



## Staff Report

### March 13, 2018

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**TO:** Honorable Mayor and Members of the Town Council  
**FROM:** Brit Snipes, Public Works Director  
**DATE:** March 13, 2018  
**RE:** Mareta Lane Improvements

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#### **Recommendation**

Staff recommends the Town Council approve the request of the residents of Mareta Lane to sealcoat the road's asphalt paving. Staff further recommends the Council direct staff to prepare Plans, Specifications and Estimates (PS&E) for the project, to advertise and bid the project and return to Council for award of the bid.

#### **Issue Statement and Discussion**

In 2013 the Town worked with the residents and SPMUD to overlay Mareta Lane. Asphalt paving loses oils and becomes less stable and water proof over time. If these oils are replaced with a seal coat every five to seven years the asphalt paving will last much longer. This preventative maintenance approach extends the live of the paving, thereby reducing the need for more costly maintenance like overlays.

Mareta Lane residents have approached the Town and requested the road be seal-coated to extend the life of the paving that was placed in 2013.

The Live Oak Assessment District was formed in December 1988 for the maintenance of Mareta Lane. There are sufficient funds in the District to provide the seal coat. Since the Town manages the assessment district funds, the Town must approve the sealcoat project. The Town must also process the project since Mareta Lane does not have a Homeowners Association to provide any services. The following scope of work and cost would be required:

1. Prepare Plans, Specifications and Estimate (\$3,000)
2. Advertise Project (\$500)
3. Construction (estimated at \$40,000)
4. Inspect Project (\$2,000)
5. Contingency (\$4,500)

Estimated cost is \$50,000. All cost related to this project would come from the Assessment District funds. The Town does not have any additional funding to contribute to this work. All Town transportation related funds are allocated to Capital Improvement Program projects covering the next five years.

#### **CEQA Requirements**

This project is exempt under the California Environmental Quality Act (CEQA) Sections 15301(c&d) (Class 1), "Existing Facilities" of the guidelines.

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**Financial and/or Policy Implications**

Funding will come from the Live Oak Estates Community Facilities District No. 4 account, which has a current balance of \$127,000

**Attachments**

None