

**TOWN OF LOOMIS
SPECIAL MEETING MINUTES
LIBRARY BOARD OF TRUSTEES
LOOMIS LIBRARY
6050 LIBRARY DRIVE, LOOMIS, CA 95650**

WEDNESDAY

February 10, 2021

6:00 P.M.

PURSUANT TO EXECUTIVE ORDER N-29-20, CERTAIN PROVISIONS OF THE OPEN MEETING ACT ARE SUSPENDED DUE TO A STATE OF EMERGENCY IN RESPONSE TO THE COVID-19 PANDEMIC. CONSISTENT WITH THE EXECUTIVE ORDER, THE LOOMIS TOWN COUNCIL MEETING WILL INCLUDE TELECONFERENCING.

1. CALL TO ORDER

Meeting called to order at 6:04 pm

2. SILENT ROLL CALL

Board Members

Elizabeth Stewart-Black
Cathy Crosthwaite
Juanita Garcia
Joanne Ligamari
Gail Waller

Advisory Board

Ann Baker
Roger Carroll
Carol Pepper-Kittredge

Board Members in attendance: Joanne Ligamari, Gail Waller, Cathy Crosthwaite, Juanita Garcia, Elizabeth Stewart-Black

Board Members absent: None

Advisory Board Members in attendance: Roger Carroll1, Ann Baker

PUBLIC COMMENT PROCEDURE

In order to protect public health and the safety of our Loomis citizens, Public viewing of this meeting will be offered Via the Zoom platform

Public comment will be opened for each agenda item through the Zoom platform.

How To Participate in the Meeting via Zoom

You can participate in the meeting via Zoom software or via telephone. When you join the meeting, you will be muted by default. To inform the Librarian that you would like to make a public comment, you will use the "Raise Hand" feature. Instructions for using the "Raise Hand" feature when using a computer or mobile device can be found at the link below:

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-a-webinar>

ZOOM Participation via computer or smartphone

You can join the meeting from your computer using a web browser or the Zoom software. You can join the meeting by clicking the following link: <https://us02web.zoom.us/j/89485747960>. Please note that you should only raise your hand during public comment on the agenda item you are concerned about.

ZOOM Participation by telephone (Audio Only Option)

1. Dial (669) 900-9128
2. When asked for the meeting ID, enter **894 8574 7960 #**.
3. When asked for your participant ID, press # to continue.

4. You will be muted by default. To inform the Clerk that you would like to make a public comment during each agenda item, dial *9 to "Raise your hand". The Clerk will unmute you when it is your turn to speak and will identify you by the last three digits of your phone number. Please note that you should only raise your hand during public comment on the agenda item you are concerned about.

3. PUBLIC COMMENT: Citizens may address the Library Board on items not on this agenda. Speakers shall restrict their comments to issues that are within the subject jurisdiction of the Library Board and limit their comments to five (5) minutes per person. The Brown Act, with certain exceptions, does not permit the Library Board to discuss or take action on items that are not listed on the agenda. Please state your name for the record.

None

4. APPROVAL OF MINUTES: February 12, 2020, September 2, 2020 (PUBLIC COMMENT)

Public comment: None

Gail Waller made a motion to accept the minutes, second by Cathy Crosthwaite Ayes: Ligamari, Waller, Crosthwaite, Stewart-Black, Garcia

Noes: None

Abstentions: None

Absent: None

5. FINANCIAL STATEMENT (PUBLIC COMMENT)

Roger Carroll presented the January 31, 2021 financial statement. The board asked questions.

Public comment: None

Cathy Crosthwaite made a motion to accept the minutes, second by Juanita Garcia

Ayes: Ligamari, Waller, Crosthwaite, Stewart-Black, Garcia

Noes: None

Abstentions: None

Absent: None

6. FRIENDS OF LOOMIS LIBRARY UPDATE (PUBLIC COMMENT)

Jean Wilson updated the board on activities of the Friends of the Loomis Library. No book sales – hoping for something in April. The Friends are ready to support whatever Summer Reading program is possible. The board members asked some questions.

No public comment.

7. LOOMIS LIBRARY AND COMMUNITY LEARNING CENTER OPERATIONS REPORT (PUBLIC COMMENT)

Sarah Comstock reviewed her report to the board and answered questions of board members. In early planning on Summer Reading program and possible events to commemorate 80th anniversary of Japanese internment.

Public comment: Jean Wilson made comments.

8. 2019-2022 STRATEGIC PLAN REVIEW (PUBLIC COMMENT)

No update at this time.

Public comment: None.

9. ACTION ITEMS

None

10. INFORMATIONAL & DISCUSSION ITEMS

a. Review building acquisition (PUBLIC COMMENT)

Sarah Comstock reported that the building acquisition is close to completion. The board discussed forming a committee on possible building improvements.

Public comment: Jean Wilson suggested a possible architect, should one be needed.

b. Discuss Reopening Efforts(PUBLIC COMMENT)

Sarah Comstock reported that the library is still on curb-side only until Placer County enters "Red" status. Cathy Crosthwaite offered her experience is library safety protocols for when the library does open.

Public comment: None.

11. LIBRARY BOARD ANNOUNCEMENTS / FUTURE AGENDA ITEMS

Ann Baker reported that she is no longer on the Loomis School board and she and the Library board may want to reconsider her purpose as an advisory board member.

Next Library Board meeting: May 12, 2021

12. ADJOURNMENT

The meeting adjourned at 7:06 pm.