



Staff Report

March 13, 2018

TO: Honorable Mayor and Members of the Town Council
FROM: Sean Rabé, Town Manager
DATE: March 7, 2018
RE: Façade Improvement Matching Grant Applications

Recommendation

Staff recommends the Council approve the attached funding applications for façade improvements from Hebard Insurance & Tax Solutions, and Emma's Horse and Buggy.

Issue Statement and Discussion

The Town Council approved the initiation of a Façade Improvement Grant program in December, 2018. Council funded the program with \$50,000 for Fiscal Year 2017-18. The program's intent is to encourage investment and upgrades to commercial properties in the Downtown Master Plan area. There are two components to the program – a no-match grant of up to \$4,000 for small-scale improvements and a 50/50 matching grant program for larger projects (maximum grant amount is \$8,000, or as determined by the Town Council for high-priority projects). The Town Manager has authority to award grants up to \$4,000; matching grants must be approved by the Town Council. Grants are awarded upon completion of the project. Eligible work under the grant program includes rehabilitation of building facades visible to the street (including storefronts, cornices, gutters and downspouts); signs and graphics; exterior lighting; canopies and awnings; painting and masonry cleaning; interior window display lighting; permit and design fees.

Applications for the program were due January 31. We have received a total of 11 applications, for a total amount of just over \$40,000 in funding requests. One application was denied by staff because it was incomplete and one application was denied because it was both late and incomplete.

The overwhelming majority of applications were for under \$4,000, which I, as Town Manager, have approved. There are two funding requests for \$8,000 each, which are now presented for Council approval:

- Hebard Insurance & Tax Solutions has requested \$8,000 to offset some of the cost of the company's significant renovation of its building at 3837 Taylor Road. The company recently spent upwards of \$200,000 in renovation costs to update and refresh the building, which includes expansion and renovation to reflect the Town's fruit shed branding. Staff fully supports the grant application and recommends approval of the \$8,000 grant request.
- Emma's Horse and Buggy is looking to renovate the front of its building. The renovation would include new windows, a new awning, a new door, new signage, and a general refreshing of the

façade. Staff fully supports the grant application and recommends approval of the \$8,000 grant request.

CEQA Requirements

None.

Financial and/or Policy Implications

If Council approves the grant applications, a total of \$16,000 would be reimbursed between the two projects. That amount falls within the \$50,000 approved by Council for the program.

Attachments

- A. Hebard Insurance & Tax Solutions Grant Application
- B. Emma's Horse and Buggy Grant Application
- C. Façade Improvement Grant Guidelines and Application

TOWN OF LOOMIS



FAÇADE IMPROVEMENT PROGRAM

The Town of Loomis has set aside \$50,000 into a Façade Improvement Grant Program to encourage investment and upgrades to commercial properties in the Downtown Master Plan area. There are two components to the program – a no-match grant of up to \$4,000 for small-scale improvements and a 50/50 matching grant program for larger projects (maximum grant amount is \$8,000, or as determined by the Town Council for high-priority projects).

The Town Manager has authority to award grants up to \$4,000; matching grants must be approved by the Town Council. Grants are awarded upon completion of the project. Arrangements can be made for partial awards upon completion of specific project phases, if applicable. Applicants approved for funding through either program will contract their own labor for construction and installation.

Matching grant projects may also be eligible for Façade Improvement Design Assistance, upon Town Manager recommendation and Council approval. This assistance is completely free to eligible applicants and is available on a "first come, first served" basis. Design assistance will include 5–10 hours of architectural design services. The architect will meet with property and business owners to discuss objectives for the building's façade. Final results will include design drawings and an estimate of project cost.

Applications for all projects will be reviewed by the Town Manager. Projects requiring matching funds will receive final approval from the Town Council. The following factors will be considered in selecting projects for matching funding:

- The degree of visible and substantial improvement on the property
- The potential for positive impact on the commercial corridor
- Maximizing private investment (ratio of public funds to private funds)

ELIGIBLE PARTICIPANTS

Businesses and commercial property owners within the Downtown Master Plan area. Business lessees must have written authorization of the property owner.

INELIGIBLE PARTICIPANTS

National franchises, government offices and agencies, residential properties.

ELIGIBLE WORK

Rehabilitation of building facades visible to the street, including storefronts; cornices, gutters and downspouts; signs and graphics; exterior lighting; canopies and awnings; painting and masonry cleaning; interior window display lighting; permit and design fees.

INELIGIBLE WORK

Maintenance improvements; roofs; structural foundations; billboards; security systems; non-permanent fixtures; interior window coverings; vinyl awnings; personal property and equipment; security bars; razor/barbed wire fencing; landscaping, sidewalks, and paving.

GRANT PERIOD

Proposals will be reviewed two times during the fiscal year. The first application deadline is July 31; the second deadline is January 31. Expect a minimum of a 30-day review period for grants requiring Council approval. Therefore, applications received in July will be placed on the September Town Council agenda, and applications received in January will be placed on the March Town Council agenda. Projects must be completed one year from the project approval date. Applicants receiving funding through this program within the last 12 months are not eligible to apply the following fiscal year. Grant awards are not transferrable. The Town retains the right to approve or deny any application for grant funds for any reason.

APPLICANT/OWNER INFORMATION

APPLICANT NAME:	E-MAIL:
BUSINESS NAME:	
APPLICANT MAILING ADDRESS:	PHONE:
CITY, STATE, ZIP:	FAX:
PROPERTY OWNER NAME (if applicable):	E-MAIL:
MAILING ADDRESS:	PHONE:
CITY, STATE, ZIP:	FAX:

SITE INFORMATION

SITE ADDRESS:

CITY, STATE, ZIP:

OWNER OCCUPIED OR LEASED?

CURRENT USE OF BUILDING:

GRANT REQUEST INFORMATION

TOTAL PROJECT COST: \$

GRANT REQUEST AMOUNT: \$

AMOUNT AND SOURCE OF PRIVATE MATCHING FUNDS (i.e., savings account, line of credit, etc.):

AMOUNT & SOURCE OF ADDITIONAL GRANTS OR FUNDING (should not include private match):

ANTICIPATED START DATE OF CONSTRUCTION:

ANTICIPATED FINISH DATE OF CONSTRUCTION:

ARCHITECT INFORMATION (IF REQUIRED)

APPLICANT'S ARCHITECT:

E-MAIL:

MAILING ADDRESS:

PHONE:

CITY, STATE, ZIP:

FAX:

PROJECT SUMMARY

IN THE SPACE BELOW PROVIDE A BRIEF DESCRIPTION OF PROPOSED PROJECT (UP TO 300 words)

A DETAILED PROJECT PROPOSAL MUST ACCOMPANY THIS APPLICATION AND INCLUDE THE FOLLOWING. THESE DETAILS WILL HELP THE TOWN BETTER UNDERSTAND THE PROPOSED PROJECT. PLEASE USE THIS LIST AS A CHECKLIST OF ALL ITEMS THAT MUST BE PART OF YOUR APPLICATION PACKAGE.

For All Funding Requests:

- A completed application
- A detailed written description of proposed improvements for the project.
- Project costs/budget.
- Photos of proposed project area.
- Construction schedule for project.
- Competitive bids from a licensed and bonded trades/professional for projects up to \$4,000.
- Three formal written bids on all grant work over \$4,000, unless work includes architectural services to be provided by the Town.
- Evidence of ownership of property (including but not limited to a deed of trust) or copy of lease. Lessees must have written authorization from the property owner.
- Copy of current Town of Loomis Business License (if conducting business at time of application).
- Applicant must provide a statement on source of project funding that includes the required 50% private match for projects exceeding \$4,000, and other funds that may be applicable to undertake the balance of the work not funded by the Façade Improvement Grant. This could include a letter from bank or lender, account balance statement, or other as approved.

The applicant understands that the proposed improvements must be evaluated by the Loomis Town Manager and that changes or modifications to the project may be required prior to funding approval. The Town Manager has authority to award grants up to \$4,000; matching grants must be approved by the Town Council.

CERTIFICATION OF APPLICANT

The applicant certifies that all information in this application and all information furnished in support of this application is given for the purpose of obtaining a grant and is true and complete to the best of the applicant's knowledge and belief.

If the applicant is not the owner of the property to be rehabilitated, or if the applicant is an organization rather than an individual, the applicant certifies that he/she has the authority to sign and enter into an agreement to perform the rehabilitation work on the property. Evidence of this authority is attached.

APPLICANT'S SIGNATURE:

DATE:



3793 Taylor Road
Application and Request for Façade
Improvement Grant Funding

July 31st, 2018
Sara McClure
916-295-4051

Application

INELIGIBLE PARTICIPANTS

National franchises, government offices and agencies, residential properties.

ELIGIBLE WORK

Rehabilitation of building facades visible to the street, including storefronts; cornices, gutters and downspouts; signs and graphics; exterior lighting; canopies and awnings; painting and masonry cleaning; interior window display lighting; permit and design fees.

INELIGIBLE WORK

Maintenance improvements; roofs; structural foundations; billboards; security systems; non-permanent fixtures; interior window coverings; vinyl awnings; personal property and equipment; security bars; razor/barbed wire fencing; landscaping, sidewalks, and paving.

GRANT PERIOD

Proposals will be reviewed two times during the fiscal year. The first application deadline is July 31; the second deadline is January 31. Expect a minimum of a 30-day review period for grants requiring Council approval. Therefore, applications received in July will be placed on the September Town Council agenda, and applications received in January will be placed on the March Town Council agenda. Projects must be completed one year from the project approval date. Applicants receiving funding through this program within the last 12 months are not eligible to apply the following fiscal year. Grant awards are not transferrable. The Town retains the right to approve or deny any application for grant funds for any reason.

APPLICANT/OWNER INFORMATION

APPLICANT NAME: <i>Sara McClure</i>	E-MAIL: <i>saramcclure09@gmail.com</i>
BUSINESS NAME: <i>Emmas Horse + Buggy</i>	
APPLICANT MAILING ADDRESS: <i>3390 Brennans Road</i>	PHONE: <i>916 295 4051</i>
CITY, STATE, ZIP: <i>Loomis CA 95650</i>	FAX: <i>-</i>
PROPERTY OWNER NAME (if applicable): <i>Sara McClure</i>	E-MAIL: <i>same</i>
MAILING ADDRESS: <i>"</i>	PHONE: <i>"</i>
CITY, STATE, ZIP: <i>"</i>	FAX: <i>"</i>

P.O. Box 1327, Loomis, CA 95650
Phone: 916-652-1840 Fax: 916-652-1847

SITE INFORMATION

SITE ADDRESS: 3793 Taylor Road

CITY, STATE, ZIP:

Loomis CA 95650

OWNER OCCUPIED OR LEASED?

Leased

CURRENT USE OF BUILDING:

Retail store

GRANT REQUEST INFORMATION

TOTAL PROJECT COST: \$

\$16,000 + probably close to 18k

GRANT REQUEST AMOUNT: \$

\$8,000

AMOUNT AND SOURCE OF PRIVATE MATCHING FUNDS (i.e., savings account, line of credit, etc.):

\$8,000 CHECK / CASH

AMOUNT & SOURCE OF ADDITIONAL GRANTS OR FUNDING (should not include private match):

ANTICIPATED START DATE OF CONSTRUCTION:

As soon as possible

ANTICIPATED FINISH DATE OF CONSTRUCTION:

Early Summer June

ARCHITECT INFORMATION (IF REQUIRED)

APPLICANT'S ARCHITECT:

we are asking for the towns assistance / offer

E-MAIL:

MAILING ADDRESS:

of the 5-10 hours of

PHONE:

architectural design services

CITY, STATE, ZIP:

FAX:

PROJECT SUMMARY

IN THE SPACE BELOW PROVIDE A BRIEF DESCRIPTION OF PROPOSED PROJECT (UP TO 300 words)

We'd like to remodel the facade of our building. New windows, new awning, door, sign, brighten up the frontage of the building. Our bids have come in higher than our project budget but we will be willing to to move in with the help of the town's \$8000 to complete the project. Thankyou for the consideration.

A DETAILED PROJECT PROPOSAL MUST ACCOMPANY THIS APPLICATION AND INCLUDE THE FOLLOWING. THESE DETAILS WILL HELP THE TOWN BETTER UNDERSTAND THE PROPOSED PROJECT. PLEASE USE THIS LIST AS A CHECKLIST OF ALL ITEMS THAT MUST BE PART OF YOUR APPLICATION PACKAGE.

For All Funding Requests:

- A completed application
- A detailed written description of proposed improvements for the project.
- Project costs/budget.
- Photos of proposed project area.
- Construction schedule for project.
- Competitive bids from a licensed and bonded trades/professional for projects up to \$4,000.
- Three formal written bids on all grant work over \$4,000, unless work includes architectural services to be provided by the Town.
- Evidence of ownership of property (including but not limited to a deed of trust) or copy of lease. Lessees must have written authorization from the property owner.
- Copy of current Town of Loomis Business License (if conducting business at time of application).
- Applicant must provide a statement on source of project funding that includes the required 50% private match for projects exceeding \$4,000, and other funds that may be applicable to undertake the balance of the work not funded by the Façade Improvement Grant. This could include a letter from bank or lender, account balance statement, or other as approved.

The applicant understands that the proposed improvements must be evaluated by the Loomis Town Manager and that changes or modifications to the project may be required prior to funding approval. The Town Manager has authority to award grants up to \$4,000; matching grants must be approved by the Town Council.

CERTIFICATION OF APPLICANT

The applicant certifies that all information in this application and all information furnished in support of this application is given for the purpose of obtaining a grant and is true and complete to the best of the applicant's knowledge and belief.

If the applicant is not the owner of the property to be rehabilitated, or if the applicant is an organization rather than an individual, the applicant certifies that he/she has the authority to sign and enter into an agreement to perform the rehabilitation work on the property. Evidence of this authority is attached.

APPLICANT'S SIGNATURE:



DATE:

1/30/18

P.O. Box 1327, Loomis, CA 95650
Phone: 916-652-1840 Fax: 916-652-1847

3793 Taylor Road Façade Improvement project

The goal is to make the front of Emma's Horse and Buggy a much more attractive and welcoming retail business. We plan on removing the fake brick and red awning, place new attractive siding, enhance the lighting with white lights around the perimeter (like Blue Goose), add new attractive white windows with white trim, painting, new signage, and a smaller awning.

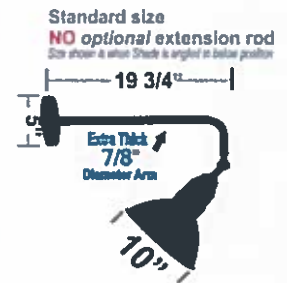
We know there is more to do, but this would be our first phase. We estimate this to be close to \$18k, asking for the \$8k from the Town Grant and Mike and Sara will pay for the rest. Construction to begin as soon as possible, ideally ending by June before strong retail season.



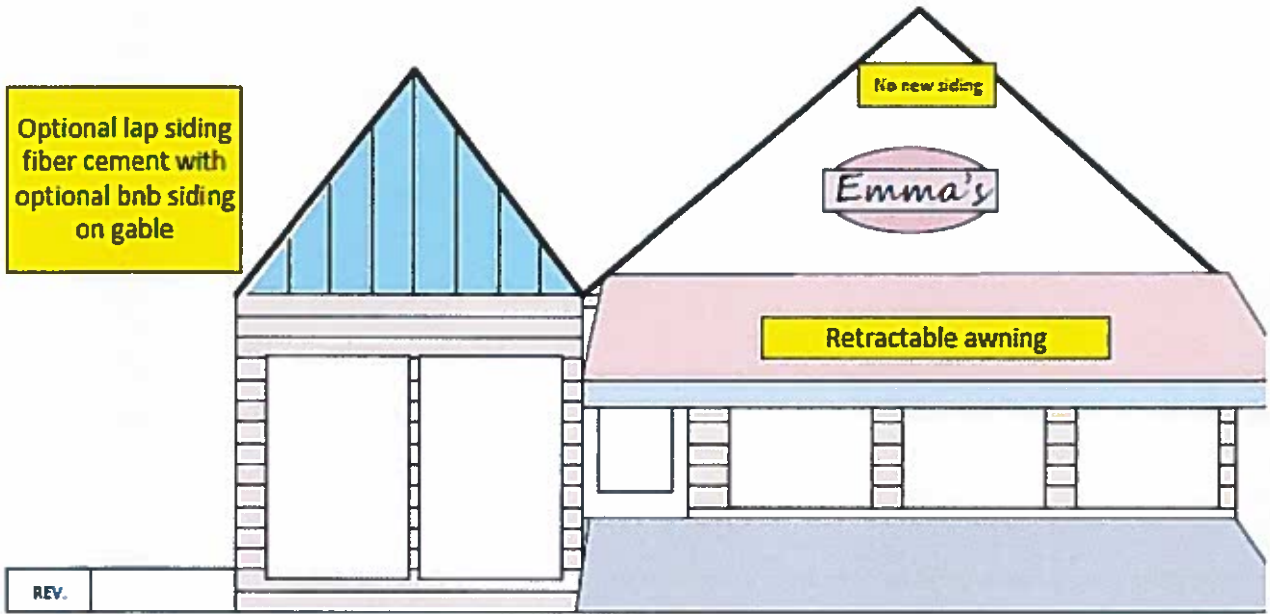
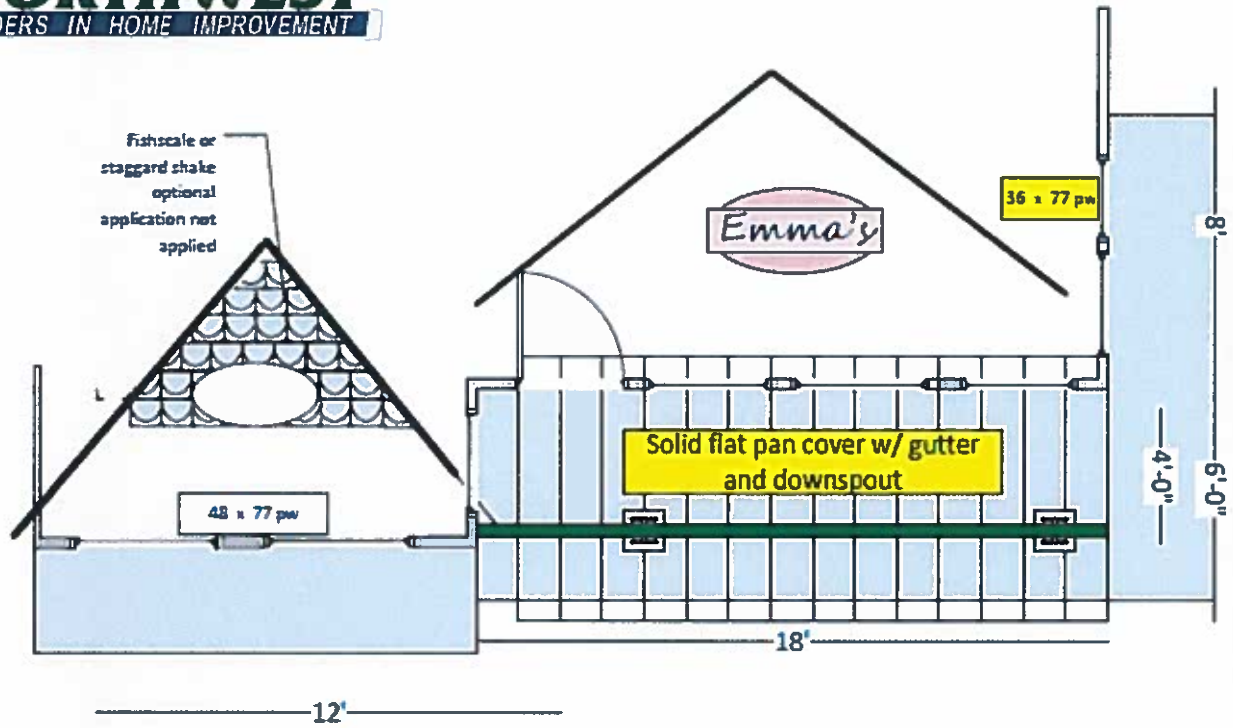
3793 Taylor Road Façade Improvement project

We're still finalizing the color scheme, but looking at the white, charcoal gray, black trim, black and white awning, white trimmed windows, black door and more of a open less cluttered look.

We would request to receive the assistance of The Towns offer of 5+10 hours of architectural design.



Bid 1



Bid 1

<p>PREPARE AREA FOR REMODELING. INCLUDE THE FOLLOWING:</p> <p>A) REMOVAL OF EXISTING BRICKWORK ON FAÇADE OF BUILDING. INCLUDE AWNING & FLORESCENT LIGHT FIXTURES.</p> <p>B) REMOVAL OF 8 WINDOWS AND 1 DOOR.</p> <p>C) INSTALLATION OF NEW SIDING IN PLACE OF BRICK. AND INCLUDE NEW DUAL PANE VINYL FRAME WINDOWS & DOOR. INCLUDE ALL EXTERIOR FINISH TRIM AND INTERIOR TRIM.</p> <p>INSTALLATION OF AWNING AND REPLACE WITH OPTIONS A) SOLID ROOF COVER WITH FLAT PAN MATERIAL AND GUTTER SYSTEM OR B) RETRACTABLE AWNING WITH PROJECTION OF APPROX 10'FT. CANVASS MATERIAL MOTORIZED WITH HARDWARD AND METAL ANCHORS.</p> <p>ALL WORK TO INCLUDE FRONT GABLE, ENTRY AND APPROX 8'FT ON WESTSIDE WALL. NO OTHER COVERAGE .</p> <p>TOTAL COST OF JOB: WINDOWS & DOOR..... \$ 10,125.00 NEW CONSTRUCTION APPLICATION.</p> <p>RETRO-FIT WINDOWS OPTION.....\$ 7,940.00 Includes new front door.</p> <p>SIDING NEW T111 R/R.....\$ 2,900.00</p> <p>DECORATIVE GABLE ADD.....\$ 1750.00</p> <p>NEW LAP SIDING FIBER CEMENT.....\$ 5,250.00</p> <p>Add for bnb (batnboard) in gable.....\$ 900.00</p> <p>FLAT PAN SOLID COVER IN PLACE OF AWNING \$ 2,475.00</p> <p>OPTIONAL RETRACTABLE AWNING ...PLUS 1 FIXED OVER 2 FRONT WINDOWS.....\$ 5,850.00</p> <p>FIXED AWNING WITH FRAMING.....QTY (2).....\$ 4,300.00</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">Window schedule:</td> </tr> <tr> <td style="text-align: center;">W x H config:</td> </tr> <tr> <td style="text-align: center;"> </td> </tr> <tr> <td style="text-align: center;">48 x 77 pw</td> </tr> <tr> <td style="text-align: center;">48 x 77 pw</td> </tr> <tr> <td style="text-align: center;">48 x 77 pw</td> </tr> <tr> <td style="text-align: center;">36" x 81" sfg dr</td> </tr> <tr> <td style="text-align: center;">48 x 77 pw</td> </tr> <tr> <td style="text-align: center;">48 x 77 pw</td> </tr> <tr> <td style="text-align: center;">48 x 77 pw</td> </tr> <tr> <td style="text-align: center;">48 x 77 pw</td> </tr> <tr> <td style="text-align: center;">36 x 77 pw</td> </tr> <tr> <td style="text-align: center;">All tempered</td> </tr> <tr> <td style="text-align: center;"> </td> </tr> <tr> <td style="text-align: center;"> </td> </tr> </table>	Window schedule:	W x H config:		48 x 77 pw	48 x 77 pw	48 x 77 pw	36" x 81" sfg dr	48 x 77 pw	48 x 77 pw	48 x 77 pw	48 x 77 pw	36 x 77 pw	All tempered		
Window schedule:																
W x H config:																
48 x 77 pw																
48 x 77 pw																
48 x 77 pw																
36" x 81" sfg dr																
48 x 77 pw																
48 x 77 pw																
48 x 77 pw																
48 x 77 pw																
36 x 77 pw																
All tempered																



Bid 1

JOB BREAKDOWN:

MATERIALS AND APPLICATION OPTIONS

OPTION C)

FIBER CEMENT LAP SIDING WITH BNB IN GABLE
 NEW CONSTRUCTION VINYL FRAME WINDOWS
 & SINGLE FRENCH SWING DOOR

SOLID FLAT PAN FRONT AWNING WITH POST &
 GUTTER.

SMALL AWNING OVER 2 WINDOW IN FRONT
 GABLE
 \$18,750.00

JOB BREAKDOWN:

MATERIALS AND APPLICATION OPTIONS

OPTION B)

T111 SIDING
 NEW CONSTRUCTION VINYL FRAME WINDOWS
 & SINGLE SWING FRENCH DOOR

RETRACTABLE MOTORIZED AWNING

SMALL AWNING OVER 2 WINDOW IN FRONT
 GABLE
 \$ 18,875.00

JOB BREAKDOWN:

MATERIALS AND APPLICATION OPTIONS

OPTION A)

T111 SIDING
 NEW CONSTRUCTION VINYL FRAME WINDOWS
 & SINGLE SWING FRENCH DOOR

FLAT PAN SOLID FRONT AWNING COVER WITH
 POSTS AND GUTTER 18' X 6'

SMALL AWNING OVER 2 WINDOW IN FRONT
 GABLE
 \$ 15,500.00

ADD COST:

TOTALS

ADD COST:

ADD COST:

SIDING OPTION

WINDOW & DOOR OPTION

FRONT AWNING/COVERS OPTION

NAME: MCCLURE SARA
 ADDRESS: 3793 TAYLOR RD LOOMIS, CA
 PHONE: 916-295-4051
 EMAIL: SARAMCCLURE09@GMAIL.COM

WINDOW BRAND: BAY VIEW BY MONTE VERDE DUAL PANE WITH HP
 GLASS ALL TEMPERED FRENCH DOOR BY THERMA TRU SMOOTH STAR
 SIDING BRAND: JAMES HARDIE FIBER CEMENT OR T111 PLYWOOD NO
 PAINT.
 PATIO COVER: DURALUM
 AWNING : SHADE TREE OR CORRADI



Bid 3

PROPOSAL		
FROM: K.W. Construction, Inc. 841 F Street West Sacramento, CA 95605 (916) 372-8600 (916) 372-8688 FAX	PROJECT: Sara McClure Address, 3793 Taylor Rd City, State Loomis Ca 95658 ESTIMATE DATE: . 1/22/2018	TO: Sara McClure Owner

DATE OF WORK: TBD
REQUESTED BY: Sara McClure

SCOPE OF WORK: Exterior Elevation Enhancements

1. This scope is a budget outline for an exterior elevation change.

This Budget includes but is not limit to the following Scope:

#1 Set of Permittable drawings limited to Elevation/ and one engineering page	\$6,200
#2 Demo of exiting Brick Veneer /Awning/Door and Windows /Exterior Lighting	\$5,800
#3 Frame three new openings, for a door and two windows	\$2,900
#4 Infill two existing openings and infill other window and door locations as needed	\$1,800
#5 Install T-1-11 vertical siding	\$4,500
#6 Reuse existing exterior lighting Circuit for new lighting	\$1,800
#7 Insolate exiting wall where it has been open	\$325
#8 Install/ flash two new 40/50PW and one new 30/68 paint grade exterior front door	\$1,745
#9 Install trim as needed around new windows and door	\$1,450
#10 Drywall interior wall/Tape and texture to match	\$2,000
#11 Interior wall painting corner to corner single tone	\$1,500
#12 Exterior Paint corer to corner, Two tone scheme	\$2,750

Material Allowances	\$4,200
General Conditions	\$2,500

Subtotal:	\$	36,570.00
	\$	3,657.00

* KWC OH&P @ 10%.

Total:	\$	40,227.00
---------------	-----------	------------------

EXCLUDES: Permit Fees, Third Party Inspections, Dry-rot removal and repairs/ Flooring corrections/Parking Lot grading/Any and All ADA upgrades

Note:

We Propose: hereby to furnish material and labor - complete in accordance with above specifications for the sum of:

Forty Thousand Two Hundred Twenty Seven dollars (\$40,227.00)

All materials is purchased to be as specified. All work to be completed in a workable manner according to standard practices. Any omission or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements cover time of an action, accidents or delays beyond our control. Owner to carry fire, theft and other necessary insurance. Our workers are fully covered by Workman's Compensation insurance.

Authorized Signature Rob Doistad SR PM KWC

Note: This proposal may be withdrawn by us if not accepted within 10 Days

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do work as specified. Payment will be made as outlined above

Signature _____

Date of acceptance: _____ Signature _____

Bid 4 Glass and Windows only



Southgate Glass
6199 Warehouse Way Sacramento, CA 95826
916 970-2770 • Fax: 916 421-1810

Bid Proposal

Job Name: 3793 Taylor Road

Date:

Scope of Work:

1. Aluminum Storefronts
 - a. 2" x 4-1/2" center glazed system for insulated glass
 - b. Water deflectors, end dams, weep system for a complete installation
 - i. Qty. 07 – 48" x 78", 1 panel
 - ii. Qty. 01 – 36" x 78", 1 panel
 - iii. Qty. 01 – single entry door, see notes below
2. Aluminum Doors
 - a. Qty. 01 – Singles
 - b. 3'-0" x 6'-8" door leafs
 - c. Narrow Stile
 - d. 10" bottom rail
 - e. Offset pivots
 - f. Surface mount closer
 - g. Threshold
 - h. Push pull handles
 - i. Weather stripping
 - j. All ADA compliant
3. Aluminum Finish
 - a. Anodized clear or bronze
4. Glazing
 - a. 1" insulated clear low-e
5. Joint Sealants
 - a. Interior and exterior perimeter sealant as required
6. Inclusions
 - a. Cut sheetrock back to accommodate new window frame
 - b. Cut wood sill and add sill flashing to sills
 - c. Exterior trim from substrate to window

Southgate Glass serves Sacramento, Solano, Yolo County, Placer County and El Dorado counties.
www.southgateglass.com
CSL# 537017 / DIR1000009742

Bid 4



Southgate Glass
6199 Warehouse Way Sacramento, CA 95826
916 970-2770 • Fax: 916 421-1810

Exclusions:

1. Permit
2. Water Test unless noted otherwise
3. Any other items not specifically mentioned in this proposal

Notes:

1. This bid good for thirty days from date of bid
2. Furnished and installed tax included
3. Based on our work between the hours of 7:00am and 5:00pm M-F

**Price: Seventeen thousand nine hundred
\$ 17,900.00**

Estimator: Tim Wolhart

Southgate Glass serves Sacramento, Solano, Yolo County, Placer County and El Dorado counties.
www.southgateglass.com
CSL# 537017 / DIR1000009742

Separate Electrical Lighting bid

RESIDENTIAL

COMMERCIAL

Electrical AND Alarms

4005 Manzanita Ave #6-423

Carmichael, CA 95608

916-624-4141 office

916-331-7277 fax

resicommalarms@aol.com

Sara McClure
3793 Taylor Rd.
Loomis, Ca. 95650

January 29, 2018

RE: Exterior Lighting

Scope of Work:

Replace existing exterior MV lights with new LED wall pack lights. Replace florescent fixtures with new LED cove light fixtures. Replace existing sign light with new LED gooseneck type sign light.

Materials List:

2 Atlas ATAWPL64LED wall pack fixtures

Install For \$ 1147.71

1 LED black adjustable gooseneck sign light ADLXSV930

Install For \$ 549.42

4 LED 60" cove lights to replace 4' florescent fixtures

\$ 736.56

Exclusions:

- *Price does not include permit fees and/or engineered drawings. Permits, fees and engineering are sole responsibility of the owner.*

Pg.1

- *Price does not include saw cutting concrete nor does it include concrete repair.*
- *Any inspections will need to be scheduled with Resi Comm main office prior to scheduling with the AHJ.*

Work Ordered By _____

Date _____

By signing the work ordered by line you understand the exclusions of this proposal.

Work Completed _____

Date _____

Add'l Awning Bids

Ferreira Awnings and Sunscreens

PROPOSAL

Emma's Horse & Buggy
3793 Taylor Road
Loomis, CA 95650
PH: 916-793-7843

January 30, 2016

Attn: Sarah

2 new Awnings

1 @ 9' wide x 3'6" projection x 2" height.
1 @ 11' wide x 3'6" projection x 2" height

Fabric: Sumbrella 11.5oz Solution-Dyed Woven Acrylic with a Fluorocarbon Finish in choice of stock color.

Frame: 1" x 1" Square Tubing with Powdercoat Finish.

Total cost\$2695.00 installed

*Terms: 50% Down payment upon signed contract. Remainder due upon completion.

Time: approximately 3 weeks after receipt of signed proposal

Customer acceptance _____ Date _____

Submitted by:
Phillip Howard


Ferreira Awnings and Sunscreens 304 Timber Ave. Roseville, CA 95678

PH: 916-786-4744

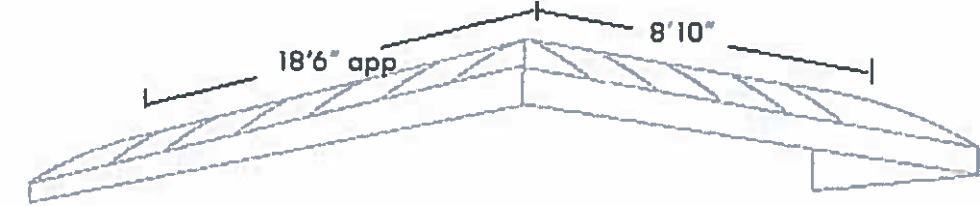
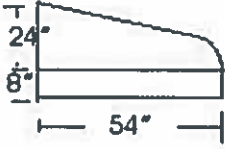
Email: ferreiraawnings@comcast.net
Website: www.ferreiraawning.com
License # B40074

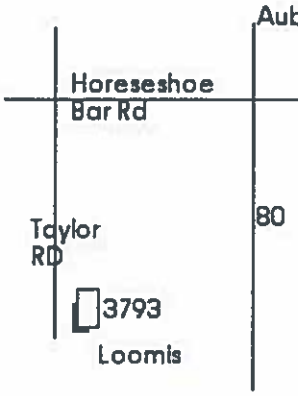
Fax: 916-923-4347

Add'l Awning Bids

DELIVER FAX OR EMAIL TO: Sara		FROM: Greg		Purchase Order No.		Buyer Sara	
Invoice Number		QUOTE		Salesman Greg		Date Promised 6 Weeks	
JS CANVAS Janak & Scurfield Inc.							
Date Ordered 1/30/2018		Installation or Shipping Street Address 3793 Taylor Rd		Call When Done		Customer Pickup/Install	
Sold To Sarah Sicotte		Loomis		CA		95750	
Address 3793 Taylor Rd		City Loomis		State CA		Zip 95750	
Home Phone		Work Phone		E-mail sarahray3909@gmail.com			
FAX		Mobile 295-4051		Janak & Scurfield dba JS CANVAS 330 20th St. Sacramento, CA 95811 (916) 444-7001 1 (800) 852-7166 Fax (916) 444-0323 www.jscanvas.com Ca Lic # 441967 e mail jscanvas@pacbell.net			
Terms Cash <input checked="" type="checkbox"/> Check		Account		Visa/MasterCard			
Qty Sunbrella		Color TAN????		Thread same		Braid ?	
						Scallop ?	
						Frame Color Existing	

1 each mitered corner awning RECOVER EXISTING FRAME – MANUFACTURE AND INSTALLED APP. 18'6" /8'10" WIDE X 24" HIGH X 54" PROJECTION SPECIAL NOTE: FRAME EXISTING COLOR IS BLUE	\$3,875.00	\$3,875.00
NO PREVAILING WAGES		
CUSTOMER RESPONSIBLE FOR PROCESSING PERMITS, PERMITS FEE , DRAWINGS, ENGINEERING AND ANY FEES ASSOCIATED WITH PERMITS		
		Subtotal
		\$3,875.00
		TAX
		\$319.69
		TOTAL
		\$4,194.69
		Deposit / Credit
		Balance
		\$4,194.69



Customer responsible for permits, engineering and any FEES if needed.

Sarah Sicotte, 3793 Taylor Rd, Loomis, CA

Signage bid



Forward Signs
 3992 Foothills Blvd. Suite 100
 Roseville, CA 95747

Estimate

Date	Estimate #
1/29/2018	e2268

Name / Address
Emma's Horse & Buggy 3793 Taylor Rd. Loomis CA 95650

Ship To

Terms	Project
50% Deposit Requi...	

Item	Description	Qty	Rate	Total
MDO Board	1/2" MDO Board -Route to oval shape 4' x 8' - single sided Full Color Print 3M scotchall with overlamine applied on MDO board As per approved layout	1	750.00	750.00T

We look forward to working with you!

info@fwdsigns.com fwdsigns.com

Subtotal	\$750.00
Sales Tax (7.5%)	\$56.25
Total	\$806.25

Orders require 50% deposit. Balance is due upon job completion and/or delivery. We appreciate your business!

Operating Business License

For more information, contact the Taxpayers' Rights Advocate office at 1-888-324-2798 or 1-916-438-2222. For customer service, contact the Customer Service Center at 1-800-400-7115 (TTY: 711-800-400-7115).

R REV. 16 (11-14)

A MESSAGE TO OUR NEW PERMIT HOLDER

As a permit holder, you have rights and responsibilities under the Sales and Use Tax Law. In order to assist you in understanding your responsibilities, we have provided you with this information.

LOOMIS
1000 Taylor Rd., P.O. Box 1330
Loomis, CA 95650

HORSE & BUGGY CONSIGNMENT ANTIQUES & MORE
1000 Taylor Rd.
Loomis, CA 95650

BUSINESS LICENSE
2018

LEC NO:
HOR0005

EXP. DATE:
12/31/18

SITUS ADDRESS:
3793 Taylor Road
Loomis, CA 95650

This license is granted in accordance with the provisions of the Town Municipal Code section 5.04. This license is granted on the condition of compliance with any other laws, regulations, and ordinances.

A DETAILED PROJECT PROPOSAL MUST ACCOMPANY THIS APPLICATION AND INCLUDE THE FOLLOWING. THESE DETAILS WILL HELP THE TOWN BETTER UNDERSTAND THE PROPOSED PROJECT. PLEASE USE THIS LIST AS A CHECKLIST OF ALL ITEMS THAT MUST BE PART OF YOUR APPLICATION PACKAGE.

For All Funding Requests:

- A completed application
- A detailed written description of proposed improvements for the project.
- Project costs/budget.
- Photos of proposed project area.
- Construction schedule for project.
- Competitive bids from a licensed and bonded trades/professional for projects up to \$4,000.
- Three formal written bids on all grant work over \$4,000, unless work includes architectural services to be provided by the Town.
- Evidence of ownership of property (including but not limited to a deed of trust) or copy of lease. Lessees must have written authorization from the property owner.
- Copy of current Town of Loomis Business License (if conducting business at time of application).
- Applicant must provide a statement on source of project funding that includes the required 50% private match for projects exceeding \$4,000, and other funds that may be applicable to undertake the balance of the work not funded by the Façade Improvement Grant. This could include a letter from bank or lender, account balance statement, or other as approved.

The applicant understands that the proposed improvements must be evaluated by the Loomis Town Manager and that changes or modifications to the project may be required prior to funding approval. The Town Manager has authority to award grants up to \$4,000; matching grants must be approved by the Town Council.

CERTIFICATION OF APPLICANT

The applicant certifies that all information in this application and all information furnished in support of this application is given for the purpose of obtaining a grant and is true and complete to the best of the applicant's knowledge and belief.

If the applicant is not the owner of the property to be rehabilitated, or if the applicant is an organization rather than an individual, the applicant certifies that he/she has the authority to sign and enter into an agreement to perform the rehabilitation work on the property. Evidence of this authority is attached.

APPLICANT'S SIGNATURE:



DATE:

1-18-2018

RECEIVED

JAN 22 2018

TOWN OF LOOMIS

TOWN OF LOOMIS



FAÇADE IMPROVEMENT PROGRAM

The Town of Loomis has set aside \$50,000 into a Façade Improvement Grant Program to encourage investment and upgrades to commercial properties in the Downtown Master Plan area. There are two components to the program – a no-match grant of up to \$4,000 for small-scale improvements and a 50/50 matching grant program for larger projects (maximum grant amount is \$8,000, or as determined by the Town Council for high-priority projects).

The Town Manager has authority to award grants up to \$4,000; matching grants must be approved by the Town Council. Grants are awarded upon completion of the project. Arrangements can be made for partial awards upon completion of specific project phases, if applicable. Applicants approved for funding through either program will contract their own labor for construction and installation.

Matching grant projects may also be eligible for Façade Improvement Design Assistance, upon Town Manager recommendation and Council approval. This assistance is completely free to eligible applicants and is available on a "first come, first served" basis. Design assistance will include 5–10 hours of architectural design services. The architect will meet with property and business owners to discuss objectives for the building's façade. Final results will include design drawings and an estimate of project cost.

Applications for all projects will be reviewed by the Town Manager. Projects requiring matching funds will receive final approval from the Town Council. The following factors will be considered in selecting projects for matching funding:

- The degree of visible and substantial improvement on the property
- The potential for positive impact on the commercial corridor
- Maximizing private investment (ratio of public funds to private funds)

ELIGIBLE PARTICIPANTS

Businesses and commercial property owners within the Downtown Master Plan area. Business lessees must have written authorization of the property owner.

INELIGIBLE PARTICIPANTS

National franchises, government offices and agencies, residential properties.

ELIGIBLE WORK

Rehabilitation of building facades visible to the street, including storefronts; cornices, gutters and downspouts; signs and graphics; exterior lighting; canopies and awnings; painting and masonry cleaning; interior window display lighting; permit and design fees.

INELIGIBLE WORK

Maintenance improvements; roofs; structural foundations; billboards; security systems; non-permanent fixtures; interior window coverings; vinyl awnings; personal property and equipment; security bars; razor/barbed wire fencing; landscaping, sidewalks, and paving.

GRANT PERIOD

Proposals will be reviewed two times during the fiscal year. The first application deadline is July 31; the second deadline is January 31. Expect a minimum of a 30-day review period for grants requiring Council approval. Therefore, applications received in July will be placed on the September Town Council agenda, and applications received in January will be placed on the March Town Council agenda. Projects must be completed one year from the project approval date. Applicants receiving funding through this program within the last 12 months are not eligible to apply the following fiscal year. Grant awards are not transferrable. The Town retains the right to approve or deny any application for grant funds for any reason.

APPLICANT/OWNER INFORMATION

APPLICANT NAME: Roy Hebard Jr	E-MAIL: rhebard@sbcglobal.net
BUSINESS NAME: Building Owner - Hebard Insurance & Tax Solutions	
APPLICANT MAILING ADDRESS: 3155 Orchard Pard Drive	PHONE: 916-759-7734
CITY, STATE, ZIP: Loomis, CA 95650	FAX:
PROPERTY OWNER NAME (if applicable): Same as above	E-MAIL:
MAILING ADDRESS:	PHONE:
CITY, STATE, ZIP:	FAX:

SITE INFORMATION

SITE ADDRESS: 3837 Taylor Road	
CITY, STATE, ZIP: Loomis, CA 95650	OWNER OCCUPIED OR LEASED? Leased
CURRENT USE OF BUILDING: Office - Insurance & Taxes	

GRANT REQUEST INFORMATION

TOTAL PROJECT COST: \$ 200,000	
GRANT REQUEST AMOUNT: \$ 8,000	
AMOUNT AND SOURCE OF PRIVATE MATCHING FUNDS (i.e., savings account, line of credit, etc.): Cash from building owner	
AMOUNT & SOURCE OF ADDITIONAL GRANTS OR FUNDING (should not include private match):	
ANTICIPATED START DATE OF CONSTRUCTION: 10-1-2016	ANTICIPATED FINISH DATE OF CONSTRUCTION: 4-1-2018

ARCHITECT INFORMATION (IF REQUIRED)

APPLICANT'S ARCHITECT:	E-MAIL:
MAILING ADDRESS:	PHONE:
CITY, STATE, ZIP:	FAX:

PROJECT SUMMARY

IN THE SPACE BELOW PROVIDE A BRIEF DESCRIPTION OF PROPOSED PROJECT (UP TO 300 words)

Our family has owned this building since the 1940's, it has undergone several renovations over the past half century plus. After the town & chamber began the "Branding" of the town to reflect our agricultural (Fruit Shed) roots we decided to renovate the exterior of our building to reflect this branding with a fruit shed style design. We have placed outdoor lighting so we can add a fruit label to our building as well. In addition to the exterior of the building we are also adding landscape between Taylor Rd & our building, we plan on using fruit trees instead of decorative plants.

Hebard Building Renovation

3837 Taylor Rd – Loomis

Our building has been in the family since the 1940's, as mentioned on the application it has undergone several renovations over the past 70 years.



We are excited to complete renovations that are inline with the branding efforts of the Town, our design mimics the fruit shed design, a rendering of the completed building is included. The landscape between our building and Taylor Rd will contain dwarf fruit trees instead of decorative plants.

We expect the project to be completed by April 1st, barring any problems with weather. We have completely altered the façade, updating the architecture, re-painting/stucco, roof, exterior lighting as well as gutters & down spouts. We will be working on the hardscape and landscape over the next several months.

To date we have spent over \$150,000 on this renovation, we have included invoices/bids/estimates for portions of the façade improvements. Please let us know if you would like additional documentation.





ACCESSIBILITY UPGRADE WORKSHEET

RECEIVED

SEP 07 2017

TOWN OF LOOMIS

Worksheet for Accessibility Upgrade Requirements for Existing Non-Residential Buildings

Job Address: 3837 Taylor Road Permit #: _____ Occupancy Group: _____

Project Name: Hebard Addition

Owner: Roy Hebard Irrevocable Trust Applicant: Chris Hebard-Summers

1. Total Cost of Construction: \$ 140,000

a. Ground floor: \$ 140,000 b. Basement: \$ _____ c. Other floors (): \$ _____

The Total Cost of Construction is the permit valuation minus the cost of access features, demolition, unattached fixtures and cores, and cosmetic and finish work that normally would not require a building permit.

2. Total cost of construction within the previous three years (see attached Declaration of Past Alterations, Remodels or Additions form): \$ 0

3. Total Cost (add costs in 1 and 2 above): \$ 140,000

4. Current Valuation Threshold: \$ 150,244.00 (January 2016)

5. When the Total Cost (Item 3 above) exceeds the Current Valuation Threshold (Item 4 above) and the alteration occurs on the accessible floor (ground floor or any floor that is accessible by a complying elevator), go to Item 8 below.

6. When the Total Cost exceeds the Current Valuation Threshold (Item 4 above) and the alteration occurs on the floor above or below the ground floor of a non-elevator building, skip to Item 9 below. (A Determination of Unreasonable Hardship must be approved by the Chief Building Official)

7. When the Total Cost (Item 3 above) does not exceed the Current Valuation Threshold (Item 4 above) for the ground floor and / or non-accessible floor alterations go to Item 9 below.

8. I understand that the existing primary entrance, path-of-travel and at least one set of complying restrooms, public phones, and drinking fountains (if any) must be brought up to full compliance. (If the cost of providing restrooms, drinking fountains and telephones, and the primary path of travel exceeds 20% of the cost of the actual project without these features, the owner may apply for a Determination of Unreasonable Hardship. If approved the 20% becomes the minimum obligation. The CBO will determine how much over the 20% constitutes a hardship upon reviewing the particular circumstances involved).

9. I understand that only 20 percent of the Total Cost of Construction (Item 3 above) must be spent on upgrading the primary entrance, path-of-travel, restrooms, public phones (if any), and drinking fountains (if any); and, when possible, parking, storage, and alarms. (Go to the Cost Table.)

10. This building and site are fully accessible. If inspection by the Building Division reveals non-compliance with current accessibility requirements I will revise this worksheet and the plans and modify the scope of work so that the building and site are in full compliance.

Total Cost (Item 3 above): \$ 140,000 x .20 = Obligation: \$ 28,000

I agree to comply. Signature: Chris Hebard-Summers Date: 9-7-2017

Approval: Signature: _____ Date: _____

FIELD COPY

Swihart Enterprises and Electrical

3986 Stronegate Court
 Loomis, CA 95650
 Office: 916-246-9956 Cell: 530-308-3274
 CA LIC# 805050

Estimate

Date	Estimate #
1/18/2018	1583

Name / Address
Chris Hebard 3837 Taylor Road Loomi, CA 95650 Facade Quote

			Project
Description	Qty	Cost	Total
Parts and labor wiring for exterior lighting per plan	11	275.00	3,025.00
Parts- Wall packs for exterior lighting	6	285.00	1,710.00
Parts- 2 Led Parch Exterior Lights	2	100.00	200.00
Parts- 14" Goose neck exterior light	1	110.00	110.00
Parts- Led Wall lantern exterior motion control light	7	55.00	385.00
Labor for exterior lighting	10	275.00	2,750.00
Parts and labor for exterior sign	1	500.00	500.00
Thank you for your business.		Total	\$8,680.00

By signing this estimate you are in agreement to start this job based on the estimate price. Please be aware that there can be a change order of price if any parts or additional labor is added. Payments are due upon receipt of invoices.

Signature _____

Steelhead Seamless Gutters

4037 Leos Lane, Carmichael, CA 95608
 (916) 944-8612 • Fax (916) 944-8613
 Lic#946846

Hebard 6*
Sbejohal ut

Name: Roy Hebard* Phone #: 759-7734
 Address: 3837 Taylor Rd NCONMO CA

IT IS MUTUALLY AGREED AS FOLLOWS:

Commercial Bldg

1 Construction - STEELHEAD SEAMLESS GUTTERS (Contractor) will furnish the necessary labor, material, equipment, and agrees to perform in a workmanship-like manner and complete for the owners, the following work as detailed under specifications

Number of feet: 196' Pitch: 4/12 Tear Off: ✓ Roof Type: Barc Downspouts: 5

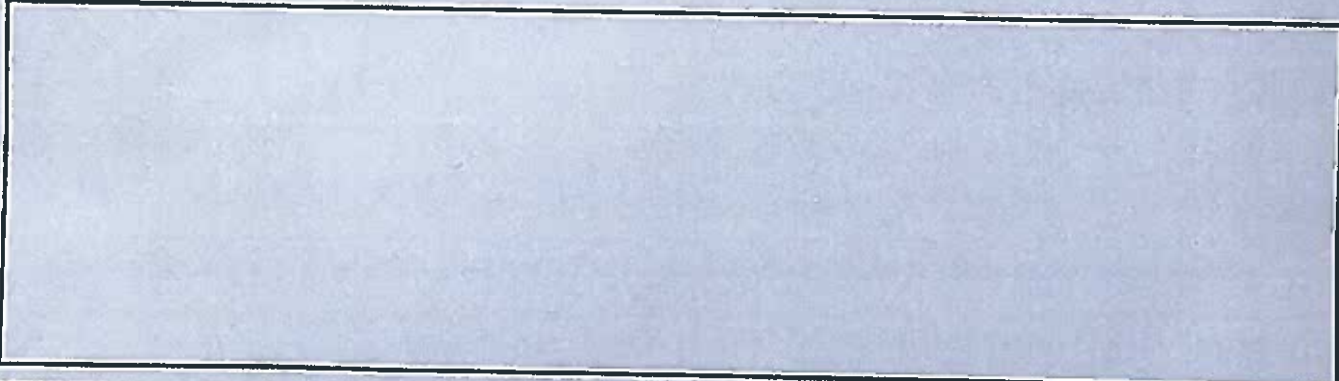
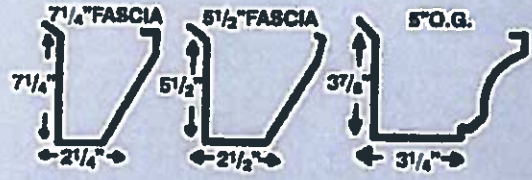
Type of gutters proposed: 2 Story: NO Slanted Fascia: NO Odd Miters: NO Longest Run: 60

- | | | |
|-------------------------------|-------------------------------------|-----------------------------|
| 1. <u>52" Seamless Fascia</u> | Amount \$ <u>1376.⁰⁰</u> | Warranty <u>5 yrs Labor</u> |
| 2. _____ | Amount \$ _____ | Warranty _____ |
| 3. _____ | Amount \$ _____ | Warranty _____ |

Color: Storm Gray

Price is for white or brown - for other colors add \$ _____

Comments: Install gutters on entire bldg.



NOTE: This proposal may be withdrawn by Contractor if not accepted within thirty days.

NOTICE TO OWNER: Contractors are required by law to be licensed and regulated by the Contractor's State License Board. Any questions concerning a contractor may be referred to the Registrar of the Board whose address is 8821 Business Park Drive, Sacramento, California 95827. Mailing Address: P.O. Box 26000, Sacramento, California 95826.

ACKNOWLEDGMENT: Owner acknowledges that he/she has read and received a legible copy of this agreement including all terms, standard provisions and notices to owner on the back hereof before any work has been done and that he has read and received a legible copy of every other document that buyer has signed during negotiation. We hereby acknowledge under penalty of perjury that I/we are the legal owner and am/are authorized to sign this contract as an agent of the legal owner.

Homeowner, Contractor, Other _____

ACCEPTANCE: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be as outlined above. Buyer has the right to rescind this agreement within three working days of date of acceptance.

OWNER OR TENANT HAS THE RIGHT TO REQUIRE A PERFORMANCE AND PAYMENT BOND.

STEELHEAD SEAMLESS GUTTERS Lic#788782
 BY [Signature]
 REPRESENTATIVE'S SIGNATURE
 DATE 1-18-18

HOMERUNNERS/EVERETT/ACKNOWLEDGES RECEIPT OF "NOTICE TO OWNER"
[Signature]
 BUYER'S SIGNATURE
 ACCEPTANCE DATE _____
 BUYER'S SIGNATURE _____
 ACCEPTANCE DATE _____

REPRESENTATIVE'S STATE LICENSE NO. _____
 Contractor has the right to rescind this contract.

TOWN OF LOOMIS

3868 Taylor Rd., P.O. Box 1330
Loomis, CA 95650

HEARD INSURANCE AGENCY
Europe Wealth Management
3837 Taylor Road
Loomis, CA 95650



BUSINESS LICENSE
2018

DBA Heard In-
Solutions

This license is granted in accordance with the provisions of
Town Code section 5.04. This license does not
grant any other rights or privileges.

TAX ID:
HEARD

EXP. DATE:

12/31/18

SETUP ADDRESS:

3837 Taylor Road
Loomis, CA 95650