



Staff Report

October 9, 2018

TO: Honorable Mayor and Members of the Town Council
FROM: Britton Snipes, Town Engineer/Public Works Director
DATE: October 9, 2018
RE: Purchase Maintenance Vehicles

Recommendation

Waive the formal bidding requirements under Section 3.12.110 of the Municipal Code and adopt resolution authorizing the Town Manager to purchase two maintenance trucks through the State purchasing contract through a dealership at a cost not-to-exceed \$100,166.

Issue Statement and Discussion

The Maintenance division has two trucks that are at the end of their useful life. The standard life of a government vehicle is about 10 years. Ours are well over 16 years old and have served us well but need to be replaced. The crew needs dependable vehicles to perform their duties and with the growing workload the Town needs our crew doing the work they are being paid to do rather than shuttling vehicle back and forth to the repair shop.

The 1999 Ford F-350 is a diesel and has over 190,000 miles. It is the Town's most versatile truck. It has several large tool boxes, lumber rack, and is the only truck capable of towing a concrete buggy. The air conditioning hasn't worked in more than 2 years and the vinyl seats are falling apart. We are experiencing over \$1,500 per year in addition to the routine maintenance costs and recently the check engine light came on.

The 2002 Chevy Silverado 1500 has over 135,000 miles. This truck is used to check on complaints, mark USAs, and work on or near roads because it's not as wide as the 350. It was also used by the crew for classes or to pick something up out of town. It recently stopped running and will be towed to the repair shop if not replaced.

Staff evaluated various vehicles listed in the central purchasing information provided by the State (exhibit 2). Through this program, local agencies can acquire vehicles at the favorable cost and with favorable features and warranties that have been negotiated by the State for fleet purchases.

The recommendation is to acquire two trucks.

Truck #1 F350 diesel engine, four-wheel drive, regular cab. This truck would replace the current F350 at a cost of \$45,922.70 plus \$13,900 in additional equipment such as contractor style flat bed, tool boxes, racks, towing hitch etc. total 59,822.70

Truck #2 F150 gas engine, four-wheel drive, crew cab. This truck will replace the Chevy 1500. It will not only be utilized as a daily work truck but also when the crew needs to train out of town, they can take one truck instead of two. \$40,342.77

The cost of vehicles was reviewed on the open market and compared to the State contract (exhibit 3). The State contract is for 2018-year vehicles and the cost difference as determined by surveying dealerships in the area is roughly \$3,700 in favor of purchasing the vehicles through the State. This savings includes a \$1,000 discount for the two vehicles if payment is made within 20 days. The trucks will have to be ordered and would be delivered within ninety days.

FUNDING

The funds to acquire these vehicles would be paid out of the Equipment Purchasing Account. Should the Town decide to sell the existing truck, the money will be used in the purchase price of the new vehicles. As mentioned earlier, the Town will receive a \$1,000 rebate for payment within twenty days of purchasing the vehicles.

Attachment

- A. Resolution
- B. F350 Quote
- C. F150 Quote

TOWN OF LOOMIS

RESOLUTION NO. 18 - ____

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOOMIS
AUTHORIZING THE TOWN MANAGER TO
PURCHASE TWO VEHICLES
AT A NOT-TO-EXCEED COST OF \$100,166**

WHEREAS, the Town's 1999 Ford F-350 is a diesel and has over 190,000 miles and is at an age and condition that warrants replacement; and

WHEREAS, the Town's 2002 Chevy Silverado 1500 has over 135,000 miles and is at an age and condition that warrants replacement; and

WHEREAS, the growing workload of the Departments has influenced the consideration of two vehicles; and

WHEREAS, staff investigated all types of vehicles (car and truck) and determined that purchasing trucks would be more versatile for the Town; and

WHEREAS, the State of California fleet purchasing contract is very competitive with the dealerships in the Sacramento area; and

WHEREAS, the formal bid requirements can be waived as outlined in the Municipal Code Section 3.12.110.C; and

WHEREAS, the Town will purchase the two vehicles under the Town's Equipment Purchasing Account.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Town of Loomis Town Council waives the formal bidding requirements under Section 3.12.110 of the Municipal Code and Authorizes the Town Manager to purchase two vehicles through the State purchasing contract or an accepted equal through a dealership at a cost not-to-exceed \$100,166.

PASSED AND ADOPTED by the Council of the Town of Loomis this 9th day of October, 2018 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Mayor

ATTEST:

Town Clerk

THIS IS YOUR QUOTE

DOWNTOWN FORD SALES
525 N16th Street, Sacramento, CA. 95811
916-442-6931 fax 916-491-3138

RJM082020181625

QUOTATION**Customer**

Name TOWN OF LOOMIS
Address F350 REGULAR CAB 4X4 DIESEL CAB/CHASSIS
City DRW
Phone ATTN: DAVE STROCK

Date 8/20/2018
REP MILLOY
Phone RJM
FOB SACRAMENTO

Qty	Description	Unit Price	TOTAL
	STATE OF CALIFORNIA CONTRACT #1-18-23-20A CLIN 29		
1	NEW FORD F350, 4x2 Regular Cab / Chassis Gas, 4x2 SRW, 6.2L V8 FFV Gas Engine, 6 Speed Auto Trans, 145" WB / 60" CA, 10,200# GVWR, Black Front Bumper, 35 Gal Fuel Tank, 18" Argent Steel Whls, Rubber Flooring Manual Windows/Locks, A/C, AM/FM, Tilt Wheel, XL Trim	\$24,565.00	\$24,565.00
1	Change to DRW (84" CA)	\$1,546.00	\$1,546.00
1	Change to 4x4	\$3,638.00	\$3,638.00
1	Add Skid Plates	\$428.00	\$428.00
1	Change to Diesel Engine	\$9,230.00	\$9,230.00
1	Engine Idle Shut Down	\$249.00	\$249.00
1	Operator Commanded Regeneration	\$249.00	\$249.00
1	Transmission Power Take Off Provision	\$279.00	\$279.00
1	All Terrain Tires	\$184.00	\$184.00
1	Daytime Running Lights	\$45.00	\$45.00
1	Heavy Service Suspension	\$125.00	\$125.00
1	Spare Tire & Wheel	\$348.00	\$348.00
1	BlueTooth - Factory SYNC	\$653.00	\$653.00
1	Rear View Camera Kit	\$535.00	\$535.00
1	Trailer Brake Controller	\$273.00	\$273.00
1	Extra Key (No PowerGroup)	\$189.00	\$189.00
1	Dual Alternators (standard on Diesel)	\$0.00	\$0.00
1	Document Fee	\$80.00	\$80.00
	Subtotal		\$42,616.00
	DELIVERY		\$100.00
	Sales Tax		\$3,196.20
	CA Tire Tax		\$10.50
	TOTAL DUE		\$45,922.70

\$500 DISCOUNT FOR PROMPT
PAYMENT IN 20 DAYS

--

THIS IS YOUR QUOTE

DOWNTOWN FORD SALES
525 N16th Street, Sacramento, CA. 95811
916-442-6931 fax 916-491-3138

RJM082120181528

QUOTATION**Customer**

Name TOWN OF LOOMIS
Address _____
City F150 CREWCAB 4X4 PICKUP
Phone ATTN: DAVID

Date 8/21/2018
REP MILLOY
Phone RJM
FOB SACRAMENTO

Qty	Description	Unit Price	TOTAL
	STATE OF CALIFORNIA CONTRACT 1-18-23-20A CLIN 14		
1	NEW FORD F-150 CREWCAB PICKUP, 4X4, 145" WB 4X4, 3.3L FFV Engine, 6 Speed Auto Trans with Tow Haul Mode, 5.5' Bed / 145" WB, Black front and Rear Step Bumper, Rubber Flooring, Manual Windows, A/C, AM/FM Radio, Vinyl Seats, XL Trim.	\$26,572.00	\$26,572.00
1	5.0 V-8 Engine with 10 Speed Transmission	\$2,020.00	\$2,020.00
1	Electronic Locking Rear Axle	\$0.00	\$0.00
1	Extra Key (with Power Group)	\$299.00	\$299.00
1	Long Bed (157" W.B.)	\$313.00	\$313.00
1	BLueTooth - Factory SYNC	\$654.00	\$654.00
1	Cloth Seating	\$300.00	\$300.00
1	Daytime Running Lights	\$45.00	\$45.00
1	Fog Lamps	\$141.00	\$141.00
1	HD Payload Package (Includes Elec Locking Rear Axle, Extended Range Fuel Tank)	\$1,716.00	\$1,716.00
1	Manual Driver Lumbar	\$40.00	\$40.00
1	Power Group	\$1,185.00	\$1,185.00
1	Rear Defroster	\$223.00	\$223.00
1	Reverse Sensing System	\$273.00	\$273.00
1	Running Boards	\$348.00	\$348.00
1	Skid Plates	\$163.00	\$163.00
1	TailGate Step	\$380.00	\$380.00
1	Trailer Brake Controller	\$278.00	\$278.00
1	Trailer Tow Package	\$1,007.00	\$1,007.00
1	Spray-In Bedliner	\$595.00	\$595.00
1	Diamond Plate Tool Box	\$795.00	\$795.00
1	DOCUMENT FEE	\$80.00	\$80.00
	Subtotal		\$37,427.00
	DELIVERY		\$100.00
	Sales Tax		\$2,807.02
	CA Tire Tax		\$8.75
	TOTAL DUE		\$40,342.77

THIS VEHICLE WILL HAVE FORD "STOP/START"
TECHNOLOGY

\$500 DISCOUNT FOR PROMPT
PAYMENT IN 20 DAYS

--