



TOWN OF LOOMIS

AGENDA

REGULAR MEETING OF LOOMIS TOWN COUNCIL

LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650

916-652-1840

www.loomis.ca.gov

TUESDAY

MAY 11, 2021

7:00 P.M.

PURSUANT TO EXECUTIVE ORDER N-29-20, CERTAIN PROVISIONS OF THE OPEN MEETING ACT ARE SUSPENDED DUE TO A STATE OF EMERGENCY IN RESPONSE TO THE COVID-19 PANDEMIC. CONSISTENT WITH THE EXECUTIVE ORDER, THE COUNCIL MEETING WILL INCLUDE TELECONFERENCING.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

- Mayor Jeff Duncan
- Mayor pro tempore Jenny Knisley
- Councilmember Brian Baker
- Councilmember Danny Cartwright
- Councilmember Jan Clark-Crets

PUBLIC COMMENT PROCEDURE

The Council meeting at the Depot will be closed to public attendance.

In order to protect public health and the safety of our Loomis citizens, Public viewing for this meeting will be offered through the Town's YouTube Channel, located at https://www.youtube.com/channel/UCy8o0_g9piGfhFmfkM1IZLQ

AND

The meeting will also be available through the Zoom platform by clicking the following link: <https://us02web.zoom.us/j/87495479484>

Public comment will be opened for each agenda item only through the Zoom platform. Please note that YouTube livestream comments are disabled for the livestream.

How To Participate in the Meeting via Zoom

You can participate in the meeting via Zoom software or via telephone. When you join the meeting, you will be muted by default. To inform the Clerk that you would like to make a public comment, you will use the "Raise Hand" feature. Instructions for using the "Raise Hand" feature when using a computer or mobile device can be found at the link below:

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-a-webinar>

ZOOM Participation via computer or smartphone

You can join the meeting from your computer using a web browser or the Zoom software. You can join the meeting by clicking the following link <https://us02web.zoom.us/j/87495479484> . Please note that you should only raise your hand during public comment on the agenda item you are concerned about.

ZOOM Participation by telephone (Audio Only Option)

1. Dial (669) 900-9128
2. When asked for the meeting ID, enter **874 9547 9484#**.
3. When asked for your participant ID, press # to continue.
4. You will be muted by default. To inform the Clerk that you would like to make a public comment during each agenda item, dial *9 to "Raise your hand". The Clerk will unmute you when it is your turn to speak and will identify you by the last three digits of your phone number. Please note that you should only raise your hand during public comment on the agenda item you are concerned about.

MATTERS OF INTEREST TO COUNCILMEMBERS

TOWN MANAGER REPORT

LOOMIS CHAMBER OF COMMERCE UPDATE

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA: This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. The Council may refer your concerns raised during public comment to staff or placed on future agenda. **Please note that the audience will be allotted time to make public comments on any item on the agenda at the time it is heard.**

ADOPTION OF AGENDA: Council will typically adopt the agenda in the order listed or modify the order in a way that can best accommodate the people in attendance who wish to speak on agenda items. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three-minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR: All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

CONSENT AGENDA

RECOMMENDED ACTION

- | | |
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| 1. Council Action Minutes – 4/9/21
4/13/21 (With Councilmember Baker abstaining) | <i>APPROVE</i>
<i>APPROVE</i> |
| 2. Monthly Check Register | <i>RECEIVE AND FILE</i> |
| 3. Statement of Activity | <i>RECEIVE AND FILE</i> |
| 4. Treasurer’s Report | <i>RECEIVE AND FILE</i> |
| 5. Planning Status Report | <i>RECEIVE AND FILE</i> |
| 6. General Plan Status Update | <i>RECEIVE AND FILE</i> |
| 7. Resolution of the Town Council of the Town of Loomis
Accepting Downtown Master Plan Phase 3 Constructed by
Western Engineering, Inc. | <i>ADOPT RESOLUTION</i> |
| 8. Resolution of the Town Council of the Town of Loomis
Adopting a List of Projects for Fiscal Year 2021-22 Funded by
SB 1: The Road Repair and Accountability Act of 2017 | <i>ADOPT RESOLUTION</i> |

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| 9. | Resolution of the Town Council of the Town of Loomis Authorizing the Town Manager to Approve Work to be Done by Bear Electrical Solutions (BES) for Pedestrian Crossing System Improvements on Taylor Road and Speed Feedback Signs on Rutherford Canyon Road | <i>ADOPT RESOLUTION</i> |
| 10. | Introduce and Read by Title Only an Ordinance Amending Chapter 3.12 Of the Town Municipal Code to Increase the Town Manager's Contracting Authority for the Purchase of Supplies and Services | <i>FIRST READING</i> |
| 11. | Authorize the Town Manager to Sign an Agreement for Advancement Of Funds, Reimbursement, and Indemnification for the Processing Of the Proposed Hidden Grove Subdivision | <i>APPROVE</i> |
| 12. | Authorize the Town Manager to Enter into a Consulting Agreement With CIVILIS Consultants for Up to \$27,775 for Assistance with Public Engagement Centered Around Community Building | <i>APPROVE</i> |

CONSENT ITEMS FORWARDED

BUSINESS

13. **Pavement Management Program**
 Staff will give a presentation on the Pavement Management Program, the methodology behind it, and the resulting overall condition of the Town's street network.
Recommended action: Receive and file.
Public comment:
14. **Operating Budget for 2021/2022 Fiscal Year**
 Consider the proposed operating budget for the 2021/2022 Fiscal Year.
Recommended action: Take public comment; adopt Resolutions adopting the Annual Operating Budget for Fiscal Year 2021/2022 and Setting Forth Position Allocations for the Fiscal Year 2021/2022.
Public comment:
15. **2021-2029 Draft Housing Element**
 Staff will give a presentation on the 2021-2029 Draft Housing Element that is one of seven State-Mandated elements that comprise the Town's General Plan and that serves as a policy document to assess housing characteristics, community needs and establishes programs to meet those needs. California State law requires all municipalities to update the Housing Element periodically. The Town's current Housing Element was adopted in 2014 by Town Council and is required to adopt an updated version for the 2021-2029 State Housing and Community Development (HCD) planning period by May 15, 2021, or within the grace period expiring September 10, 2021 to stay on an 8-year update cycle.
Recommended action: 1) Hear presentation, discuss and receive input regarding the Draft 2021-2029 Housing Element; 2) provide direction to staff regarding any issues or changes to the Draft 2021-2029 Housing Element; and 3) Adopt Resolution to submit the Draft 2021-2029 Housing Element to the California Housing and Community Development Department (HCD) for their 60-day review.
Public comment:

COUNCIL COMMITTEE REPORTS

COUNCIL COMMITTEES

- Placer County Economic Development Board – Knisley/Clark-Crets as alternate
- Placer County Flood Control/Water Conservation District – Cartwright/Baker as alternate
- Placer County Transportation Planning Agency – Baker/Clark-Crets as alternate
- - PCTPA Funding Strategy Update Steering Committee – Baker/Clark-Crets as alternate
- Placer County Mosquito Abatement – Russ Kelley as citizen rep
- Placer County Air Pollution Control District – Duncan /Cartwright
- Sacramento Area Council of Governments – Clark-Crets/Knisley as alternate
- Borders Committee – Clark-Crets and Duncan
- Business Committee – Knisley/Clark-Crets as alternate
- Schools Liaison – Baker/Cartwright
- /
- SPMUD Ad Hoc Committee – Cartwright and Clark-Crets
- Library Representative – Knisley/Clark-Crets as alternate
- Pioneer Board – Duncan/Clark-Crets as alternate
- Law Enforcement Liaison – Duncan
- Greater Sacramento Economic Council – Clark-Crets

ADJOURNMENT

AS PROVIDED IN THE COUNCIL'S OPERATING PROCEDURES, THE MEETING WILL ADJOURN AT 10:00 P.M. UNLESS A DECISION IS MADE TO EXTEND THE TIME.

ACCOMMODATING THOSE INDIVIDUALS WITH SPECIAL NEEDS

In compliance with the Americans with Disabilities Act, the Town of Loomis encourages those with disabilities to participate fully in the public hearing process. If you have special needs or requirements in order for you to attend or participate in the Town's public hearing process or programs, please contact Crickett Strock at Town Hall, 652-1840, prior to the public hearing or program you wish to attend, so that we can accommodate you.

Materials relating to an item on this agenda that are submitted to the Council after distribution of the agenda packet will be available, upon request, at the Town Clerks office, 3665 Taylor Road, Loomis, CA 95650 or www.loomis.ca.gov.

ADMINISTRATIVE REMEDIES MUST BE EXHAUSTED PRIOR TO ACTION BEING INITIATED IN A COURT OF LAW.

If you challenge the proposed project in court, you may be limited to raising only those issues you raised at the public hearing described in the notice, or in written correspondence delivered to the Town at, or prior to the public hearing.

PUBLIC HEARING PROCEDURE:

1. Town staff makes its presentation on the Project and outlines all recommended actions
2. Commission/Council asks questions of staff
3. Chair/Mayor opens the public hearing
4. Applicant makes its presentation – 15 minutes (At the discretion of the mayor or chair, time may be extended depending on the size/scope of the proposed project. The applicant must make the request for a time extension prior to the beginning of the meeting.)
5. Commission/Council asks questions of the applicant (and staff)
6. Public comment – maximum 3 minutes per speaker, one opportunity to speak each
7. Applicant opportunity to respond to public comments – 5 minutes (At the discretion of the mayor or chair, time may be extended depending on the number of comments made during public comment.)
8. Chair/Mayor closes the public hearing is closed
9. Staff responds to all public comments; Commission/Council asks any additional questions of staff
10. Council deliberates and acts on requested entitlements

Mission Statement. *The Town of Loomis is committed to preserving: a quality of life in which families can grow and enjoy the small town atmosphere; a town in which there are concerns for all segments of society, including businesses and residents; a town that encourages the participation of all of its citizens in civic and community activities; a council and town staff that responds courteously and respectfully to the concerns and needs of the town's residents; and a plan that calls for slow, quality growth while preserving the financial integrity of the town.*

Certification of Posting of Agenda

I, Crickett Strock, Town Clerk, for the Town of Loomis, declare that the foregoing agenda for the Tuesday, May 11, 2021 Regular Meeting of the Town of Loomis Town Council was posted May 5, 2021 at Town Hall of the Town of Loomis, 3665 Taylor Road, Loomis, California, 95650. The agenda is also available on the Town website at www.loomis.ca.gov.

Signed Crickett Strock, Town Clerk, on May 5, 2021 at Loomis, California.