko and passed by the following vote:

Ayes: Baker, Duncan, Morillas, Onderko, Ucovich
Noes: None
Abstained: None
Absent: None

CONSENT AGENDA

RECOMMENDED ACTION

- | | |
|--|---|
| 1. Council Minutes – 4/10/18 | <i>APPROVE</i> |
| 2. Monthly Check Register | <i>RECEIVE AND FILE</i> |
| 3. Statement of Activity | <i>RECEIVE AND FILE</i> |
| 4. Treasurer's Report | <i>RECEIVE AND FILE</i> |
| 5. Planning Status Report | <i>RECEIVE AND FILE</i> |
| 6. A Resolution of the Town Council of the Town of Loomis Accepting Downtown Master Plan Phase 2 Constructed by Martin Brothers Construction, Inc. | <i>ADOPT RESOLUTION</i> Resolution 18-06 |
| 9. A Resolution of the Town Council of the Town of Loomis Awarding An Environmental Services Agreement to Analytical Environmental Services, Inc and Authorizing The Town Manager To Execute An Agreement Acceptable to the Town for the Preparation of an Initial Study/Mitigated Negative Declaration For A Minor Land Division of Certain Real Property Located Along Nute Road (Application #18-01) Not to Exceed \$26,120 | <i>ADOPT RESOLUTION</i> Resolution 18-09 |

11. Preliminary Operating Budget for 2018/2019

RECEIVE AND FILE

CONSENT ITEMS FORWARDED

7. A Resolution of the Town Council of the Town of Loomis
Authorizing the Town Manager to Enter Into a Contract For Civil
Design Services For Phase 3 of The Downtown Master Plan
With Wood Rodgers Inc., Not to Exceed \$80,000

ADOPT RESOLUTION

Councilmember Ucovich asked what this will accomplish.

Britton Snipes, Town Engineer/Public Works Director, stated the following:

- Phase 3 will be on Taylor from Horseshoe Bar Road to King Road
- he combined two projects that were in the CIP because both have Federal money (CMAC and RSTP money)
- this will include a sidewalk on Taylor Road up to the Blue Goose and road repair from Del Oro High School to the North town limits
- they will be having a workshop and meeting individually with the Business owners
- they plan on going into construction next year
- they will put conduits in the sidewalks for future lights and irrigation

There was no public comment.

Following further discussion on the matter, a motion was made to approve Resolution 18-07, authorizing the Town Manager to enter into a contract for civil design services for Phase 3 of the Downtown Master Plan with Wood Rodgers Inc., not to exceed \$80,000. On motion by Councilmember Baker, seconded by Councilmember Ucovich and passed by the following vote:

Ayes: Baker, Duncan, Morillas, Onderko, Ucovich

Noes: None

Abstained: None

Absent: None

8. A Resolution of the Town Council of the Town of Loomis
Authorizing the Town Manager to Amend the Fiscal Year
2018-2019 Budget to Designate and Appropriate Funding From
The Road Repair and Accountability Act (SB-1) For Fiscal Year
2018-2019 to Downtown Master Plan Phase 3

ADOPT RESOLUTION

Councilmember Ucovich asked about the Multi Modal Safety program.

Britton Snipes stated the following:

- we get grants that can only be spent on transit related items and safety improvements qualify for these grants
- our camera system has needed improvements, we will replace many of the cameras so we will get a better surveillance system
- when crimes have occurred at the Multi Modal we haven't had the quality of video that the Sheriffs have needed
- the electrical system, lighting and outlets need to be improved so they will be more reliable

There was no public comment.

Following further discussion on the matter, a motion was made to approve Resolution 18-08, authorizing the Town Manager to amend the Fiscal Year 2018-2019 budget to designate and appropriate funding from the Road Repair and Accountability Act (SB-1) for Fiscal Year 2018-2019 to Downtown Master Plan Phase 3. On motion by Councilmember Baker, seconded by Councilmember Duncan and passed by the following vote:

Ayes: Baker, Duncan, Morillas, Onderko, Ucovich

Noes: None

Abstained: None

Absent: None

10. Authorize Staff to Purchase and Install a Portable Shade Structure
At The Spray Pad at Blue Anchor Park

APPROVE

There was no public comment.

Britton Snipes stated the following:

- to get a good shade structure that would last for several years, it would need to be engineered
- staff looked at other alternatives and came up with a temporary structure at this time

Councilmember Ucovich pointed out the following:

- he envisioned a metal roof with two poles
- he sent to staff, eight months ago, some information from a company called Benson Engineering

Councilmember Baker stated that he is not sure the quality of the examples given, will hold up when it is windy or if it is vandalized.

Britton Snipes suggested going with option 1, buying a temporary shade structure for this summer, and staff will look at options for a better shade structure for next year.

Councilmember Onderko would like staff to bring some recommendations back that is more robust and permanent.

Following further discussion on the matter, a motion was made to approve option 1, a 10" by 20" portable shade structure for this summer and to come back with recommendations for next year. On motion by Councilmember Ucovich, seconded by councilmember Onderko and passed by the following vote:

Ayes: Baker, Duncan, Morillas, Onderko, Ucovich

Noes: None

Abstained: None

Absent: None

BUSINESS

12. Divestment of Town-Owned Property

Town Council previously provided direction to staff to begin the process of potentially selling several Town-owned properties. A recent State law (AB 806, 2016) authorizes local governments to acquire, sell or lease property for the "furtherance of the creation of an economic opportunity."

Recommended action: Provide direction to staff to move forward with the potential sale or lease of one of the Town-owned properties (WW Moulding) by issuance of a Request for Proposals (RFP) for the subject property and provide any specific items that should be included in the RFP.

Public comment:

Councilmember Onderko stated he would like to see the following:

- the property become something unique to Loomis
- parking is important
- suggested maybe putting a dog park at the end
- maybe a multi-tenant idea
- he would like to see a retail element

Councilmember Ucovich would like to see the architecture style follow the existing style downtown.

Patricia Green, Economic Development Chair for Loomis Chamber of Commerce, suggested the following:

- asking applicants for a development plan, with a conceptual drawing, description of project proposed, and financial element
- make sure the applicants understand they have to enter into a development agreement that would have timeframes for performance after they lease or purchase the property
- maybe give a weighted scoring to a local business that is proposing

Sean Rabé, Town Manager, stated he will add the weighted scoring criteria to the RFP when he brings it back to Council.

Jeff Mitchell, Town Attorney, questioned if they mean a development agreement (which requires an adoption of an ordinance) or a contract that would lay out what the project would be and a long list of conditions.

Mayor Morillas stated staff has been given direction and will bring this back at a future meeting.

FUTURE AGENDA ITEMS

- Synchronization of Traffic Signals
- Town Maintenance Districts Update

Councilmember Ucovich asked about the swim program and would like to get a report on the water polo group to see how many tournaments they had this last year.

Roger Carroll, Finance Director, stated the following:

- the times we have available are only Monday nights
- some of the Loomis Dolphins did the life guarding last year and they want to be paid for it if we do it this year again
- he will look into the swim program and come back to Council with more information

COUNCIL COMMITTEES

- Placer County Economic Development Board – Ucovich/Morillas
- Placer County Flood Control/Water Conservation District – Morillas/Ucovich

- Placer County Transportation Planning Agency – Baker/Duncan
- PCTPA Funding Strategy Update Steering Committee – Baker/Duncan
- Placer County Mosquito Abatement – Russ Kelley as citizen rep
- Placer County Air Pollution Control District – Duncan /Onderko
- Sacramento Area Council of Governments – Onderko/Ucovich
- Borders Committee – Morillas/Onderko
- Business Committee –Morillas/Onderko
- Schools Liaison – Onderko/Baker
- SPMUD Ad Hoc Committee – Morillas/Ucovich
- Library Representative –Morillas/Ucovich
- Pioneer Board – Duncan/Ucovich

ADJOURNMENT

Mayor Morillas adjourned the meeting at 8:32 p.m.

Mayor

Town Clerk